

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mr. Ryan S. Redner, President  
Mrs. Maria C. Ziolkowski, Vice President  
Mr. Steven E. Pottieger, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Kathryn K. Harenza  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non Members

Mr. Mark Boyer, Board Secretary  
Dr. Melissa L. Woodard, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, September 14, 2020 – 6:00 P.M.

JSHS Library

<https://www.youtube.com/user/WyomissingASD>

- I. Call to Order –Mr. Ryan S. Redner, Board President, Presiding**
- II. Pledge of Allegiance – Mr. Redner**
- III. Announcement of Recording by the Public – Mr. Redner**
- IV. Roll Call – Mr. Boyer**
- V. Welcome to Visitors & Announcement of Meetings – Mr. Redner**
  - School Board Business Meeting – September 28, 2020, 6:00 p.m.
  - Committee of the Whole Meeting – October 12, 2020, 4:45 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. Public Comment – Mr. Redner**

*Speakers are requested to identify themselves by name and address.*

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**VII. Routine Approvals – Mr. Redner**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:
1. August 24, 2020 School Board Business Meeting

**VIII. Superintendent’s Report – Mr. Scoboria**

**A. Curriculum and Technology**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Curriculum and Technology items:

1. Approve PDE Emergency Instructional Time Template.  
*Background Information: The Board of School Directors approved the WASD Health and Safety Plan on July 27, 2020. This plan provides education for students with a Hybrid model as well as a full-time virtual model named WAVE. On August 10, 2020 the Board approved revisions to the WASD 2020-21 Student Calendar. WASD is required to complete, approve and submit the PDE Emergency Instructional Time Template which documents the District’s plan to complete 180 school days for students and meet the required instructional hours for each level.*
2. Approve Memorandum of Understanding (MOU) Between the Wyomissing Area School District and the Wyomissing Area Education Association (WAEA).  
*Background Information: The District and WAEA have an approved contract for the period of July 1, 2019 to June 30, 2023. This MOU details agreement between the District and WAEA on some employment conditions and procedures related to the delivery of educational services as detailed in the WASD Health and Safety Plan.*
3. Approved revisions to the Wyomissing Area School District Athletic Department Re-Entry Plan for Sports and Extra-Curricular Activities.  
*Background Information: This plan was approved by the Board of School Directors on June 29, 2020 and has been available on the District’s website. Since that approval, WASD has operated summer workouts and opened the fall sports seasons for teams. Administration and Athletic Department staff have revised the plan to include guidance provided to WASD from the BCIAA, PIAA and Department of Health. The plan provides direction for students, coaches, parents/guardians and spectators regarding the implementation of fall sports and extra-curricular activities for WASD students.*

**September 14, 2020 Board Meeting**  
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**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Finance and Facilities items:

1. ~~Approve Tax Assessment Appeal.~~

*Background Information: The District is appealing the tax exemption status of nine properties located within WASD through the Berks County Assessment Office. These nine properties are owned by the Reading Hospital.*

2. Approve Addendum to the Contract Between the Wyomissing Area School District and G&L Student Transportation.

*Background Information: The District and Keystone School Bus Service (G&L Transportation) have a contract for the provision of transportation services for District students for the 2016-17 through 2020-21 school years. This addendum provides agreement for the revision of these services for the 2020-21 school year to implement the WASD Health and Safety Plan.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items:

1. RESIGNATIONS/RETIREMENTS

a. Professional Staff

- 1) **Rochelle Towne**, English Teacher, JSHS, resignation effective last working day October 23, 2020.

b. Support Staff

- 1) **Davina Minton**, Food Service Worker, WHEC, resignation effective last day worked August 17, 2020.
- 2) **Joseph Palubinsky**, Custodian, JSHS, retirement effective last working day December 3, 2020.

c. Confidential Staff

- 1) **Michael Matz**, Enterprise Systems Engineer, District Office, resignation effective last working day September 25, 2020.

2. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.

3. APPOINTMENTS

a. Professional Staff

- 1) **Amie Kellon**, Librarian Long-term Substitute, WHEC, B/Step 1, \$49,000, ratification pro-rated to an effective date of September 3, 2020 through the end of the 1<sup>st</sup> semester of the 2020-21 contracted school year.

*Background Information: Ms. Kellon received her Bachelor of Science in Elementary Education from Chestnut Hill College. She was previously employed by Hildebrandt Learning Center. This position is being filled due to a leave of absence.*

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b. Support Staff

- 1) **Laurie Amway**, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.60/hour, update effective date to August 28, 2020.

*Background Information: This position is being filled due to a resignation.*

- 2) **Billie Jo Calnan**, Part-time Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.60/hour, update effective date to August 28, 2020.

*Background Information: This position is being filled due to a resignation.*

- 3) **Lisa Hurleman**, Full-time ISS/Testing Center Paraprofessional, JSHS, 7 hours/day at a wage rate of \$14.25/hour, effective pending successful completion of pre-employment paperwork.

*Background Information: This position is being filled due to an internal transfer.*

c. Athletic Staff

- 1) **Kami Fecho, Jr.** High Field Hockey Assistant Coach, at a stipend of \$1,001, ratification effective September 8, 2020.
- 2) **Sally McAvoy, Jr.** High Field Hockey Head Coach, at a stipend of \$1,772, ratification effective September 8, 2020.
- 3) **Jaxton Taylor, Jr.** High Boys' Soccer Assistant Coach, at a stipend of \$1,077, effective pending successful completion of pre-employment paperwork.

4. POSITION/TITLE/LOCATION CHANGE

a. Support Staff

- 1) **Kendra Snyder**, Part-time Paraprofessional, WHEC, to Part-time Cafeteria/Recess Monitor, WHEC, 3 hours/day at a wage rate of \$11.58/hour, ratification effective August 31, 2020.

*Background Information: This new position was approved to be filled at the August 10, 2020 school board meeting.*

5. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Kara Highdutch**, WHEC, from M/Step 4 to M+15/Step 4 (\$60,266) effective the beginning of the 2020-21 school year.
- 2) **Sally McAvoy**, JSHS, from B+15/Step 4 to M/Step 4 (\$58,616) effective the beginning of the 2020-21 school year.

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6. TEACHER MENTORS

Request approval of the following Teacher Mentors for the 2020-21 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Dawn Main	Amie Kellon	Librarian LTS	\$250.00*
Laurie Balatgek	Amie Kellon	Librarian LTS	\$250.00*
Cara Frederick	Karen Books	Speech-Language Pathologist	\$500.00

*\*Background Information: This mentorship reflects a 50/50 split to provide the best support in carrying out the varied duties of an Elementary Librarian.*

7. SUBSTITUTES

a. Support Staff (Additions)

- 1) **Christina Seyfert**, Secretary
- 2) **Susan Mauro**, Instructional Aide and Secretary
- 3) **Davina Minton**, Food Service

b. Support Staff (Deletions)

- 1) **Richard Elmendorf**, Crossing Guard

IX. **Old Business – Mr. Redner**

X. **New Business – Mr. Redner**

XI. **Updates from Organizations**  
A. **WAEA**

XII. **Adjournment – Mr. Redner**