Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

The Wyomissing Area School District aspires to be the preeminent public educational institution; as we:

- Prepare students to excel in a highly complex global community;
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;
- Attract and retain the best team of administrators and staff; and
- Create a culture built on respect, trust and integrity.

Board of School Directors

Mr. Ryan S. Redner, President
Mrs. Maria C. Ziolkowski, Vice President
Mr. Christopher M. McCaffrey, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Karen R. McAvoy
Mrs. Kathryn K. Harenza
Mrs. Melissa G. Phillips
Mr. Steven E. Pottieger
Mrs. Terrie A. Taylor

Non Members

Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, January 27, 2020 – 6:00 P.M.
Community Board Room

I. Call to Order – Mr. Ryan S. Redner, Board President, Presiding

II. Pledge of Allegiance – Mr. Redner

III. Announcement of Recording by the Public – Mr. Redner

IV. Roll Call – Mrs. Filer

V. Welcome to Visitors & Announcement of Meetings – Mr. Redner

- Committee of the Whole Meeting – February 10, 2020, 4:45 p.m.
- School Board Business Meeting – February 24, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. Student Representative Report

VII. Recognition

A. School Board Recognition Month

VIII. Presentation – Mr. Scoboria

IX. Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website

X. Liaison Reports
   A. Berks County Intermediate Unit Board Report – Mrs. Taylor
   B. Berks Career & Technology Center Board Report – Mrs. Waxler
   C. Berks EIT Report – Mr. Boyer
   D. Wyomissing Area Education Foundation – Mr. McCaffrey
   E. Legislative Report – Mrs. Harenza
   F. PTA – Mrs. Phillips

XI. Public Comment – Mr. Redner
   *Speakers are requested to identify themselves by name and address.*

XII. Routine Approvals – Mr. Redner

   **MOTION**
   A. It is recommended that the Board of School Directors approve the following minutes:
      - January 13, 2020 School Board Business Meeting

   **MOTION**
   B. It is recommended that the Board of School Directors accept the Treasurer’s Report for November and December 2019.

   **MOTION**
   C. It is recommended that the Board of School Directors approve payment of bills for the months of November and December 2019, as listed in the financial packet.
      1) General Fund Accounting Check Summary
      2) Food Service Accounting Check Summary
      3) Student Activity Accounting Check Summary
      4) Capital Reserve Accounting Check Summary

XIII. Superintendent’s Report – Mr. Scoboria

   A. Curriculum and Technology –

   **MOTION**
   It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

   1. Approve Overnight Field Trip Requests
      b. Regional Band, Eastern York HS, March 26-28, 2020
      c. All-State Band, Kalahari Conference Center, April 22-25, 2020
      d. Ski Club, Burlington, VT, February 21-23, 2020
B. Finance and Facilities

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-12:

1. Approve budget transfers in the amount of $38,053.

2. Approve agreement with the Central Susquehanna Intermediate Unit to Host Software Services and for the Computer Service Rates for 2020-2021.  
   *Background information: This will provide the upgrade of the current financial software package to the new FIS System. Cost increases to the District will be spread over a five-year term. The cost for 2020-21 will be $15,120.*

3. Accept donation in the amount of $1,000 to cover cost of coaching headsets from the Wyomissing Football Association.

4. Accept donation in the amount of $2,295 for Brain Pop software for the West Reading Elementary Center from the Wyomissing Area PTA.

5. Accept donation in the amount of $1,133.63 for baseball supplies from the Wyomissing High School Baseball Club.

6. Approve lease agreement with the Scottish Rite Cathedral Association of Reading for the use of their auditorium for commencement on June 5, 2020 for a fee of $2050 plus charges for security personnel.  
   *Background information: There is no increase in fee charged from the 2018-2019 school year.*

7. Approve tuition agreement with New Story, LLC for student #302468 in the amount of $299/day for the remainder of the school year.

8. Approve the following WAEF Grants:  
   - Water Quality Monitoring Project - $6,835.20  
   - One School One Book - $3,000.00  
   - Fine Motor Boxes - $1,500.00  
   - 5<sup>th</sup>/6<sup>th</sup> SPARK Book Study - $255.70

9. Approve resolution adopting business privilege tax and mercantile tax regulations amendment.

10. Approve BCIU Joint Purchasing bids for copy paper as follows:  
    - Contract Paper Group, Inc. $ 6,700.32  
    - Lindenmeyr Munroe Paper $ 1,828.75  
    - Paper Mart, Inc. $ 3,817.90  
    - Grand Total $12,346.97
11. Approve electric rate contract with Provident Energy for the 2020-21 school year.  
*Background information: This will be a one-year agreement with Provident Energy.*

12. Approve service agreements for use of County of Berks radio system for SPO.  
*Background information: There is no cost associated with these agreements.*

C. Personnel and Policy

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-8:

1. **RESIGNATIONS/RETIREMENTS**
   a. Athletic Staff
      1) **Alexandra Dikos**, Girls’ Lacrosse Assistant Coach, end of seasonal employment effective last day worked May 15, 2019.
      2) **John Mieczkowski**, Boys’ Volleyball Head Coach, resignation effective last day worked May 14, 2019.
      3) **Sean Smith**, Jr. Varsity Baseball, Co-Head Coach, end of seasonal employment effective last day worked May 11, 2019.

2. **REQUEST APPROVAL OF THE LEAVES OF ABSENCE PER ATTACHED.**

3. **APPOINTMENTS**
   a. Confidential Staff
      1) **Cathleen Hollen**, PIMS and Child Accounting Coordinator, District Office, 37 hours/week, $32,500, effective January 30, 2020.  
         *Background information: This position is being filled due to a resignation.*

   b. Support Staff
      1) **Shane Haas**, Full-time 1st Shift Custodian, WHEC, 8 hours/day at a wage rate of $12.37/hour, update effective date to January 15, 2020.  
         *Background information: This position is being filled due to an internal transfer.*
         *Background information: This position is being filled due to a retirement.*

   c. Supplemental Staff
      1) Request approval for the following teachers as Technology Integration Support for the 2nd Semester of the 2019-20 school year at a stipend of $1000:
         a) **Stacey Hughes**, WHEC
         b) **Shana Matz**, WREC
         c) **Nathaniel Miller**, JSHS
4. TRAINING HOURS
   a. Support Staff
      1) Request ratification for the following paraprofessionals to complete required CPR/First Aid Certification Training on January 17, 2020, and receive compensation at their regular hourly rate of pay up to 3 hours:
         a) Josey Gillis
         b) Patricia Magrann
         c) Annemarie Melcher
         d) Tammy Schucker
         e) Caitlin Westerfer

5. TEACHER MENTOR (ADDITION/CHANGE TO STIPEND)
<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Assignment</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Littlefield</td>
<td>Albert Sampson</td>
<td>4th Grade LTS</td>
<td>$250.00*</td>
</tr>
<tr>
<td>Stacey Hughes</td>
<td>Lauren Moulin</td>
<td>STEAM LTS</td>
<td>$125.00**</td>
</tr>
</tbody>
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*The stipend reflects an extension of the LTS assignment through the end of the school year.
**This reflects a pro-rated stipend due to the effective dates of Family Medical Leave.

6. SUBSTITUTES
   a. Support Staff (Deletions)
      1) Scott Lillis, Food Service

7. VOLUNTEERS

8. POLICIES
Second reading and adoption of the following policies:
   004 – Membership
   008 – Organization Chart
   201 – Admission of Students
   204 – Attendance
   208 – Withdrawal from School
   209 – Health Examinations/Screenings
   705 – Facilities and Workplace Safety
   709 – Building Security
   718 – Service Animals
   805.1 – Relations with Law Enforcement Agencies
   805.2 – School Security Personnel (NEW)

I. Old Business – Mr. Redner

II. New Business – Mr. Redner
III. Right to Know Requests – Mr. Redner

<table>
<thead>
<tr>
<th>RTK Request</th>
<th>Date of Request</th>
<th>Solicitor Fees</th>
<th>Staff Assigned</th>
<th>Staff Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of database where the agencies real estate tax collection payment as of the request fulfillment date for the current 2019/20 tax year</td>
<td>11/12/19</td>
<td>No</td>
<td>M. Boyer</td>
<td>0.25</td>
</tr>
<tr>
<td>Obtain copies of academic &amp; assessment testing records from when I attended Reading Elementary around 1989-1990. Email would be acceptable for initial review.</td>
<td>1/8/20</td>
<td>No</td>
<td>M. Boyer</td>
<td>0.25</td>
</tr>
<tr>
<td>SmartProcure is submitting a public records request to the Wyomissing Area School District for any and all purchasing records from 2019-10-08 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1) Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e. invoice, encumbrance, or check number 2) Purchase date. 3) Line item details (Detailed description of the purchase) 4) Line item quantity 5) Line item price 6) Vendor ID number, name, address, contact person and their email address</td>
<td>1/21/20</td>
<td>No</td>
<td>M. Boyer</td>
<td>0.25</td>
</tr>
</tbody>
</table>

IV. Updates from Organizations
A. WAEA

V. Adjournment – Mr. Redner