

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann  
Dr. Robert J. Shuttlesworth

### Non Members

Mr. Arthur J. McDonnell, Board Secretary  
Dr. Janet E. Kennedy, Assistant Superintendent  
Dr. Shelly M. Riedel, Assistant Superintendent

### Ex Officio Member

Dr. Helen H. Larson, Superintendent

## SCHOOL BOARD MEETING

Tuesday, April 24, 2007 – 7:30 P.M.  
Community Board Room

### OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

### ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, May 14, 2007, 6:00 p.m.
- Regular Board Meeting – Monday, May 21, 2007, 7:30 p.m.

### PRESENTATIONS

### RECOGNITION

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**BOARD LIAISON REPORTS**

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCready
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin//Mr. Hinsey

**MINUTES**

- I. Approve Board Meeting Minutes
  - Minutes of March 19, 2007 Work Session
  - Minutes of March 26, 2007, Board Meeting

**PERSONNEL**

- I. April 2007 Personnel Report

**CURRICULUM**

- I. Approve Textbooks for Secondary Social Studies, English, Science, and Math.  
*Background Information: The board was provided with a list of the recommended textbooks and department members presented detailed information at the April 16, 2007, work session.*

**BOARD MOTION**

*Move that the Board of School Directors approve the Curriculum item as noted.*

**FINANCE/BUSINESS OFFICE**

- I. Approve payment of properly approved vendor invoices for the General Fund, Athletic and Food Service and the 2003 G.O. Bond.
- II. Approve Resolution No. 04-24-07 Payment of School Real Property Taxes on Installment Basis. (Resolution included as part of Board packet.)

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- III. Ratify Tuition Contract Agreement with Opportunities School.

*Background Information: Agreement is for one elementary student, ID201553, to attend Opportunities School in Birdsboro, PA effective April 19, 2007 to June 13, 2007, at a prorated daily rate based on a monthly charge of \$2,500.*

- IV. Approve Berks Career & Technology Center Budget for 2007-08.

*Background Information: The BCTC budget has total expenditures of \$13,465,036 with the Wyomissing Area portion estimated at \$185,009.*

- V. Approve Financial Reports – March 2007

**BOARD MOTION**

*Move that the Board of School Directors approve the Finance/Business items as noted.*

**FACILITIES**

**SCHOOL ACTIVITIES & ATHLETICS**

**TECHNOLOGY**

**SUPERINTENDENT'S OFFICE**

- I. Approve Adoption of new Policy 830 – Breach of Computerized Personal Information.

- II. Approve Field Trip Request

*Background Information: The Senior High Concert Band and Orchestra have been invited to participate in an adjudicated festival, work with a clinician, and perform in a Disney World Park in Orlando, Florida, during spring break, March 13-17, 2008.*

- III. Approve 2006-07 Calendar Adjustment

*Background Information: School was closed due to inclement weather on February 14 & 15, 2007, and the calendar will be adjusted to indicate the last student day as June 8, and the last teacher in-service .5 day as June 11, 2007.*

- IV. Approve Additional Secondary Math Position at the Jr./Sr. High School effective the 2007-08 school year.

*Background Information: The Jr./Sr. High School would benefit from an additional math position for the following reasons:*

- *Additional intervention classes could be offered (Strategies)*
- *Class sizes could be reduced*

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- V. Approve Homebound Instruction for one grade 12 student, ID200957, effective April 24, 2007, for a maximum of 5 hours per week until the end of the 2006-07 school year.
- VI. Approve Rotary International Youth Exchange Program  
*Background Information: Rotary International Youth Exchange Program has a 40-year history of hosting and placing over 1,000 students abroad. The Wyomissing Area School District has long-standing ties to the Local West Reading-Wyomissing Rotary Club.*

**BOARD MOTION**

*Move that the Board of School Directors approve the Superintendent's Office items as noted.*

**ADMINISTRATIVE REPORTS**

- I. Treasurer's Report (Informational)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

**PERSONNEL REPORT**

- I. Approve Administrator Resignation – **William E. Hartman**, Principal of the Jr./Sr. High School effective June 30, 2007, and authorize his employment as a secondary math teacher effective the beginning of the 2007-08 school year in accordance with the agreement as presented.
- II. Approve Professional Resignation – **Sal Ferrarello**, Secondary Mathematics Teacher, effective at the end of the 2006-07 school year.
- III. Approve Administrator’s Effective Employment Date – **Aaron Roberts**, Assistant Elementary School Principal, effective May 7, 2007. (Mr. Roberts appointment was approved on March 7, 2007.)
- IV. Approve Long-Term Substitute Appointment – **Michelle Davis**, Part-time (.6) Intervention Coordinator at Wyomissing Hills Elementary Center, based on M, Step 5, prorated at 60% salary, (\$141.00 per day, with no health benefits) effective April 16, 2007, through the first semester of the 2007-08 school year.

V. Approve Professional Appointments –

- a. **Michelle Kersikoski**, Part-time (.5) Intervention Coordinator at West Reading Elementary Center, based on M, Step 10, prorated at 50% salary, \$27,700, effective the 2007-08 school year.

*Background Information: The position was approved on March 19, 2007, by the School Board as part of the 2007-08 staffing recommendations.*

- b. **Julie L. Linsey**, Chemistry Teacher at the Jr./Sr. High School effective the 2007-08 school year, at M, Step 12, \$58,600, pending receipt of all necessary documents.

*Background Information: Julie L. Linsey graduated magna cum laude from Muskingum College in New Concord, OH with a Bachelor of Science degree in chemistry and mathematics and received teaching certifications in chemistry, mathematics, and physics. She completed her Master of Arts in Teaching (MAT)-Mathematics from the University of Cincinnati. Since 2005 she has been teaching chemistry at Mainland Regional High School in Linwood, NJ. Previously her teaching experience includes: Physics/Mathematics for three years at Harrison High School, Harrison, OH; Chemistry/Physics for one year at Taylor High School, Cleves, OH; Mathematics for three years at Meade County High School, Brandenburg, KY; and Chemistry/Physics for two years in Poca High School, Poca, WV.*

*Mrs. Linsey will replace Wendy Merz who has resigned effective at the end of the 2006-07 school year.*

- VI. Approve Homebound Instructor – **Kim Lally**, Guidance Counselor, to provide homebound instruction for one grade 12 student for a combined maximum of 5 hours per week effective April 24, 2007, to the end of the 2006-07 school year, at the contract rate of \$30.50 per hour.

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- VII. Ratify Support Staff Resignations –
- a. **James Weitzel**, part-time food service worker at West Reading Elementary Center, effective March 30, 2007.
  - b. **Lisa Schell**, part-time food service worker at Wyomissing Hills Elementary Center, effective April 20, 2007.
- VIII. Approve Support Staff Transfer – **Shari Kelly**, part-time (4) hours per day food service worker at the Jr./Sr. High School will transfer to part-time (5) hours per day food service worker at West Reading Elementary Center, effective April 30, 2007. Shari is replacing James Weitzel who resigned.
- IX. Approve/Ratify Support Staff Appointments –
- a. **Suzanne Herbst**, part-time Food Service Worker at Wyomissing Hills Elementary Center, 3.5 hours per day at \$9.65 per hour during the school year, effective April 25, 2007, pending receipt of all necessary documents. Suzanne is replacing Lisa Schell who resigned.
  - b. **Wendy Brent**, part-time Food Service Worker at the Jr./Sr. High School, 4 hours per day at \$8.04 per hour during the school year, effective April 23, 2007, pending receipt of all necessary documents. Wendy is replacing Shari Kelly who is transferring to the West Reading Elementary Center.
- X. Ratify Supplemental Athletic Resignation – **Matthew Heaney**, Jr. High Track Assistant Coach, effective March 28, 2007.
- Background Information: Mr. Heaney worked 12 days of the 41-day season and will receive a prorated stipend of \$30.54 per day for a total of \$366.*
- XI. Ratify Supplemental Athletic Appointments –
- a. **Michael Vecchio**, Jr. High Track Assistant Coach, 16.75 points, at a prorated salary of \$32.00 per day for 29 days for a total of \$928, effective March 29, 2007.
  - b. **Christopher Blickley**, Sr. High Girls' Basketball Head Coach, 58 points, salary to be determined in accordance with the point value established for the 2007-08 school year.
- XII. Approve Revised Position Guide – Assistant Superintendent.
- XIII. Ratify Effective Date for Support Staff Transfer – **Benito Diaz**, full-time, second shift custodian effective April 10, 2007.
- Background Information: On February 26, 2007, the Board approved the transfer of Mr. Diaz from Grounds/Maintenance Worker to full-time, second shift, 12 month custodian, at no change in salary, with the effective date to be determined.*

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- XIV. Ratify/Approve Support Staff Unpaid Leave Request and Extension to Leave –
  - a. **Shari Kelly**, part-time Food Service Worker at the Jr./Sr. High School, unpaid leave March 22, 23, & 26, 2007.
  - b. **Linda Newkirk**, part-time Food Service Worker at the Jr./Sr. High School, extension to unpaid leave from April 11-20, 2007. (Board approved March 26–April 10, 2007 leave on January 22, 2007.)
- XV. Approve District volunteer list.
- XVI. Approve substitute list for professional/support staff.