

WYOMISSING AREA SCHOOL DISTRICT 2007-3852

Minutes July 23, 2007

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the solicitor called the roll of board members.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Fitzgerald, Mr. Hinsey, Mrs. McCready, Mrs. Sakmann, Mr. Larkin, and Mr. Snyder.

Board Member Absent: Dr. Shuttlesworth

Administrative Staff Present: Dr. Larson, Mrs. Mason, and Ms. Garman.

Attendees: Mr. Brian Boland, Kozloff Stoudt; Diane Schaeffer, recording secretary; Bill Murray and Mike Mitchell, Sr., residents.

WELCOME

President Snyder welcomed everyone and announced that an executive session was held prior to the beginning of the board meeting to discuss personnel matters and recommendations would be made later as part of the agenda.

PUBLIC COMMENTS

There were no public comments on agenda items.

President Snyder noted that two items on the agenda, one in the Personnel portion and one in the Superintendent's report, would be the first item recommended for the board's approval.

APPROVED CHANGE IN ADMINISTRATIVE POSITION & APPOINTMENT OF SCHOOL BOARD SECRETARY

A motion was made by Mrs. McCready and seconded by Mrs. Barnett to approve the change for Mrs. Corinne D. Mason from Assistant Director of Business Affairs to Interim Director of Business Affairs and also approve her appointment as School Board Secretary effective July 23, 2007.

Attorney Boland called the vote.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, McCready, Sakmann, Larkin, and Snyder.

Nays: None. Motion carried.

ANNOUNCEMENT OF MEETINGS

Mr. Snyder announced the next scheduled meetings on August 13, 2007, at 6:00 p.m. and August 20, 2007, at 7:30 p.m.

LIAISON REPORTS

There were no liaison reports. Mr. Fitzgerald stated he would like to see some liaison meetings scheduled.

Dr. Larson said she would develop a schedule to hold meetings prior to Board meetings.

Minutes July 23, 2007

Mrs. Barnett requested that the liaison meeting schedule be made known to all board members.

Mrs. Barnett updated the Board on Senate Bill 218.

APPROVED MEETING
MINUTES

- There were no minutes to be approved.

PERSONNEL

ADDENDUM &
CHANGES TO
PERSONNEL REPORT

Mr. Snyder noted an addendum to the agenda was distributed that includes a professional appointment. He also noted that item VII. on the Personnel Report should be changed to a 300 hour maximum for Scott Matz, technology helper.

Mr. Snyder explained that Personnel Report item XIV. approval of administrator salaries for 2007-08 will be presented and voted on as a separate item.

APPROVED
PERSONNEL REPORT
AND ADDENDUM

Upon motion by Mrs. McCreedy and second by Mrs. Sakmann, the Board approved the Personnel Report including the change as noted, and inclusion of the addendum item. Personnel Report and Addendum included as part of these official minutes.

Board Secretary, Mrs. Mason, called the vote.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, McCreedy, Sakmann, Larkin, and Snyder.

Nays: None. Motion carried.

APPROVED
ADMINISTRATOR
SALARIES 2007-08

Upon motion by Mrs. McCreedy and second by Mrs. Sakmann, the Board approved the administrator salaries for 2007-08 effective July 1, 2007. List included as part of these official minutes.

Yeas: Deem, Fitzgerald, Hinsey, McCreedy, Sakmann, Larkin, and Snyder.

Nays: Barnett. Motion carried.

CURRICULUM

There were no agenda items for Board approval.

**FINANCE/BUSINESS
OFFICE**

APPROVED
SETTLEMENT
AGREEMENT

Upon motion by Mr. Deem and second by Mr. Larkin, the Board approved a settlement agreement with the parents of elementary student ID#201426 as stipulated in the agreement executed on June 21, 2007, and included as part of these official minutes.

Minutes July 23, 2007

Yeas: Deem, Fitzgerald, Hinsey, McCready, Sakmann, Larkin, and Snyder.
Nays: None. Motion carried.

FACILITIES

There were no agenda items for Board approval.

**SCHOOL
ACTIVITIES &
ATHLETICS**

There were no agenda items for Board approval.

TECHNOLOGY

There were no agenda items for Board approval.

**SUPERINTENDENT'S
OFFICE**

Upon motion by Mr. Larkin, second by Mr. Hinsey, the Board approved the following items on the Superintendent's Report:

APPROVED MEMO OF
UNDERSTANDING FOR
LERTA

Memorandum of Understanding for LERTA Wyomissing Square Project. Copy included as part of these official minutes.

APPROVED REVISION
TO PLEDGE
AGREEMENT –
JEFF HETTINGER

Revision to Pledge Agreement signed by Jeff Hettinger and approved by the Board on March 7, 2007. Copy included as part of these official minutes.

Yeas: Barnett, Deem, Fitzgerald, Hinsey, McCready, Sakmann, Larkin, and Snyder.
Nays: None. Motion carried.

ADMINISTRATIVE
REPORTS

No reports included.

OLD BUSINESS

None.

NEW BUSINESS

Dr. Larson shared the goals she has developed for the next school year.

Mr. Snyder informed the Board that he will be meeting with Mr. Scott Wolf, new president of the Reading Hospital, and asked any Board member with suggestions for discussion topics to contact him.

Dr. Larson suggested developing a proposal that would provide the hospital with an opportunity to further students' education about the sciences and biotechnical engineering and future employment opportunities.

Mrs. Barnett urged the Board to take a hard look at the programs and what might have to be cut because of budget constraints.

WYOMISSING AREA SCHOOL DISTRICT 2007-3855

Minutes July 23, 2007

Dr. Larson said she is looking at funding outside of the school district for the proposed TV studio, and she is working with a committee to put together a proposal. She is also looking at the budget projections and electoral debt and asking principals to look at cuts that can be made.

Dr. Larson provided information on the strategic plan process and noted that after meeting with Dr. Brewer, a description of the process will be presented to the Board.

PUBLIC
PARTICIPATION

Mr. Murray and Mr. Mitchell asked for further information on the administrators' salary increases.

Dr. Larson responded that the average increase was 3.82%.

ADJOURNMENT

A motion was made at 7:33 p.m. by Mr. Larkin and seconded by Mr. Deem to adjourn.

Corinne D. Mason
Board Secretary

Wyomissing Area School District

Addendum to Agenda

July 23, 2007 Board Meeting

PERSONNEL

- XV. Approve Professional Appointment – **Bridgette Rothermel**, 6th Grade Teacher at West Reading Elementary Center effective the 2007-08 school year, at B, Step 2, \$39,700, pending receipt of all necessary documents.

Background Information: Ms. Rothermel worked as a long-term substitute at West Reading Elementary during the 2006-07 school year. She is a graduate of Shippensburg University, having earned a B.S. in Elementary Education with a minor in reading. She will replace Marc Walter.

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

July 23, 2007

PERSONNEL REPORT

- I. Approve Professional Staff Resignations –
 - a. **Staci Futrick**, Special Education Teacher (Autism Support) at Wyomissing Hills Elementary Center, effective August 21, 2007.
- II. Approve Support Staff Resignation –
 - a. **Nancy Keefe**, Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective August 15, 2007.
- III. Approve Administrator Start Date – **Dr. Cynthia Speace**, Jr./Sr. High School Principal, effective August 1, 2007.
- IV. Approve Professional Staff Change – **Corinne Mason**, Assistant Director of Business Affairs to Interim Director of Business Affairs, effective July 16, 2007, until further notice, with no change in salary.
- V. Approve Support Staff Appointment – **Jennifer E. Allbee**, Part-time Library Aide at Wyomissing Hills Elementary Center, at \$9.31 per hour effective August 27, 2007, with shared hours not to exceed the existing 29 hours per week.

Background Information: The position is shared with current part-time aide Athena Elzer with the total hours per week not to exceed the existing 29 hours, following a schedule determined by the building principal.
- VI. Ratify Support Staff Salary Adjustment – **Michael Matz**, Apple Systems Manager, salary increase of \$6,599 effective July 1, 2007, prior to the 3% support staff increase approved June 25, 2007.
- VII. Approve Additional Support Staff Hours – **Scott Matz**, technology helper, for a maximum of 220 hours at minimum wage effective July 1, 2007, through August 20, 2007.
- VIII. Approve Child Bearing/Rearing Leave Request – **Catherine L. Aurentz**, Part-time Reading Recovery Teacher at Wyomissing Hills Elementary Center, effective approximately December 25, 2007, until the beginning of the 2009-2010 school year.
- IX. Approve Supplemental Activity Appointments effective the 2007-08 school year –
 - a. **John Yoder**, Science Olympiad 7-12, Co-Advisor, 9.5 points, \$765.
 - b. **Crisanne Bansner**, Math Team Advisor, 15 points, \$1,208.
- X. Approve Revised Position Guide – Title change to Director of Human Resources, formerly Director of Personnel.

**July 23, 2007 Board Meeting
Agenda – Page 2**

- XI. Ratify Instructor & Substitutes for 2007 summer programs & ESY –
- a. **Michael Farrara** – Spartan Summer Video Camp on June 18-22, 2007, for a maximum of 26 hours at \$30.50 per hour.
 - b. Substitute teachers and aides, as needed, from the current approved list for the summer and ESY programs at the approved hourly rate.
- XII. Approve Curriculum Writing – **Joelle Ostrich**, Secondary English Teacher, English Strategies-Writing and English Strategies-Reading for a maximum of 20 hours each at the rate of \$30.50 per hour.
- XIII. Approve Support Staff Training Outside Contracted Year at their approved hourly rate.
- Kim Latino** – BCIU paraprofessional training on June 12, 13, 14 & 15, 2007.
 - Maria Minnich** – BCIU paraprofessional training on August 21, 22, 23 & 24, 2007.
 - Sharon Riegel** – BCIU paraprofessional training on August 21, 22, 23 & 24, 2007.
 - Diana Swavely** – CPR Training on June 11, 2007
 - Krista Mazur** – CPR Training on June 11, 2007
 - Stacey Riegel** – CPR Training on June 11, 2007
 - Barbara DeMoss** – Clerical Assistance at the JSBS effective July 9, 2007, 30 hours max.
- XIV. Approve Administrator Salaries for 2007-08 effective July 1, 2007.