

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mrs. Corinne D. Mason, Board Secretary
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD WORK SESSION

Monday, November 12, 2007 – 6:00 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Regular Board Meeting – Monday, November 19, 2007, 7:30 p.m.

PRESENTATIONS

- Energy Pacesetter Award – Mr. Paul Hammon, Energy Education, Inc.
- Learning Community for All/Students & Staff – Wyomissing Hills Elementary Center

RECOGNITION

- V. Public Comment on Agenda Items

**November 12, 2007 Board Work Session
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BOARD ACTION

BOARD LIAISON REPORTS

Information Item
11/12/2007 Meeting

Board Liaison Reports/Additional Meeting Reports

- Personnel – Dr. Shuttlesworth
- Curriculum – Mrs. Sakmann
- Finance – Mr. Larkin/Mr. Fitzgerald
- Facilities – Mr. Deem
- Athletics – Mrs. McCready
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett
- Berks Career & Technology Center – Mr. Snyder
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Larkin//Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes
 - Minutes of October 15, 2007 Work Session
 - Minutes of October 22, 2007 Board Meeting

(Will be provided with November 19, 2007 packet.)

Board Motion
11/19/2007 Meeting

PERSONNEL

- I. November 2007 Personnel Report (Report attached.)

Board Motion
11/12/2007 &
11/19/2007 Meetings

BOARD MOTION

Move that the Board of School Directors approve Personnel Report Items I. – VI. listed on the November 2007 report attached.

CURRICULUM

FINANCE/BUSINESS OFFICE

- I. Approve Agreement with M&G Security Inc. (See memo.)
- II. Approve Financial Reports–October 2007 that are included in the official minute book and provided to Board members.

Board Motion
11/19/2007 Meeting

Board Motion
11/19/2007 Meeting

**November 12, 2007 Board Work Session
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BOARD ACTION

- | | |
|--|------------------------------------|
| III. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G.O. Bond. | Board Motion
11/19/2007 Meeting |
| IV. Accept the donation from Mr. Stephen Whitmoyer - \$1,500

<i>Background information – This gift is to be used for the Watch D.O.G.S. program at the Wyomissing Hills Elementary.</i> | Board Motion
11/19/2007 Meeting |

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

- | | |
|---|-------------------------------------|
| I. School Athletics Update – J. Motze | Informational
11/12/2007 Meeting |
| II. Approve Field Trip to NY on February 16, 2008, for indoor track team. | Board Motion
11/19/2007 Meeting |
| III. Approve Study Hall for Athletes (See memo.) | Board Motion
11/19/2007 Meeting |

TECHNOLOGY

SUPERINTENDENT’S OFFICE

ADMINISTRATIVE REPORTS

- | | |
|-----------------------|--|
| I. Treasurer’s Report | Information Item
11/19/2007 Meeting |
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OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

PERSONNEL REPORT

- I. Ratify Appointment of **Dr. Pamela Goodhart Pulkowski** as Assistant Superintendent, for a four-year term per the provisions of the contract, effective November 12, 2007, at a starting salary of \$120,000, prorated.
- Background Information: Dr. Pulkowski has been the Associate Superintendent at the Mt. Lebanon School District in Pittsburgh, PA, since 2004. Prior to this time, she served in several administrative positions including Superintendent, Interim Superintendent, Assistant Superintendent, Director of Instructional Services (6-12), Acting Senior High School Principal, and Assistant Principal for Instruction for the Franklin Regional School District in Murrysville, PA. Dr. Pulkowski earned her Masters of Public Management from Carnegie Mellon University and her Doctorate from the University of Pittsburgh.*
- II. Approve Professional Start Date - **Jade Sedoti**, Special Education Teacher (Autistic Support) at WHEC, effective November 12, 2007. *Ms. Sedoti's appointment was approved at the September 24, 2007 board meeting.*
- III. Approve full-time Special Education Instructional Aide (Autistic Support) position. *(This position is required per IEP requirements for a one-on-one aide for an elementary student.)*
- IV. Approve full-time Special Education Instructional Aide (Learning Support) position at the Wyomissing Hills Elementary Center. *(This position will support a newly identified emotionally disturbed student and another with orthopedic impairments.)*
- V. Ratify/Approve Support Staff Appointments:
- a. **Scott Gehman**, full-time Special Education Instructional Aide (Autistic Support) at WREC, 35 hours/week, \$9.09/hr., effective November 12, 2007.
 - b. **Lisa Lamp**, part-time Food Service Worker at the JSHS, 5 hours/day at \$10.04/hour, effective November 27, 2007.
- VI. Ratify Superintendent's salary for the 2007-08 school year, effective July 1, 2007, in the amount of \$145,600.
- VII. Approve Payment Schedule to Substitute Teachers. (See memo.)
- VIII. Approve Support Teachers for new professional staff (2007-08):
- | <u>Support Teacher</u> | <u>Inductee</u> | <u>Assignment</u> | <u>Stipend</u> |
|------------------------|-----------------|---------------------------------|----------------|
| Caitlin Gibbs (1/2) | Jade Sedoti | Autistic Support Teacher (WHEC) | \$250 |
| Donna Fischer (1/2) | Jade Sedoti | Autistic Support Teacher (WHEC) | \$250 |

**November 12, 2007 Board Work Session
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- IX. Ratify Support Staff Resignation – **Jacqueline Warner**, part-time Special Education Instructional Aide at WHEC, effective October 20, 2007.

- X. Approve/Ratify Support Staff Unpaid Leave Requests:
 - a. **Dori Noecker**, Teacher’s Instructional Aide and Cafeteria Monitor at WHEC, unpaid leave February 25-29, 2008.
 - b. **Gail Latham**, part-time Food Service Worker at WHEC, and Crossing Guard at WHEC, unpaid leave from September 12 – 28 and October 1, 2, 3, 4, 9, 10, 11, and 12, 2007.
 - c. **Mary Lieberman**, full-time Special Education Instructional Aide at WREC, unpaid leave November 19-21, 2007.

- XI. Ratify FMLA Request – **Marci Luckenbill-Felty**, full-time Special Education Instructional Aide at the JSHS, an intermittent family and medical leave of absence effective November 7, 2007.

- XII. Approve Supplemental Activities Resignation – **Susan Derr, Jr.** High Drama High Director, effective December 31, 2007.

- XIII. Approve Supplemental Athletic/Activities Appointments:
 - a. **John Rizzo, Jr.** High Boys’ Basketball Assistant Coach, 19.5 points, \$1,570, effective 2007-08 school year.
 - b. _____, Jr. High Drama Director ____ points, \$_____ prorated, effective December 31, 2007.

- XIV. Approve additions to district volunteer list.

- XV. Approve additions/deletions to substitute list for professional/support staff.