

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mr. Arthur J. McDonnell, Board Secretary
Dr. Janet E. Kennedy, Assistant Superintendent
Dr. Shelly M. Riedel, Assistant Superintendent

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD WORK SESSION

Monday, March 19, 2007 – 6:00 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, March 26, 2007, 7:30 p.m.
- Work Session – Monday, April 16, 2007, 6:00 p.m.
- Regular Board Meeting – Tuesday, April 24, 2007, 7:30 p.m.

PRESENTATIONS

Personnel Audit Report – Mr. Joseph Anderson

Student Data to Guide Instruction – Mrs. Jaime Whye

RECOGNITION

**March 19, 2007 Board Work Session
Agenda – Page 2**

BOARD ACTION

BOARD LIAISON REPORTS

Informational
3/19/07 Meeting

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth (Staffing Recommendations)
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCready
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin/Dr. Shuttlesworth/Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of February 26, 2007 Board Meeting
 - Minutes of March 7, 2007, Special Board Meeting
(Minutes will be included in 3/26/07 packet.)

Board Motion
3/26/07 Meeting

PERSONNEL

- I. March 2007 Personnel Report (Report attached.)

Board Motion
3/19/07 (Pg. 1)
and 3/26/07
Meetings

BOARD MOTION

Move that the Board of School Directors approve agenda items listed on Page 1 of the Personnel Report and the accompanying resolutions.

CURRICULUM

- I. Approve Summer School Program Scholarship Fund – \$200

Board Motion
3/26/07 Meeting

**March 19, 2007 Board Work Session
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BOARD ACTION

FINANCE/BUSINESS OFFICE

- | | | |
|------|--|---------------------------------|
| I. | Approve Per Capita Tax Exonerations | Board Motion
3/26/07 Meeting |
| II. | Accept Local Audit Report from Barbacane Thornton & Company for fiscal year ending June 30, 2006. | Board Motion
3/26/07 Meeting |
| III. | Approve Special Education Agreement and Alternative Education and Emotional Support Rates with Berks County Intermediate Unit. | Board Motion
3/26/07 Meeting |

Background Information: The agreement between the Wyomissing Area School District and the BCIU for special education programs and alternate education services is for the 2007-08 school year.

- | | | |
|-----|---|---------------------------------|
| IV. | Approve Purchase Agreement with LAM Systems, Inc. – A multi-year lease purchase agreement for 25 laptop computers from LAM Systems, Inc of Mechanicsburg, PA, for \$42,250. | Board Motion
3/26/07 Meeting |
| V. | Approve Financial Reports – February 2007
(Reports will be included in 3/26/07 packet.) | |

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

- | | | |
|----|--|---------------------------------|
| I. | Accept donation from Baseball Boosters and Little League Organizations in the amount of \$3,623 to purchase a batting tunnel for the ball field in accordance with Policy 702. | Board Motion
3/26/07 Meeting |
|----|--|---------------------------------|

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- | | | |
|-----|--|---------------------------------|
| I. | Approve Temporary Emergency Evacuation Agreement with The Highlands. | Board Motion
3/26/07 Meeting |
| II. | Recognize Berks Career & Technical Center Students – | |

**Michael Truehart, grade 10
Yashira Sepulveda, grade 12**

**March 19, 2007 Board Work Session
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BOARD ACTION

Background Information: Two Wyomissing Area students were recently named winners at the CAT/Pikering/CAT Brandywine Skills USA Competition. The competition was sponsored by the Center for Art & Technology of Chester County. Michael Truehart, grade 10, and his teammate from another district won third place for their computer web design in Video Imaging Design Technology. Yashira Sepulveda, grade 12, won third place for nail care in Cosmetology.

III. Approve First Reading of Policies –

Board Motion
3/19/07 Meeting

113.3 (revised) Special Education Evaluations and Requests for Independent Educational Evaluations

113.4 (new) Audio, Video, or Other Electronic Recording of Meetings

204 (revised) Attendance

817 (new) Energy Conservation Management

BOARD MOTION

Move that the Board of School Directors approve the listed policies for a first reading.

ADMINISTRATIVE REPORTS

I. Treasurer's Report

Informational
3/26/07 Meeting

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

Wyomissing Area School District
Personnel Report
Page 1
March 19, 2007 Work Session

Recommended Board Action on March 19, 2007

- I. Approve Professional Staff Retirement Resolutions –
 - a. **Judith A. Avella**, Wyomissing Hills Elementary Center Teacher, effective August 21, 2007.
 - b. **Margaret G. Houser, Jr./Sr.** High School Special Education Teacher, effective at the end of the 2006-07 school year.
 - c. **Marsha R. Long, Jr./Sr.** High School Special Education Teacher, effective at the end of the 2006-07 school year.
 - d. **David I. Martin, Jr./Sr.** High School English Teacher, effective at the end of the 2006-07 school year.
 - e. **Cynthia L. Rakow, Jr./Sr.** High School Special Education Teacher, effective at the end of the 2006-07 school year.
 - f. **Barbara D. Scaramastra**, Elementary Art Teacher, effective at the end of the 2006-07 school year.
 - g. **M. Susan Werner, Jr./Sr.** High School Health & Physical Education Teacher, effective at the end of the 2006-07 school year.

- II. Approve Staffing Recommendations for the 2007-08 school year. (See Attached Document.)

Recommended Board Action on March 26, 2007

- I. Approve Administrator's Effective Employment Date – **Aaron Roberts**, Assistant Elementary School Principal, effective _____, 2007. (Mr. Robert's appointment was approved on March 7, 2007.)

- II. Approve Professional Appointment –
 - a. **Cathryn Barra**, Instrumental Music/Marching Band Director, effective the end of the 2006-07 school year, at B, Step 4, \$40,050 annual salary.
Background Information: Ms. Barra held the position of long-term substitute music teacher at Wyomissing Area for the past year. She graduated from Duquesne University magna cum laude as a member of the honors curriculum. At Hudson Memorial School in New Hampshire, she instructed band class in grades 6 through 8. While there, she also worked for the Alvirne High School as Assistant Marching Instructor and Color Guard Supervisor. After moving to Prince George's County in Maryland, she taught band and strings at four elementary schools. She also performed for the Nashua Symphony Choral Society, the pit orchestra in two productions, and for the Prince George's County Teacher Jazz Band.

- III. Approve Revised Position Guide for Energy Educator/Manager.

- IV. Approve Change in Part-Time Library Aide Position at Wyomissing Hills Elementary Center.
Background Information: The position as Part-Time Library Aide will be a shared position with the total number of hours not to exceed the existing 29 hours per week.

- V. Ratify Support Staff Appointments –
 - a. **Athena Elzer**, part-time Library Aide at Wyomissing Hills Elementary Center, at \$9.10 per hour effective March 5, 2007, with shared hours not to exceed the existing 29 hours per week.
Background Information: Ann Brugger, a current part-time Library Aide, and Ms. Elzer will share this position with the total hours per week not to exceed the existing 29 hours, following a schedule determined by the building principal.

Wyomissing Area School District

Personnel Report

Page 3

March 19, 2007 Work Session

- b. **Shari Kelly**, part-time Food Service Worker, 4 hours per day at the Jr./Sr. High School, \$9.85 per hour effective March 12, 2007, pending receipt of all necessary documents.
- VI. Ratify/Approve Support Staff Unpaid Leave Request –
- a. **Lauren E. Yelinek**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave from March 30, 2007, through the end of the 2006-07 school year.
 - b. **Kim N. Latino**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, leave from February 22 to February 28, 2007.
- VII. Approve Supplemental Athletic Appointments –
- a. **Todd Zechman**, JH Softball Head Coach, 26.5 points, \$2,107.
 - b. **Andrew Siggins**, JH Softball Assistant Coach Coach, 15.6 points, \$1,240.
 - c. **Keith Arnold**, JH Track Assistant Coach, 14.25 points, \$1,133.
 - d. **Peter Pellicano**, JH Girls' Soccer Assistant Coach, 15.6 points, \$1,240.
 - e. **Erik Uliasz**, SH Head Cross Country Coach, 46.5 points, salary to be determined in accordance with the point value established for the 2007-08 school year.
- VIII. Approve Volunteer Athletic Coaches –
- a. **Ronald Schaeffer, Jr.** – SH Baseball
 - b. **Steven O'Neil** – SH Track
 - c. **Daniel Schmidt** – SH Girls' Soccer
- IX. Approve District volunteer list.
- X. Approve substitute list for professional/support staff.