WYOMISSING AREA SCHOOL DISTRICT
630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors
Mr. Ryan S. Redner, President
Mrs. Maria C. Ziolkowski, Vice President
Mr. Christopher M. McCaffrey, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Karen R. McAvoy
Mrs. Melissa G. Phillips
Mrs. Terrie A. Taylor
Mr. George A. Zeppos

Non Members
Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member
Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING
Monday, February 25, 2019 – 6:00 P.M.
Community Board Room

I. **Call to Order –Mr. Ryan S. Redner, Board President, Presiding**

II. **Pledge of Allegiance – Mr. Redner**

III. **Announcement of Recording by the Public – Mr. Redner**

IV. **Roll Call – Mrs. Filer**

V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**

- Committee of the Whole Meeting – March 11, 2019, 4:15 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. **Student Representative Report**

VII. **Recognition**
A. Academic
B. Athletic

VIII. **Committee Reports –** Draft minutes from the month's Committee of the Whole are posted on the District website

IX. **Liaison Reports**

A. Berks County Intermediate Unit Board Report – Mrs. Taylor
B. Berks Career & Technology Center Board Report – Mr. McCaffrey
C. Berks EIT Report – Mr. Zeppos
D. Wyomissing Area Education Foundation – Mrs. Waxler
E. Legislative Report – Mrs. Larkin
F. PTA – Mrs. Phillips

X. **Public Comment – Mr. Redner**

Speakers are requested to identify themselves by name and address.

XI. **Routine Approvals – Mr. Redner**

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- January 28, 2019 School Board Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report for January 2019.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of January 2019, as listed in the financial packet.

1) General Fund Accounting Check Summary
2) Food Service Accounting Check Summary
3) Student Activity Accounting Check Summary
4) Capital Reserve Accounting Check Summary

XII. **Superintendent's Report – Mr. Scoboria**

A. **Curriculum and Technology –**

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve 2019-2020 School Calendar

2. Approve homebound instruction for student ID#203568 for a maximum of four hours per week from February 18, 2019 to March 15, 2019.

B. **Finance and Facilities**

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-10:

1. Approve budget transfers in the amount of $8,119.58

2. Approve evacuation agreement with Spruce Manor Nursing and Rehabilitation Center.
   Background information: This corrects the name of the party to the agreement as approved at the January 28, 2019 Board meeting. Spruce Manor is no longer owned by Northern Health Facilities, Inc. There are no changes to the terms of the agreement.

3. Approve BCIU Budget for 2019-20.
   Background information: BCIU budget reflects a 0% increase over the 2018-19 budget.

4. Accept donations from the following:
   - Wyomissing Area PTA in the amount of $1,950.75 towards the purchase of the Brain POP subscription
   - DeCusatis family in the amount of $600 for the purchase of chairs for events that are held in the gym.

5. Denial of requested tax exoneration of $485.78 in penalty charges.

6. Approve submission of delinquent real estate tax to ENM Law Group in the amount of $294,563.31

7. Approve contract with ProMax Fence Systems for the fencing at the Flannery Field Renovation Project in the amount of $108,550.

8. Approve contract with Summit Valley Outdoor Solutions for vegetation removal at the Flannery Field Renovation Project in the amount of $29,415.

9. Approve purchase of Night Lock door jams for a not-to-exceed amount of $9,900 for classrooms district-wide.
   Background information: This purchase is based on a recommendation from the Safe Schools Advisory Committee.

10. Approve contract with Tanner Furniture for $46,691.82 for purchase replacement tables for JSHS cafeteria.
    Background information: This purchase is based on a recommendation from the Safe Schools Advisory Committee.

C. **Personnel and Policy**

MOTION

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-9:

1. RESIGNATIONS/RETIREMENTS
    a. Support Staff
        1) **Eve Pardo**, Paraprofessional, WHEC, retirement effective last day of the 2018-19 school year.
        2) **Timothy Romig, Sr.,** Custodian - Floater, JSHS, resignation effective last working day March 1, 2019.

    b. Athletic Staff
        1) **Lauren Mengel**, Field Hockey Assistant Coach, end of seasonal employment effective last day worked October 17, 2018.
        2) **Alex Philips**, Girls' Lacrosse Assistant Coach, end of seasonal employment effective last day worked May 29, 2018.

2. LEAVE OF ABSENCE
    a. Professional Staff
        1) **Toni Wengerd**, STEAM Teacher, WHEC, update Family Medical Leave effective February 13, 2018 through May 16, 2019, followed by an unpaid leave of absence through the end of the last day of the first semester of the 2019-20 contracted school year, return to work the first day of the second semester of the 2019-20 school year.
    b. Support Staff
        1) **Kaitlin Erb**, Paraprofessional, WHEC, unpaid leave effective May 31, 2019 through June 7, 2019.
        2) **Jeffrey Krick**, Food Service Worker, JSHS, unpaid leave effective January 30, 2019 through February 1, 2019, return to work February 4, 2019.
        3) **Beth Rothermel**, Instruction Aide – Kindergarten, WHEC, unpaid leave effective February 6, 2019 to February 8, 2019, return to work February 11, 2019.
        4) **Jennifer Zeiber**, Food Service Worker, WHEC, unpaid leave effective January 30, 2019 through March 6, 2019, return to work March 7, 2019.

3. APPOINTMENTS
    a. Professional Staff
        1) **Lauren Moulin**, Long-term Substitute STEAM Teacher, WHEC, B/Step 3, at a salary of $46,420, pro-rated in accordance with an updated effective date of February 13, 2019.

b. Support Staff
   1) **Stephanie Estevez**, Full-time Paraprofessional, WHEC, 7 hours/day at a wage rate of $12.32/hour, update effective date to February 11, 2019.
   Background information: This position is being filled due to a resignation.

4. PROFESSIONAL EMPLOYEE STATUS
   Request approval of tenure for the following Professional Staff:
   a. **Beth Delp**
   b. **Sarah Gallen**
   c. **Claire Langdon**
   d. **Chelsea Leber**
   e. **Jennifer Ninetto**
   f. **Brittany Siggins**

5. CHANGE IN POSITION/LOCATION
   a. Support Staff
      1) **Holly Miller**, Full-time Paraprofessional, JSHS, to Full-time Paraprofessional, WREC, ratification effective February 13, 2019, no change in hours or wage rate.
      2) **Jessica Seyler**, Full-time Paraprofessional, WREC, to Full-time Paraprofessional, JSHS, ratification effective January 28, 2019, no change in hours or wage rate.

6. WORK OUTSIDE CONTRACT
   a. Professional Staff
      1) **Kami Fecho**, request approval for the following teacher who has agreed to be a tutor for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday, effective February 26, 2019 to April 11, 2019 at the WAEA wage rate for work outside contract, hours not to exceed the previously approved shared total of 228 hours.
      2) **Erik Uliasz**, request approval to receive compensation for providing homebound instruction for secondary student ID#203568 from February 18, 2019 to March 15, 2019 for a maximum of 3 hours per week at the WAEA work outside contract hourly rate.
      3) **Colleen Vargo**, request approval to receive compensation for providing homebound instruction for secondary student ID#203568 from February 18, 2019 to March 15, 2019 for a maximum of 1 hour per week at the WAEA work outside contract hourly rate.

7. TRAINING/WORK HOURS
   a. Professional Staff
      1) **Amy Kern,** request approval for the certified school nurse to complete required CPR Trainer Certification Course on April 13,

2019 for a total of 6 hours and receive compensation at the WAEA work outside contract hourly rate.

a. Support Staff
    1) **Suzanne Herbst**, request approval to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on February 13, 2019 and February 14, 2019 to complete PA State mandated Act 126 training.

8. SUBSTITUTES
    a. Professional Staff (additions)
        1) **Alycia Seelig**, Nurse
    b. Support Staff (additions)
        1) **Amy Hinnershitz**, Food Service

9. VOLUNTEERS

The following Personnel and Policy items are for discussion:

10. POLICIES

First reading of the following policies:

103	Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
103.1	Nondiscrimination – Qualified Students with Disabilities
104	Nondiscrimination/Discriminatory Harassment – Employment Practices
222	Tobacco/Nicotine
246	School Wellness
247	Hazing
249	Bullying/Cyberbullying
323	Tobacco/Nicotine
339	Uncompensated
610	Purchases Subject to Bid/Quotation
611	Purchases Budgeted
626	Procurement – Federal Programs (Attachment only)
701	Facilities Planning
701.1	Disposal of Surplus Property
703	Sanitary Management
707	Use of School Facilities
708	Lending of School Owned Equipment and Books
709	Building Security
806	Child Abuse
904	Public Attendance at School Events

Policies to be rescinded

706	Property Records
710	Use of Facilities by Staff
715	Use of Fax Machines

XIII. **Old Business – Mr. Redner**

XIV. **New Business – Mr. Redner**

XV. **Right to Know Requests – Mr. Redner**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None				

XVI. **Updates from Organizations**
- A. **WAEA**
- B. **AFSCME**

XVII. **Adjournment – Mr. Redner**