The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Zeppos, Board Vice President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Zeppos asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present: Mrs. Larkin, Mr. McCaffrey, Mrs. Phillips, Mrs. Taylor, Mrs. Waxler, Mr. Zeppos, and Mrs. Ziolkowski.

Board Members Absent: Mrs. McAvoy and Mr. Redner.

Administrative Staff Present: Mr. Scoboria, Mr. Boyer, Mr. Arnst, Dr. Babb, Mrs. Bobst, Mr. Cafoncelli, Mrs. Johnson, Mrs. Kaag, Mrs. Lengle, and Mrs. Mangold.

Attendees: David Kostival, Reading Eagle, and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- School Board Business Meeting – February 26, 2018, 6:00 p.m.
- Personnel Committee Meeting – March 1, 2018, 4:00 p.m.
- Curriculum/Technology Committee Meeting – March 5, 2018, 11:00 a.m.
- Facilities Committee Meeting – March 6, 2018, 8:30 a.m.
- Finance Committee Meeting – March 7, 2018, 8:00 a.m.
- Policy Committee Meeting – March 7, 2018, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mr. Zeppos announced that an Executive Session would be held immediately following the meeting to discuss a legal matter.

RECOGNITION

Mr. Zeppos recognized Ryan Ashman as BCTC Student of the Quarter in Protective Services – Homeland Security for the second quarter of the 2017-18 school year. The proclamation will be given to the student and a copy will be included in the official minutes.

PRESENTATION

The Mini-THON chairs shared information on the year’s fundraisers and the upcoming Mini-THON March 2-3. The theme is superheroes and will feature a Spartan City. The evening will kick off with a carnival open to the public. The committee is hoping to surpass last year’s goal of $50,000. The Taste of Wyomissing event will be held in the Fall. The featured ingredient will be pumpkin.

COMMITTEE REPORTS

A. Finance – Mrs. Ziolkowski said the committee met on February 9. The committee reviewed the cash flow projection for the current year. The check from the Reading Hospital has been received. The budget-to-actual projections were reviewed. The trend suggests
there will be a deficit of approximately $500,000 which is less than the projected deficit. The committee reviewed the preliminary 2018-19 budget and was presented with different options to closing the gap. Options included raising taxes, using committed fund balance for PSERS and unassigned fund balance, using all the Medical Access drawdown, reviewing bus ridership and various reimbursements. Marty Stallone presented to the committee for consideration of a LERTA agreement on the property located at 1001 Hill Avenue for conversion into apartments. Discussion items on the agenda include the BCIU budget with a 0% increase, and the Delta Dental contract with a 2% increase. The BCTC proposed budget was reviewed. The share for WASD increased due to an increase in the number of students attending; however, the overall budget decreased due to the final payoff of the debt service. A contract from SAGE Technology is on the agenda for approval. This service will provide a fine-tuning of the sound system in the auditorium to prevent sound drop-offs and feedback. WAEF is contributing $2,000 toward the cost. The committee reviewed printer and copier usage, position control, and two exonerations of the tax penalty, donations and four WAEF grants.

B. Facilities – Mrs. Waxler reported that the committee met on February 6. Mr. Cafoncelli met with coaches to gain information to use in the feasibility study for the Flannery Field renovation project. TRANE did the first walk through for the JSHS renovation project. An energy audit will be performed. The STEAM renovation project is on target to go out for bid by the end of February. AEM Architects and teachers are ensuring the electric capabilities are proper for the new equipment to be used. The committee is recommending the purchase of a replacement floor scrubber for WREC. They discussed electronic access for gates at the football field and tennis court, but discussion was tabled until quotes are received. PTA donated $9,000 to the replacement of mats in the JSHS and WREC gyms. The committee discussed replacing a plow truck and expanding the Borough signage listing athletic state championships won in recent years.

C. Curriculum/Technology – Mrs. Waxler said the committee met on February 5. They received an update on the STEAM Innovation. A meeting was held with Office Depot to discuss room layout, storage, technology needs and furniture for the STEAM Design room at WHEC. Two of three orders for the new furniture and storage solutions at WREC have been received. The architect plans for the STEAM wing at the JSHS have been reviewed with the teachers currently in that section of the building to ensure the appropriate placement and voltage for outlets and placement of data ports. The requested Technology and Computer Science materials and
resources have been prioritized based on curricular alignments. Mr. Arnst provided an update on the communication plan. The first phase included the email system which included negative lunch balances. An additional $3,439 was recovered using the system. The committee previewed the new website he is in the process of designing. The 2018-19 school calendar is on the agenda for approval. The committee discussed the Every Student Succeeds Act (ESSA). The focus is to ensure that all students have access to a world-class education that prepares them for college, career, and life. Kindergarten registration for the 2018-19 school year is open. Posters will be distributed in the community. Orientation sessions will be held April 25-27. Mr. McCaffrey expressed an interest in the District considering dual enrollment. Mrs. Waller will research the possibility. Transportation requests for overnight field trips are on the agenda for approval.

D. Personnel – Mrs. Waxler reported the committee met on March 1. They discussed Kelly Services who manages the District’s substitute service. The fill rate has increased to 95%. The committee also discussed staff contracts.

E. Policy – Mrs. Larkin said the committee did not meet due to the newly condensed schedule. At the next meeting the committee will continue with the audit of 200 level policies.

F. Berks County Intermediate Unit Board Report – Mrs. Taylor said the next meeting is February 15.

G. Berks Career & Technology Center Board Report – Mr. McCaffrey said there was no meeting since his last report. He did announced that BCTC’s budget goes out to superintendents on March 1. BCTC passed it external review audit. And the East Campus was one of twelve centers that received PDE’s Career and Tech Excellence Award. It is the fourth consecutive year that one of BCTC’s campuses has been recognized.

H. Berks EIT Report – Mr. Zeppos reported there was no meeting.

I. Wyomissing Area Education Foundation – Mrs. Waxler said the meeting was cancelled due to inclement weather.

J. Legislative Report – Mrs. Larkin had nothing to report but encouraged new Board members to access information on PSBA’s website.

PUBLIC COMMENT None.
SUPERINTENDENT’S REPORT

Principals shared good news from their buildings as follows:

- WHEC – Student Council members will be collecting for Opportunity House March through April. Watch D.O.G. Dads is celebrating its 10th year. A special celebration honoring the dads will be held in June. February 26-March 2 will be Drop Everything and Read Week. Teachers and students will be encouraged to take a book and read when the announcement is made.

- WREC – Approximately 20 fifth and sixth grade students participated in the recent geography and spelling bees. Fifth grader Noah Gibney was the Geography Bee winner and moved on to the next level of taking the state bee qualifying test. Fifth grader Olivia Szor was crowned Spelling Bee Champion and will represent WREC at the County Bee. After-school reading and math tutoring groups are underway. Teachers began a professional development program through Teaching Learning Succeeding (TLS) focusing on differentiated instruction. The eventual plan is for this focus to blend with the iPad 1:1 initiative.

- JSHS – Seniors Myra Owens and Leah McAvoy scored 1,000 points in their basketball careers. Eighty-four students were recognized for perfect attendance at a hot-chocolate get together. Thirty-five students from the freshmen class have been accepted for BCTC next year.

- Districtwide – Mr. Scoboria mentioned he attended the WAMA Sweet Sunday performance which featured elementary and secondary students in an informal setting performing vocal and musical selections of their choice.

A. CURRICULUM/TECHNOLOGY

Upon a motion by Mrs. Larkin, second by Mrs. Ziolkowski, the following Curriculum/Technology items were approved.

1. Approved the 2018-19 School Calendar.

2. Approved Overnight Field Trips
   a. Ski Club, Rutland, VT, February 23-25, 2018
   b. Region V Choir, Annville-Cleona HS, March 1-3, 2018
   c. PMEA North East Region Orchestra, March 22-24, 2018
   d. PMEA All State Conference-Orchestra, Lancaster, PA, April 18-21, 2018
   e. PMEA All-State Conference-Chorus, Lancaster, PA, April 18-21, 2018.
FINANCE/FACILITIES

Upon a motion by Mrs. Taylor, second by Mr. McCaffrey, the following Finance/Facilities items were approved.

1. Accepted 2016-2017 Audit Report.
2. Approved designation of fund balance for the year ending June 30, 2017 as follows:
   a. Non-spendable (Prepaid Expense/Inventory) $4,332
   b. Restricted (Grants) $116,677
   c. Committed (Trans. To Cap. Reserve) $4,193,192
   d. Committed (Curriculum Enhancements) $1,396,884
   e. Committed (PSERS) $1,000,000
   f. Committed (Field House Equipment) $47,415
   g. Committed (Vehicles/Equipment Replacements) $194,859
   h. Assigned (Budgetary Reserve) $972,451
   i. Unassigned $2,840,030
3. Approved SAGE Technology Solutions to tune speakers, alignment, and optimization of main speaker and two side speakers in the JSHS Auditorium. Cost of tuning is $3,391.99 using COSTAR pricing.

The Finance and Facilities items were opened for discussion. Mrs. Larkin asked for clarification on the process for determining athletic expenditures noting the Board has paid for a sound system upgrade and signage, yet the costs for essential equipment, nominally priced, for other sports are being paid with donations. Mrs. Taylor questioned if the percentage increase in the dental insurance renewal contract was average for this type of service. Mr. Boyer explained in the four years he’s been with the District, the fee did not increase for the first two years; it has increased in both of the last two years. He is investigating other plans with the company that may not have an associated fee.

PERSONNEL/ POLICY

Upon a motion by Mrs. Taylor, second by Mrs. Waxler, the following Personnel/Policy items were approved and ratified.

1. LEAVES
   a. Professional Staff
      1) Sally McNichol, School Nurse, JSHS, Family Medical Leave effective the afternoon of
Minutes  February 12, 2018

February 14, 2018 through May 11, 2018, return to work May 14, 2018.

2) Amy Miller-Cush, Guidance Counselor, WREC, Family Medical Leave effective January 31, 2018 through on or about March 14, 2018, return to work March 15, 2018.

3) Kristen Schaffer, Kindergarten Teacher, WHEC, update restoration of health sabbatical effective date through the morning of March 21, 2018, return to work the afternoon of March 21, 2018.

b. Support Staff

1) Marsha DeHaven, Food Service Worker, JSHS, unpaid leave effective January 24, 2018 through January 26, 2018, return to work January 29, 2018, and an unpaid leave effective January 31, 2018 through February 2, 2018, return to work February 5, 2018.

2. APPOINTMENTS

a. Support Staff

1) Jennifer Zeiber, Part-time Food Service Worker, District-wide Floater, 4 hours/day, $10.05/hour, ratification effective February 12, 2018.

   Background Information: This position is being filled due to an internal transfer due to a resignation.

b. Supplemental Staff

1) Lee Duquette, Extended School Year (ESY) Coordinator, for the 2018 Extended School Year (ESY) summer program at a stipend of $3,250.

2) Holli Noll, Reading and Math Academy Coordinator, for the 2018 summer program at a stipend of $2,500.

3) G. Peter Beck, STEAM Program Coordinator, for the 2018 summer program at a stipend of $2,500.

3. POSITION CHANGE/TRANSFER

a. Support Staff

1) Kelly Jo Vogel, Part-time Food Service Worker, District Wide Floater, 4 hours/day to Part-time Food Service Worker, JSHS, 3½ hours/day, no change in wage rate, ratification effective February 12, 2018.
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4. WAGE INCREASES
   a. Professional Staff
      Approved the following teacher to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective date noted below:
         1) **Beth Delp**, WHEC, from B/Step 3 to B+15/Step 3 ($47,900) update effective date to November 10, 2017.

5. PROFESSIONAL EMPLOYEE STATUS
   Approved tenure for the following Professional Staff:
      a. **Greta Jones**
      b. **Meghan Tierney**
      c. **Jennifer Yetter**

6. TEACHER MENTOR
   Approved the following Professional Staff Mentors effective the 2nd semester of the 2017-18 school year per assignment below:

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Assignment</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glen Johnston</td>
<td>Karla Schlappich</td>
<td>School Psychologist</td>
<td>$250.00</td>
</tr>
<tr>
<td>Glen Johnston</td>
<td>Natalie Avenoso</td>
<td>School Psychologist</td>
<td>$250.00</td>
</tr>
<tr>
<td>Eileen John</td>
<td>Sophie Pearson</td>
<td>LTS Special Education</td>
<td>$250.00</td>
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7. WORK OUTSIDE CONTRACT
   a. Professional Staff
      Approved the following teachers who have agreed to be a tutor for the WHEC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective January 9, 2018 to April 5, 2018 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 330 hours:
         1) **Nancy Lee Chaiko**
         2) **Kelly McClennan**

8. ATHLETIC COACHES (CHANGE TO STIPEND)
   a. **Amy Miller-Cush**, Assistant Swimming Coach, pro-rata stipend of $1,473 due to resignation effective last day worked of January 30, 2018.

9. CO-CURRICULAR ADVISORS (CHANGE TO STIPEND)
   a. **Eileen John**, WREC Homework Club Advisor, pro-rated stipend of $479 due to resignation effective the last day of the 1st semester.
b. **Sally McNichol**, SAP Facilitator (Secondary), pro-rated stipend effective during dates of Family Medical Leave.

c. **Amy Miller-Cush**, SAP Facilitator (Elementary), pro-rated stipend effective during dates of Family Medical Leave.

d. **Sophie Pearson**, WREC Homework Club Advisor, pro-rated stipend effective the first day of the 2nd Semester at a stipend of $479.

10. TEACHER MENTOR (CHANGE TO STIPEND)

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Sally McNichol</td>
<td>Mary Kelly</td>
<td>School Nurse</td>
<td>$500.00*</td>
</tr>
</tbody>
</table>

*A reduction in the stipend will be pro-rated to account for the effective dates of the Family Medical Leave of Ms. McNichol.*

11. APPROVED THE 2107-18 SCHOOL YEAR SPRING COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

12. VOLUNTEERS

13. POLICIES

Second reading and adoption of the following policies:

103 Nondiscrimination in School and Classroom Practices and attachment (Policy 248 will be rescinded if Policy 103 is approved)

103.1 Nondiscrimination – Qualified Students with Disabilities

104 Nondiscrimination in Employment/Contract Practices and attachment (Policies 345, 448 and 548 will be rescinded if Policy 104 is approved)

150 Title I Comparability of Services (NEW)

203.1 HIV Infection

205 Postgraduate Students (RESCIND)

209 Health Examinations/Screenings

209.1 Food Allergy Management

209.2 Diabetes Management

210 Medications


Absent: McAvoy and Redner

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.
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OLD BUSINESS  None.

NEW BUSINESS  None.

UPDATES FROM ORGANIZATIONS  None.

ADJOURNMENT  A motion was made by Mrs. Larkin, seconded by Mr. McCaffrey to adjourn at 6:57 p.m.

__________________________________
Board Secretary