

Wyomissing Area School District

Educational Travel Form

Students may be excused for educational experiences such as non-school sponsored sports, hunting, farm show, theater participation, musical events, vacations or trips. In order to have these absences excused, **this form must be completed by the parent and submitted to the school at least one week before the scheduled event.** Education days cannot be excused without prior approval. A maximum of five cumulative days will be allowed consecutively in one school year with a maximum of ten days total. All additional days will be recorded as illegal or unexcused days. Note to parents: It is recommended that these days NOT be scheduled during the first or last three weeks in a school term. We are asking that Education Travel does not occur during PSSA Testing for grades 3 and 4 students.

Families must make arrangements for all make up work within two days of returning to school.

Student Name _____ Grade _____

School _____ Teacher (elem) _____

Dates of Proposed Absence _____

Educational Experience/Itinerary (please be specific about educational objectives – attach additional pages, if necessary):

Parent Signature _____ Date _____

Phone number to call when approved: _____

To be completed by school personnel

Number of Days Absent this Year

Excused _____
Illegal/Unexcused _____
Other _____
Total _____

Attendance Recorder's Signature _____

Principal: _____ Approved _____ Disapproved _____

Signature _____ Date _____