Our Mission
Inspiring Excellence, One Spartan at a Time!

Our Vision
The Wyomissing Area School District aspires to be the preeminent public educational institution; as we:
- Prepare students to excel in a highly complex global community;
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;
- Attract and retain the best team of administrators and staff; and
- Create a culture built on respect, trust and integrity.

SCHOOL BOARD MEETING
Monday, March 25, 2019 – 6:00 P.M.
Community Board Room

I. Call to Order – Mr. Ryan S. Redner, Board President, Presiding

II. Pledge of Allegiance – Mr. Redner

III. Announcement of Recording by the Public – Mr. Redner

IV. Roll Call – Mrs. Filer

V. Welcome to Visitors & Announcement of Meetings – Mr. Redner
   - Committee of the Whole Meeting – April 8, 2019, 4:15 p.m.

   All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. Student Representative Report

VII. Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website
VIII. Liaison Reports
A. Berks County Intermediate Unit Board Report – Mrs. Taylor
B. Berks Career & Technology Center Board Report – Mr. McCaffrey
C. Berks EIT Report – Mr. Zeppos
D. Wyomissing Area Education Foundation – Mrs. Waxler
E. Legislative Report – Mrs. Larkin
F. PTA – Mrs. Phillips

IX. Public Comment – Mr. Redner
Speakers are requested to identify themselves by name and address.

X. Routine Approvals – Mr. Redner

MOTION
A. It is recommended that the Board of School Directors approve the following minutes:

- February 18, 2019 School Board Business Meeting
- February 25, 2019 School Board Business Meeting

MOTION
B. It is recommended that the Board of School Directors accept the Treasurer’s Report for February 2019.

MOTION
C. It is recommended that the Board of School Directors approve payment of bills for the month of February 2019, as listed in the financial packet.

1) General Fund Accounting Check Summary
2) Food Service Accounting Check Summary
3) Student Activity Accounting Check Summary
4) Capital Reserve Accounting Check Summary

XI. Superintendent’s Report – Mr. Scoboria

A. Curriculum and Technology –

MOTION
It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-3:

1. Approve purchase of Frontline/My Learning Plan software for the first year in the amount of $8,500. This includes initial set-up cost of $2,500. The annual renewal cost is $6,000.
   Background information: Frontline Education software will be used to provide a catalog of goal-aligned learning opportunities for teachers and staff members. The software will allow tracking of progress towards state and district
2. Approve Revised Overnight Field Trip
   a. Music Department Trip, Universal Studios, Orlando, FL, April 11-15, 2019
      Background information: This trip was previously approved at the October 22, 2018 Board meeting with the destination as Disney World. The venue has changed to Universal Studios.

3. Approve Revised 2019-2020 School Calendar
   Background information: The September 25, 2019 Act 80 Day has been moved to September 26, 2019 to accommodate the schedule of presenter for the professional development session.

B. Finance and Facilities

   MOTION
   It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-5:

1. Approve budget transfers in the amount of $13,478.72

2. Approve the following donations:
   - Wyomissing Softball Boosters – repairs to pitching machine - $310.00
   - Donations in Memory of David DeCusatis - $650.00

3. Approve additional WAEF donation for the parts to the Media Computer Grant previously awarded - $119.99

   Background information: Total proposed member share is 2.993%. Wyomissing Area’s portion is $408,992 or an increase of 10.37%.

5. Approve settlement of the District-initiated tax assessment appeal of the Courtyard by Marriott Hotel based upon an increased assessment of $11,568,000 through the 2023-24 school year.

C. Personnel and Policy

   MOTION
   It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-12:

1. UPDATED POSITION GUIDE
   a. Administrative Staff
      1) Director of Facilities, Safety and Security
   b. Support Staff
      1) Crossing Guard
   c. Supplemental Staff
1) Communications Coordinator (NEW)
   Background information: These position guides have been updated to our most current position guide format.

2. RETIREMENTS/RESIGNATIONS/TERMINATIONS
   a. Support Staff
      1) Benito Diaz, 1st Shift Custodian, WHEC, retirement effective last working day June 28, 2019.
      2) Carla Guss, Instructional Aide – Kindergarten, WHEC, resignation effective last day worked March 15, 2019.
      3) Jeffrey Krick, Food Service Worker, JSHS, termination effective last day worked February 25, 2019.
      4) Kerry Schepers, Paraprofessional, WREC, resignation effective the last working day April 5, 2019.
   b. Athletic Staff
      1) John Mieczkowski, Girls’ Volleyball Head Coach, end of seasonal employment effective last day worked October 18, 2018.

3. LEAVE OF ABSENCE
   a. Professional Staff
      1) Mary Kate Bogert, Biology Teacher, JSHS, update Family Medical Leave effective March 11, 2019 through June 7, 2019, return to work June 10, 2019.
      2) Katherine Wheaton, Kindergarten Teacher, WHEC, update Family Medical Leave effective January 4, 2019 through March 22, 2019, return to work March 25, 2019.
   b. Support Staff
      1) William Lerch, Custodial Foreperson, JSHS, Family Medical Leave effective January 25, 2019 until a date to be determined, but no later than April 18, 2019.
      2) Jennifer Zeiber, Food Service Worker, WHEC, update unpaid leave effective January 30, 2019 through March 22, 2019, return to work March 25, 2019.

4. APPOINTMENTS
   a. Administrative Staff
      1) Robert Scoboria, request approval of extension of the employment agreement to serve as Superintendent until September 28, 2022, pursuant to the terms of the attached extension agreement.
   b. Support Staff
      1) Jessica Perez, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of $11.40/hour, ratification effective March 7, 2019.
         Background information: This position is being filled due to a resignation.
      2) Nadine Riegel, Full-time Custodian, JSHS, 8 hours/day at a wage rate of $12.22/hour, effective April 2, 2019, pending successful completion of employment paperwork.
Background information: This position is being filled due to a resignation.

3) Kendra Snyder, Part-time Paraprofessional - Floater, District-wide, 5 ½ hours/day at a wage rate of $12.32/hour, effective April 2, 2019, pending successful completion of employment paperwork.

Background information: This position is being filled due to a resignation.

c. Athletic Staff

1) Alexandra Dikos, Assistant Girls’ Lacrosse Coach, at a stipend of $2,043, pro-rated, effective March 26, 2019 pending successful completion of employment paperwork.

Background information: This position is being filled due to a resignation.

2) James Harris, Assistant Track Coach, at a stipend of $2,120, ratification effective March 13, 2019.

Background information: This position is being filled due to a resignation.

5. SUMMER PROGRAMS

a. Professional Staff

Request approval for the following teachers to work in the Summer Enrichment courses effective June 17, 2019 through August 8, 2019 at the WAEA work outside contract hourly rate, not to exceed a maximum of 10 hours/week per course offering:

1) G. Peter Beck
2) Stacey Hughes
3) Alexander Krick
4) Chelsea Leber
5) Michael Miller
6) Joelle Ostrich
7) Douglas Shuey
8) Teresa Wood

6. WAGE ADJUSTMENTS

a. Support Staff

Request approval for the following support staff to receive retroactive pay effective July 1, 2018, per agreement with AFSCME:

1) Gail Werner, Food Service Worker, JSHS, $10.21/hour

7. CHANGE IN POSITION/LOCATION/HOURS

a. Support Staff

1) Gloria Claudio, Custodian, JSHS, to Custodian – Floater, District-wide, no change in hours or wage rate, ratification effective March 22, 2019.

Background information: This position is being filled due to a resignation.

2) Robin Harders, Food Service Worker, JSHS, from 5 ½ hours/day to 5 ¾ hours/day, no change in wage rate, ratification effective
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March 22, 2019.  
Background information: This position’s hours are being increased while another currently vacant position is being decreased by an equal amount.

3) Kristina Newton, Part-time Instructional Aide, WREC, to Full-time Paraprofessional, WHEC, 7 hours/day at a wage rate of $12.32/hour, ratification effective March 8, 2019. 
Background information: This position is being filled due to a resignation.

8. TRAINING HOURS  
a. Support Staff  
   1) Pamela Anzulewicz, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 19, 2019 and March 21, 2019 to complete PA State mandated Act 126 training.
   2) Wendy Brent, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 19, 2019 and March 20, 2019 to complete PA State mandated Act 126 training.
   3) Marsha DeHaven, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 21, 2019 and March 22, 2019 to complete PA State mandated Act 126 training.
   4) Diane Helm, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 7, 2019 and March 11, 2019 to complete PA State mandated Act 126 training.
   5) Diana Kissling, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 20, 2019 and March 21, 2019 to complete PA State mandated Act 126 training.

9. TEACHER MENTOR (ADDITION)  

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Assignment</th>
<th>Stipend</th>
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<tbody>
<tr>
<td>Kara Highdutch</td>
<td>James Harris</td>
<td>Spec. Ed. Tchr – Extended Sub.</td>
<td>$80.00*</td>
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*The stipend is effective on or about April 29, 2019 through the end of the 2018-19 contracted school year.

10. REQUEST AUTHORIZATION TO POST POSITION FOR COMMUNICATIONS COORDINATOR FOR THE 2019-20 SCHOOL YEAR.

11. VOLUNTEERS

12. POLICIES  
Second reading and adoption of the following policies:

103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

103.1 Nondiscrimination – Qualified Students with Disabilities
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104 Nondiscrimination/Discriminatory Harassment – Employment Practices
222 Tobacco/Nicotine
246 School Wellness
247 Hazing
249 Bullying/Cyberbullying
323 Tobacco/Nicotine
339 Uncompensated
610 Purchases Subject to Bid/Quotation
611 Purchases Budgeted
626 Procurement – Federal Programs (Attachment only)
701 Facilities Planning
701.1 Disposal of Surplus Property
703 Sanitary Management
707 Use of School Facilities
708 Lending of School Owned Equipment and Books
709 Building Security
806 Child Abuse
904 Public Attendance at School Events

Policies to be rescinded
706 Property Records
710 Use of Facilities by Staff
715 Use of Fax Machines

XII. Old Business – Mr. Redner

XIII. New Business – Mr. Redner

XIV. Right to Know Requests – Mr. Redner

<table>
<thead>
<tr>
<th>RTK Request</th>
<th>Date of Request</th>
<th>Solicitor Fees</th>
<th>Staff Assigned</th>
<th>Staff Hours</th>
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<tr>
<td>1. Copy of the current and most recent prior PILOTs (Payment In Lieu of Taxes) Agreements for every entity that has a PILOT (Reading Hospital, Highlands, etc.) with the District. 2. All meeting minutes, correspondence and agreements with any corporate entity (sole proprietorship, partnership, corporation, limited liability company) in which the District has granted any sort of reduction in taxes either in the form of LERTA or otherwise. 3. A listing of all donations received and/or solicited from the district and an accounting as to how such funds were spent. Additionally, please list each donor and the amount. 4. If you have</td>
<td>3/18/2019</td>
<td>Yes</td>
<td>M. Boyer</td>
<td></td>
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hired an attorney and/or consultant to discuss Act 55/HUP related to Pennsylvania Real Estate Tax Exemption and negotiating a PILOT, please provide me with a copy of the engagement letter for such consultant/attorney. Please provide me with the list of individuals who have negotiated all of the PILOTs and all internal correspondence related to the same – emails, list of calendar meetings, board and committee meeting minutes. Not asking for any privileged communications between the District and an attorney.

| Request a copy of the collective bargaining agreement between the District and its teachers' union approved in November 2018, as well as any related memoranda of agreement. | 3/19/2019 | No | M. Boyer | 0.25 |

XV. Updates from Organizations
   A. WAEA
   B. AFSCME

XVI. Adjournment – Mr. Redner