The regular meeting with committee reports of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present: Mrs. Larkin, Mrs. McAvoy, Mr. McCaffrey (by phone), Mr. Redner, Mrs. Taylor, Mr. Zeppos, and Mrs. Ziolkowski.

Board Members Absent: Mrs. Phillips and Mrs. Waxler

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees: Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – October 7, 2019, 4:15 p.m.
- School Board Business Meeting – October 21, 2019, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mr. Redner announced an Executive Session for a personnel matter was held on September 9, 2019 following the Committee of the Whole Meeting.

STUDENT REPRESENTATIVE REPORT

Ashley Dasika reported on the following clubs/activities:

- The Class of 2022 hosted a clothing drive on September 14, to benefit the Prom and other school activities
- Spirit week kicks off October 6-13.
- Students saw the various clubs and activities available to them at the annual club fair.
- The marching band and color guard attended the University of Pittsburgh’s Band Day and visited local points of interest.

Matthew Kauffman reported on the following events:

- The Environmental Club is attending the Hawk Mountain Day Hike and Raptors Up Close program.
- Model UN will host their annual regional training. The club will participate in World Quest in the Spring.
- The football team celebrated Military Appreciation on September 14. They recognized graduate and former player Cody Cox serving in the Marine Corps.
- Open House was held September 19.
Minutes  September 23, 2019

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor said the meeting was held September 19. BCIU is offering mandated Board member training on December 11. The training has been updated to include trauma informed practices. The Keeping Kids Safe Symposium will feature the parent of the first victim of Columbine as the keynote speaker who has established a charitable foundation that provides social-emotional learning kits for school districts.

B. Berks Career & Technology Center Board Report – Mr. McCaffrey said the meeting was held August 28. The number of partnerships BCTC has with outside organizations continues to grow. These include PA Career Readiness; Berks Heim providing clinical experiences for Health Occupations; Montgomery County Economic and Work Force Development Board for adult education; and RACC and Kutztown University for early childhood coursework.

C. Berks EIT Report – No report

D. Wyomissing Area Education Foundation – Mrs. Ziolkowski commented on the success of the recent event held to launch the book, Melody’s Gift, authored by Dr. Corbett Babb and illustrated by Michael Miller.

E. Legislative Report – Mrs. Larkin mentioned the upcoming annual PSBA conference in October. She said the list of speakers is excellent and the conference offers great networking opportunities with other Board members.

F. PTA – No report.

PUBLIC COMMENT

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. McAvoy, second by Mr. Zeppos, the Board approved the following minutes:

- August 12, 2019 School Board Business Meeting
- August 26, 2019 School Board Business Meeting

Yeas: Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.

Absent  Phillips and Waxler

Nays: None. Motion carried.
TREASURER’S REPORT

Upon a motion by Mrs. Larkin, second by Mrs. Ziolkowski, the Treasurer’s Report for August 2019 was accepted as presented.

Yeas: Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.
Absent Phillips and Waxler
Nays: None. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mrs. Taylor, second by Mrs. McAvoy, payment of bills for the month of August 2019 was approved.

Yeas: Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.
Absent Phillips and Waxler
Nays: None. Motion carried.

SUPERINTENDENT’S REPORT

Mr. Scoboria commended various support staff groups for their preparations in the opening of school. He gave an update on the last items completed at Flannery Field including the bleachers and the storage unit. All Open Houses at the schools were well attended. The JSHS had an educational program for parents conducted by the Council on Chemical Abuse. Mrs. Lengle organized a three-day training, funded through the Act 44 grant, for Mental Health First Aid. Eleven WASD professional staff were trained and certified and will begin training additional staff. Sally McNichol, JSHS nurse, is being honored at the annual Caron Foundation breakfast for her work with district students in the SAP program.

A. CURRICULUM/TECHNOLOGY

Upon a motion by Mrs. Larkin, second by Mrs. Ziolkowski, the following Curriculum/Technology item was approved.

1. Approved Overnight Field Trips –
   b. NE Region Orchestra, Hazelton Area High School, March 12-14, 2020

Yeas: Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.
Absent Phillips and Waxler
Nays: None. Motion carried.

B. FINANCE/FACILITIES

Upon a motion by Mrs. Taylor, second by Mrs. McAvoy, the following Finance/Facilities items were approved.
Minutes  September 23, 2019

1. Approved $650 donation from WAEF for instruments for the music department.

2. Approved $8,750 in donations from various donors for a new John Deere Gator for the Athletic Training Department.

3. Approved the purchase of a new John Deere Gator TX from Deer Country Farm & Lawn Inc. in the amount of $8,795.53.
Background information: Pricing is under PA contract #4400020085.

4. Approved contract with the Wilson School District to provide special education services for student ID#302418 during the 2019-2020 school year. Total cost of tuition is $52,000.

5. Approved Independent Contractor Agreement with Elaine Ayers Torres to provide school psychologist services during the 2019-2020 school year at a rate of $75/hour.

6. Approved the purchase of the following replacement food service equipment from Singer Equipment Company on State Contract #4400011918 for the Wyomissing Hills Elementary Center:
   a. Pass-Through Refrigerator - $6,926.21
   b. Reach-In Refrigerator - $1,905.46
Background information: These items will be paid for by the Food Service Budget.

7. Approved contract with Berkshire Systems Group, Inc. for upgrade to existing fire alarm devices in the Field House to include CO detection in the amount of $21,885.
Background information: This upgrade was recommended by the Fire Marshall as part of a completed inspection.

Yea:  Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.
Absent  Phillips and Waxler
Nays:  None.  Motion carried.

C.  PERSONNEL/ POLICY

Upon a motion by Mr. Zeppos, second by Mrs. Larkin, the following Personnel/Policy items were approved and ratified.

Mr. Scoboria thanked Mrs. Lally for her 27 years of dedicated service to the District.
During discussion, Mr. Scoboria clarified that Mrs. Hatt-Ciemiewicz will be paid for the work outside contract hours on days worked that are not affected by her intermittent family medical leave.

1. POSITION GUIDES
   a. Administrative Staff
      1) School Police Officer (NEW)
         Background information: This position is funded through the Act 44 grant.
   b. Professional Staff
      1) Guidance Counselor/Home and School Visitor (NEW)
         Background information: This position will combine a Guidance Counselor and the Home and School Visitor positions due to budgetary constraints.
   c. Support Staff
      1) Grounds/Maintenance Worker
         Background information: This position guide has been updated to our most current format.

2. RESIGNATIONS/RETIREMENTS
   a. Professional Staff
      1) Andrea Heydt, Special Education Long-term Substitute, WHEC, resignation effective last day worked September 13, 2019.
      2) Greta Jones, Special Education Teacher, JSHS, resignation from full-time position effective last day worked of 2019-20 school year June 10, 2019. Update her resignation from the Extended School Year (ESY) program effective July 25, 2019.
      3) Kim Lally, Guidance Counselor, JSHS, retirement effective last working day of the 1st semester of the 2019-20 contracted school year.
   b. Support Staff
      4) Sandra Witman, Food Service Site Coordinator, WHEC, resignation effective last day worked August 23, 2019.

3. LEAVE OF ABSENCE
   a. Professional Staff
      1) Caitlin Bambrick, Special Education Teacher, WHEC, update Family Medical Leave effective September 10, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school
year, return to work the beginning of the 2020-21 school year.

2) **Beth Delp**, School Nurse, WHEC, Family Medical Leave effective September 4, 2019 through September 13, 2019, return to work September 16, 2019.

3) **Danielle Gingrich**, Spanish Teacher, JSHS, Family Medical Leave effective on or about December 19, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work on the 1st day of the contracted 2020-21 school year.

4) **Michele Hatt-Ciemiewicz**, English Teacher, JSHS, Intermittent Family Medical Leave effective September 13, 2019 through September 12, 2020.

5) **Melissa Lumas**, Special Education Teacher, WHEC, update Family Medical Leave effective April 26, 2019 through October 2, 2019, return to work October 3, 2019.

6) **Brittany Siggins**, 1st Grade Teacher, WHEC, update Family Medical Leave September 18, 2019 followed by an unpaid leave through the end of the contracted 2019-20 school year, return to work the beginning of the 2020-21 school year.

7) **Joan Yox**, English Teacher, JSHS, Family Medical Leave effective September 5, 2019 until on or about December 5, 2019, return to work no later than December 6, 2019.

4. **APPOINTMENTS**
   a. Professional Staff

   1) **Erin Krim**, Special Education Teacher, JSHS, B+15/Step 2, $50,565, pro-rated in accordance with an effective date of August 23, 2019.  
   **Background information:** This position was filled due to a resignation.

   2) **Albert Sampson**, 4th Grade Long-term Substitute Teacher, WHEC, B/Step 1, $24,105, effective August 20, 2019 for the 1st Semester of the 2019-20 school year.

   b. Support Staff

   1) **April D’Angelo**, Part-time Paraprofessional, WHEC, 6 ½ hours/day at a wage rate of $12.47/hour, update effective date to September 9, 2019.
Minutes September 23, 2019

Background information: This position was filled due to a resignation.

2) Dietlinde Hoffman, Part-time Instructional Aide – 6th Grade, WREC, 5 ½ hours/day at a wage rate of $11.55/hour, update effective date to August 29, 2019.
   Background information: This position was filled due to a resignation.

3) Zachary Zinn, Full-time Grounds/Maintenance Worker, District-wide, 8 hours/day at a wage rate of $16.00/hour, ratification effective September 16, 2019.
   Background information: This position is being filled due to a retirement.

4) Kayla Slate, Full-time Paraprofessional, JSHS, 7 hours/day at a wage rate of $12.47/hour, update effective date to August 29, 2019.
   Background information: This position was filled due to a resignation.

c. Supplemental Staff

   1) Theresa LaScala, Avidum Club Co-Advisor, JSHS, no stipend, ratification effective August 26, 2019.

   2) Karla Schlappich, SAP Team Co-Facilitator - Elementary, at a stipend of $372.00, ratification effective August 26, 2019.
   Background information: This position is being filled due to a leave of absence.

5. WORK OUTSIDE CONTRACT

   a. Professional Staff

      1) Approved the following Professional Staff to be compensated for providing supervision for students during Saturday detention on a rotating basis for the 2019-20 school year at the WAEA work outside contract hourly rate:
         a) Chelsea Leber
         b) Teresa Wood

      2) Approved the following Professional Staff to be compensated at the WAEA work outside contract hourly rate for one planning period/day to provide an extra period of daily classroom instruction, ratification effective September 9, 2019 until no later than December 5, 2019 to cover a leave of absence:
         a) Michele Hatt-Ciemiewicz
Minutes  September 23, 2019

6. WAGE INCREASES
   a. Professional Staff
      Approved the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:
         1) **Mariel Jordan**, JSHS, from M/Step 8 to M+15/Step 8 ($67,798) effective the beginning of the contracted 2019-20 school year.
         2) **Danielle Metzger**, WHEC, from M/Step 11 to M+15/Step 11 ($73,538) effective the beginning of the contracted 2019-20 school year.

7. SUMMER HOURS
   a. Support Staff
      1) Ratified the following paraprofessionals to work in the Extended School Year (ESY) Program effective June 24, 2019 through July 26, 2019, and receive compensation at their regular hourly rate of pay, not to exceed a maximum of 10 ½ hours/week:
         a) **Pamela Anzulewicz**

8. TEACHER MENTOR
   Approved the following Teacher Mentor for the 2019-20 school year per assignment below:

<table>
<thead>
<tr>
<th>Mentor Teacher</th>
<th>Inductee</th>
<th>Assignment</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Darr</td>
<td>Erin Krim</td>
<td>Spec. Ed. Teacher</td>
<td>$500.00*</td>
</tr>
</tbody>
</table>

   *Background information: This stipend has been adjusted to reflect an effective date of the beginning of the 2019-20 school year.

9. APPROVAL OF NEW POSITIONS
   a. Professional Staff
      1) Authorized administration to post position for a Guidance Counselor/Home and School Visitor, JSHS, effective at the beginning of the 2nd semester of the 2019-20 school year.  
         *Background information: This position will combine a Guidance Counselor and the Home and School Visitor positions due to budgetary constraints.*

   b. Support Staff
      1) Authorized administration to post position for Information Technology Aide
Minutes  September 23, 2019

Background information: This position will combine the vacant tech aide position with additional funding from college intern category.

10. SUBSTITUTES
   a. Support Staff (Additions)
      1) Davina Minton, Secretary, ratification effective September 16, 2019
   b. Support Staff (Deletions)
      1) Amy Beaton, Nurse
      2) Audrey Hamm, Food Service
      3) Scott Lillis, Custodian
      4) Alethea McDonough, Custodian

11. VOLUNTEERS

12. Approved casting an electronic vote for the candidate in each of the following office of PSBA.
   a. President-Elect (one-year term)
      1) Art Levinowitz
   b. Vice President (one-year term)
      1) David Hein
   c. PSBA Insurance Trust Trustees (term ends Dec. 31, 2022) Vote for two
      1) Kathy Swope
      2) Mark Miller

Background information: To comply with PSBA policy 108 as amended April 27, 2013 addressing how votes are cast by member entity boards. The Board Secretary will submit the votes electronically as required by October 11, 2019.

Yeas:  Larkin, McAvoy, McCaffrey, Redner, Taylor, Zeppos, and Ziolkowski.
Absent Phillips and Waxler
Nays: None. Motion carried.

The remaining Policy and Personnel items were opened for discussion. There were no questions or comments.

OLD BUSINESS
Mrs. Larkin stated that although she cannot change her vote approving the resolution supporting amendment of PIAA classifications to level the competitive arena between boundary and non-boundary schools, given additional insight she recently gained, she would not have supported it.

NEW BUSINESS
None.
| UPDATE FROM ORGANIZATIONS | None. |
| ADJOURNMENT               | A motion was made by Mrs. McAvoy seconded by Mrs. Ziolkowski to adjourn at 6:29 p.m. |

__________________________________
Board Secretary