Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

The Wyomissing Area School District aspires to be the preeminent public educational institution; as we:

- Prepare students to excel in a highly complex global community;
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;
- Attract and retain the best team of administrators and staff; and
- Create a culture built on respect, trust and integrity.

Board of School Directors
Mr. Ryan S. Redner, President
Mrs. Maria C. Ziolkowski, Vice President
Mr. Christopher M. McCaffrey, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Karen R. McAvoy
Mrs. Susan G. Larkin
Mrs. Melissa G. Phillips
Mrs. Terrie A. Taylor
Mr. George A. Zeppos

Non Members
Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member
Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING
Monday, November 18, 2019 – 6:00 P.M.
Community Board Room

I. Call to Order – Mr. Ryan S. Redner, Board President, Presiding

II. Pledge of Allegiance – Mr. Redner

III. Announcement of Recording by the Public – Mr. Redner

IV. Roll Call – Mrs. Filer

V. Welcome to Visitors & Announcement of Meetings – Mr. Redner

- School Board Reorganization – December 3, 2019, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. Student Representative Report

VII. Recognition

VIII. Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website
IX. Liaison Reports
A. Berks County Intermediate Unit Board Report – Mrs. Taylor
B. Berks Career & Technology Center Board Report – Mr. McCaffrey
C. Berks EIT Report – Mr. Zeppos
D. Wyomissing Area Education Foundation – Mrs. Waxler
E. Legislative Report
F. PTA – Mrs. Phillips

X. Public Comment – Mr. Redner
Speakers are requested to identify themselves by name and address.

XI. Presentation
A. Feasibility Study Draft Review – Mr. Todd Vukmanic, Crabtree, Rohrbaugh & Assoc.

XII. Accept Board Member Resignation

MOTION
It is recommended that the Board of School Directors accept the resignation of Mrs. Susan G. Larkin.

XIII. Routine Approvals – Mr. Redner

MOTION
A. It is recommended that the Board of School Directors approve the following minutes:
   - October 7, 2019 School Board Business Meeting
   - October 21, 2019 School Board Business Meeting

MOTION
B. It is recommended that the Board of School Directors accept the Treasurer’s Report for October 2019.

MOTION
C. It is recommended that the Board of School Directors approve payment of bills for the month of October 2019, as listed in the financial packet.
   1) General Fund Accounting Check Summary
   2) Food Service Accounting Check Summary
   3) Student Activity Accounting Check Summary
   4) Capital Reserve Accounting Check Summary

XIV. Superintendent’s Report – Mr. Scoboria

A. Curriculum and Technology –

MOTION
It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-4:

2. Approve Memorandum of Understanding with BCIU for Berks Online Learning.

3. Authorize administration to enter into an agreement with BCIU for the delivery of Pre-Kindergarten at West Reading Elementary Center for the 2020-21 school year, subject to review by the solicitor. The parties will have the option to renew the agreement each year.
   
   Background information: The Wyomissing Area School District will provide BCIU with the use of one classroom, free of charge. BCIU will provide staffing, equipment, materials and furniture to implement a Pre-Kindergarten program at WREC, without charge to the District.

4. Approve Overnight Field Trips –

B. Finance and Facilities

   MOTION

   It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

1. Approve Resolution not to raise taxes above the index of 3.0% for the 2020-21 fiscal year.
   Background information: Section 311(d) (1) of SS Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public schools for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget. This resolution is to be adopted by January 9, 2020.

2. Approve Budget Transfers in the amount of $6,570.

3. Approve the following WAEF Grants:
   - Music Grant for WREC - $4,658.66
   - Islamic Geometry Mural - $975

4. Approve the following donations from the PTA:
   - Music Storage Cabinets for WHEC - $500
   - Gym Mats at the JSWS (Old Gym) - $3,590

5. Approve designation of fund balance for the year ending June 30, 2019 as follows:

   Non-spendable (Prepaid Expense/Inventory)………………………….$22,810
   Restricted (Grants)………………………………………………..$46,746
   Committed (Trans. To Cap. Reserve)……………………………..$1,000,000
   Committed (Curriculum Enhancements)………………………….$178,545
   Committed (PSERS)…………………………………………….$4,193,192
   Committed (Vehicles/Equipment Replacements)……………….$120,761
November 18, 2019 Board Meeting  
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Assigned (Budgetary Reserve) ............................................. $325,908  
Unassigned ................................................................. $3,022,289

6. Approve the 2019-20 Student Activities and Club Officers.

7. Approve contract with Carbon Lehigh Intermediate Unit 21 to purchase  
PowerSchool Student Information Enterprise Systems. Contract term is 60 months  
with an annual cost of $45,942. Implementation costs for the first year is an  
additional $36,261. Total cost in year one (FY 2020-21) is $82,203.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve and ratify the following  
Personnel and Policy items 1-12:

1. POSITION GUIDES
   a. Confidential Staff
      1) Technology Aide (NEW)  
         *Background information: This position combines the vacant tech aide position with additional funding from the college intern category and was approved on the September 23, 2019 Board meeting agenda.*
      2) Technology Support Specialist I (formerly Technology Support Specialist)  
         *Background information: This position guide has been updated to our most current format.*
      3) Technology Support Specialist II (formerly IT Systems Support Specialist)  
         *Background information: This position guide has been updated to our most current format.*

2. RESIGNATIONS/RETIREMENTS
   a. Support Staff
      1) Susan Mauro, Cafeteria / Recess Monitor, WREC, resignation effective last day worked November 15, 2019.

3. LEAVE OF ABSENCE
   a. Professional Staff
      1) Dana DiDonato, Floater Teacher, WHEC, Family Medical Leave effective February 26, 2020 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work August 2, 2020.
      2) Emily Emerson, Special Education Teacher, JSHS, Family Medical Leave effective on or about March 3, 2020 through June 8, 2020, followed by an unpaid leave through the end of the 1st semester of the 2020-21 school year, return to work the 1st day of the 2nd semester of the 2020-21 school year.
3) **Kami Fecho**, 6th Grade Teacher, WREC, Family Medical Leave effective November 26, 2019 through December 16, 2019, return to work December 17, 2019.

4) **Stacey Hughes**, Special Education Teacher, WHEC, update Family Medical Leave to October 28, 2019 through February 5, 2020, return to work February 6, 2020.

5) **Kara Les**, Librarian, WHEC, Family Medical Leave effective October 19, 2019 through October 25, 2019, return to work October 28, 2019.


7) **Toni Wengerd**, STEAM Teacher, WHEC, extend unpaid leave through the end of the 2019-20 contracted school year, return to work the beginning of the 2020-21 contracted school year.

b. Support Staff

1) **Kristin Batastini**, Food Service Worker, WHEC, unpaid leave of absence effective October 17, 2019 through October 31, 2019, return to work November 4, 2019, and unpaid leave of absence effective on or about November 21, 2019 through January 16, 2020, return to work January 17, 2020.

2) **Shante Mieles**, Food Service Worker, JSHS, unpaid leave of absence effective on or about January 29, 2020 until no later than March 26, 2020, return to work March 27, 2020.

c. Confidential Staff


2) **Marcia Guinther**, Child Accounting and Central Registration Coordinator, District Office, Family Medical Leave effective October 22, 2019 through October 25, 2019, return to work October 28, 2019.

4. APPOINTMENTS

a. Administrative Staff

1) **Matthew Brindley**, Full-time 10-month (210 days) School Police Officer, District-wide, at a salary of $60,000, pro-rated in accordance with a start date yet to be determined.

   Background information: This position, approved at the August 26, 2019 Board meeting, is being funded from Act 44 grant funds through the end of the 2020-21 school year, which funding, if revoked at any time, will cause the position to be re-evaluated. Officer Brindley received his Bachelor of Science in Administration of Justice from Penn State University and his Act 120 Certification from Harrisburg Area Community College. He was previously employed by the Lebanon County District Attorney’s Office and Northern Lancaster County Regional Police Department.
b. Professional Staff
   1) **Lauren Moulin**, Long-term Substitute STEAM Teacher, WHEC, B/Step 1, $48,210, extend current assignment effective the 2nd semester through the end of the 2019-20 contracted school year. 
      *Background information: This assignment is being extended due to a leave of absence.*
   2) **Melissa Velez-Hernandez**, Long-term Substitute Spanish Teacher, JSHS, B/Step 1, $48,210, pro-rated to an effective date of November 19, 2019 through the end of the contracted 2019-20 school year.
      *Background information: Ms. Velez-Hernandez received her Bachelor of Elementary Education and Professional Certificate in Spanish Education from Louisiana State University. She was previously employed by Caddo Parish Public School District. This position is being filled due to a leave of absence.*

c. Support Staff
   1) **Hannah Burton**, Part-time Paraprofessional, WREC, 5 ½ hours/day at a wage rate of $12.47/hour, update effective date to October 25, 2019.
      *Background information: The location for this position has been changed from the JSHS to WREC based on student need.*
   2) **Kelsey Domin**, Part-time Instructional Aide – Reading, WHEC, 5 ½ hours/day at a wage rate of $11.55/hour, effective November 19, 2019.
      *Background information: This position is being filled due to a resignation.*
   3) **Karon Hardy-Neil**, Full-time Custodian, WHEC, 8 hours/day at a wage rate of $12.37/hour, update effective date to October 28, 2019.
      *Background information: The location for this position has been changed from the JSHS to WHEC due to other department transfers.*
   4) **Kayla Rosario**, Full-time Paraprofessional, JSHS, 7 hours/day at a wage rate of $12.47/hour, update effective date to November 6, 2019.
   5) **Caitlin Westerfer**, Full-time Paraprofessional, WHEC, 7 hours/day at a wage rate of $12.47/hour, update effective date to October 30, 2019.

d. Supplemental Staff
   1) **G. Peter Beck**, Technical Co-Director, JSHS, ratification effective the beginning of the 2019-20 school year at a $1,409.

5. POSITION / TITLE / LOCATION CHANGE
   a. Support Staff
      1) **Julie Miller**, Full-time Custodian, WHEC, to Full-time Custodian, JSHS, effective November 1, 2019, no change in hours or wage rate.
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2) **Kristina Newton**, Full-time Paraprofessional, WHEC, to Full-time Technology Aide, District-wide, 7 hours/day at a wage rate of $14.00/hour, effective date to be determined.  
*Background information:* This position combines the vacant tech aide position with additional funding from the college intern category and was approved on the September 23, 2019 Board meeting agenda.

3) **Melvin Ojeda**, Full-time Custodian, WHEC, to Full-time Custodian, JSHS, effective October 28, 2019, no change in hours or wage rate.

4) **Nadine Riegel**, Full-time Custodian, JSHS, to Full-time Custodian, WHEC, effective November 1, 2019, no change in hours or wage rate.

b. Confidential Staff

1) **Chase Endy**, IT Intern, District-wide, to Full-time Technology Support Specialist I, District-wide, 37 hours/week at a salary of $36,500 pro-rated to an effective date of November 22, 2019.  
*Background information:* This position is being filled due to an internal transfer due to a resignation.

2) **Lance Parmer**, Full-time Technology Support Specialist, District-wide, to Full-time Technology Support Specialist II, District-wide, at a salary of $43,000 pro-rated to an effective date of November 22, 2019, no change in hours.  
*Background information:* This position is being filled due to a resignation.

6. **WAGE ADJUSTMENTS**  
a. Professional Staff

Request ratification for the following teachers to receive retroactive provisions in accordance with the terms of agreement with the WAEA, effective at the beginning of the contracted 2019-20 school year:

1) **Kristin Hartman**, 1st Grade Long-term Substitute Teacher, WHEC, from B/Step 1 to B/Step 2, $49,085.

2) **Elizabeth Tollin**, 1st Grade Long-term Substitute Teacher, WHEC, from B/Step 1 to B/Step 9, $59,087.

7. **WORK OUTSIDE CONTRACT**  
a. Professional Staff

1) Request approval for the following teachers who have agreed to be tutors for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday, effective December 10, 2019 to April 2, 2020 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 228 hours:

   a) **Kristin Allen**
   
   b) **Keith Arnold**
   
   c) **Shauna Easteadt**
   
   d) **Kami Fecho**
   
   e) **Kelly Ferrandino**
8. TEACHER MENTOR (CHANGE)

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<td>Amy Miller-Cush</td>
<td>Melissa Kramer</td>
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*The change in stipends reflects the retirement of Ms. McClennan, effective the end of the 1st semester of the 2019-20 contracted school year.

9. APPROVAL OF NEW POSITION
   a. Support Staff
      1) Request ratification of authorization for administration to post position for Instructional Aide, 5½ hours/day.
      Background information: This position will replace the separate 4½ hours/day and 3 hours/day positions.

10. SUBSTITUTES
    a. Professional Staff (Additions)
       1) Jessica Pinkasavage, Nurse, ratification effective November 6, 2019
    b. Support Staff (Additions)
       1) Susan Mauro, Food Service Worker, Cafeteria/Recess Monitor, Secretarial

11. REQUEST APPROVAL OF THE FOLLOWING REVISIONS TO THE 2019-20 SCHOOL YEAR WINTER COACHES AND ASSOCIATED STIPEND.
    a. Boys’ & Girls Track (W)
       1) Joe Allen, Head Coach, $3,327
    b. Girls’ Basketball
       1) Kim Murray, Varsity Assistant Coach, $2,409
       2) Giovanna Flowers, JV Head Coach, $2,006
       3) G. Peter Beck, JH Assistant Coach, $1,659

12. VOLUNTEERS

The following Policy items are for discussion:

A. Policy Discussion

   Policy Audit
   - Remaining policies under review

   Policies Recommended for Review
   004 – Membership
   008 – Organization Chart
   201 – Admission of Students
II. Old Business – Mr. Redner

III. New Business – Mr. Redner

IV. Right to Know Requests – Mr. Redner

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<td>a daily rate?</td>
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<td>D. Weise</td>
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V. Updates from Organizations
   A. WAEA
   B. AFSCME

VI. Adjournment – Mr. Redner