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The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present: Mrs. Larkin, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Redner, Mrs. Taylor, Mrs. Waxler, Mr. Zeppos, and Mrs. Ziolkowski.

Administrative Staff Present: Mr. Scoboria, Mr. Boyer, Mr. Arnst, Dr. Babb, Mrs. Bobst, Mr. Cafoncelli, Mrs. Johnson, Dr. Jones, Mrs. Kaag, Mrs. Lengle, Mrs. Mangold, and Mr. Redcay.

Attendees: Keith Dmochowski, Reading Eagle, Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- School Board Business Meeting – June 25, 2018, 6:00 p.m.
- Policy Committee Meeting – July 11, 2018, 4:00 p.m.
- Committee Meetings (Business Meeting if needed) – August 13, 2018
  - 4:00 – 4:45 pm – Personnel
  - 4:45 – 6:15 pm – Finance/Facilities
  - 6:15 – 7:00 pm – Curriculum

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

STUDENT REPRESENTATIVE REPORT

Student representatives Grace Gleason and Emma Hopler provided the following report.

Clubs/Activities

- The Prom was held at Stokesay Castle on Sunday, May 27.
- Student Council welcomed families and friends at graduation at the Scottish Rite on Friday June 1, to celebrate the Class of 2018.
- The High School Student Council hosted a talent show for students in grades 9-11 on Thursday, June 7. Students demonstrated singing, dancing, and piano talents for their classmates, and provided a fun way to end the school year before exams.
- Next year’s class officer positions have been determined, student council representatives selected, and first meetings of the new organizations will take place before school ends.
- Student Council members are already looking forward to welcoming new Spartans, and are planning the 7th grade tours and new student orientation that will take place in August.
- Mrs. Phillips, Science teacher, organized a trip to Northern California that will take place June 16-21. Seven female students in grades 11 and 12 will participate in this STEM trip. While in
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California they will travel to the California Academy of Sciences, will participate in an engineering project on the Golden Gate Bridge, and will participate in training from a California mountaineering group at Yosemite National Park, among many other neat learning experiences.

Athletics:
- Senior athletes participated in Signing Day to celebrate their decisions to continue their sports in College.

Academics:
- Ben Zobian, grade 7, competed in the Scripps National Spelling Bee last week in Harbor, Maryland.
- Students were recognized for their accomplishments at the WAEF Scholarship Reception on May 21.
- On May 22, gifted students at the JSHS participated in the Gifted Presentations in the HS Library, where they could share their gifted projects that they’ve been working in this year with parents, friends, and teachers.
- Students at the JSHS are working on final exams this week.

COMMITTEE REPORTS

A. Finance – Mrs. Ziolkowski said the committee met June 6. They briefly discussed cash flow projections and budget-to-actual projections for 2017-18. Mr. Boyer explained that the $4.9M for the TRANE project paid out of the general fund will impact the cash flow budget-to-actual for June, but not the District’s overall cash flow. The budget-to-actual projection is trending less than budgeted which will provide more available fund balance as of June 30. The committee reviewed the 2018-19 budget with a 2.4% increase as preliminarily approved in May, as well as another option for a 2.0% increase. Both scenarios leave a $1M deficit that will be balanced from the general fund. The committee reviewed the 2018-19 Food Service Budget including the addition of a three-hour position at WHEC. An agreement with G.H. Harris will be placed on the agenda for discussion. G.H. Harris will serve as the collection agency for delinquent food service accounts. Current and projected enrollment was discussed with the committee. Two additional long-term substitutes are budgeted for the 2018-19 school year. The committee is recommending a one-year renewal of the agreement with Herbein for audit services. An agreement will be placed on the agenda with Arbiter Pay. Arbiter pay is a way to pay official and referees for athletic events. The District will fund an account with Arbiter pay. Arbiter also handles the scheduling of the officials now. The County Athletic Directors are in favor of moving towards using this service and there is no additional cost to the District. Estimated costs of a bi-annual community newsletter was shared with the Committee. The proposal for the newsletter that will be on newsprint grade paper is estimated at $2,800 including the cost of
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postage. The planned distribution of the newsletter will be the end of June or early July. A resolution opposing SB2 which provides for school choice is on the agenda for discussion. The committee recommends approving the resolution. Five other Berks County schools have already adopted resolutions opposing the bill. A resolution is on the agenda for approval providing the District the ability to reimburse the general fund from the capital reserve fund for the TRANE project of $4.9M. Once the bond funds are allocated to the capital reserve accounts, the funds can be transferred to the general fund. Other items including the WAEF donations are on the agenda.

B. Facilities – The committee met on June 5. Joanna Helm, prospective senior, presented on the outdoor (Socratic) classroom. The estimated cost is $10,000 to $20,000. She is requesting the school district contribute $5,000 and she will fundraise the rest. AEM Architects and TRANE have offered to donate time or reduced fees to estimate the cost of the project. The scope of the project at Flannery Field would disturb more than one acre of land and therefore require special permitting that would take a year to process. The committee decided to focus on just the track and needed maintenance to the track pavilion to make it a 12-month facility for restroom access. The wood shop and applied sciences rooms have been demoed for the STEAM renovations, and work on the JS HS Phase 2 will begin the week of June 14. A change order to remove the ramp at the tennis courts is on the agenda for approval and have the pickleball lines painted at the same time. An additional nine classrooms will be painted at the JS HS this summer.

C. Curriculum/Technology – Mrs. Waxler said the committee met on June 5. The committee heard a presentation on the Chapter 339 Plan and the outline of the plan components, written by the School Counseling Department. The plan addresses the PA College and Career Readiness Standards and includes program goals, an instructional calendar, and the K-12 curriculum action plan. The plan will be on the Board agenda for approval. Once approved it will be submitted to the state. An update on STEAM Innovation was presented. At WHEC interviews will be held for a STEAM teacher for the 2018-19 year. Over the summer, departments will be meeting to plan the alignment of courses for STEAM Pathways. The design concept will be on the Board agenda for discussion. The committee was provided with an update on the status of all curriculum writing previously approved and the courses to be revised from 2018 to 2021. Next week, Mrs. Waller will be meeting with teachers to conduct curriculum writing training sessions. The committee reviewed the new district website. Mrs. Mangold and Mr. Redcay presented a proposal for a pilot Internship Program for
grades 11-12 to begin in the spring of 2018-19. The purpose of the program is to provide career exploration opportunities for students through an inquiry-based learning experience. Instructional resources on the agenda for approval were discussed. The committee reviewed a residency waiver for a student who moved from the District on May 25, to remain at WASD until the end of the 2017-18 school year.

D. Personnel – Mrs. Waxler reported the committee met on June 7. They discussed open positions and movement towards filling them.

E. Policy – Mrs. Larkin said the next meeting will be July 11.

F. Berks County Intermediate Unit Board Report – Mrs. Taylor said the meeting on May 17, was very short with nothing to report. The next meeting is June 21.

G. Berks Career & Technology Center Board Report – Mr. McCaffrey said they toured the student-built house which is 75% complete. He also attended the awards banquet. The Board approved the 2018-19 operating budget. The teachers’ contract was approved ending June 2022. They wish to promote the print shop to provide students with more opportunities.

H. Berks EIT Report – Mr. Zeppos said $510,000 in revenue was deposited as of June 8.

I. Wyomissing Area Education Foundation – Mrs. Waxler said the next meeting will be in September. Five grants are on the agenda. The TOAST events were very well attended and financially successful. They expect a significant increase in the grant budget available next year. WAEF is partnering again with the LOVE Team in the fall for Giving Goes Glam. The customary purple shirts will not be worn in the July 4, parade.

J. Legislative Report – Mrs. Larkin said a reminder was sent by PSBA of an online survey to help decide the platform for the next General Assembly.

K. PTA – Mrs. Phillips said PTA meetings and activities concluded in May.

PUBLIC COMMENT

Mr. Redner read a statement addressing a parent’s comment during the May 29, 2018 meeting. A copy of the statement is attached to these official minutes.

No one from the public commented.
SUPERINTENDENT’S REPORT

Mr. Scoboria asked the principals to share good news items from their buildings.

- **WHEC** – The Grade 4 Farewell Ceremony will take place on June 12, followed by a picnic for families of 4th grade students. Step Up Day will be June 13. All students will meet the teaching teams for the 2018-19 school year. New student council members will be conducting a tour in August.

- **WREC** - Sixth grade had another successful Camp Conrad Weiser experience from May 23-25. Amy Miller-Cush organized a crew of 16 parent volunteers who chaperoned overnight in cabins with students. Students participated in wall climbing, mountain hiking, outdoor cooking, mountain boarding, large and small group outdoor games, fishing, meteorology, archery, and orienteering activities. Fifth grade had their 5th annual Math Carnival. On May 29, sixth-grade students also participated in the 4th annual Bottle Boat Regatta. This STEM-related event requires students to build individual sailboats from a recycled plastic bottle and then compete in a “sailing competition” on specially designed raceways in the gym. This was followed up by a science assembly on May 30, provided by Joe Kollar and his high school AP Chemistry students. The sixth grade moving up ceremony is June 13.

Mr. Scoboria also thanked everyone involved for the fabulous graduation ceremony. He reported about choosing pieces for the permanent art collection and that the collection would be refreshed following construction this summer. He also mentioned the West Reading Museum of Temporary Art, a borough-wide mural project featuring over 100 public works created by artists from across the globe in which our teachers, students and WAEF were involved in developing. Mr. Scoboria said the Spartan Challenge was a well-organized event and something special to see.

A. **CURRICULUM/TECHNOLOGY**

Upon a motion by Mrs. Waxler, second by Mrs. McAvoy, the following Curriculum/Technology items were approved.

During discussion Mrs. Larkin asked to be sure that electronic instructional resources on the list for approval were compatible with our devices and able to be supported by the IT Department.

Mr. McCaffrey encouraged administration to look for improved coaching for teachers to improve their instruction for more student-centered learning.
1. Approved elementary student #300484 to complete the 2017-18 school year without payment of tuition, in accordance with Policy 202.

2. Approved instructional resources for 2018-19
      Background information: The state has identified a new method of determining if a student qualifies as an English Learner. The 1st Grade version of the screener is a computer based assessment, which is difficult for students who are in the first semester of 1st grade. The ESL teachers are requesting to purchase a WIDA Kit that contains a paper assessment of the screener, which is age appropriate assessment for beginning first grade students.
   b. Get More Math – 330 licenses, $4,950
      Background information: Get More Math is a self-paced, online program that allows teachers to set up a spiral review for students throughout the year, as well as check for understanding on new material. The program is a math intervention support with an emphasis on fact fluency and basic math skills. The district is currently piloting this program. The students have demonstrated an interest improving their math skills through the use of this program. It has helped them to build their self-confidence in math as they complete assignments and see their success. The program would be used in grades 6, 7, 8 and 9.
   c. Physics of Space – 35 texts with eText included and 45 e Texts, six-year license, Cengage Learning, 2019, $5,617.50
      Background information: This is a new course approved for the 2018-2019 school year.
   d. AP Psychology – 110 texts with additional digital content, Bedford, Freeman & Worth, $14,781.23
      Background information: The current textbook does not include content added by the College Board for terminology and classifications.
   e. AP Government – 100 texts with six-year digital license, Edwards, 2018 $14,939.28
      Background information: The College Board is redesigning the curriculum and exam for the 2018-19 school year. The current syllabus will be required to be updated by College Board during the summer of 2018. The current curriculum will need to be re-written in its entirety due to significant changes in the course and
The current textbook does not reflect the revised content for the course and will need to be replaced.

3. Approved Chapter 339 K-12 School Counseling Plan.  
   Background information: The Chapter 339 Plan and outline of the plan components, written by the School Counseling Department, addresses the PA College and Career Readiness Standards and includes program goals, an instructional calendar, and the K-12 curriculum action plan. Once approved it will be submitted to the state.

   Nays: None. Motion carried.

The Curriculum and Technology items were opened for discussion. There were no questions or comments.

B. FINANCE/FACILITIES

Upon a motion by Mr. McCaffrey, second by Mrs. Larkin, the following Finance/Facilities item was approved.

Mr. Scoboria suggested that the two options presented for the Final General Fund Budget for 2018-19 be considered separately from the other agenda item for approval.

During discussion Mr. Redner said that although he initially approved the proposed budget at a 2.4% tax increase, having had the 30-day period to reflect before final approval he is reconsidering to support the 2.0% increase instead.

Mr. McCaffrey said he could agree to the 2.4% if it could be guaranteed that the additional .4% would go to a coaching position to support teachers.

Mrs. Larkin asked about new positions being covered in the budget. Mr. Scoboria reiterated those that were and said some positions were shifted.

Mrs. Waxler said she was siding with the taxpayers at a 2.0% increase. Even in view of increasing expenses, she felt taxpayers would be more in favor of the lesser amount.

Mr. Redner said he thought everyone could adjust to make do with the 2.0% increase.

Mr. McCaffrey and Mrs. Larkin agreed to the amended motion supporting the following.
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1. Adopted Final General Fund Budget for 2018-19 requiring a 2.0% mill real estate and interim tax increase. The increased millage is 0.6013 with total millage required equal to 30.6678:
   1000 Instruction.......................................................$20,696,685
   2000 Supporting Services......................................... 10,604,104
   3000 Operation of Non-Instructional Services.............. 995,763
   4000 Facilities, Acquisition & Construction......................0
   5000 Financing Uses...................................................3,886,888
   TOTAL GENERAL BUDGET EXPENSES...........$33,726,122

   5999 Budgetary Reserve ...........................................$250,000

   Nays: None. Motion carried.

   Upon a motion by Mrs. Taylor, second by Mrs. McAvoy, the following Finance/Facilities item was approved.

   2. Approved resolution to reimburse the general fund for capital project expenditures.

   Nays: None. Motion carried.

The Finance and Facilities items were opened for discussion. Mr. McCaffrey commented on the amount of waste and expense of copy paper.

C. PERSONNEL/ POLICY

   Upon a motion by Mrs. Ziolkowski, second by Mrs. McAvoy, the following Personnel/Policy items were approved and ratified.

   Mr. Scoboria thanked Mrs. Waller for her tremendous contributions to the District including serving as Acting Superintendent, her work with the team of principals, her strength in program development, and her handling of various initiatives.

   He also introduced Dr. Robert Kucharczuk, the recommended candidate for Assistant Principal at WHEC.

   1. RESIGNATIONS
      a. Administrative Staff
         1) *Lynette Waller*, Assistant Superintendent, effective date to be determined in accordance with the terms and conditions of the employment contract.
      b. Support Staff
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1) **Deirdre Emes**, Building and Grounds/IT Specialist, JSHS, resignation effective last day worked May 30, 2018.

c. Supplemental Staff
   1) **Elizabeth Toigo**, Technical Co-Director Advisor, JSHS, resignation effective last day worked April 28, 2018.

2. LEAVE OF ABSENCE
   a. Support Staff
      1) **Carleton Goodhart**, Custodian, WHEC, unpaid leave of absence effective July 30, 2018 to August 3, 2018, return to work August 6, 2018.

3. APPROVED INTERN HOURS FOR THE FISCAL YEAR 2018-19 PER BELOW:
   a. **Jacob Schaefer**, District-wide, $10.50/hour, effective July 1, 2018 to June 30, 2019, not to exceed a total of 1,200 hours.

4. POSITION CHANGE/TRANSFER
   a. Administrative Staff
      1) **Robert Kucharczuk**, Art Teacher, WHEC, to Full-time 10-month (200 days) Assistant Principal, WHEC, at a salary of $70,000, effective August 15, 2018.
      
      Background Information: This position is a previously approved new position.

   b. Support Staff
      1) **Mary Muir**, Instructional Aide, WREC, to Instructional Aide, WHEC, effective August 22, 2018, no change in hours per day or wage rate
      2) **Jared Reigel**, Custodian, District-wide Floater, to Custodian, JSHS, effective June 12, 2018 no change in hours per day or wage rate.
      3) **Timothy Romig**, Custodian, WHEC, to Custodian, District-wide Floater, effective June 12, 2018 no change in hours per day or wage rate.

5. WORK OUTSIDE CONTRACT HOURS
   a. Professional Staff
      1) **Michele Hatt-Ciemiewicz**, Summer School Monitor, WREC, for a maximum of 40 hours, effective June 26, 2018 to July 19, 2018 at the WAEA work outside contract hourly rate.
b. Support Staff
Approved the following support staff to receive up to a maximum of 14 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2017-18 fiscal year at WHEC effective June 14, 2018 and June 15, 2108:
   1) Jane Lim

6. SUMMER PROGRAMS
   a. Support Staff
Approved the following paraprofessionals to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at their regular hourly rate of pay, not to exceed a maximum of 10½ hours/week:
   1) Megan Douglas

7. WAGE INCREASES
   a. Professional Staff
Approved the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:
   1) Sarah Rugg, WHEC, from M+45/Step 6 to M+60/Step 6 ($65,095) effective the 2018-19 school year.
   2) Jennifer Yetter, JSHS, from B+15/Step 3 to M/Step 3 ($52,497) effective June 1, 2018.

8. VOLUNTEERS
Absent: Taylor
Nays: None. Motion carried.

OLD BUSINESS
None.

NEW BUSINESS
None.

UPDATES FROM ORGANIZATIONS
None.

ADJOURNMENT
Mr. Redner announced an Executive Session was held at 5:00 p.m. to discuss personnel, and another Executive Session would be held immediately following the meeting to again discuss personnel.
A motion was made by Mrs. Taylor, seconded by Mr. Zeppos to adjourn at 6:49 p.m.

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Board Secretary