

WYOMISSING AREA SCHOOL DISTRICT 2007-3813

Minutes January 22, 2007

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of board members.

Board Members Present:

Mrs. Barnett, Mr. Deem, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Mrs. McCready, Mrs. Sakmann, Dr. Shuttlesworth, and Mr. Snyder.

Administrative Staff Present:

Dr. Larson, Dr. Kennedy, Dr. Riedel, Mrs. Motze, and Mr. McDonnell.

Attendees:

Mr. Socrates Georgeadis, Kozloff Stoudt; recording secretary, Diane Schaeffer; and Mr. Carroll, Reading Eagle. Sign-in sheet included as part of these official minutes.

ANNOUNCEMENT OF MEETINGS

President Snyder welcomed the group and announced that an executive session was held on January 16, 2007, to discuss real estate matters, and the board took no action. He noted the next scheduled meetings would be held on February 12, 2007, at 6:00 p.m. and February 26, 2007, at 7:30 p.m.

RECOGNITION

Athletic Director, Jen Motze, announced the following fall 2006 achievements in district athletics:

The girls' tennis team captured the 2006 BCIAA county tennis championship.

The golf team captured the 2006 BCIAA county golf team championship and placed 2nd in the District III golf team tournament.

The football team captured the I-C league championship, the District III Class AA championship, and was a semi-finalist in the PIAA Class AA state championship.

Martha Blakely captured the PIAA Class AA state individual tennis championship, the BCIAA county doubles championship, and the District III Class AA individual championship.

Dr. Larson read an official proclamation, that is included as part of these official minutes, honoring the athletes for their dedication and athletic excellence. Copies were presented to the athletes as the board congratulated them for their accomplishments.

PUBLIC COMMENTS

Junior Stephen Bonino distributed his Eagle Scout service project workbook to the Board and presented his proposal to set up a pre-fabricated storage shed/concession stand at the Wyomissing Hills Elementary Center baseball field and build a pitching mound. He explained that the \$3,355 cost would be funded by the Wyomissing Little League and completed by the end of April.

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The Board expressed some concern about permit requirements, and Dr. Larson indicated she would work with Stephen to make sure the correct permits are secured.

Dr. Kennedy noted that Mrs. Jodi Wirebach's fifth grade class wrote a poem entitled, "The Best School Board Ever" that was printed, laminated, and given to each Board member in honor of National School Board Recognition Month.

She also reported that all three schools were awarded a Keystone plaque for achieving AYP (adequate yearly progress) for the 2004 and 2005 school years.

EXECUTIVE SESSION

At 7:45 p.m., President Snyder announced that the board would recess to executive session briefly to discuss real estate.

The board reconvened and continued with the agenda items at 8:05 p.m.

LIAISON REPORTS

WAEF – Mrs. Sakmann reported that Mrs. Helinek requested and received a \$7,000 grant to continue the Oasis Project that includes the mural, sensory playground, and reading area, at the Hills Center.

BCIU – Mr. Hinsey reported that the BCIU Board approved their operating budget with no increase to the district.

APPROVED MEETING MINUTES

Upon motion by Mr. Fitzgerald, seconded by Mrs. McCready, the minutes of the following meetings were approved and included as part of these official minutes.

November 13, 2006 Work Session
November 20, 2006 Board Meeting
December 6, 2006 Reorganization Meeting

Yeas: 9.
Nays: 0. Motion carried.

PERSONNEL

APPROVED PERSONNEL REPORT & ADDENDUM

Upon motion by Dr. Shuttlesworth, seconded by Mrs. McCready, the Personnel Report and addendum for January 22, 2007, were approved and are included as part of these official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.
Nays: None. Motion carried.

CURRICULUM

APPROVED PROGRAM OF STUDIES COURSES

Upon motion by Mrs. Sakmann, seconded by Mrs. McCready, the program of studies for the Jr./Sr. high school courses was approved.

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Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

FINANCE/BUSINESS OFFICE

Upon motion by Mrs. Barnett, seconded by Mr. Fitzgerald, the following financial/business items were approved:

APPROVED FINANCIAL REPORTS

Financial reports for November and December 2006.

APPROVED PAYMENT OF INVOICES

Payment of properly approved vendor invoices for the General Fund, Food Service, and Athletic Fund and 2003 G.O. Bond.

APPROVED TRANSPORTATION AGREEMENT WITH GODDARD SCHOOL

An agreement with The Goddard School to transport two early intervention students to BCIU Education Center at 2101 Centre Avenue, Reading, at a rate of \$50 per day round trip, effective September 6, 2006, to November 30, 2006.

APPROVED TRANSPORTATION AGREEMENT WITH GODDARD SCHOOL

An agreement with The Goddard School to transport one early intervention student to BCIU Education Center at 2101 Centre Avenue, Reading, at a rate of \$50 per day round trip, effective December 1, 2006, to June 15, 2007.

APPROVED RESOLUTION ON OBTAINING LAND ADJACENT TO WHEC

Dr. Larson indicated that a feasibility study was done on the West Reading Elementary Center facility. A resolution was prepared and presented to the Board.

Upon motion by Mr. Deem, seconded by Mrs. McCready, the resolution was approved for Administration to investigate the feasibility of obtaining land adjacent to the Wyomissing Hills Elementary Center in the Borough of Wyomissing for the purpose of considering the construction of an elementary building thereon.

A copy of the adopted resolution is included as part of these official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

FACILITIES

AWARDED BID TO TRANE

A motion was made by Mrs. Barnett, and seconded by Mrs. Sakmann to award the bid to Trane in Harrisburg, PA, in the amount of \$48,880 to overhaul the centrifugal chillers.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

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ATHLETICS

The fall sports review was shared as an information item with the Board and is included as part of these official minutes.

APPROVED WINTER TRACK TRIP

Upon motion by Mrs. McCready, seconded by Mr. Hinsey, the winter track trip to Penn State University on February 16-17, 2007, was approved.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

SUPERINTENDENT'S OFFICE

AUTHORIZED SUPERINTENDENT TO APPROVE WORK BEYOND CONTRACTED YEAR

A motion was made by Mrs. Sakmann and seconded by Mrs. McCready to authorize the Superintendent or designee to approve any work hours beyond the contract year for professional staff for the 2006-2007 budget year. These work hours beyond the contracted year will be accumulated and brought to the Board for their ratification bi-annually in June and December of each year.

CALENDAR FOR 2007-08

A motion was made by Mr. Larkin and seconded by Mrs. McCready to approve the school calendar for 2007-08.

Dr. Shuttlesworth noted that he finds the placement of inservice days problematic and felt more discussion was necessary.

CALENDAR MOTION TABLED

A motion was made by Mr. Fitzgerald and seconded by Dr. Shuttlesworth to table the motion to approve the calendar until February to allow for further review.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, and Shuttlesworth.

Nays: McCready, Sakmann, and Snyder. Motion carried.

Dr. Larson will re-work the calendar and bring it back to the Board in February.

APPROVED INSTRUCTION IN THE HOME

Upon motion by Mr. Larkin, seconded by Mrs. Sakmann, the Board approved instruction in the home for three secondary students – student ID#200251 and ID#203188 effective January 23, 2007, and ID#200162 effective February 2007, for a maximum of 5 hours each per week, as needed during the 2006-2007 school year.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

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APPROVED
EXPULSION OF
STUDENTS

Upon motion by Mrs. Barnett, seconded by Mrs. McCready, the Board approved expulsion of students ID#203397 and ID#200958 in accordance with the expulsion agreements and authorized appropriate officers of the Board to execute the Agreements.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

APPROVED
ADOPTION OF
POLICIES

Upon motion by Mrs. Barnett, seconded by Mr. Deem, the Board approved the second reading/adoption of the following policies:

(Revised)

- 103 – Nondiscrimination in School and Classroom Practices
- 115 – Vocational Technical Education
- 123 – Interscholastic Athletics
- 137.1 – Extracurricular Participation by Home Education Students
- 140 – Charter Schools
- 140.1 – Extracurricular participation by Charter/Cyber Schools
- 218 – Student Discipline
- 220 – Student Expression/Distribution and Posting of Materials
- 226 – Searches
- 233 – Suspension and Expulsion
- 234 – Pregnant/Married Students
- 235 – Student Rights and Responsibilities
- 235.1 – Student Surveys
- 239 – Student Assistance Program
- 919 – District/School Report Cards

(New)

- 207 – Confidential Communications of Students
- 624 – Taxable Fringe Benefits
- 717 – Cellular Telephones
- 828 – Fraud

ADMINISTRATIVE
REPORTS

The Treasurer's Report and Tax Collector's Report are included as information with no action required by the Board.

NEW BUSINESS

Dr. Larson and Mr. Fitzgerald reported that they would be attending a legislative meeting on Thursday evening, January 25.

PUBLIC
PARTICIPATION

No public participation.

ADJOURNMENT

Mr. Snyder stated that the board would meet in executive session to discuss personnel matters. There being no further business, a motion was made by Mr. Larkin and seconded by Mrs. McCready to adjourn at 8:48 p.m.

Arthur J. McDonnell
Board Secretary

Wyomissing Area School District
Addendum to Agenda
January 22, 2007 Board Meeting

PERSONNEL

- I. Approve Support Staff Appointment – **William Lerch**, full time 12-month second shift Custodian at the Jr./Sr. High School, 8 hours per day at \$11.02 per hour, effective January 23, 2007, pending receipt of all necessary documents.
- II. Approve Support Staff Unpaid Leave –
 - a. **Dori Noecker**, Teacher’s Instructional Aide and Cafeteria Monitor at Wyomissing Hills Elementary Center, effective February 26, 27, 28, March 1 and 2, 2007.
 - b. **Lisa Schell**, Cafeteria Worker at Wyomissing Hills Elementary Center, effective March 14-16, 2007.

FACILITIES

- I. Award bid to Trane in Harrisburg, Pennsylvania, in the amount of \$48,880, to overhaul the centrifugal chillers.

Background Information: The bid opening took place on January 22, 2007, at 1:00 p.m. There were two bidders, Trane in Harrisburg, PA, and Carrier Corporation in Syracuse, NY.

Wyomissing Area School District
Personnel Report
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- I. Ratify Administrator's Effective Employment Date –
 - a. **Michael W. Ashton**, Assistant High School Principal, effective January 16, 2007. (Mr. Ashton's appointment was approved on December 6, 2006.)
- II. Ratify Professional Appointment –
 - a. **Nicholas Wojciechowski**, LTS for Erika Homan, Grade 5, at West Reading Elementary Center, effective January 2, 2007 to the end of the 2006-07 school year at a prorated salary based on \$37,700.
- III. Approve Support Teacher for Nicholas Wojciechowski, LTS – **Rita Tomashitis**, at a stipend of \$250, effective the second semester of the 2006-07 school year.
- IV. Approve Professional Staff Resignation –
 - a. **Walter Wojcik**, part-time German teacher at the high school, effective January 16, 2007.
- V. Approve SAT Tutorial Class Instructors –
 - a. **Joan Mathews**, SAT Verbal Instructor, at the contracted rate for a maximum of 10 hours beginning February 2007.
 - b. **Thomas Ritter**, SAT Math Instructor, at the contracted rate for a maximum of 10 hours beginning February 2007.

Background Information: The SAT test will take place on March 10. The number of teachers required is determined based on the number of student registrants. A student fee is charged.
- VI. Ratify/Approve Support Staff Unpaid Leave Requests
 - a. **Sandra L. Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave on December 11, 12 & 13, 2006.
 - b. **Tina R. O'Hara**, Health Room Assistant at Wyomissing Hills Elementary Center, leave on January 16, 17, 18, & 19, 2007.
 - c. **Krista Mazur**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave on January 2, 3, & 4, 2007.
 - d. **Linda Newkirk**, Food Service Worker at the Jr./Sr. High School, leave on March 26, 2007 to April 10, 2007.

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VII. Ratify Support Staff Resignations/Retirement –

- a. **Tonya Miller**, Teacher's Instructional Aide/ESL at Wyomissing Hills Elementary Center, resignation effective January 19, 2007.
- b. **Sandra L. Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, resignation effective January 9, 2007.
- c. **Stephanie Nye**, Part-time Library Aide at the Wyomissing Hills Elementary Center, resignation effective February 1, 2007.
- d. **Karl Klutschkowski**, Maintenance Worker/Carpenter, retirement effective December 20, 2006.

VIII. Ratify/Approve Support Staff Appointments –

- a. **Stacey Riegel**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 6.5 hours per day during the school year at \$9.31 perhour, effective January 16, 2007, pending receipt of all necessary documents.
- b. **Kathleen Kautz-McDade**, part-time Special Education Instructional Aide at the Jr./Sr. High School, 6.5 hours per day during the school year at \$9.98 per hour, effective January 2, 2007, pending receipt of all necessary documents.
- c. **Jean Hentz**, full-time 12-month Staff Accountant in the Business Office, at an annual salary of \$35,485 prorated effective January 2, 2007.

IX. Approve Maternity Leave Requests –

- a. **Martha M. Lobaugh**, Music Teacher at Wyomissing Hills and West Reading Elementary Centers, effective approximately April 10, 2007 through the remainder of the 2006-07 school year.
- b. **Laura Schaeffer**, Nurse at West Reading Elementary Center, effective approximately March 27, 2007, through April 29, 2007.
- c. **Lucinda Schaeffer**, Part-time Response to Intervention Teacher at Wyomissing Hills Elementary Center, effective approximately April 15, 2007, until the beginning of the second semester of the 2007-08 school year.

- X. Approve hours for support staff aides to attend CPR and first-aid training – On February 16, 2007, a staff inservice day, the following aides will attend training for a maximum of 6 hours each and be paid at their approved hourly rate: **Dorothy Lefever, Holly Miller, Kim Latino, Lisa Reichardt, Kathleen Kautz-McDade, and one additional aide to be determined.**

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- XI. Approve After-School Support Program Instructors at Wyomissing Hills Elementary Center – The following instructors will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading or math effective January 9, 2007 – March 1, 2007, at \$30.50/hour:
- a. **Nancy Robinson** – 2nd grade reading
 - b. **April Bergen** – 2nd grade reading
 - c. **Kara Les** – 3rd grade reading
 - d. **Karen Sichak** – 4th grade reading
 - e. **Jennifer Lengel** – 3rd grade math
 - f. **Steve Reazor** – 4th grade math
- XII. Ratify Adjustment/Change to Supplemental Athletic Appointments for 2006-07–
- a. **Victoria Quimby**, Varsity Girls' Basketball Co-Head Coach, 33.3 points, \$3,919 (increase of \$1,272).
 - b. **Rachel Hoffman**, Varsity Girls' Basketball Co-Head Coach, 27.75 points, \$3,597 (increase of \$1,272).
- Background: To compensate the coaches for their increased responsibilities for the remainder of the winter season (58%), each coach will receive an additional 13 points as Co-Head Coach. This amounts to a decrease of \$376.50 from the budgeted amount.*
- XIII. Approve Emergency “On-Call” Stipend – **William Hartman, Jr./Sr.** High School Principal, \$600 Emergency “On-Call” stipend for the 2006-07 school year.
- XIV. Approve In-Home Instructors –
- a. **Brenda Phillips** and **Andrew Hoffert**, to provide in-home instruction for one secondary student ID#200251 effective January 23, 2007, for a maximum of 5 hours per week at the approved contracted rate, as needed during the 2006-07 school year.
 - b. **Tony Alvarez** to provide in-home instruction for two secondary students ID#203188 effective January 23, 2007, and ID# 200162 effective February 2007, for a maximum of 5 hours each per week at the approved contracted rate, during the 2006-07 school year.
- XV. Approve District volunteer list.
- XVI. Approve substitute list for professional/support staff.