

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mrs. Corinne D. Mason, Board Secretary
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD WORK SESSION

Wednesday, August 15, 2007 – 6:00 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, August 20, 2007, 7:30 p.m.

PRESENTATIONS

- Teacher Induction – Principals/Assistant Principals
- Spanish Club Mexico Trip – Mrs. Brenda Phillips

RECOGNITION

**August 15, 2007 Board Work Session
Agenda – Page 2**

BOARD ACTION

BOARD LIAISON REPORTS

Informational
8/15/07 Meeting

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCready
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin//Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of June 25, 2007 Board Meeting
 - Minutes of July 23, 2007 Board Meeting

(Will be provided with 8/20/07 packet.)

Board Motion
8/20/2007 Meeting

PERSONNEL

- I. August 2007 Personnel Report (Report attached.)

Board Motion
8/20/2007 Meeting

CURRICULUM

- I. Approve field trip requests for 2007-08 for elementary, secondary, and athletic groups.

Board Motion
8/20/2007 Meeting

FINANCE/BUSINESS OFFICE

- I. Approve student activity account for Class of 2013 with Mrs. Lindsay Rada as class advisor.
- II. Approve contract with Wilson School District – Extended School Year Services effective June 26, 2007, through August 2, 2007, for a total of \$1,800 for one secondary student, ID 203770.

Board Motion
8/20/2007 Meeting

Board Motion
8/20/2007 Meeting

**August 15, 2007 Board Work Session
Agenda – Page 3**

BOARD ACTION

- III. Approve Contracted Services: **Brenda Wilczek**, School Psychologist at a rate of \$70.00/hr. effective the 2007-08 school year. Board Motion
8/20/2007 Meeting
- IV. Approve Contract with Keppley Behavioral Consulting, Inc.: **Sharon Keppley**, verbal behavioral consultant, for the autistic support classrooms. Board Motion
8/20/2007 Meeting

Background Information: The agreement includes consultation for the new autism support classroom for two hours per week for the 2007-08 school year at the contracted rate of \$____per month. Also, consultation for a student for 2 hours per month at the contracted rate of \$_____ per month. Contracted services should not exceed \$8,000 for the 2007-08 school year.

- V. Approve Contract with Opportunities House: Tuition for two elementary students, ID 203776 and ID 201554, from August 30, 2007, to June 10, 2008, at a cost of \$2,500 per student, per month. Board Motion
8/20/2007 Meeting
- VI. Approve Contract with Camp Conrad Weiser: Sixth grade camp in May 2008 in the amount of \$99 per student (student pays \$20 of the amount). Board Motion
8/20/2007 Meeting
- VII. Approve school bus driver list for 2007-08 with the provision that additional names may be added or deleted at the discretion of the administration. Board Motion
8/20/2007 Meeting

Background Information: The contract between the Wyomissing Area School District and Gross School Bus Service, Inc., provides that the contractor submit a list of bus drivers to be used that contract year for board approval.

- VIII. Accept Donations - Board Motion
8/20/2007 Meeting
- a. Family donation of \$25,000 to the athletic department that will be used to purchase new weight room equipment.
 - b. Donation of \$5,000 to be used for purchase and installation of a baseball scoreboard at the senior high field from the following organizations and individuals - Wyomissing Area Little League \$2,500, WA Baseball Booster Club \$2,000, and Mr. Randy Miller \$500.
- IX. Approve transportation schedule for 2007-08. Board Motion
8/20/2007 Meeting

**August 15, 2007 Board Work Session
Agenda – Page 4**

BOARD ACTION

- | | | |
|------|---|-----------------------------------|
| X. | Approve Submission of Kurr Foundation Grant for 2007-08 | Board Motion
8/20/2007 Meeting |
| XI. | Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G. O. Bond. | Board Motion
8/20/2007 Meeting |
| XII. | Approve Financial Reports – July 2007
(Reports will be included in 8/20/07 packet.) | Board Motion
8/20/2007 Meeting |

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT’S OFFICE

- | | | |
|----|---|-----------------------------------|
| I. | Approve participation in internet-based study of sports injuries. | Board Motion
8/20/2007 Meeting |
|----|---|-----------------------------------|

ADMINISTRATIVE REPORTS

- | | | |
|----|--------------------|---------------------------------------|
| I. | Treasurer’s Report | Information Item
8/20/2007 Meeting |
|----|--------------------|---------------------------------------|

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

- I. Approve Support Staff Resignations:
- a. **Creeda Kurowski**, Food Service Worker, effective August 1, 2007.
 - b. **Patricia Peters**, Food Service Worker, effective August 1, 2007.
 - c. **Andrew Haas**, Part-time Teacher Instructional Aide and Cafeteria Monitor, effective August 8, 2007.
 - d. **Sherry Larrick**, Teacher Instructional Aide at WREC, effective August 7, 2007.
- II. Approve Support Staff Retirement: **Howard Turner**, Custodian, effective August 3, 2007.
- III. Approve Professional Staff Appointments:
- a. **Dawn Hart**, Special Education Autistic Support Teacher at WREC, effective August 16, 2007, Level B, Step 7, \$46,200.00, pending receipt of all necessary documents.
Background information: Ms. Hart has a B.S. in Education from Kutztown University and is currently pursuing graduate study in Education at Wilkes University. She is PA Certified in Elem. Ed. K-6 and Mentally & Physically Handicapped. This is a new position at WREC.
 - b. **Julianne Smith**, Special Education Autistic Support Teacher at WHEC, effective August 16, 2007, Level M, Step 9, \$53,300.00, pending receipt of all necessary documents.
Background information: Ms. Smith has a B.S. Special Education from Penn State University, M.S. in Education from Kutztown University, and is PA Certified in Elem Ed K-6 and Mentally & Physically Handicapped. Ms. Smith is replacing Staci Futrick.
- IV. Approve Support Teachers for new professional Staff 2007-08 with a \$500 stipend:
- | <i>Support Teacher</i> | <i>Inductee</i> | <i>Assignment</i> |
|------------------------|-----------------|---------------------------------|
| Jodi Wirebach | Dawn Hart | Learning Support Teacher (WREC) |
| TBA | Julianne Smith | Learning Support Teacher (WHEC) |
- V. Approve Extension to Maternity Leave: **Lucinda Schaeffer**, .6 Response to Intervention Teacher at WHEC, extension to include the second semester of the 2007-08 school year, returning the first working day of the 2008-09 school year.
- VI. Approve Extension of Long-Term Substitute Assignment: **Michelle Davis**, LTS, .6 Response to Intervention Teacher at WHEC, extension to include the second semester of the 2007-08 school year, at \$141.38/day. (LTS for Lucinda Schaeffer.)
- VII. Approve Support Staff Appointment: **Scott Matz**, Systems Support Specialist, full-time, \$24,000.00, effective August 27, 2007, pending receipt of necessary documents.

August 15, 2007 Board Work Session
Agenda – Page 6

- VIII. Approve Supplemental Activity Appointment effective 2007-08 school year:
- a. **William Benamati**, Band Drill Instructor, JSHS, 6 points, \$483.00.
 - b. **Mary Pearsall**, Colloquy Advisor, JSHS, 5 points, \$403.00.
 - c. **Kim Tetley**, sole Drama Club Producer (Junior HS), 6 points, \$483.00.
 - d. **Danielle Moceri**, Co-Advisor of Spanish Club, 4.5 points, \$342.00.
 - e. **Jameson Beates**, Boys' Soccer Junior High Head Coach, 26 points, \$2,093.00.
 - f. TBA, Cross Country Senior High 2nd Assistant Coach, 21.5 points, \$1,731.00.
- IX. Approve volunteer football coaches, pending receipt of clearances:
- Steve Brunner**
Bill Hartman
Steven O'Neil
Andrew Siggins
Albert Silveri
Todd Zechman
- X. Approve additional summer hours for support staff:
- a. **John Thomas** to take ID photos for students, faculty, staff, for a maximum of 20 hours at a rate of \$17.00/hour.
 - b. **Barbara Brehony** for clerical assistance at WHEC effective July 30, 2007, for a maximum of 57 hours at her approved rate of \$9.93/hour.
 - c. **Tetiana Sklepkovych**, for clerical assistance at WREC effective July 30, 2007, for a maximum of 20 hours at her approved rate of \$9.00/hour.
 - d. **Candy Geissler**, assistance with district-wide bulk mailings (school calendars, school newsletter) effective August 6, 2007, for a maximum of 30 hours at her approved rate of \$9.00/hour.
- XI. Approve addition to substitute list for professional/support staff - **Jane Palmese**, professional staff substitute.