

WYOMISSING AREA SCHOOL DISTRICT
School Board Work Session Minutes
January 16, 2007

The Wyomissing Area School District Board of School Directors' work session convened at 6:05 p.m. with President Snyder presiding.

PLEDGE OF
ALLEGIANCE

Following the pledge, the secretary called the roll of board members.

Board Members Present: Mr. Deem, Mrs. Barnett (arr. 6:21 p.m.), Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Mrs. McCreedy, Mrs. Sakmann, Dr. Shuttlesworth (arr. 6:32 p.m.) and Mr. Snyder.

Administrators Present: Dr. Riedel, Dr. Kennedy, Mr. McDonnell, Mr. Dawson, Dr. Zerr, Mrs. Mason, Mrs. Motze, Mr. Laubach, Mrs. Whye, Mrs. Simyak, Mr. Hartman, Mr. Babb, Mrs. Steele, Mr. Ashton, and Dr. Larson.

Others Present: David Horn, Architerra; Darrin Youker, Reading Eagle; Recording Secretary, Diane Schaeffer, members of the landscape advisory team, and audience as noted on the sign-in sheet included as part of these official minutes.

Mr. Snyder welcomed the visitors and announced that the next Board meetings would be held on Monday, January 22, at 7:30 p.m., Tuesday, February 20, at 6:00 p.m., and February 26 at 7:30 p.m.

Dr. Larson welcomed David Horn, the landscape architect, who presented an overview of the project information developed in conjunction with the Landscape Advisory Team.

Mr. Horn provided a document outlining project information that is included as part of these official minutes. He reported that currently 1,620 events were scheduled on the 7 existing fields that average 238 events per field. He explained the seven-stage master plan at an estimated construction cost of \$4.8 million, with priority #1 being the "A" field with a recommendation for synthetic turf.

President Snyder asked the timeframe for the project. Mr. Horn responded that it could take as long as 8 years or as little as 2 to 3 years.

Dr. Larson stated that the group would continue to meet and look at ways to find funds in the community, plan for a community presentation, and begin discussions on a capital campaign fund drive.

Recognition of Board Members – Dr. Larson read a Pennsylvania School Board Association proclamation in honor of National School Board Recognition month and also distributed tokens of appreciation. She distributed etchings inspired by the artist Giovanni Battista Piranesi that were created by students in the district's Art Major 3 class. Also, goblets personalized with the Spartan and district logo were presented. Thanks were given to Mrs. Steele who assisted in providing the glassware.

Mrs. Motze stated that the captains and coaches would be invited to attend the January 22, 2007, meeting to be recognized for their fall sports accomplishments.

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Personnel –

The board received an addendum to the work session agenda that included personnel and superintendent's office items to be voted on at the regular board meeting on January 22.

Curriculum – Mrs. Sakmann noted that the program of studies for the junior/senior high courses would be presented for approval at the next board meeting.

Finance –

Mr. McDonnell shared a Power Point presentation on installment tax collection and billing. He noted June 30, 2007, is the deadline for the board to adopt a resolution allowing for installment payment of property taxes.

Mr. McDonnell also reported that the preliminary budget must go on display by January 25, 2007, and he recommended display begin next Monday, January 22, 2007. After discussion, the board agreed to cancel the February 20, board work session meeting and instead hold a special meeting on February 12, 2007, to adopt the preliminary budget and conduct a work session.

Mr. McDonnell shared a Power Point presentation detailing information on the 2007-08 budget in the amount of \$27,744,299 and indicated a 1.8% drop in revenue and almost 5% increase in expenditures. He proposed a tax increase equal to the Act 1 index of .81 mills and to file exceptions with PDE equal to .69 mills. After these two tax increases totaling 1.5 mills, the budget deficit still remains at over \$1 million. The tax increases would result in approximately \$166 increase to property tax bills.

Mr. Larkin reported that the Act 1 Commission would have their public hearing at the February 12, 2007, meeting.

Superintendent's Office –

The first draft of the proposed 2007-08 school calendar was discussed and Dr. Shuttlesworth voiced concerns about the number of inservice days scheduled on Fridays or Mondays.

It was noted that the following policies were approved for a first reading and would be presented to the board on January 22, 2007, for adoption.

(Revised)

- 103 – Nondiscrimination in School and Classroom Practices
- 115 – Vocational Technical Education
- 123 – Interscholastic Athletics
- 137.1 – Extracurricular Participation by Home Education Students
- 140 – Charter Schools
- 140.1 – Extracurricular participation by Charter/Cyber Schools
- 218 – Student Discipline
- 220 – Student Expression/Distribution and Posting of Materials
- 226 – Searches
- 233 – Suspension and Expulsion

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234 – Pregnant/Married Students
235 – Student Rights and Responsibilities
235.1 – Student Surveys
239 – Student Assistance Program
919 – District/School Report Cards

(New)

207 – Confidential Communications of Students
624 – Taxable Fringe Benefits
717 – Cellular Telephones
828 – Fraud

New Business –

President Snyder announced that the board would meet in executive session at the conclusion of the work session and no action would be taken.

Public Participation –

Jim Restrepo addressed the board about the dismissal of Coach Mitchell. He commented that it was a shock to many parents who felt it was handled in the wrong way. He questioned whether it was an indefinite suspension and why not for a few games instead of the whole season. He believes there is a double standard in sports and the same type of activity is allowed but not in girls' sports. Also, the timing was not right just before the game with Holy Name. The assistants are excellent but they don't have the experience. He requested that the board reconsider the suspension.

Al Stallone indicated that his sentiments are the same as Jim Restrepo's.

Sue Jamison, Rick Johnston, and Kate Restrepo voiced concerns about the timing of the suspension just before the Christmas holiday.

President Snyder said the decision is Dr. Larson's to make with the board apprised.

Dr. Larson stated that it may appear to be done in a rash manner, but it was not. She requested evidence that was documented over a period of time, and she regrets the feelings of the individual in the position who is thought of highly in the community.

Upon motion by Mr. Deem, seconded by Mr. Fitzgerald, the board adjourned to executive session at 7:34 p.m.

Arthur J. McDonnell
School Board Secretary

Wyomissing Area School District
Addendum to Agenda
January 16, 2007, Board Meeting

PERSONNEL

- | | | |
|------|---|----------------------------------|
| I. | Ratify Support Staff Resignation – Tonya Miller , Teacher’s Instructional Aide/ESL at Wyomissing Hills Elementary Center, effective January 19, 2007. | Board Motion
01/22/07 Meeting |
| II. | Approve In-Home Instructor – Tony Alvarez to provide in-home instruction for secondary student ID#200162 effective February 2007, for a maximum of 5 hours per week at the approved contracted rate, during the 2006-07 school year. | Board Motion
01/22/07 Meeting |
| III. | Approve Maternity Leave Request – Lucinda Schaeffer , Part-time Response to Intervention Teacher at Wyomissing Hills Elementary Center, effective approximately April 15, 2007, until the beginning of the second semester of the 2007-08 school year. | Board Motion
01/22/07 Meeting |

SUPERINTENDENT’S OFFICE

- | | | |
|-----|---|----------------------------------|
| I. | Approve Instruction in the Home for one secondary student – Student ID#200162 effective in February 2007, for a maximum of 5 hours per week, as needed during the 2006-07 school year. | Board Motion
01/22/07 Meeting |
| II. | Approve Expulsion of Students ID#203397 and ID#200958 in accordance with the Expulsion Agreements as presented and authorize appropriate officers of the Board to execute the Agreements. | Board Motion
01/22/07 Meeting |

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Personnel Report
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- I. Ratify Administrator's Effective Employment Date –
 - a. **Michael W. Ashton**, Assistant High School Principal, effective January 16, 2007. (Mr. Ashton's appointment was approved on December 6, 2006.)
- II. Ratify Professional Appointment –
 - a. **Nicholas Wojciechowski**, LTS for Erika Homan, Grade 5, at West Reading Elementary Center, effective January 2, 2007 to the end of the 2006-07 school year at a prorated salary based on \$37,700.
- III. Approve Support Teacher for Nicholas Wojciechowski, LTS – **Rita Tomashitis**, at a stipend of \$250, effective the second semester of the 2006-07 school year.
- IV. Approve SAT Tutorial Class Instructors –
 - a. _____ Verbal Instructor at the contracted rate for a maximum of 10 hours beginning February 2007.
 - b. _____ Math Instructor at the contracted rate for a maximum of 10 hours beginning February 2007.

Background Information: The SAT test will take place on March 10. The number of teachers required is determined based on the number of student registrants. A student fee is charged.

- V. Ratify/Approve Support Staff Unpaid Leave Requests
 - a. **Sandra L. Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave on December 11, 12 & 13, 2006.
 - b. **Tina R. O'Hara**, Health Room Assistant at Wyomissing Hills Elementary Center, leave on January 16, 17, 18, & 19, 2007.
 - c. **Krista Mazur**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave on January 2, 3, & 4, 2007.
 - d. **Linda Newkirk**, Food Service Worker at the Jr./Sr. High School, leave on March 26, 2007 to April 10, 2007.
- VI. Ratify Support Staff Resignation/Retirement –
 - a. **Sandra L. Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, resignation effective January 9, 2007.

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- b. **Karl Klutschkowski**, Maintenance Worker/Carpenter, retirement effective December 20, 2006.

VII. Ratify/Approve Support Staff Appointments –

- a. **Stacey Riegel**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 6.5 hours per day during the school year at \$9.31 per hour, effective January 16, 2007, pending receipt of all necessary documents.
- b. **Kathleen Kautz-McDade**, part-time Special Education Instructional Aide at the Jr./Sr. High School, 6.5 hours per day during the school year at \$9.98 per hour, effective January 2, 2007, pending receipt of all necessary documents.
- c. _____, full-time 12-month Maintenance Worker/Carpenter, 8 hours per day at \$_____per hour, effective_____, 2007, pending receipt of all necessary documents.
- d. _____, full-time 12-month Custodian, 8 hours per day at \$_____ per hour, effective _____, 2007, pending receipt of all necessary documents.

Jean Hentz, full-time 12-month Staff Accountant in the Business Office, at an annual salary of \$35,485 prorated effective January 2, 2007.

VIII. Approve Maternity Leave Requests –

- a. **Martha M. Lobaugh**, Music Teacher at Wyomissing Hills and West Reading Elementary Centers, effective approximately April 10, 2007 through the remainder of the 2006-07 school year.
- b. **Laura Schaeffer**, Nurse at West Reading Elementary Center, effective approximately March 27, 2007, through April 29, 2007

IX. Approve hours for support staff aides to attend CPR and first-aid training – On February 16, 2007, a staff inservice day, the following aides will attend training for a maximum of 6 hours each and be paid at their approved hourly rate: **Dorothy Lefever, Holly Miller, Kim Latino, Lisa Reichardt, Kathleen Kautz-McDade, and one additional aide to be determined.**

X. Approve After-School Support Program Instructors at Wyomissing Hills Elementary Center – The following instructors will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading or math effective January 9, 2007 – March 1, 2007, at \$30.50/hour:

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- a. **Nancy Robinson** – 2nd grade reading
 - b. **April Bergen** – 2nd grade reading
 - c. **Kara Les** – 3rd grade reading
 - d. **Karen Sichak** – 4th grade reading
 - e. **Jennifer Lengel** – 3rd grade math
 - f. **Steve Reazor** – 4th grade math
- XI. Ratify Adjustment/Change to Supplemental Athletic Appointments for 2006-07–
- a. **Victoria Quimby**, Varsity Girls’ Basketball Co-Head Coach, 33.3 points, \$3,919 (increase of \$1,272).
 - b. **Rachel Hoffman**, Varsity Girls’ Basketball Co-Head Coach, 27.75 points, \$3,597 (increase of \$1,272).
- Background: To compensate the coaches for their increased responsibilities for the remainder of the winter season (58%), each coach will receive an additional 13 points as Co-Head Coach. This amounts to a decrease of \$376.50 from the budgeted amount.*
- XII. Approve Emergency “On-Call” Stipend – **William Hartman, Jr./Sr.** High School Principal, \$600 Emergency “On-Call” stipend for the 2006-07 school year.
- XIII. Approve In-Home Instructors –
- a. **Brenda Phillips** and **Andrew Hoffert**, to provide in-home instruction for one secondary student ID#200251 effective January 23, 2007, for a maximum of 5 hours per week at the approved contracted rate, as needed during the 2006-07 school year.
 - b. **Tony Alvarez** to provide in-home instruction for one secondary student ID#203188 effective January 23, 2007, for a maximum of 5 hours per week at the approved contracted rate, as needed during the 2006-07 school year.
- XIV. Approve District volunteer list.
- XV. Approve substitute list for professional/support staff.