Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

The Wyomissing Area School District aspires to be the preeminent public educational institution; as we:

- Prepare students to excel in a highly complex global community;
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;
- Attract and retain the best team of administrators and staff; and
- Create a culture built on respect, trust and integrity.

SCHOOL BOARD MEETING

Monday, June 17, 2019 – 6:00 P.M.
Community Board Room

I. Call to Order – Mr. Ryan S. Redner, Board President, Presiding

II. Pledge of Allegiance – Mr. Redner

III. Announcement of Recording by the Public – Mr. Redner

IV. Roll Call – Mrs. Filer

V. Welcome to Visitors & Announcement of Meetings – Mr. Redner

- Committee of the Whole Meeting – August 12, 2019, 4:15 p.m.
- School Board Business Meeting – August 26, 2019, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website
VII. Liaison Reports
   A. Berks County Intermediate Unit Board Report – Mrs. Taylor
   B. Berks Career & Technology Center Board Report – Mr. McCaffrey
   C. Berks EIT Report – Mr. Zeppos
   D. Wyomissing Area Education Foundation – Mrs. Waxler
   E. Legislative Report – Mrs. Larkin
   F. PTA – Mrs. Phillips

VIII. Public Comment – Mr. Redner
   *Speakers are requested to identify themselves by name and address.*

IX. Routine Approvals – Mr. Redner

   **MOTION**
   A. It is recommended that the Board of School Directors approve the following minutes:
      - May 13, 2019 School Board Business Meeting
      - May 28, 2019 School Board Business Meeting

   **MOTION**
   B. It is recommended that the Board of School Directors accept the Treasurer’s Report for May 2019.

   **MOTION**
   C. It is recommended that the Board of School Directors approve payment of bills for the month of May 2019, as listed in the financial packet.
      1) General Fund Accounting Check Summary
      2) Food Service Accounting Check Summary
      3) Student Activity Accounting Check Summary
      4) Capital Reserve Accounting Check Summary

X. Superintendent’s Report – Mr. Scoboria

   A. Curriculum and Technology –

      **MOTION**
      It is recommended that the Board of School Directors approve the following Curriculum and Technology item:
      1. Approve homebound instruction for secondary student ID #203965 from August 26, 2019 through October 4, 2019.
B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-25:

1. Adopt Final General Fund Budget for 2019-20 requiring a 2.5% mill real estate and interim tax increase. The increased millage is 0.767 with total millage required equal to 31.434:
   1000 Instruction...................................................$21,729,586
   2000 Supporting Services........................................10,725,589
   3000 Operation of Non-Instructional Services..............1,050,579
   4000 Facilities, Acquisition & Construction.....................0
   5000 Financing Uses..................................................4,022,860
   TOTAL GENERAL BUDGET EXPENSES..................$37,528,614
   5999 Budgetary Reserve .............................................. $250,000

2. Approval of depositories for 2019-2020:
   • Fulton Bank
   • Pennsylvania School District Liquid Asset Fund (PSDLAF)
   • BB&T
   • Wells Fargo
   • Pennsylvania Local Government Investment Trust (PLGIT)

3. Approve the purchase of 1,100 iPads, cases, Jamf Licenses, and other equipment for the JSHS through Apple Inc. in the amount of $515,283.89. 
   Background information: Purchase will be a four-year lease on the equipment, interest rate 2.49%.

4. Approve the purchase or 118 short throw and 1 laser projectors through Office Technologies in the amount of $126,501.60.
   Background information: Capital Reserve funds for Technology will be used for this purchase. Purchase will be a five-year, $1 buy-out lease in the amount of $2,108.36/month, interest rate is 4.47%. Installation of $65,500 will not be included in the lease.

5. Approve purchase of a replacement walk-in refrigerator from Singer Equipment in the amount of $35,362.72.
   Background information: Product pricing is per CoStars Contract #036-005.

6. Approve BCIU Joint Purchasing bids as follows:

   **Copy Paper**
   Contract Paper Group, Inc. $20,080.80
   Office Basics $ 1,605.00
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**Paper Mart, Inc.** $5,463.45  
Total $27,149.25

**Office Supplies**
- Art Store Inc. $524.83  
- Kurtz Bros. $2,491.50  
- National Art & School Supplies $2,419.16  
- Office Basics $1,942.39  
- Phillips Supply Co. $223.54  
- Pyramid School Products $4,616.49  
- Quill Corp. $1,918.23  
- School Specialty $1,449.43  
- Standard Stationery Supply $705.19

Total $16,290.76

**Art Supplies**
- Art Store Inc. $546.81  
- Blick Art Materials LLC $29.04  
- Kurtz Bros $49.57  
- Metco Supply, Inc. $68.40  
- National Art & School Supplies $1,652.14  
- Phillips Supply Company $1,052.09  
- Pyramid School Products $599.26  
- S & S Worldwide $56.55  
- School Specialty Inc. $1,958.87  
- Standard Stationery Supply $11.28  
- Triarco Arts & Crafts $276.76

Total $6,300.77

7. Approve budget transfers in the amount of $2,978.95

8. Approve the following donations:
   a. New Washer at Field House - Wyomissing Area Football Parents Association - $772.74  
   b. $38,500 for the Outdoor Classroom Project

9. Approve the following donations from WAEF:
   a. $4,000 - 3D printer recycler/filament maker  
   b. $1,450 - Macbeth Presentation

10. Approve 2018-19 tuition rate calculation - $11,435.16 Elementary/ $13,750.99 Secondary


   *Background information: The audit for the 2018-19 fiscal year will take place over the summer months into fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Business Administrator to authorize all of the necessary budget transfers required for the 2018-19 fiscal year that are needed after June 30, 2019.*
12. Approve renewal of vision insurance through Davis Vision for four years. Rates are locked in at 2018-2019 rates of $3.21/mo. for employee coverage and $8.76/mo. for family coverage.

13. Approve contract with River Rock Academy to reserve three student slots at the Sinking Spring Campus. Educational rate is $174.45/day or the annual cost of $96,819.75.

14. Approve agreement with Dr. Lisa A. Hain to provide evaluation of student #203109 in the amount of $4,500.

15. Approve agreement with the National Council for Behavioral Health to provide Youth Instructor Certification Training in the amount of $21,500.  
   Background information: Cost will be covered with Act 44 Part A funds.

16. Approve contract with Herbein and Company to provide audit services for fiscal year ending, June 30, 2019.  
   Background information: This is a one-year contract with the option of a two-year renewal, not to exceed $22,950.

17. Approve Myers and Bell as broker of record for property, liability, E&O umbrella and data breach insurance for 2019-20 and award contracts in the amount of $86,983.

18. Approve Myers and Bell as broker of record for workmen’s compensation for 2019-20 and award contract in the amount of $91,165.

19. Approve CM Regent as insurance carrier for Long Term Disability and Life Insurance.  
   Background information: Agreement with CM Regent and the insurer OneAmerica is through insurance consortium held by Tompkins Bank. The rates are guaranteed for four years starting July 1, 2019. The rate for Life Insurance is $.085 and for Long Term Disability (LTD) is $0.195. The rates are reduced from the previous amounts of $.10 for Life Insurance and $0.23 for LTD.


21. Approve student lunch prices for the 2019-20 year:

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<th>Breakfast</th>
<th>Lunch</th>
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<tr>
<td>Reduced</td>
<td>$0.30</td>
<td>$0.40</td>
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<tr>
<td>Paid</td>
<td>$1.55</td>
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<td>Adult</td>
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June 17, 2019 Board Meeting
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<tr>
<td></td>
<td>$1.65</td>
<td>$3.15</td>
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<tr>
<td></td>
<td>$2.30</td>
<td>$4.05</td>
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Background information: Pricing will remain the same except for lunch and adult price. The 2018-19 adult meal price was $4.00, an increase of $0.05 and the Lunch price was $2.50 for elementary and $3.10 for Secondary. This is the first increase since 2017-18. The price increase is $.05.

22. Approve Memorandum of Understanding with West Reading Police Department and Wyomissing Borough Police Department. 

Background information: Per the PA School Code we are required to re-execute our MOU every two years with each local police department having jurisdiction over our school property. There are no revisions since the last one executed in 2017.

23. Approve Extended School Year (ESY) Contract with Wilson School District for student #302106 in the amount of $5,000 starting July 8, through August 8, 2019.

24. Approve Extended School Year (ESY) Contract with the John Paul II Center for student #302239 in the amount of $2,850 starting June 17, through August 8, 2019.

25. Approve proposal from AEM Architects Inc. for District-Wide Paving Renovations (Phased) for $18,000.

C. Personnel and Policy

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-14:

1. RETIREMENTS/RESIGNATIONS
   a. Support Staff
      1) **Joseph Ayala**, Custodian, WREC, retirement effective last working day July 18, 2019.
      2) **Madison Stambaugh**, Paraprofessional, WHEC, resignation effective last day worked June 7, 2019.
      3) **Leland Steinmetz**, Maintenance - Groundskeeper, District-wide, retirement effective last working day September 13, 2019.
   b. Athletic Staff
      1) **R. Scott Helm**, Varsity Girls’ Lacrosse Head Coach, resignation effective last day worked May 15, 2019.
   c. Supplemental Staff
      1) **Ray Warmkessel**, Technical Co-Director, JSHS, resignation effective last day worked April 30, 2019.
2. LEAVE OF ABSENCE
   a. Professional Staff
      1) **Caitlin Bambrick**, Special Education Teacher, WHEC, Family Medical Leave effective on or about September 23, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work the beginning of the 2020-21 school year.
      2) **Brittany Siggins**, 1st Grade Teacher, WHEC, Family Medical Leave effective on or about September 14, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work the beginning of the 2020-21 school year.

3. APPOINTMENTS
   a. Professional Staff
      1) **Tiffany Bixler**, 2nd Grade Long-term Substitute Teacher, WHEC, B/Step 1, $48,210, effective August 13, 2019 for the 2019-20 school year.
         Background information: Ms. Bixler received her Bachelor of Science in Education with a Concentration in Elementary and Special Education from the State University of New York at Geneseo and a Master of Science in Education from Walden University. She was previously employed by Susquehanna Township School District. This position is being filled due to enrollment numbers.
      2) **Kristin Hartman**, 1st Grade Long-term Substitute Teacher, WHEC, B/Step 1, $48,210, effective August 13, 2019 for the 2019-20 school year.
         Background Information: Ms. Hartman received her Bachelor of Science in Early Childhood Education and Bachelor of Arts in Music from Lebanon Valley College. She was previously employed by Wyomissing Hills Elementary Center and Hamburg Area School District. This position is being filled due to a leave of absence.
      3) **Susan Wojciechowski**, 3rd Grade Teacher, WHEC, M/Step 5, $60,408, effective August 13, 2019.
         Background information: Ms. Wojciechowski received her Bachelor of Science in Elementary Education from Penn State University and a Master of Education in Curriculum and Instruction from Penn State University. She was previously employed by Wilson School District. This position is being filled due to an internal transfer due to a retirement.

   b. Support staff
      1) **Gaye Brown**, Full-time Custodian, JSHS, 8 hours/day at a wage rate of $12.22/hour, update effective date to June 10, 2019.
      2) **Tyler Mersinger**, Full-time Custodian, WREC, 8 hours/day at a wage rate of $12.22/hour, ratification June 10, 2019.
         Background information: This position is being filled due to a resignation.
3) **Sandra Witman**, Part-time Food Service Site Coordinator, WHEC, 6 ¼ hours/day at a wage rate of $12.47/hour, update effective date to June 3, 2019.

4. **POSITION/TITLE/LOCATION CHANGE**
   a. Professional Staff
      1) **Lauren Darr**, Special Education Teacher, JSHS, to Special Education Teacher/Transition Coordinator, JSHS, no change in contract hours or wage rate, effective the beginning of the 2019-20 contracted school year.
      2) **Brian Liskey**, Chemistry Teacher, JSHS, to Science/STEAM Teacher, JSHS, no change in contract hours or wage rate, effective the beginning of the 2019-20 contracted school year.
   b. Support Staff
      1) **Davina Minton**, Part-time Cafeteria Monitor, WREC, to Part-time Food Service Worker, JSHS, 4 ½ hours/day at a wage rate of $10.87/hour, effective August 21, 2019.  
         *Background information: This position is being filled due to an internal transfer.*
      2) **Reina Soto**, Full-time 2nd Shift Custodian, WHEC, to Full-time 1st Shift Custodian, WHEC, no change in hours or wage rate, effective July 1, 2019.  
         *Background information: This position is being filled due to a retirement.*

5. **WAGE INCREASES**
   a. Professional Staff
      Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:
      1) **James Delp**, JSHS, from M+30/Step 5 to M+45/Step 5 ($65,358) effective the beginning of the 2019-20 school year.
      2) **William Dramby**, JSHS, from M+45/Step 13 to M+60/Step 13 ($83,065) effective the beginning of the 2019-20 school year.
      3) **Eileen John**, WREC, from M+30/Step 5 to M+45/Step 5 ($65,358) effective the beginning of the 2019-20 school year.
      4) **Mary Rebecca Keller**, JSHS, from M+45/Step 10 to M+60/Step 10 ($76,575) effective the beginning of the 2019-20 school year.
      5) **Mary Kelly**, WREC, from B+15/Step 4 to M/Step 4 ($54,668) effective June 1, 2019.
      6) **Christopher Miller**, WHEC, from M+30/Step 8 to M+45/Step 8 ($71,098) effective the beginning of the 2019-20 school year.
      7) **Chris Nugent**, JSHS, from M+15/Step 13 to M+30/Step 13 ($75,188) effective June 1, 2019.
      8) **Meghan Tierney**, JSHS, from M+15/Step 3 to M+30/Step 3 ($60,033) effective the beginning of the 2019-20 school year.
      9) **Jennifer Watt**, JSHS, from M+30/Step 13 to M+45/Step 13 ($81,415) effective the beginning of the 2019-20 school year.
6. APPROVAL OF TRAINING/WORK HOURS
   a. Support Staff
      Request approval for the following food service workers to complete required annual training and receive compensation at their regularly approved hourly rate per below:
      1) Adriana Crawley
         a) May 31, 2019 – 2 hours
         b) June 3, 2019 – 2 hours
      2) Steven Giles
         a) May 29, 2019 – 1 hour
         b) May 30, 2019 – 1 ½ hours
      3) Debby Urban
         a) May 28, 2019 – 1 hour
         b) June 3, 2019 – 1 ½ hours

7. WORK OUTSIDE CONTRACT HOURS
   a. Request approval for the proposed work for summer 2019 at the professional staff WAEA work outside contract hourly rate and support staff hourly rate per attachment.
   b. Professional Staff
      1) Crisanne Bansner, request approval to receive compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 1 ½ hours per week at the WAEA work outside contract hourly rate.
      2) Brenda Phillips, request approval to receive compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 1 ½ hours per week at the WAEA work outside contract hourly rate.
      3) Erik Uliasz, request approval to receive compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 2 hours per week at the WAEA work outside contract hourly rate.

8. DEPARTMENT CHAIRS
   Request approval of the following Department Chair for the 2019-20 school year:
   
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<tr>
<th>Department</th>
<th>Chairperson</th>
<th>Stipend Amount</th>
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<tbody>
<tr>
<td>Music Department Co-Chair</td>
<td>Cathryn Barra</td>
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<tr>
<td>Music Department Co-Chair</td>
<td>Dawn Main</td>
<td>$875</td>
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   *The co-chair arrangement is effective for only the 2019-20 school year due to a retirement in the Music Department. The Department Chair position will return to a single chairperson effective the 2020-21 school year.

9. APPROVE ACT 93 AGREEMENT PER ATTACHED.
   Background information: The term of this agreement is July 1, 2019 to June 30, 2022.
10. REQUEST APPROVAL FOR THE FOLLOWING STAFF WAGES FOR THE FISCAL YEAR OF JULY 1, 2019 TO JUNE 30, 2020 PER THE ATTACHED:
   a. Administrative Staff
   b. Confidential Staff
   c. Non-Supervisory Staff

11. REQUEST APPROVAL OF THE 2019-20 SCHOOL YEAR CO-CURRICULAR ADVISORS AND ATHLETIC DIRECTOR AND ASSOCIATED STIPENDS PER ATTACHED.

12. REQUEST APPROVAL OF THE 2019-20 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

13. REQUEST APPROVAL OF THE 2019-20 SCHOOL YEAR NURSE AND SUPPORT STAFF SUBSTITUTE RATES PER ATTACHED.

14. VOLUNTEERS

The following Personnel and Policy items are for discussion:

1. POLICIES
   First reading of the following policies:
   123.3 Concussion Management
   150 Title I – Comparability of Services
   916 Volunteers

   Policies to be rescinded:
   713 Loitering or Trespassing
   901 Public Relations Objectives
   902 Publications Program
   905 Citizen Advisory Committees
   919 District/School Report Cards

XI. Old Business – Mr. Redner

XII. New Business – Mr. Redner

XIII. Right to Know Requests – Mr. Redner

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<tr>
<th>RTK Request</th>
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XIV. Updates from Organizations
   A. WAEA
   B. AFSCME

XV. Adjournment – Mr. Redner