

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

### ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

#### Board of School Directors

Mr. Ryan S. Redner, President  
Mrs. Maria C. Ziolkowski, Vice President  
Mr. Christopher M. McCaffrey, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Karen R. McAvoy  
Mrs. Kathryn K. Harenza  
Mrs. Melissa G. Phillips  
Mr. Steven E. Pottieger  
Mrs. Terrie A. Taylor

#### Non Members

Mr. Mark Boyer, Board Secretary  
Dr. Melissa L. Woodard, Assistant Superintendent

#### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

### **SCHOOL BOARD MEETING**

Tuesday, May 26, 2020 – 6:00 P.M.

Join Zoom Meeting

<https://zoom.us/join>

Meeting ID: 728 8858 4367

Password: 005756

- I. **Call to Order –Mr. Ryan S. Redner, Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Redner**
- III. **Announcement of Recording by the Public – Mr. Redner**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
  - Committee of the Whole Meeting – June 8, 2020, 4:45 p.m.
  - School Board Business Meeting – June 15, 2020, 6:00 p.m.
  - School Board Business Meeting – June 29, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

**May 26, 2020 Board Meeting**  
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**VI. Recognition – Mr. Scoboria**  
A. Retirees

**VII. Committee Reports** – Draft minutes from the month's Committee of the Whole are posted on the District website

**VIII. Liaison Reports**  
A. Berks County Intermediate Unit Board Report – Mrs. Taylor  
B. Berks Career & Technology Center Board Report – Mrs. Waxler  
C. Berks EIT Report – Mr. Boyer  
D. Wyomissing Area Education Foundation – Mr. McCaffrey  
E. Legislative Report – Mrs. Harenza  
F. PTA – Mrs. Phillips

**IX. Public Comment – Mr. Redner**  
*Speakers are requested to identify themselves by name and address.*

**X. Routine Approvals – Mr. Redner**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- April 27, 2020 School Board Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report for April 2020.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of April 2020, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary

**XI. Superintendent's Report – Mr. Scoboria**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve the Class of 2020 Graduates pending compliance with all requirements.

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**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

1. Adopt Proposed General Fund Budget for 2020-21 requiring a 1.50% mill real estate and interim tax increase. The increased millage is 0.472 with a total millage required equal to 31.906:

1000 Instruction.....	\$22,160,812
2000 Supporting Services.....	11,162,588
3000 Operation of Non-Instructional Services.....	1,081,047
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	4,145,915
TOTAL GENERAL BUDGET EXPENSES.....	\$38,550,362
5999 Budgetary Reserve .....	\$250,000
2. Appoint Steven Pottieger as Board Treasurer for the term July 1, 2020 to June 30, 2021 with no wage payments.

*Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.*
3. Approve the following WAEF donations:
  - \$1,440 – 10-week session of Zumbini
  - \$472.30 – Transition Materials
  - \$719.10 – 90 copies of Finding Gobi
  - \$3,372.81 – Enhancements for Primary Small Group Instruction
  - \$1,684.94 – MacBook Air – Wyo 5 Live
4. Approve interscholastic student accident insurance premium in the amount of \$7,873 for 2020-21.

*Background information: No increase over the 2019-20 rate. Coverage is through AXIS Insurance.*
5. Ratify contract with New Story School to provide special education services during the 2019-20 school year for student ID#302179. Total cost of tuition is \$299/day.
6. Approve contract with Billing Bilingual LLC to provide translation services for the terms of July 1, 2020 through June 30, 2021. The billable rate is \$65.00 per hour.
7. Approve Settlement Agreement and Release for student ID#300287.

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**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-9:

**1. RESIGNATIONS/RETIREMENTS**

**a. Support Staff**

- 1) **Ernest Harders**, 1<sup>st</sup> Shift Custodian, WREC, retirement effective last working day July 2, 2020.

**b. Athletic Staff**

- 1) **Jordan Kern**, Varsity Girls' Volleyball Assistant Coach, JSBS, end of seasonal employment effective last day worked October 26, 2019.
- 2) **Jennifer McAllister**, Fall Cheerleading Co-Head Coach, JSBS, end of seasonal employment effective last day worked November 22, 2019.

**2. REQUEST APPROVAL OF THE LEAVES OF ABSENCE PER ATTACHED.**

**3. APPOINTMENTS**

**a. Professional Staff**

- 1) **Tiffany Bixler**, 3<sup>rd</sup> Grade Long-term Substitute, WHEC, B/Step 2, \$49,831, effective the beginning of the 2020-21 contracted school year.

*Background information: Ms. Bixler received her Bachelor of Science in Education with a Concentration in Elementary and Special Education from the State University of New York at Geneseo and a Master of Science in Education from Walden University. She was previously employed by Wyomissing Hills Elementary Center and Susquehanna Township School District. This position is being filled due to enrollment numbers.*

**b. Confidential Staff**

- 1) **Lori Bracken**, Payroll Coordinator, District Office, 37 hours/week, at a pro-rated annual salary of \$50,000, effective date to be determined pending successful completion of pre-employment paperwork.

*Background information: This position is being filled due to a retirement.*

- 2) **Sheri Piveteau**, Administrative Assistant to the Superintendent, District Office, 37 hours/week, at a pro-rated annual salary of \$53,000, effective date to be determined pending successful completion of pre-employment paperwork.

*This position is being filled due to a retirement.*

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4. POSITION CHANGE

a. Professional Staff

- 1) **Melissa Kramer**, Part-time (.5) Guidance Counselor, WHEC, to Full-time Guidance Counselor, WREC, M/Step 2, \$56,407, effective the beginning of the 2020-21 contracted school year.  
*Background Information: Ms. Kramer received her Bachelor of Science in Psychology from the University of Illinois at Urbana-Champaign and a Master of Science in School Counseling from Villanova University. She was previously employed at Wyomissing Hills Elementary Center. This position is being filled due to a retirement.*

5. HOURS ADJUSTMENT

a. Support Staff

- 1) **Shante Mieles**, Part-time Food Service Worker, WHEC, 4 ¼ hours/day to Part-time Food Service Worker, WHEC, 4 ½ hours/day, no change in wage rate, ratification effective retroactive to the beginning of the 2019-20 school year.  
*Background information: This position's hours were increased due to filling vacant Food Service positions. This position's hours were increased while one of the currently vacant position's hours were decreased by an equal amount.*

6. TEACHER ON ASSIGNMENT

- a. **Dana Quinlivan**, Guidance Counselor, JSHS, to fill the role of AP Coordinator during the 2019-20 school year ratification effective January 1, 2020, at a stipend of \$1,500 paid from Title IV funding, which funding, if revoked at any time, will cause the stipend to be re-evaluated.

7. DEPARTMENT CHAIRS

Request approval of the following Department Chairs for the 2020-21 school year:

Department	Chairperson	Stipend Amount
Art Department	Jennifer Watt	\$1,750
English Department	James Comerford	\$1,750
Guidance Department	Dana Quinlivan	\$1,750
Health/Phys. Ed./FCS – 1 <sup>st</sup> Semester	David Outland	\$875
Health/Phys. Ed./FCS – 2 <sup>nd</sup> Semester	Jodi Reardon	\$875
Mathematics Department	Meghan Tierney	\$1,750
Music Department Co-Chair	Cathryn Barra	\$875
Music Department Co-Chair	Dawn Main	\$875
Science Department	Chris Nugent	\$1,750
Social Studies Department	William Dramby	\$1,750
Special Education Department	Kristin McLaughlin	\$1,750
Technology Department	Curtis Minich	\$1,750
World Language Department	Maria Gernert	\$1,750

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8. REQUEST APPROVAL TO APPOINT THE FOLLOWING ADMINISTRATIVE STAFF AS SCHOOL SAFETY AND SECURITY COORDINATOR AS REQUIRED BY ACT 44:

a. **Michael Cafoncelli**

9. POLICIES

Second reading and adoption of the following policies:

222	Tobacco and Vaping Products
323	Tobacco and Vaping Products
707	Use of School Facilities
805.2	School Security Personnel
904	Public Attendance at School Events

XII. **Old Business – Mr. Redner**

XIII. **New Business – Mr. Redner**

XIV. **Right to Know Requests – Mr. Redner**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
Current Wyomissing School District Transportation Contract with GNL Transportation	5/6/20	No	M.Boyer	0.25

XV. **Updates from Organizations**

A. **WAEA**

XVI. **Adjournment – Mr. Redner**