

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mrs. Corinne D. Mason, Board Secretary

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, August 20, 2007 – 7:30 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, September 17, 2007, 6:00 p.m.
- Regular Board Meeting – Monday, September 24, 2007, 7:30 p.m.

PRESENTATIONS

RECOGNITION

- Introduction of New Professional Staff

**August 20, 2007 Board Meeting
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BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCreedy
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin//Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of June 25, 2007 Board Meeting
 - Minutes of July 23, 2007 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the minutes of the above-listed meetings.

PERSONNEL

- I. August 2007 Personnel Report (Report attached.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report for August 2007.

CURRICULUM

- I. Approve field trip requests for 2007-08 for elementary, secondary, and athletic groups.

BOARD MOTION

Move that the Board of School Directors approve the Curriculum item noted.

FINANCE/BUSINESS OFFICE

- I. Approve student activity account for Class of 2013 with Mrs. Lindsay Rada as class advisor.

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- II. Approve contract with Wilson School District – Extended School Year Services effective June 26, 2007, through August 2, 2007, for a total of \$1,800 for one secondary student, ID 203770.
- III. Approve Contracted Services: **Brenda Wilczek**, School Psychologist at a rate of \$70.00/hr. effective the 2007-08 school year.
- IV. Approve Contract with Keppley Behavioral Consulting, Inc., **Sharon Keppley**, verbal behavioral consultant, for the elementary autistic support classrooms for 21 hours per month at \$75/hour.
- V. Approve Contract with Opportunities House: Tuition for two elementary students, ID 203776 and ID 201554, from August 30, 2007, to June 10, 2008, at a cost of \$2,500 per student, per month.
- VI. Approve Contract with Camp Conrad Weiser: Sixth grade camp in May 2008 in the amount of \$99 per student (student pays \$20 of the amount).
- VII. Approve school bus driver list for 2007-08 with the provision that additional names may be added or deleted at the discretion of the administration.

Background Information: The contract between the Wyomissing Area School District and Gross School Bus Service, Inc., provides that the contractor submit a list of bus drivers to be used that contract year for board approval.

- VIII. Accept Donations -
 - a. Family donation of \$25,000 to the athletic department that will be used to purchase new weight room equipment.
 - b. Donation of \$5,000 to be used for purchase and installation of a baseball scoreboard at the senior high field from the following organizations and individuals - Wyomissing Area Little League \$2,500, WA Baseball Booster Club \$2,000, and Mr. Randy Miller \$500.
- IX. Approve transportation schedule for 2007-08.
- X. Approve Submission of Kurr Foundation Grant for 2007-08 in the amount of \$22,299.
- XI. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G. O. Bond.
- XII. Approve Financial Reports for July 2007.

BOARD MOTION

Move that the Board of School Directors approve/ratify the Finance/Business Office items.

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT'S OFFICE

- I. Approve participation in internet-based study of sports injuries.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Office item

ADMINISTRATIVE REPORTS

- I. Treasurer's Report (Informational)

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

I. Approve Professional Staff Appointments:

- a. **Dawn Hart**, Special Education Autistic Support Teacher at WREC, effective August 16, 2007, Level B, Step 7, \$46,200.00, pending receipt of all necessary documents.

Background information: Ms. Hart has a B.S. in Education from Kutztown University and is currently pursuing graduate study in Education at Wilkes University. She is PA Certified in Elem. Ed. K-6 and Mentally & Physically Handicapped. This is a new position at WREC.

- b. **Julianne Smith**, Special Education Autistic Support Teacher at WHEC, effective August 16, 2007, Level M, Step 9, \$53,300.00, pending receipt of all necessary documents.

Background information: Ms. Smith has a B.S. Special Education from Penn State University, M.S. in Education from Kutztown University, and is PA Certified in Elem Education, K-6 and Mentally & Physically Handicapped. Ms. Smith is replacing Staci Futrick.

- c. **Jody Metrick**, Speech and Language Pathologist, effective October 1, 2007, M, Step 7, \$48,900 prorated, pending receipt of all necessary documents.

Background information: Ms. Metrick has a B.A. in Psychology from the University of Delaware, M.A. in Speech-Language-Hearing from Temple University and is PA Certified Special Education: Speech & Language Impaired. She holds an ASHA Certificate of Clinical Competence and completed practica at Temple University Speech-Language & Hearing Clinic. She worked at Health-South Reading Rehabilitation Hospital for a year.

II. Approve Support Teachers for new professional Staff 2007-08 with a \$500 stipend:

<i>Support Teacher</i>	<i>Inductee</i>	<i>Assignment</i>
Jodi Wirebach	Dawn Hart	Learning Support Teacher (WREC)
Caitlin Gibbs/Donna Fischer	Julianne Smith	Autistic Support Teacher (WHEC)
Caitlin Gibbs/Donna Fischer	Jessica Lenge	Learning Support Teacher (WHEC)
Josie Brunner	Jody Metrick	Speech & Language Pathologist

- III. Approve Extension to Maternity Leave: **Lucinda Schaeffer**, .6 Response to Intervention Teacher at WHEC, extension to include the second semester of the 2007-08 school year, returning the first working day of the 2008-09 school year.

- IV. Approve Extension of Long-Term Substitute Assignment: **Michelle Davis**, LTS, .6 Response to Intervention Teacher at WHEC, extension to include the second semester of the 2007-08 school year, at \$141.38/day. (LTS for Lucinda Schaeffer.)

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- V. Approve Support Staff Resignations:
- a. **Margo Brickner**, Part-time Receptionist Monitor at Wyomissing Hills Elementary Center, 5.5 hours/day, effective August 9, 2007.
 - b. **Creeda Kurowski**, Food Service Worker, effective August 1, 2007.
 - c. **Patricia Peters**, Food Service Worker, effective August 1, 2007.
 - d. **Andrew Haas**, Part-time Teacher Instructional Aide and Cafeteria Monitor, effective August 8, 2007.
 - e. **Sherry Larrick**, Teacher Instructional Aide at WREC, effective August 7, 2007.
- VI. Approve Support Staff Retirement: **Howard Turner**, Custodian, effective August 3, 2007.
- VII. Approve Support Staff Appointments:
- a. **Scott Matz**, Systems Support Specialist, full-time, \$24,000 prorated, effective August 27, 2007, pending receipt of necessary documents.
 - b. **Karen Koppenhaver**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 35 hours/week, \$9.76/hour, effective August 22, 2007, pending receipt of all necessary documents.
 - c. **Jacqueline Warner**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, 32.5 hours/week, \$9.09/hr., effective August 22, 2007, pending receipt of all necessary documents.
 - d. **Susan Bennett**, part-time ESL Instructional Aide at WHEC, 15 hours/week, \$9.23/hr., effective August 22, 2007, pending receipt of all necessary documents.
 - e. **Sarah Fick**, Business Office Secretary, full-time, \$27,000 prorated, effective September 4, 2007, pending receipt of all necessary documents. (New position)
 - f. **Stacey Conway**, Secretary to the Director of Human Resources, full-time, \$30,000 prorated, effective September 4, 2007, pending receipt of all necessary documents. (New position)
- VIII. Approve Changes in Support Staff:
- a. **Jennifer Wolfe**, change from part-time to full-time Special Education Instructional Aide at West Reading Elementary Center, \$10.24/hour, 35 hours/week, effective August 22, 2007.
 - b. **Kim Latino**, change from part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center to full-time special education instructional aide at the Jr./Sr. High School, \$9.36/hour, effective August 22, 2007.

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- IX. Approve New Support Staff Position: One full-time, 1-1 Special Education Instructional Aide, 35 hours/week at the Jr./Sr. High School for a new 8th grade learning support student, ID203790, effective August 22, 2007.
- X. Approve Support Staff Unpaid Leave: **Marcy Wilkes**, Crossing Guard, requested unpaid leave on October 1, 2, 3, 4 & 5, 2007.
- XI. Supplemental Activity Resignations:
- a. **Heidi Stobbart**, German Club Advisor, effective the 2007-08 school year.
 - b. **Faye Warmkessel**, Drama Director, effective August 17, 2007.
- XII. Approve Supplemental Activity Appointment effective 2007-08 school year:
- a. **William Benamati**, Band Drill Instructor, JSHS, 6 points, \$483.00.
 - b. **Mary Pearsall**, Colloquy Advisor, JSHS, 5 points, \$403.00.
 - c. **Kim Tetley**, sole Drama Club Producer (Junior HS), 6 points, \$483.00.
 - d. **Danielle Mocerri**, Co-Advisor of Spanish Club, 4.5 points, \$342.00.
 - e. **Jameson Beates**, Boys' Soccer Junior High Head Coach, 26 points, \$2,093.00.
 - f. **Lucia Geraci**, Cross Country Senior High 2nd Assistant Coach, 21.5 points, \$1,731.00.
- XIII. Approve volunteer football coaches, pending receipt of clearances:
- a. **Steve Brunner**
 - b. **Bill Hartman**
 - c. **Steven O'Neil**
 - d. **Andrew Siggins**
 - e. **Albert Silveri**
 - f. **Todd Zechman**
- XIV. Approve additional summer hours for support staff:
- a. **John Thomas** to take ID photos for students, faculty, staff, for a maximum of 20 hours at a rate of \$17.00/hour.
 - b. **Barbara Brehony** for clerical assistance at WHEC effective July 30, 2007, for a maximum of 57 hours at her approved rate of \$9.93/hour.
 - c. **Tetiana Sklepkovych**, for clerical assistance at WREC effective July 30, 2007, for a maximum of 20 hours at \$9.00/hour.
 - d. **Candy Geissler**, assistance with district-wide bulk mailings (school calendars, school newsletter) effective August 6, 2007, for a maximum of 30 hours at \$9.00/hour.
- XV. Approve district volunteer list.
- XVI. Approve addition to substitute list for professional/support staff - **Jane Palmese**, professional staff substitute.