The regular meeting with committee reports of the Board of School Directors convened at 6:03 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

PLEDGE OF ALLEGIANCE
Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting.

Board Members Present: Mrs. Larkin, Mrs. McAvoy, Mr. McCaffrey, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Board Member Absent Mrs. Phillips and Mr. Zeppos

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees: Susan Shelly, Reading Eagle, and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – April 8, 2019, 4:15 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mr. Redner announced there was an Executive Session on March 11, 2019 at 6:00 p.m. to discuss a personnel matter. An Executive Session was held prior to the meeting at 5:15 p.m. to discuss a legal matter, and another Executive Session will follow the meeting to discuss personnel.

STUDENT REPRESENTATIVE REPORTS
Rebecca Kotula reported on the following clubs and activities:

- Mini-THON raised $51,021.66 this year. The committee is grateful for the support of the school board, administration, staff, parents and community.
- Mini-THON and PTA are holding the second annual Designer Handbag Bingo on March 30.
- Service Club participated in the Canstructure competition at the Berkshire Mall on March 16, to benefit the Greater Berks Food Bank. Their design was Olympic Rings in support of the theme, Connecting People. The West Reading Elementary Center also participated and their design was voted a fan favorite.
- The Drama Club hosted “Songs for Celia,” a fundraiser to benefit the Cosentino family on March 3. The event featured current and former Drama Club members. Celia was in attendance.
- Drama Club will present the Wizard of Oz April 26-27.
- McKinley Morris, Emma Hopler and Sara Steber are competing in a Rotary Speech contest on March 28.
The Senior High Quiz Bowl team went undefeated in the regular season with a final record of 11-1. They placed second in the county championship.

The Science Olympiad team participated in regionals at Kutztown University, earning a 14th place finish. Senior Matthew Kotula earned a 4th place award.

Model Senate attended the 2nd installment of a 3-part series and heads to Harrisburg for the final round of competition in April.

The High School Small Ensemble performed at the Capital, and the entire Music Department will compete at Universal Studios in mid-April.

Matthew Kaufffman reported on the following athletic events and academic achievements.

- Hannah Hurleman earned 5th and 6th place in the state swimming competition, and won 1st place in districts.
- Anthony Gust earned his 100th win in Districts wrestling.
- The National Honor Society and Junior-Honor Society held their induction ceremonies on March 7.
- The AP US History class will be traveling to NYC for a walking tour in April.
- The AP Environmental Science class will be visiting a waste treatment facility in April to expand on their course content and discover practical applications relevant to course concepts.
- AP Economics students will be visiting the Philadelphia Federal Reserve Bank in April.

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor reported the meeting was held on March 21. BCIU had a clean financial audit on all levels. The 49th Annual Convention of Berks County School Directors is scheduled for April 30. Speakers will be District Attorney John Adams and Dr. Edward Michalik, Administrator, Mental Health/Development Disabilities Program in Berks County. The theme is the commitment to community safety. Mrs. Taylor said they reviewed a handout outlining the differences between charter and cyber schools and listed their PSSA scores. In Berks County only one charter school had a passing score in the school performance profile. The IU will sponsor an advocacy day in Harrisburg on April 29. A candidate has been identified for the position of County Safety and Security Program Administrator. He has 20 years of experience in law enforcement, and 10 years of experience as an SRO. He will work with all Berks County schools on safety and security.

B. Berks Career & Technology Center Board Report – Mr. McCaffrey said the meeting was held February 27. BCTC’s budget, on the agenda for approval, includes a 10% increase for the District due to
increased enrollment. Dr. Kraft shared that Berks County school districts will be supported by two lending libraries housed at BCIU and Kutztown Area School District established by grant money from the PAsmart Grant. Districts can borrow technology devices and items for professional development.

C. Berks EIT Report – No report.

D. Wyomissing Area Education Foundation – Mrs. Waxler said the meeting was held March 14. Three grants were approved funding a drill press, Senior Day parade at the elementary buildings followed by a lunch, and three cellos for the elementary schools. The Blue & White Party, a TOAST event will honor unsung heroes Lori Scargle, WHEC; Kim Bressler, WREC; and Ellen Weaver, JSHS. The Fire & Ice Party will honor Dawn Main and Stephanie Zechman from WHEC, and Shana Matz and Kelly Ferrandino, WREC.

E. Legislative Report – Mrs. Larkin reported the Spring Legal Roundups are drawing to a close. PSBA is updating their website to include information on recent legislation introduced regarding cyber and cyber-charter tuition including sample resolutions school districts can adopt. PSBA is hosting the advocacy day in Harrisburg where school directors can meet with legislators to discuss issues that directly impact districts.

F. PTA – No report.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. McCaffrey, second by Mrs. Ziolkowski, the Board approved the following minutes:

- February 18, 2019 School Board Business Meeting
- February 25, 2019 School Board Business Meeting

Yea: Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent: Phillips and Zeppos
Nays: None. Motion carried.

TREASURER’S REPORT

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Treasurer’s Report for February 2019 was accepted as presented.
Minutes  March 25, 2019

Yeas:    Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent: Phillips and Zeppos
Nays:    None. Motion carried.

PAYMENT OF BILLS  Upon a motion by Mrs. Ziolkowski, second by Mrs. McAvoy, payment of bills for the month of February 2019 was approved.

Yeas:    Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent: Phillips and Zeppos
Nays:    None. Motion carried.

SUPERINTENDENT’S REPORT

A. CURRICULUM/TECHNOLOGY  Upon a motion by Mrs. Larkin, second by Mrs. Ziolkowski, the following Curriculum/Technology item was approved.

1. Approved purchase of Frontline/My Learning Plan software for the first year in the amount of $8,500. This includes initial set-up cost of $2,500. The annual renewal cost is $6,000.

   Background information: Frontline Education software will be used to provide a catalog of goal-aligned learning opportunities for teachers and staff members. The software will allow tracking of progress towards state and district professional learning requirements and use of evaluation results to identify relevant professional learning for future planning.

2. Approved Revised Overnight Field Trip
   a. Music Department Trip, Universal Studios, Orlando, FL, April 11-15, 2019
      
      Background information: This trip was previously approved at the October 22, 2018 Board meeting with the destination as Disney World. The venue has changed to Universal Studios.

3. Approved Revised 2019-2020 School Calendar

   Background information: The September 25, 2019 Act 80 Day has been moved to September 26, 2019 to accommodate the schedule of the presenter for the professional development session.

Yeas:    Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent: Phillips and Zeppos
Minutes  March 25, 2019

Nays:  None.  Motion carried.

B.  FINANCE/ FACILITIES  Upon a motion by Mrs. McAvoy, second by Mrs. Taylor, the following Finance/Facilities items were approved.

1.  Approved budget transfers in the amount of $13,478.72.

2.  Approved the following donations:
   -  Wyomissing Softball Boosters – repairs to pitching machine - $310.00
   -  Donations in Memory of David DeCusatis - $650.00

3.  Approved additional WAEF donation for the parts to the Media Computer Grant previously awarded - $119.99

   Background information:  Total proposed member share is 2.993%.  Wyomissing Area’s portion is $408,992 or an increase of 10.37%.

5.  Approved settlement of the District-initiated tax assessment appeal of the Courtyard by Marriott Hotel based upon an increased assessment of $11,568,000 through the 2023-24 school year.

Yeas:  Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent:  Phillips and Zeppos
Nays:  None.  Motion carried.

C.  PERSONNEL/ POLICY  Upon a motion by Mrs. Larkin, second by Mrs. Ziolkowski, the following Personnel/Policy items were approved and ratified.

Mr. Scoboria acknowledged Benito Diaz for his 20 years of service to the District.

During discussion, Mrs. Larkin asked for more information on the Communications Coordinator position.  Mr. Scoboria said administration is recommending bringing District communications in-house coordinated by secondary teacher supervising students in an internship program and after school club.  A stipend would be paid to the teacher to manage communications that would involve time after school and on weekends and holidays.  Students will have the opportunity to further their journalistic and photographic skills covering events.  Approval would allow the position to be posted, gauge interest, and plan for the 2019-20 school year.  Savings of approximately
$18,000 is expected over the use of a private contractor for communications.

1. UPDATED POSITION GUIDE
   a. Administrative Staff
      1) Director of Facilities, Safety and Security
   b. Support Staff
      1) Crossing Guard
   c. Supplemental Staff
      1) Communications Coordinator (NEW)

   Background information: These position guides have been updated to our most current position guide format.

2. RESIGNATIONS/RETIREMENT/TERMINATION
   a. Support Staff
      1) Benito Diaz, 1st Shift Custodian, WHEC, retirement effective last working day June 28, 2019.
      2) Carla Guss, Instructional Aide – Kindergarten, WHEC, resignation effective last day worked March 15, 2019.
      3) Jeffrey Krick, Food Service Worker, JSHS, termination effective last day worked February 25, 2019.
      4) Kerry Schepers, Paraprofessional, WREC, resignation effective the last working day April 5, 2019.
   b. Athletic Staff
      1) John Mieczkowski, Girls’ Volleyball Head Coach, end of seasonal employment effective last day worked October 18, 2018.

3. LEAVE OF ABSENCE
   a. Professional Staff
      1) Mary Kate Bogert, Biology Teacher, JSHS, update Family Medical Leave effective March 11, 2019 through June 7, 2019, return to work June 10, 2019.
      2) Katherine Wheaton, Kindergarten Teacher, WHEC, update Family Medical Leave effective January 4, 2019 through March 22, 2019, return to work March 25, 2019.
   b. Support Staff
      1) William Lerch, Custodial Foreperson, JSHS, Family Medical Leave effective January 25, 2019 until a date to be determined, but no later than April 18, 2019.
Minutes  March 25, 2019

2) Jennifer Zeiber, Food Service Worker, WHEC, update unpaid leave effective January 30, 2019 through March 22, 2019, return to work March 25, 2019.

4. APPOINTMENTS
   a. Administrative Staff
      1) Robert Scoboria, request approval of extension of the employment agreement to serve as Superintendent until September 28, 2022, pursuant to the terms of the attached extension agreement.
   b. Support Staff
      1) Jessica Perez, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of $11.40/hour, ratification effective March 7, 2019.
         Background information: This position is being filled due to a resignation.
      2) Nadine Riegel, Full-time Custodian, JSHS, 8 hours/day at a wage rate of $12.22/hour, effective April 2, 2019, pending successful completion of employment paperwork.
         Background information: This position is being filled due to a resignation.
      3) Kendra Snyder, Part-time Paraprofessional - Floater, District-wide, 5 ½ hours/day at a wage rate of $12.32/hour, effective April 2, 2019, pending successful completion of employment paperwork.
         Background information: This position is being filled due to a resignation.
   c. Athletic Staff
      1) Alexandra Dikos, Assistant Girls’ Lacrosse Coach, at a stipend of $2,043, pro-rated, effective March 26, 2019 pending successful completion of employment paperwork.
         Background information: This position is being filled due to a resignation.
      2) James Harris, Assistant Track Coach, at a stipend of $2,120, ratification effective March 13, 2019.
         Background information: This position is being filled due to a resignation.
5. SUMMER PROGRAMS  
   a. Professional Staff
   Approved the following teachers to work in the Summer Enrichment courses effective June 17, 2019 through August 8, 2019 at the WAEA work outside contract hourly rate, not to exceed a maximum of 10 hours/week per course offering:
      1) G. Peter Beck  
      2) Stacey Hughes  
      3) Alexander Krick  
      4) Chelsea Leber  
      5) Michael Miller  
      6) Joelle Ostrich  
      7) Douglas Shuey  
      8) Teresa Wood

6. WAGE ADJUSTMENTS  
   a. Support Staff
   Approved the following support staff to receive retroactive pay effective July 1, 2018, per agreement with AFSCME:
      1) Gail Werner, Food Service Worker, JSHS, $10.21/hour

7. CHANGE IN POSITION/LOCATION/HOURS  
   a. Support Staff
      1) Gloria Claudio, Custodian, JSHS, to Custodian - Floater, District-wide, no change in hours or wage rate, ratification effective March 22, 2019.  
         Background information: This position is being filled due to a resignation.
      2) Robin Harders, Food Service Worker, JSHS, from 5 ½ hours/day to 5 ¾ hours/day, no change in wage rate, ratification effective March 22, 2019.  
         Background information: This position’s hours are being increased while another currently vacant position is being decreased by an equal amount.
      3) Kristina Newton, Part-time Instructional Aide, WREC, to Full-time Paraprofessional, WHEC, 7 hours/day at a wage rate of $12.32/hour, ratification effective March 8, 2019.  
         Background information: This position is being filled due to a resignation.
8. TRAINING HOURS
   a. Support Staff
      1) Pamela Anzulewicz, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 19, 2019 and March 21, 2019 to complete PA State mandated Act 126 training.
      2) Wendy Brent, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 19, 2019 and March 20, 2019 to complete PA State mandated Act 126 training.
      3) Marsha DeHaven, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 21, 2019 and March 22, 2019 to complete PA State mandated Act 126 training.
      4) Diane Helm, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 7, 2019 and March 11, 2019 to complete PA State mandated Act 126 training.
      5) Diana Kissling, request ratification to receive up to a total of 3.25 hours compensation at her regularly approved hourly wage rate on March 20, 2019 and March 21, 2019 to complete PA State mandated Act 126 training.

9. TEACHER MENTOR (ADDITION)
   Mentor | Inductee | Assignment | Stipend
   Kara Highduck | James Harris | Spec. Ed. Tchr – Ext Sub. | $80.00*
   *The stipend is effective on or about April 29, 2019 through the end of the 2018-19 contracted school year.

10. REQUEST AUTHORIZATION TO POST POSITION FOR COMMUNICATIONS COORDINATOR FOR THE 2019-20 SCHOOL YEAR.

11. VOLUNTEERS

12. POLICIES
   Second reading and adoption of the following policies:
   103  Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
   103.1 Nondiscrimination – Qualified Students with Disabilities
Mr. Redner congratulated Mr. Scoboria on the two-year extension of his contract and praised him for his work with the administrative team to continue the tradition of excellence in the Wyomissing Area School District.

Mr. Scoboria thanked the Board for the support with the contract extension and said it is an honor and privilege to serve the District.

Yeas: Larkin, McAvoy, McCaffrey, Redner, Taylor, Waxler, and Ziolkowski.
Absent: Phillips and Zeppos
Nays: None. Motion carried.

OLD BUSINESS

Mrs. Larkin asked the Board members to consider videotaping the Committee of the Whole meetings for the benefit of the community in following the discussion and work of the Board. While not opposed to the transparency videotaping would provide, Mrs. Waxler had concerns about people posting excerpts to social media and felt taping may stifle the brainstorming of ideas. Mrs. Ziolkowski asked about the workload in taping, editing, and posting the videos compared to the number of views. Mr. Arnst said he would provide the website analytics on views. A suggestion was made to highlight items being voted on; however, Mr.
McCaffrey said that could be accomplished during discussion after the motion. The Board decided to videotape the next Committee of the Whole meeting.

NEW BUSINESS
None.

UPDATES FROM ORGANIZATIONS
None.

ADJOURNMENT
A motion was made by Mrs. Larkin seconded by Mrs. Taylor to adjourn at 6:38 p.m.

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Board Secretary