

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

#### Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann  
Dr. Robert J. Shuttlesworth

#### Non Members

#### Ex Officio Member

Dr. Helen H. Larson, Superintendent

## SCHOOL BOARD MEETING

Monday, July 23, 2007 – 6:30 P.M.  
Community Board Room

### OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

### ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, August 13, 2007, 6:00 p.m.
- Regular Board Meeting – Monday, August 20, 2007, 7:30 p.m.

### PRESENTATIONS

### RECOGNITION

**July 23, 2007 Board Meeting  
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**BOARD LIAISON REPORTS**

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCreedy
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin//Mr. Hinsey

**MINUTES**

**PERSONNEL**

- I. July 2007 Personnel Report (Report attached.)

**BOARD MOTION**

*Move that the Board of School Directors approve the Personnel Report for July 2007.*

**CURRICULUM**

**FINANCE/BUSINESS OFFICE**

- I. Approve Settlement Agreement – Agreement with parents of elementary student ID #201426 as stipulated in the agreement executed on June 21, 2007.

**BOARD MOTION**

*Move that the Board of School Directors approve the Finance/Business Office item.*

**FACILITIES**

**SCHOOL ACTIVITIES & ATHLETICS**

**TECHNOLOGY**

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**SUPERINTENDENT’S OFFICE**

- I. Approve Memorandum of Understanding for LERTA Wyomissing Square Project.
- II. Approve Revision to the Pledge Agreement signed by Jeff Hettinger and approved by the Board on March 7, 2007.
- III. Appointment of School Board Secretary

**BOARD MOTION**

*Move that the Board of School Directors approve the Superintendent’s Office items.*

**ADMINISTRATIVE REPORTS**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

## **PERSONNEL REPORT**

- I. Approve Professional Staff Resignations –
  - a. **Staci Futrick**, Special Education Teacher (Autism Support) at Wyomissing Hills Elementary Center, effective August 21, 2007.
  
- II. Approve Support Staff Resignation –
  - a. **Nancy Keefe**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective August 15, 2007.
  
- III. Approve Administrator Start Date – **Dr. Cynthia Speace**, Jr./Sr. High School Principal, effective August 1, 2007.
  
- IV. Approve Professional Staff Change – **Corinne Mason**, Assistant Director of Business Affairs to Interim Director of Business Affairs, effective July 16, 2007, until further notice, with no change in salary.
  
- V. Approve Support Staff Appointment – **Jennifer E. Allbee**, Part-time Library Aide at Wyomissing Hills Elementary Center, at \$9.31 per hour effective August 27, 2007, with shared hours not to exceed the existing 29 hours per week.

*Background Information: The position is shared with current part-time aide Athena Elzer with the total hours per week not to exceed the existing 29 hours, following a schedule determined by the building principal.*
  
- VI. Ratify Support Staff Salary Adjustment – **Michael Matz**, Apple Systems Manager, salary increase of \$6,599 effective July 1, 2007, prior to the 3% support staff increase approved June 25, 2007.
  
- VII. Approve Additional Support Staff Hours – **Scott Matz**, technology helper, for a maximum of 300 hours at minimum wage effective July 1, 2007, through August 20, 2007.
  
- VIII. Approve Child Bearing/Rearing Leave Request – **Catherine L. Aurentz**, Part-time Reading Recovery Teacher at Wyomissing Hills Elementary Center, effective approximately December 25, 2007, until the beginning of the 2009-2010 school year.
  
- IX. Approve Supplemental Activity Appointments effective the 2007-08 school year –
  - a. **John Yoder**, Science Olympiad 7-12, Co-Advisor, 9.5 points, \$765.
  - b. **Crisanne Bansner**, Math Team Advisor, 15 points, \$1,208.
  
- X. Approve Revised Position Guide – Title change to Director of Human Resources, formerly Director of Personnel.

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- XI. Ratify Instructor & Substitutes for 2007 summer programs & ESY –
  - a. **Michael Farrara** – Spartan Summer Video Camp on June 18-22, 2007, for a maximum of 26 hours at \$30.50 per hour.
  - b. Substitute teachers and aides, as needed, from the current approved list for the summer and ESY programs at the approved hourly rate.
  
- XII. Approve Curriculum Writing – **Joelle Ostrich**, Secondary English Teacher, English Strategies-Writing and English Strategies-Reading for a maximum of 20 hours each at the rate of \$30.50 per hour.
  
- XIII. Approve Support Staff Training Outside Contracted Year at their approved hourly rate.
  - Kim Latino** – BCIU paraprofessional training on June 12, 13, 14 & 15, 2007.
  - Maria Minnich** – BCIU paraprofessional training on August 21, 22, 23 & 24, 2007.
  - Sharon Riegel** – BCIU paraprofessional training on August 21, 22, 23 & 24, 2007.
  - Diana Swavely** – CPR Training on June 11, 2007
  - Krista Mazur** – CPR Training on June 11, 2007
  - Stacey Riegel** – CPR Training on June 11, 2007
  - Barbara DeMoss** – Clerical Assistance at the JSBS effective July 9, 2007, 30 hours max.
  
- XIV. Approve Administrator Salaries for 2007-08 effective July 1, 2007.