

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mr. Ryan S. Redner, President
Mrs. Maria C. Ziolkowski, Vice President
Mr. Christopher M. McCaffrey, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Karen R. McAvoy
Mrs. Kathryn K. Harenza
Mrs. Melissa G. Phillips
Mr. Steven E. Pottieger
Mrs. Terrie A. Taylor

Non Members

Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, June 15, 2020 – 6:00 P.M.

Join Zoom Meeting

<https://us04web.zoom.us/j/74173921201?pwd=Y3FzYldNK1g4TDBSVWxTeHErTy92Zz09>

Meeting ID: 741 7392 1201

Password: 4KaQDx

I. **Call to Order –Mr. Ryan S. Redner, Board President, Presiding**

II. **Pledge of Allegiance – Mr. Redner**

III. **Announcement of Recording by the Public – Mr. Redner**

IV. **Roll Call – Mr. Boyer**

V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**

- School Board Business Meeting – June 29, 2020, 6:00 p.m., via Zoom

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. **Committee Reports** – Draft minutes from the month's Committee of the Whole are posted on the District website

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VII. Liaison Reports

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor
- B. Berks Career & Technology Center Board Report – Mrs. Waxler
- C. Berks EIT Report – Mr. Boyer
- D. Wyomissing Area Education Foundation – Mr. McCaffrey
- E. Legislative Report – Mrs. Harenza
- F. PTA – Mrs. Phillips

VIII. Public Comment – Mr. Redner

Speakers are requested to identify themselves by name and address.

IX. Routine Approvals – Mr. Redner

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:

- May 11, 2020 School Board Business Meeting
- May 26, 2020 School Board Business Meeting

X. Superintendent's Report – Mr. Scoboria

- A. **Curriculum and Technology** – None

- B. **Finance and Facilities**

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-10:

1. Approval of depositories for 2020-2021:
 - Fulton Bank
 - Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - BB&T
 - Wells Fargo
 - Pennsylvania Local Government Investment Trust (PLGIT)

2. Approve BCIU Joint Purchasing bids as follows:

Copy Paper

Lindenmeyer Munroe paper	\$427.00
Office Basics	\$798.00
W.B. Mason	\$886.80

Total	\$2111.80
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Office Supplies

Art Store Inc.	\$915.13
Cascade School Supplies	\$360.02
Kurtz Bros.	\$1,266.66
National Art & School Supplies	\$981.46

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Office Basics	\$101.00
Phillips Supply Company	\$482.15
Pyramid School Products	\$397.05
Quill LLC	\$600.15
School Specialty	\$3,020.95
Standard Stationery Supply	\$265.43
W.B. Mason	\$5,085.46

Total	\$13,475.46
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Art Supplies

Art Store Inc	\$590.45
Blick Art Materials LLC	\$83.76
Cascade School Products	\$171.44
Kurtz Bros.	\$77.28
National Art & School Supplies	\$1,860.68
Phillips Supply Company	\$463.89
Pyramid School Products	\$85.31
S&S Worldwide	\$1,053.24
School Specialty	\$748.47
Standard Stationery Supply	\$12.88

Total	\$5,147.40
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3. Authorize year-end budget transfer for 2019-20. Background information: The audit for the 2019-20 fiscal year will take place over the summer months into fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Business Administrator to authorize all of the necessary budget transfers required for the 2019-20 fiscal year that are needed after June 30, 2020.
4. Approve Myers and Bell as broker of record for property, liability, E&O umbrella and data breach insurance for 2020-21 and award contracts in the amount of \$91,508.
5. Approve Engle-Hambright & Davies, Inc. (EHD) as broker of record for workmen's compensation for 2020-21 and award contract in the amount of \$98,633. Background Information: EHD is the broker for the Pennsylvania Insurance Consortium (PIC) program. The PICs program uses StarNet Insurance Company.
6. Approve Extended School Year (ESY) Contract with New Story for student #302179 in the amount of \$5,460 starting June 22, through July 29, 2020.
7. Approve Extended School Year (ESY) Contract with New Story for student #302316 in the amount of \$5,460 starting June 22, through July 29, 2020.

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8. Approve Extended School Year (ESY) Contract with New Story for student #302468 in the amount of \$5,460 starting June 22, through July 29, 2020.
9. Approve Tuition Agreement with New Story for student #301872 for school year 2020-2021 in the amount of \$280/day.
10. Approve Change Order, CO1-Inlet Top Replacement REV2, in the amount of \$20,081.84.
Background: This is for additional work to be done by Schlouch, Inc. on the paving project at the JSHS.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-8:

1. POSITION GUIDES

a. Administrative Staff

- 1) Director of Pupil Services (formerly Director of Special Education)

Background Information: This position guide has been updated to our most current format and to reflect current job duties more accurately.

2. RESIGNATIONS/RETIREMENTS

a. Support Staff

- 1) **Natalie Hertzog**, Part-time Instructional Aide, WREC, resignation effective last day worked June 5, 2020.
- 2) **Dietlinde Hoffman** Part-time Instructional Aide, WREC, resignation effective last day worked June 5, 2020
- 3) **Debby Urban**, Part-time Food Service Worker, WHEC, resignation effective last working day June 29, 2020.

b. Athletic Staff

- 1) **Audrey Hamm**, Jr. High Girls' Volleyball Head Coach, JSHS End of seasonal employment effective last day worked October 11, 2019.
- 2) **Barry Hamm**, Jr. High Girls' Volleyball Assistant Coach, JSHS, end of seasonal employment effective last day worked October 11, 2019.

3. REQUEST APPROVAL OF THE LEAVES OF ABSENCE PER ATTACHED

4. APPOINTMENTS

a. Professional Staff

- 1) **Sheri Heckman**, Science Teacher, JSHS, M/Step 1, \$55,335, effective the beginning of the 2020-21 contracted school year.

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Background Information: Ms. Heckman received her Bachelor of Arts in Psychology with a Concentration in Sports Medicine from Eastern Connecticut State University and a Master of Education in General Science and Biology from Cedar Crest College. She was previously employed by Berks Catholic High School. This position is a previously approved new position.

b. Confidential Staff

- 1) **Lori Bracken**, Full-time Payroll Coordinator, District Office, 37 hours/week, at a pro-rated annual salary of \$50,000, update effective date to July 10, 2020 and per diem for training effective June 3, 2020.

Background Information: This position is being filled due to a retirement.

- 2) **Sheri Piveteau**, Full-time Administrative Assistant to the Superintendent, District Office, 37 hours/week, at an annual salary of \$53,000, update effective date to July 1, 2020.

Background Information: This position is being filled due to a retirement.

c. Athletic Staff

- 1) **Aaron Anders**, Girls' Varsity Basketball Head Coach, JSHS, at a stipend of \$4,483, effective date to be determined pending successful completion of pre-employment paperwork.

Background Information: This position is being filled due to a resignation.

5. WORK OUTSIDE CONTRACT HOURS

a. Support Staff

- 1) Request approval for the following support staff to receive compensation at their regularly approved hourly wage rate to provide clerical assistance for the 2020-21 fiscal year during the summer at the JSHS effective July 1, 2020 to August 17, 2020:
 - a) **Beatrice Jones**, not to exceed a maximum of 37 hours

6. APPROVAL OF NEW POSITIONS

a. Administrative Staff

- 1) Request authorization for administration to create a 12-month Director of Pupil Services position, effective beginning July 1, 2020.

Background Information: This position would replace the current 10-month Director of Special Education position.

b. Professional Staff

- 1) Request authorization for administration to post a position for a Full-time Elementary Guidance Counselor, WHEC, effective the beginning of the 2020-21 contracted school year.

Background Information: This position would replace the current Part-time Elementary Guidance Counselor position.

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7. WORK OUTSIDE CONTRACT HOURS

- a. Request approval for the proposed work for summer 2020 at the professional staff WAEA work outside contract hourly rate and support staff hourly rate per attachment.

8. SUBSTITUTES

- a. Support Staff (Additions)
1) **Christian Ferrandino**, Custodian

XI. **Old Business – Mr. Redner**

XII. **New Business – Mr. Redner**

XIII. **Right to Know Requests – Mr. Redner**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None				

XIV. **Updates from Organizations**

XV. **Adjournment – Mr. Redner**