The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting.

Board Members Present: Mrs. Larkin, Mr. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Board Member Absent: Mr. Zeppos

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees: David Kostival, Reading Eagle; Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – August 12, 2019, 4:15 p.m.
- School Board Business Meeting – August 26, 2019, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor had no report. The next meeting is June 20.

B. Berks Career & Technology Center Board Report – Mr. McCaffrey had no report. The next meeting is June 19.

C. Berks EIT Report – No report.

D. Wyomissing Area Education Foundation – Mrs. Waxler said the meeting was held June 6. Two grants were approved – a 3D printer recycler for $4,000 which will break down previously made 3D objects into filament, and a Macbeth presentation for $1,450. The net amount raised from the TOAST parties was $71,659. The annual appeal raised $18,000.

E. Legislative Report – Mrs. Larkin reported on EITC tax credit that allows businesses to donate to private schools to reduce tuition and provide scholarships. Governor Wolf is set to veto it.

F. PTA – Mrs. Phillips said PTA will be inactive until August.

PUBLIC COMMENT

None.
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ROUTINE APPROVALS

MEETING MINUTES Upon a motion by Mr. McCaffrey, second by Mrs. Ziolkowski, the Board approved the following minutes:

- May 13, 2019 School Board Business Meeting
- May 28, 2019 School Board Business Meeting

Absent: Zeppos
Nays: None. Motion carried.

TREASURER’S REPORT

Upon a motion by Mr. McCaffrey, second by Mrs. McAvoy, the Treasurer’s Report for May 2019 was accepted as presented.

Absent: Zeppos
Nays: None. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mr. McCaffrey, second by Mrs. Taylor, payment of bills for the month of May 2019 was approved.

Absent: Zeppos
Nays: None. Motion carried.

SUPERINTENDENT’S REPORT

Mr. Scoboria encouraged the Board to visit the District website and Facebook page to view various student accomplishments throughout the Spring. He also mentioned the special end-of-year celebrations at each school. A June e-newsletter will feature commencement.

A. CURRICULUM/TECHNOLOGY

Upon a motion by Mrs. Waxler, second by Mrs. Larkin, the following Curriculum/Technology items were approved.

1. Approved homebound instruction for secondary student ID #203965 from August 26, 2019 through October 4, 2019.

Absent: Zeppos
Nays: None. Motion carried.
FINANCE/FACILITIES

Upon a motion by Mrs. McAvoy, second by Mrs. Ziolkowski, the following Finance/Facilities items were approved.

During discussion, in response to Mrs. Taylor’s questions, Mr. Boyer clarified that the River Rock contract is the total for the three student slots and that Dr. Hain is an outside contractor. Mr. Scoboria added that sometimes outside contractors are needed to support the work of school psychologists.

1. Approved Final General Fund Budget for 2019-20 requiring a 2.5% mill real estate and interim tax increase. The increased millage is 0.767 with total millage required equal to 31.434:
   - 1000 Instruction .......................................................... $21,729,586
   - 2000 Supporting Services ........................................... 10,725,589
   - 3000 Operation of Non-Instructional Services ........... 1,050,579
   - 4000 Facilities, Acquisition & Construction .................. 0
   - 5000 Financing Uses ..................................................... 4,022,860
   **TOTAL GENERAL BUDGET EXPENSES ............ $37,528,614**

   5999 Budgetary Reserve ............................................. $250,000

2. Approved depositories for 2019-2020:
   - Fulton Bank
   - Pennsylvania School District Liquid Asset Fund (PSDLAF)
   - BB&T
   - Wells Fargo
   - Pennsylvania Local Government Investment Trust (PLGIT)

3. Approved the purchase of 1,100 iPads, cases, Jamf Licenses, and other equipment for the JSHS through Apple Inc. in the amount of $515,283.89.
   *Background information: Purchase will be a four-year lease on the equipment, interest rate 2.49%.*

4. Approved the purchase of 118 short throw and 1 laser projectors through Office Technologies in the amount of $126,501.60.
   *Background information: Capital Reserve funds for Technology will be used for this purchase. Purchase will be a five-year, $1 buy-out lease in the amount of $2,108.36/month, interest rate is 4.47%. Installation of $65,500 will not be included in the lease.*
5. Approved purchase of a replacement walk-in refrigerator from Singer Equipment in the amount of $35,362.72.
   *Background information: Product pricing is per CoStars Contract #036-005.*

6. Approved BCIU Joint Purchasing bids as follows:

   **Copy Paper**
   - Contract Paper Group, Inc. $20,080.80
   - Office Basics $1,605.00
   - Paper Mart, Inc. $5,463.45
   **Total** $27,149.25

   **Office Supplies**
   - Art Store Inc. $524.83
   - Kurtz Bros. $2,491.50
   - National Art & School Supplies $2,419.16
   - Office Basics $1,942.39
   - Phillips Supply Co. $223.54
   - Pyramid School Products $4,616.49
   - Quill Corp. $1,918.23
   - School Specialty $1,449.43
   - Standard Stationery Supply $705.19
   **Total** $16,290.76

   **Art Supplies**
   - Art Store Inc. $546.81
   - Blick Art Materials LLC $29.04
   - Kurtz Bros. $49.57
   - Metco Supply, Inc. $68.40
   - National Art & School Supplies $1,652.14
   - Phillips Supply Company $1,052.09
   - Pyramid School Products $599.26
   - S & S Worldwide $56.55
   - School Specialty Inc. $1,958.87
   - Standard Stationery Supply $11.28
   - Triarco Arts & Crafts $276.76
   **Total** $6,300.77

7. Approved budget transfers in the amount of $2,978.95

8. Approved the following donations:
   a. New Washer at Field House - Wyomissing Area Football Parents Association - $772.74
   b. $38,500 for the Outdoor Classroom Project

9. Approved the following donations from WAEF:
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a. $4,000 - 3D printer recycler/filament maker
b. $1,450 - Macbeth Presentation

10. Approved 2018-19 tuition rate calculation - $11,435.16
   Elementary/ $13,750.99 Secondary

   Background information: The audit for the 2018-19 fiscal year
   will take place over the summer months into fall. Preparation
   for the audit will require additional budget transfers to be
   made. This agenda item will defer and approve the Business
   Administrator to authorize all of the necessary budget
   transfers required for the 2018-19 fiscal year that are needed
   after June 30, 2019.

12. Approved renewal of vision insurance through Davis Vision
    for four years. Rates are locked in at 2018-2019 rates of
    $3.21/mo. for employee coverage and $8.76/mo. for family
    coverage.

13. Approved contract with River Rock Academy to reserve three
    student slots at the Sinking Spring Campus. Educational rate
    is $174.45/day or the annual cost of $96,819.75.

14. Approved agreement with Dr. Lisa A. Hain to provide
    evaluation of student #203109 in the amount of $4,500.

15. Approved agreement with the National Council for Behavioral
    Health to provide Youth Instructor Certification Training in
    the amount of $21,500.
    Background information: Cost will be covered with Act 44
    Part A funds.

16. Approved contract with Herbein and Company to provide
    audit services for fiscal year ending, June 30, 2019.
    Background information: This is a one-year contract with the
    option of a two-year renewal, not to exceed $22,950.

17. Approved Myers and Bell as broker of record for property,
    liability, E&O umbrella and data breach insurance for 2019-20
    and award contracts in the amount of $86,983.

18. Approved Myers and Bell as broker of record for workmen’s
    compensation for 2019-20 and award contract in the amount of
    $91,165.
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19. Approved CM Regent as insurance carrier for Long Term Disability and Life Insurance.
   Background information: Agreement with CM Regent and the insurer OneAmerica is through insurance consortium held by Tompkins Bank. The rates are guaranteed for four years starting July 1, 2019. The rate for Life Insurance is $0.085 and for Long Term Disability (LTD) is $0.195. The rates are reduced from the previous amounts of $0.10 for Life Insurance and $0.23 for LTD.

20. Approved Food Service Budget for 2019-20 in the amount of $759,456.

21. Approved student lunch prices for the 2019-20 year:

<table>
<thead>
<tr>
<th>Price Level</th>
<th>Breakfast</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduced</td>
<td>$0.30</td>
<td>$0.40</td>
</tr>
<tr>
<td>Paid</td>
<td>$1.55</td>
<td>$2.55</td>
</tr>
<tr>
<td>Adult</td>
<td>$2.30</td>
<td>$4.05</td>
</tr>
</tbody>
</table>

   Background information: Pricing will remain the same except for lunch and adult price. The 2018-19 adult meal price was $4.00, an increase of $0.05 and the Lunch price was $2.50 for elementary and $3.10 for Secondary. This is the first increase since 2017-18. The price increase is $.05.

22. Approved Memorandum of Understanding with West Reading Police Department and Wyomissing Borough Police Department.
   Background information: Per the PA School Code we are required to re-execute our MOU every two years with each local police department having jurisdiction over our school property. There are no revisions since the last one executed in 2017.

23. Approved Extended School Year (ESY) Contract with Wilson School District for student #302106 in the amount of $5,000 starting July 8, through August 8, 2019.
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24. Approved Extended School Year (ESY) Contract with the John Paul II Center for student #302239 in the amount of $2,850 starting June 17, through August 8, 2019.

25. Approved proposal from AEM Architects Inc. for District-Wide Paving Renovations (Phased) for $18,000.

Absent: Zeppos
Nays:  None.  Motion carried.

C. PERSONNEL/ POLICY

Upon a motion by Mrs. Waxler, second by Mrs. Ziolkowski, the following Personnel/Policy items were approved and ratified.

Mr. McCaffrey commented that Mrs. Wojciechowski will be sorely missed at Wilson, but will be a great addition to WASD.

Mrs. Ziolkowski asked that administration follow up with a comment on the Co-Curricular Report regarding the request for a paid percussion instructor and the need to replace band uniforms that are 14 years old.

1. RETIREMENTS/RESIGNATIONS
   a. Support Staff
      1) Joseph Ayala, Custodian, WREC, retirement effective last working day July 18, 2019.
      2) Madison Stambaugh, Paraprofessional, WHEC, resignation effective last day worked June 7, 2019.
      3) Leland Steinmetz, Maintenance - Groundskeeper, District-wide, retirement effective last working day September 13, 2019.

   b. Athletic Staff
      1) R. Scott Helm, Varsity Girls’ Lacrosse Head Coach, resignation effective last day worked May 15, 2019.

   c. Supplemental Staff
      1) Ray Warmkessel, Technical Co-Director, JSHS, resignation effective last day worked April 30, 2019.

2. LEAVE OF ABSENCE
   a. Professional Staff
      1) Caitlin Bambrick, Special Education Teacher, WHEC, Family Medical Leave effective on or about September 23, 2019 followed by an unpaid leave through the end of the contracted 2019-20
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school year, return to work the beginning of the 2020-21 school year.

2) Brittany Siggins, 1st Grade Teacher, WHEC, Family Medical Leave effective on or about September 14, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work the beginning of the 2020-21 school year.

3. APPOINTMENTS
   a. Professional Staff
      1) Tiffany Bixler, 2nd Grade Long-term Substitute Teacher, WHEC, B/Step 1, $48,210, effective August 13, 2019 for the 2019-20 school year. 
         Background information: Ms. Bixler received her Bachelor of Science in Education with a Concentration in Elementary and Special Education from the State University of New York at Geneseo and a Master of Science in Education from Walden University. She was previously employed by Susquehanna Township School District. This position is being filled due to enrollment numbers.

      2) Kristin Hartman, 1st Grade Long-term Substitute Teacher, WHEC, B/Step 1, $48,210, effective August 13, 2019 for the 2019-20 school year.
         Background Information: Ms. Hartman received her Bachelor of Science in Early Childhood Education and Bachelor of Arts in Music from Lebanon Valley College. She was previously employed by Wyomissing Hills Elementary Center and Hamburg Area School District. This position is being filled due to a leave of absence.

      3) Susan Wojciechowski, 3rd Grade Teacher, WHEC, M/Step 5, $60,408, effective August 13, 2019. 
         Background information: Ms. Wojciechowski received her Bachelor of Science in Elementary Education from Penn State University and a Master of Education in Curriculum and Instruction from Penn State University. She was previously employed by Wilson School District. This position is being filled due to an internal transfer due to a retirement.

   b. Support staff
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1) Gaye Brown, Full-time Custodian, JSHS, 8 hours/day at a wage rate of $12.22/hour, update effective date to June 10, 2019.

2) Tyler Mersinger, Full-time Custodian, WREC, 8 hours/day at a wage rate of $12.22/hour, ratification June 10, 2019.
   Background information: This position is being filled due to a resignation.

3) Sandra Witman, Part-time Food Service Site Coordinator, WHEC, 6 ¼ hours/day at a wage rate of $12.47/hour, update effective date to June 3, 2019.

4. POSITION/TITLE/LOCATION CHANGE
   a. Professional Staff
      1) Lauren Darr, Special Education Teacher, JSHS, to Special Education Teacher/Transition Coordinator, JSHS, no change in contract hours or wage rate, effective the beginning of the 2019-20 contracted school year.
      2) Brian Liskey, Chemistry Teacher, JSHS, to Science/STEAM Teacher, JSHS, no change in contract hours or wage rate, effective the beginning of the 2019-20 contracted school year.
   b. Support Staff
      1) Davina Minton, Part-time Cafeteria Monitor, WREC, to Part-time Food Service Worker, JSHS, 4 ½ hours/day at a wage rate of $10.87/hour, effective August 21, 2019.
         Background information: This position is being filled due to an internal transfer.
      2) Reina Soto, Full-time 2nd Shift Custodian, WHEC, to Full-time 1st Shift Custodian, WHEC, no change in hours or wage rate, effective July 1, 2019.
         Background information: This position is being filled due to a retirement.

5. WAGE INCREASES
   a. Professional Staff
      Approved the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:
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1) James Delp, JSHS, from M+30/Step 5 to M+45/Step 5 ($65,358) effective the beginning of the 2019-20 school year.

2) William Dramby, JSHS, from M+45/Step 13 to M+60/Step 13 ($83,065) effective the beginning of the 2019-20 school year.

3) Eileen John, WREC, from M+30/Step 5 to M+45/Step 5 ($65,358) effective the beginning of the 2019-20 school year.

4) Mary Rebecca Keller, JSHS, from M+45/Step 10 to M+60/Step 10 ($76,575) effective the beginning of the 2019-20 school year.

5) Mary Kelly, WREC, from B+15/Step 4 to M/Step 4 ($54,668) effective June 1, 2019.

6) Christopher Miller, WHEC, from M+30/Step 8 to M+45/Step 8 ($71,098) effective the beginning of the 2019-20 school year.

7) Chris Nugent, JSHS, from M+15/Step 13 to M+30/Step 13 ($75,188) effective June 1, 2019.

8) Meghan Tierney, JSHS, from M+15/Step 3 to M+30/Step 3 ($60,033) effective the beginning of the 2019-20 school year.

9) Jennifer Watt, JSHS, from M+30/Step 13 to M+45/Step 13 ($81,415) effective the beginning of the 2019-20 school year.

6. APPROVAL OF TRAINING/WORK HOURS
   a. Support Staff
      Approved the following food service workers to complete required annual training and receive compensation at their regularly approved hourly rate per below:
        1) Adriana Crawley
           a) May 31, 2019 – 2 hours
           b) June 3, 2019 – 2 hours
        2) Steven Giles
           a) May 29, 2019 – 1 hour
           b) May 30, 2019 – 1 ½ hours
        3) Debby Urban
           a) May 28, 2019 – 1 hour
           b) June 3, 2019 – 1 ½ hours

7. WORK OUTSIDE CONTRACT HOURS
   a. Approved the proposed work for summer 2019 at the professional staff WAEA work outside contract hourly rate and support staff hourly rate per attachment.
   b. Professional Staff
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1) **Crisanne Bansner**, approved compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 1 ½ hours per week at the WAEA work outside contract hourly rate.

2) **Brenda Phillips**, approved compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 1 ½ hours per week at the WAEA work outside contract hourly rate.

3) **Erik Uliasz**, approved compensation for providing homebound instruction for secondary student ID#203965 from August 26, 2019 to October 4, 2019 for a maximum of 2 hours per week at the WAEA work outside contract hourly rate.

8. DEPARTMENT CHAIRS
Approved the following Department Chair for the 2019-20 school year:

<table>
<thead>
<tr>
<th>Department</th>
<th>Chairperson</th>
<th>Stipend Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Department Co-Chair</td>
<td>Cathryn Barra</td>
<td>$875</td>
</tr>
<tr>
<td>Music Department Co-Chair</td>
<td>Dawn Main</td>
<td>$875</td>
</tr>
</tbody>
</table>

*The co-chair arrangement is effective for only the 2019-20 school year due to a retirement in the Music Department. The Department Chair position will return to a single chairperson effective the 2020-21 school year.*

9. APPROVED THE ACT 93 AGREEMENT PER ATTACHED.
*Background information: The term of this agreement is July 1, 2019 to June 30, 2022.*

10. APPROVED THE FOLLOWING STAFF WAGES FOR THE FISCAL YEAR OF JULY 1, 2019 TO JUNE 30, 2020 PER THE ATTACHED:
    a. Administrative Staff
    b. Confidential Staff
    c. Non-Supervisory Staff

11. APPROVED THE 2019-20 SCHOOL YEAR CO-CURRICULAR ADVISORS AND ATHLETIC DIRECTOR AND ASSOCIATED STIPENDS PER ATTACHED.
12. APPROVED THE 2019-20 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

13. APPROVED THE 2019-20 SCHOOL YEAR NURSE AND SUPPORT STAFF SUBSTITUTE RATES PER ATTACHED.

14. VOLUNTEERS

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

Absent: Zeppos
Nay: None. Motion carried.

OLD BUSINESS
None.

NEW BUSINESS
None.

UPDATES FROM ORGANIZATIONS
None.

ADJOURNMENT
A motion was made by Mrs. Larkin seconded by Mr. McCaffrey to adjourn at 6:13 p.m.

__________________________________
Board Secretary