

WYOMISSING AREA SCHOOL DISTRICT 2020-5770

Minutes January 13, 2020

The regular meeting of the Board of School Directors convened at 5:47 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

CALL TO ORDER

Mr. Redner asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees:

Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. Ziolkowski, second by Mrs. McAvoy, the Board approved the following minutes:

- November 18, 2019 School Board Business Meeting
- December 3, 2019 School Board Reorganization

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Redner, Taylor, Waxler, and Ziolkowski.

Nays: None. Motion carried.

DECLARATION OF VACANT SCHOOL DIRECTOR POSITION

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Board approved declaring the school director position to which Susan Larkin was elected on November 5, 2019, vacant.

Mr. Redner said that Mrs. Larkin previously resigned, and announced to the Board that she would not be able to fill the four-year term to which she was recently elected due to work and family commitments. He thanked Mrs. Larkin for her service and said the Board regrets she is unable to continue. Mr. Redner explained it was necessary to take official action to declare the seat vacant so her replacement could be appointed.

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Redner, Taylor, Waxler, and Ziolkowski.

Nays: None. Motion carried.

Minutes January 13, 2020

**APPOINTMENT OF
SCHOOL DIRECTOR**

Stephanie Herbein, Steven Pottieger, and Kayleen Soffer were interviewed for vacant Board seat on January 13, 2020. Mr. Redner thanked the candidates for their willingness and interest in serving the WASD community.

Upon a motion by Mr. McCaffrey, second by Mrs. Ziolkowski, Board members voiced their selection of candidate to fill the vacant seat:

Mrs. Ziolkowski:	Mr. Pottieger
Mrs. Harenza:	Mr. Pottieger
Mrs. McAvoy:	Mr. Pottieger
Mr. McCaffrey:	Mrs. Herbein
Mrs. Phillips:	Mrs. Herbein
Mr. Redner:	Mr. Pottieger
Mrs. Taylor:	Mrs. Herbein
Mrs. Waxler:	Mr. Pottieger

Having received five votes, Mr. Steven Pottieger was appointed.

OATH OF OFFICE

Mrs. Filer administered the Oath of Office to Mr. Pottieger.

**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY**

No items

**B. FINANCE/
FACILITIES**

No items

**C. PERSONNEL/
POLICY**

Upon a motion by Mrs. Ziolkowski, second by Mrs. Taylor, the following Personnel/Policy items were approved and ratified.

Mr. Scoboria thanked Mrs. Bansner and Ms. Gashi for their years of service to the District.

1. RESIGNATIONS/RETIREMENTS

a. Professional Staff

- 1) **Crisanne Bansner**, Math Teacher, JSHS, retirement effective the last contracted day of the 2019-20 school year.
- 2) **Shirley Gashi**, Science Teacher, JSHS, retirement effective the last contracted day of the 2019-20 school year.

b. Support Staff

WYOMISSING AREA SCHOOL DISTRICT 2020-5772

Minutes January 13, 2020

- 1) **Tabitha Vanderbeck**, Attendance Secretary, JSHS, resignation effective last working day January 24, 2020.
 - c. Confidential Staff
 - 1) **Marcia Guinther**, Coordinator of Child Accounting and Central Registration, District Office, resignation effective last day worked January 3, 2020.
 - d. Supplemental Staff
 - 1) **Elisha Gaylor, Jr.** High Asst. Baseball Coach, end of seasonal employment effective last day worked May 16, 2019.
2. APPROVED LEAVES OF ABSENCE PER ATTACHED.
3. APPOINTMENTS
 - a. Administrative Staff
 - 1) **Matthew Brindley**, Full-time 10-month (210 days) School Police Officer, District-wide, at a salary of \$60,000, pro-rated in accordance with an updated effective date of December 2, 2019.
Background information: This position, approved at the August 26, 2019 Board meeting, is being funded from Act 44 grant funds through the end of the 2020-21 school year, which funding, if revoked at any time, will cause the position to be re-evaluated.
 - b. Professional Staff
 - 1) **Molly Cheslock**, Elementary Guidance Counselor, WHEC, M+15/Step 1, \$56,195, pro-rated in accordance with an effective date of January 16, 2020.
Background information: Ms. Cheslock received her Bachelor of Arts in Psychology from Penn State University and a Master of Education in Elementary School Counseling from Kutztown University. She was previously employed by Service Access and Management and West Perry School District. This position is being filled due to a retirement.
 - 2) **Albert Sampson**, 4th Grade Long-term Substitute Teacher, WHEC, B/Step 1, \$48,210, extend current assignment effective the 2nd semester through the end of the contracted 2019-20 contracted school year.

Minutes January 13, 2020

Background information: This assignment is being extended due to a leave of absence.

c. Support Staff

- 1) **Shane Haas**, Full-time 1st Shift Custodian, WHEC, 8 hours/day at a wage rate of \$12.37/hour, effective date to be determined pending successful completion of pre-employment paperwork.

Background information: This position is being filled due to an internal transfer.

4. CO-CURRICULAR ADVISOR/TECHNOLOGY INTEGRATED SUPPORT (ADDITION/CHANGE TO STIPEND)

- a. **Julie Gulling**, French Club Advisor, JSHS, at a stipend of \$652, effective the 2019-20 school year.
- b. **Stacey Hughes**, Technology Integrated Support, WHEC, pro-rated stipend of \$500 due to effective dates of Family Medical Leave.
- c. **Joan Yox**, Literary Magazine Advisor, pro-rated stipend of \$1,585 due to effective dates of Family Medical Leave.

5. POSITION/TITLE/LOCATION CHANGE

a. Support staff

- 1) **Julie Miller**, Full-time Custodian, JSHS, to Full-time Custodian, WHEC, ratification effective November 18, 2019, no change in hours or wage rate.
- 2) **Kristina Newton**, Full-time Paraprofessional, WHEC, to Full-time Technology Aide, District-wide, 7 hours/day at a wage rate of \$14.00/hour, update effective date to January 6, 2020.
- 3) **Nadine Riegel**, Full-time Custodian, WHEC, to Full-time Custodian, JSHS, ratification effective November 18, 2019, no change in hours or wage rate.
- 4) **Reina Soto**, Full-time 1st Shift Custodian, WHEC to Full-time Paraprofessional, WHEC, 7 hours/day, no change in wage rate, ratification effective January 6, 2020.

6. WAGE/HOURS ADJUSTMENT

a. Support Staff

- 1) Approved Food Service Workers to receive a temporary increase in hours due to filling

WYOMISSING AREA SCHOOL DISTRICT 2020-5774

Minutes January 13, 2020

vacant Food Service positions, no change in wage rate, effective January 2, 2020:

- a) **Adriana Crawley**, 4.75 to 5.25 hours/day
 - b) **Jessica Landis**, 5.5 to 6.25 hours/day
 - c) **Debby Urban**, 4.25 to 5 hours/day
 - d) **Gail Werner**, 4 to 5 hours/day
- 2) Approved the following Food Service Worker to act as Temporary Food Service Site Coordinator at WREC at \$12.47/hour, for 5.75 hours/day, effective retroactive to the beginning of the 2019-20 school year:
- a) **Robin Ambrosiani**

7. WORK OUTSIDE CONTRACT

a. Professional Staff

- 1) Approved the following teacher who has agreed to be a tutor for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday, effective December 10, 2019 to April 2, 2020 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 228 hours:
 - a) **Robin Kline**

8. TEACHER MENTOR

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Maria Gernert	Melissa Velez-Hernandez	Spanish LTS	\$335.00*
Amy Miller-Cush	Molly Cheslock	Guidance Coun.	\$250.00**

**The stipend reflects an effective date of November 19, 2019.*

***This stipend reflects an effective date of the 2nd semester of the 2019-20 school year.*

9. DEPARTMENT CHAIRS (CHANGE)

Approved the following Department Chair for the 2019-20 school year:

Department	Chairperson	Stipend Amount
Guidance Department – 1 st Semester	Kim Lally	\$875*
Guidance Department – 2 nd Semester	Dana Quinlivan	\$875*

**This change reflects the retirement of the 1st Semester Chair, effective the last day of the 1st Semester of the 2019-20 school year.*

Minutes January 13, 2020

10. SUBSTITUTES

- a. Support Staff (Deletions)
 - 1) **William Shurr**, Custodian
- b. Support Staff (Additions)
 - 1) **Susie Houpp**, Food Service, ratification effective January 6, 2020
 - 2) **Reina Soto**, Custodian

11. APPROVED THE 2019-20 SCHOOL YEAR SPRING COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

12. VOLUNTEERS

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Redner, Taylor, Waxler, and Ziolkowski.

Abstain: Pottieger

Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. Mrs. Taylor asked for clarification on Policy 201 – Admission of Students. She asked if after parents registered their child for kindergarten as a five-year old, could they change their mind and start the child as a six-year old. Dr. Woodard stated that as long as the student had not started the kindergarten year, the parents could hold the child until the age of six.

OLD BUSINESS

Mr. Redner said there was discussion among Board members to change the start time of the Committee of the Whole meetings to 4:45 pm. Administration prefers having the majority of Board members present to gauge the direction topics are moving. He also proposed additional Monday workshop meetings starting at 4:45 pm to delve deeper into major items needing further discussion, such as the budget and the feasibility study.

ADJOURNMENT

A motion was made by Mrs. Waxler seconded by Mrs. McAvoy to adjourn at 6:09 p.m.

Board Secretary