

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Daniel K. Snyder, Esq. President  
Mrs. Joanne E. McCready, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Jana R. Barnett, Esq.  
Mr. David M. Deem  
Mr. Randall E. Hinsey, Jr.  
Mr. John A. Larkin  
Mrs. Lynn T. Sakmann  
Dr. Robert J. Shuttlesworth

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent  
Ms. Kathleen A. Garman, Director of Human Resources

### Ex Officio Member

Dr. Helen H. Larson, Superintendent

## SCHOOL BOARD MEETING

Monday, December 3, 2007 – 5:00 P.M.  
Community Board Room

### OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors / Public Comment on Agenda Items

### ANNOUNCEMENT OF MEETINGS

- 2008 Board work session and regular business meeting dates to be approved as agenda item.

### PRESENTATIONS

### RECOGNITION

**December 3, 2007 Board Meeting  
Agenda – Page 2**

**BOARD LIAISON REPORTS** (None)

**MINUTES** (No agenda items)

**BOARD REORGANIZATION**

- I. Appointment of President Pro Tempore.
- II. Nomination and Election of Board President.  
*The newly elected Board President will preside over the meeting at this time.*
- III. Nomination and Election of Board Vice-President.
- IV. Appointment of Liaisons and Representatives (List provided in board packet):
  - a. Board Liaisons
  - b. Representative to PSBA
  - c. Representative to WAEF
  - d. Representative to Joint Boroughs/District Committee
- V. Appointment of representative and alternate to the Earned Income Tax Bureau for a one-year term.
- VI. Designate date, time, and location of workshop meetings, regular monthly meetings, and reorganization meeting for calendar year 2008. (List provided.)

**PERSONNEL**

- I. December 3, 2007 Personnel Report (Report enclosed as part of Board packet.)

**BOARD MOTION**

*Move that the Board of School Directors approve the Personnel Report items.*

**CURRICULUM** (No agenda items)

**FINANCE/BUSINESS OFFICE** (No agenda items)

**December 3, 2007 Board Meeting  
Agenda – Page 3**

**FACILITIES**

- I. Discussion – Facility needs identified in the 2007 study.

**SCHOOL ACTIVITIES & ATHLETICS** (No agenda items)

**TECHNOLOGY** (No agenda items)

**SUPERINTENDENT’S OFFICE** (No agenda items)

**ADMINISTRATIVE REPORTS**

- I. Student Enrollment (Report included in Board packet).

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

**PERSONNEL REPORT**

- I. Approve Professional Staff Appointment – **Brianna Angove**, Special Education Teacher (Learning Support) at the Jr./Sr. High School, B+15, Step 4, \$41,600, prorated, with an anticipated effective date of February 4, 2008, pending receipt of necessary documents.  
  
*Background Information: Ms. Angove is a graduate of Kutztown University where she majored in special education and elementary education with a concentration in mentally and physically handicapped. She is currently pursuing a Masters with a Reading Specialist Certification at Kutztown University and her ESL Certification at Penn State, Berks Campus.  
Ms. Angove has been employed as a learning support teacher for the past four years by the Reading School District. Prior to that time, she was a substitute teacher for early intervention and autistic support at the BCIU.*
  
- II. Approve/Ratify Support Staff Resignations:
  - a. **Kimberly A. Tetley**, Secretary to the Principal at West Reading Elementary Center, effective December 28, 2007.
  
  - b. **Lisa Hoff**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center, effective November 30, 2007.
  
- III. Ratify Intern Appointment – **Melissa Brice**, Communications Intern, \$4,680, prorated, effective October 11, 2007 through to the end of the 2007-08 school year.
  
- IV. Approve Supplemental Activity Appointment – **Jennifer Pors**, Jr. High Drama Director, 17.5 points, \$1,409, effective January 1, 2008, for the second half of the 2007-08 school year.
  
- V. Approve Position Guide - Supervisor of Reading, K – 12.
  
- VI. Ratify Support Staff Unpaid Leave Requests
  - a. **Shari Kelly**, part-time Food Service Worker at West Reading Elementary Center, unpaid leave October 24, 25 and 26, 2007.
  
  - b. **Jean Cronrath**, part-time Crossing Guard at West Reading Elementary Center, unpaid leave October 29-31 and November 1-21, 2007.
  
- VII. Approve FMLA Request – **Michael Miller**, Secondary Art Teacher at the Jr./Sr. High School, a family and medical leave of absence effective December 7 until approximately December 21, 2007.

**December 3, 2007 Board Meeting  
Agenda – Page 5**

VIII. Ratify Deletions to Substitute List:

- a. **James Everline**, deletion from the professional substitute list, effective November 16, 2007.
- b. **Paul Yerrick**, deletion from the support substitute list, effective November 29, 2007.

IX. Approve additions to district volunteer list.

**WYOMISSING AREA SCHOOL DISTRICT**

630 Evans Avenue  
Wyomissing, PA 19610

**Board/Administrator Liaisons for 2008**

<b>Topic</b>	<b>Board Liaison(s)</b>	<b>Administrator Liaison(s)</b>
<i>Curriculum</i>	L. Sakmann & J. Barnett	P. Pulkowski & H. Larson
<i>Finance</i>	J. Larkin & L. Fitzgerald & G. Portner	C. Mason & H. Larson
<i>Facilities</i>	D. Deem & J. McCready	C. Mason & H. Larson
<i>Community Relations</i>	L. Sakmann & D. Snyder	H. Larson
<i>Policy</i>	J. Barnett & G. Portner	H. Larson
<i>Personnel</i>	J. Larkin & J. McCready	K. Garman & H. Larson
<i>Technology</i>	L. Fitzgerald & R. Hinsey	T. Laubach & H. Larson

<b>Organization</b>	<b>Representatives</b>
<b>Berks Career &amp; Technology (BCTC)</b>	Dan Snyder John Larkin, Alternate
<b>E.I.T. Bureau</b>	Jana Barnett Joanne McCready, Alternate
<b>Berks County Intermediate Unit (BCIU)</b>	Randy Hinsey
<b>PSBA Liaison</b>	Larry Fitzgerald
<b>Wyomissing Area Education Foundation (WAEF)</b>	Lynn Sakmann
<b>Joint Boroughs/District Committee</b>	Dan Snyder Randy Hinsey

12/3/07

**WYOMISSING AREA SCHOOL DISTRICT**

630 Evans Avenue  
Wyomissing, PA 19610

**Proposed Board Meeting Dates for 2008**

(WS) work session – 6:00 p.m.

(Reg.) Regular Board meeting – 7:30 p.m.

(WS) **Tuesday**, January 22 (Monday, Jan. 21, is Martin Luther King holiday)

(Reg.) Monday, January 28

(WS) **Tuesday**, February 19 (Monday, Feb. 18, is Presidents' Day)

(Reg.) Monday, February 25

(WS) **Tuesday**, March 25 (Monday, Mar. 24 is Easter Monday)

(Reg.) Monday, March 31

(WS) Monday April 21

(Reg.) Monday, April 28

(WS) Monday, May 19

(Reg.) **Tuesday**, May 27 (Monday, May 26 is Memorial Day)

(WS) Monday, June 16

(Reg.) Monday, June 23

July Meetings to be determined.

(WS) Monday, August 18

(Reg.) Monday, August 25

(WS) Monday, September 15

(Reg.) Monday, September 22

(WS) Monday, October 20

(Reg.) Monday, October 27

(WS) Monday, November 17

(Reg.) Monday, November 24

Monday, December 1 (Annual Reorganization) – 5:00 p.m.