

WYOMISSING AREA SCHOOL DISTRICT 2020-5766

Minutes January 13, 2020

The Committee of the Whole meeting of the Board of School Directors convened at 4:17 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

CALL TO ORDER

Mr. Redner asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey (arr. 4:51 pm), Mrs. Phillips, Mr. Redner, Mrs. Taylor, Mrs. Waxler (arr. 4:29 pm), and Mrs. Ziolkowski.

Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees:

Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

- School Board Business Meeting – January 27, 2020, 6:00 p.m.
- Committee of the Whole Meeting – February 10, 2020, 4:15 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Taylor, second by Mrs. McAvoy, the Board approved the following minutes:

- November 4, 2019 Committee of the Whole Minutes

Yeas: Harenza, McAvoy, Phillips, Redner, Taylor, and Ziolkowski.

Nays: None. Motion carried.

COMMITTEES

A. CURRICULUM/ TECHNOLOGY

No items

B. FINANCE

1. CSIU Discussion, Migration to On-line FIS – Mr. Boyer said a contract with CSIU will be on the January 27, agenda for approval for updated web-based financial software. The increased cost will be phased in over five years. For 2021, the increase will be approximately \$2,000.

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2. BPT Revision, West Reading Borough – A resolution for an amendment to the Business Privilege Tax regulations will be on the agenda January 27. Although reviewed by the Borough of West Reading, incorrect millage rates were listed for West Reading. All parties need to approve a resolution for the amendment. There is no effect on the revenue collected.
3. Exoneration Request, Real Estate Bill – Mr. Boyer received a request from a taxpayer to exonerate the penalty of \$801.44. The taxpayer claimed he never received the bill. The Board did not agree to the exoneration.
4. 2020-2021 Budget – Mr. Boyer presented the first look at the budget and reviewed assumed expenditures and revenues. The expenditures provide for the current 304 positions, no new positions, and 8% increase in healthcare costs. The revenues include the 2019-20 millage rate, flat-lined State funding, and current assessment rates for current real estate projects. The projected deficit is \$1,382,856, which is considerably lower than last year's projected deficit. He presented scenarios of raising taxes up to the Act 1 index and discussed putting some of the revenue in capital reserve for future projects included in the feasibility study. Another consideration is that bond agencies review fund balance and capital reserve when issuing ratings for bonds so it would be beneficial for the District to not use fund balance to cover the gap.

C. FACILITIES

1. WHEC Crosswalk – Mr. Cafoncelli provided some background on the project that is included in the capital plan. In 2006 when the first- and second-grade wing was added, the crosswalk on Woodland Road was included in the plan, but not installed. In 2013, the former Director of Facilities revisited the plan; however, nothing was done prior to his retirement. The current plan is to extend the school zone from the entrance to exit of the parking lot. The new plan needs to be submitted to PennDOT and the Borough for approval. Some costs could be saved by using the previous engineering firm because the site survey was already performed. Other bids can be solicited. PennDOT approval takes approximately 6-8 months. Construction cannot begin before approval. Mr. Cafoncelli said he hopes to have quotes to discuss at the February meeting and if approved, would like to schedule the project for the summer.

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**BOARD CANDIDATE
INTERVIEWS**

The Board conducted interviews to fill the vacancy due to the resignation of Susan Larkin. The candidates included Stephanie Herbein, Steven Pottieger, and Kayleen Soffer.

**C. FACILITIES
cont'd**

1. WHEC Crosswalk (cont'd) – Mr. Cafoncelli displayed the WHEC plot showing where the crosswalk would be installed.
2. Softball Scoreboard – The softball scoreboard is the only remaining manual scoreboard in the District. The proposed new digital scoreboard, requested by the athletic department, would be similar to the baseball scoreboard and would cost approximately \$15,000. The need for the replacement was identified in the overall scope of the Flannery Field renovations. Board members suggested contacting booster groups, little league, and the PTA for donations to help defray the cost. They also discussed preserving the manual scoreboard for its historical value because it was privately donated.
3. Maintenance Vehicle Replacement – The 2005 full-time maintenance vehicle was slated for replacement in 2021; however, it did not pass inspection. It also serves as the third plow truck. Mr. Cafoncelli has a quote for a Ford replacement vehicle with a plow package that also has an area to securely store tools for a little more than the \$45,000 that was budgeted. Board members asked about used vehicles, 2019 leftovers, leasing options and exploring a different brand.

The meeting was recessed at 5:45 pm to convene a School Board Business Meeting. The Committee of the Whole Meeting reconvened at 6:09 pm. Mr. Pottieger joined the meeting as the newly appointed Board member to fill the vacancy created by the resignation of Susan Larkin. Mr. Pottieger will serve until December 2021.

**C. FACILITIES
cont'd**

4. Parking Lot Paving Renovation Phase I – Mr. Cafoncelli said in Phase I, renovations will be made to the JSHS, fieldhouse, track, and the bus parking lots. Varying degrees of repairs are needed. Bids are due January 29, and will be reviewed at the February meeting. An option is also included to re-stripe the WHEC parking lot as a stop-gap measure. Repairs would be scheduled for the summer. WREC and WHEC parking lots will be renovated in Phase II. The proposed renovations will have no impact on the feasibility study. Any damage due to future construction will be repaired at the contractor's expense.
5. Outdoor Classroom – Bogia Engineering re-did the plans, at no cost to the District, to downsize the project to a manageable amount for the fundraisers. Changes suggested by the

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engineer and a potential contractor included the removal of one staircase, changing the ADA walkway from concrete to asphalt, and changing the teacher area from an oval shape to a rectangular shape. The only cost to re-bid the project would be approximately \$700-800 for advertising. There is a possibility the fundraisers would absorb that cost as well. Before agreeing to re-bid the project, the Board asked Mr. Cafoncelli to get confirmation that the advertising cost would be covered by the fundraisers.

ADJOURNMENT

A motion was made by Mrs. Waxler, seconded by Mrs. McAvoy to adjourn at 6:39 p.m.

Board Secretary