

# WYOMISSING AREA SCHOOL DISTRICT 2020-5776

## Minutes January 27, 2020

The regular meeting with committee reports of the Board of School Directors convened at 6:01 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Redner, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting. No one indicated their intent to record.

### Board Members Present:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler (arr. 6:05 pm), and Mrs. Ziolkowski.

### Board Members Absent:

Mrs. Phillips

### Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

### Attendees:

Roxanne McMurtry, Herbein + Company; David Kostival, Reading Eagle; and Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

### MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – February 10, 2020, 4:45 p.m.
- School Board Business Meeting – February 24, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mr. Redner announced an Executive Session for legal matters would be held following the meeting.

### STUDENT REPRESENTATIVE REPORT

Ashley Dasika reported on the following clubs/activities and athletics:

- The Wyomissing Area Mini-THON is hosting their first ever Faculty Game Night this coming Wednesday at 7:00 pm in the HS auditorium. Fan favorite teachers will play fun and exciting games from famous TV shows.
- The JSHS Model UN Club is preparing to meet with a representative from Best Delegate (a well-respected Model UN organization) for a research presentation. The team will meet to learn about Model UN research skills and use their takeaways to begin preparations for their overnight conference at George Washington University in April.
- Drama Club auditions took place last week as students begin working on their performance of *Into the Woods*.
- The Ski Club is active this year, and is excited about their upcoming trip to Vermont in February.
- Service Club is sponsoring a blood drive at the JSHS with Miller-Keystone Blood Bank, and also began their collection drive for canned goods for this year's Canstructure competition.

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- The Junior High Student Council is planning Mini Mini-THON which will take place on Feb 7, from 7:00-9:00 pm in the old gym. This event is open to students in grades 5-8 and proceeds benefit Four Diamonds.
- The Senior High Student Council is excited to announce the Snow Ball. The Snow Ball will take place on February 15, from 7:00-9:00 pm in the new gym.
- Nashawn Dunbar's recent track performance ranked him 1<sup>st</sup> in the state and 4<sup>th</sup> in the nation for the 55-meter dash.
- The Lady Spartan basketball team defeated Tulpehocken 47-33 last week, marking the team's 9<sup>th</sup> straight win and 53<sup>rd</sup> straight league victory. The win also clinched the division three championship for the 6<sup>th</sup> consecutive season for the girls.

Jennifer Gentry reported on the following academic events:

- Students at the JSHS finished midterms earlier this month, and have now begun the third marking period, with many students beginning new semester courses.
- Junior High students recently participated in this year's spelling bee. This year's champion was Keaton Piacine.
- Senior Kylee Loeb's, artwork was chosen to represent Wyomissing Area at the BCIU Student Artwork Showcase. Kylee's piece will hang in the boardroom at the BCIU for the duration of the 2020 school year. Several students' art work earned them a spot in the Yocum Institute for the Arts' Annual Berks County High School Juried Exhibit Show: Lydia Altomare, Katherine Baez, Reese Dauber, Lily Harris, Katie Kaufmann, Emily Kowalski, Kylee Loeb, Leah Mitchell, Elizabeth Morales-Torres, Emmerson Piacine, and Ciera Ponton. Kylee Loeb's, work earned 3<sup>rd</sup> place in the exhibit; Lily Harris's work received the Coggins Award for the show. The show will remain open from January 26 - February 9.
- Teachers from the District visited BCTC on the Act 80 day to learn about the many unique programs offered to our students.

### RECOGNITION

In honor of School Board Recognition Month, Mr. Scoboria thanked the Board members for their sacrifice of countless hours of family time and work commitments to serve the District. The members were given a gift as a small token of appreciation.

### PRESENTATION

Roxanne McMurtry from Herbein + Company presented an overview of the 2018-19 audit results for the Board's review. She previously met with the Board officers, Mr. Scoboria, and Mr. Boyer earlier in January to discuss the results in greater detail. The auditors issued an unmodified opinion, the highest opinion able to be issued, on both the financial statements and the federal awards. There were no findings.

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She also said the Food Service fund is functioning very well unlike most other districts.

### LIAISON REPORTS

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor shared that Tim Heffner, Fleetwood Area representative to the BCIU Board retired after 13 years on its Board and 21 years on Fleetwood's Board. The preliminary budget was reviewed showing no increase to districts for the fourth consecutive year.
- B. Berks Career & Technology Center Board Report – Mrs. Waxler said there are seven new members on the Board. There will be a 2% increase in the budget. They are starting a Heavy Equipment Operations program at East Campus in 2020-2021. They are also expanding the welding building to allow for increased enrollment.
- C. Berks EIT Report – No report.
- D. Wyomissing Area Education Foundation – Mr. McCaffrey said the Board had a tour of the STEAM wing to see the equipment that was partially funded by WAEF. Mike Gaza announced he was stepping down as president. The TOAST committee committed to raising funds for the new sound system at the JSHS.
- E. Legislative Report – No report
- F. PTA – No report

### **PUBLIC COMMENT**

None.

### **ROUTINE APPROVALS**

### MEETING MINUTES

Upon a motion by Mr. McCaffrey, second by Mrs. Ziolkowski, the Board approved the following minutes:

- January 13, 2020 School Board Business Meeting

Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Treasurer's Reports for November and December 2019 were accepted as presented.

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Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon a motion by Mrs. Waxler, second by Mrs. Taylor, payment of bills for the months of November and December 2019 was approved.

Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

### **SUPERINTENDENT'S REPORT**

Mr. Scoboria welcomed Mr. Pottieger to the Board. He and Mrs. Harenza have been completing orientation including building tours and meeting with District Office administration.

He also announced that three workshop meetings on March 2, April 6, and May 18, have been advertised. The meetings will allow for more in-depth discussion on upcoming important topics.

#### **A. CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. Taylor, second by Mr. McCaffrey, the following Curriculum/Technology item was approved.

During discussion, Mr. Pottieger asked for clarification of the cost/student for the All-State Band trip to the Kalahari Conference Center. Mrs. Taylor and Mr. McCaffrey agreed to an amended motion to remove the item pending further clarification.

##### **1. Approved Overnight Field Trip Requests**

- a. District Band, Exeter HS, February 13-15, 2020
- b. Regional Band, Eastern York HS, March 26-28, 2020
- c. Ski Club, Burlington, VT, February 21-23, 2020

Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

#### **B. FINANCE/ FACILITIES**

Upon a motion by Mrs. Waxler, second by Mrs. McAvoy, the following Finance/Facilities items were approved.

Mrs. Ziolkowski asked for more information on the Water Quality Monitoring Project under the WAEF grants. The project involves students from Dr. Liskey's class testing water quality in association with Penn State. Mr. Scoboria said more information would be provided in the Board update.

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1. Approved budget transfers in the amount of \$38,053.
2. Approved agreement with the Central Susquehanna Intermediate Unit to Host Software Services and for the Computer Service Rates for 2020-2021.  
*Background information: This will provide the upgrade of the current financial software package to the new FIS System. Cost increases to the District will be spread over a five-year term. The cost for 2020-21 will be \$15,120.*
3. Accepted donation in the amount of \$1,000 to cover cost of coaching headsets from the Wyomissing Football Association.
4. Accepted donation in the amount of \$2,295 for Brain Pop software for the West Reading Elementary Center from the Wyomissing Area PTA.
5. Accepted donation in the amount of \$1,133.63 for baseball supplies from the Wyomissing High School Baseball Club.
6. Approved lease agreement with the Scottish Rite Cathedral Association of Reading for the use of their auditorium for commencement on June 5, 2020 for a fee of \$2050 plus charges for security personnel.  
*Background information: There is no increase in fee charged from the 2018-2019 school year.*
7. Approved tuition agreement with New Story, LLC for student #302468 in the amount of \$299/day for the remainder of the school year.
8. Approved the following WAEF Grants:
  - Water Quality Monitoring Project - \$6,835.20
  - One School One Book - \$3,000.00
  - Fine Motor Boxes - \$1,500.00
  - 5<sup>th</sup>/6<sup>th</sup> SPARK Book Study - \$255.70
9. Approved resolution adopting business privilege tax and mercantile tax regulations amendment.
10. Approved BCIU Joint Purchasing bids for copy paper as follows:

Contract Paper Group, Inc.	\$ 6,700.32
Lindenmeyr Munroe Paper	\$ 1,828.75
Paper Mart, Inc.	<u>\$ 3,817.90</u>

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Grand Total \$12,346.97

11. Approved electric rate contract with Provident Energy for the 2020-21 school year.

*Background information: This will be a one-year agreement with Provident Energy.*

12. Approved service agreements for use of County of Berks radio system for SPO.

*Background information: There is no cost associated with these agreements.*

Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

**C. PERSONNEL/  
POLICY**

Upon a motion by Mrs. McAvoy, second by Mrs. Ziolkowski, the following Personnel/Policy items were approved and ratified.

**1. RESIGNATIONS/RETIREMENTS**

**a. Athletic Staff**

- 1) **Alexandra Dikos**, Girls' Lacrosse Assistant Coach, end of seasonal employment effective last day worked May 15, 2019.
- 2) **John Mieczkowski**, Boys' Volleyball Head Coach, resignation effective last day worked May 14, 2019.
- 3) **Sean Smith, Jr.** Varsity Baseball, Co-Head Coach, end of seasonal employment effective last day worked May 11, 2019.

**2. APPROVED LEAVES OF ABSENCE PER ATTACHED.**

**3. APPOINTMENTS**

**a. Confidential Staff**

- 1) **Cathleen Hollen**, PIMS and Child Accounting Coordinator, District Office, 37 hours/week, \$32,500, effective January 30, 2020.  
*Background information: This position is being filled due to a resignation.*

**b. Support Staff**

- 1) **Shane Haas**, Full-time 1<sup>st</sup> Shift Custodian, WHEC, 8 hours/day at a wage rate of \$12.37/hour, update effective date to January 15, 2020.

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*Background information: This position is being filled due to an internal transfer.*

- 2) **Ryan Weidner**, Full-time Paraprofessional – Testing Center/ISS Room, JSHS, 7 hours/day at a wage rate of \$14.87, effective February 3, 2020.

*Background information: This position is being filled due to a retirement.*

c. Supplemental Staff

- 1) Approved the following teachers as Technology Integration Support for the 2<sup>nd</sup> Semester of the 2019-20 school year at a stipend of \$1000:
  - a) **Stacey Hughes**, WHEC
  - b) **Shana Matz**, WREC
  - c) **Nathaniel Miller**, JSHS
  - d) **Chris Nugent**, JSHS
  - e) **Christine Paige**, WHEC

4. TRAINING HOURS

a. Support Staff

- 1) Ratified the following paraprofessionals to complete required CPR/First Aid Certification Training on January 17, 2020, and receive compensation at their regular hourly rate of pay up to 3 hours:
  - a) **Josey Gillis**
  - b) **Patricia Magrann**
  - c) **Annemarie Melcher**
  - d) **Tammy Schucker**
  - e) **Caitlin Westerfer**

5. TEACHER MENTOR (ADDITION/CHANGE TO STIPEND)

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Jennifer Littlefield	Albert Sampson	4 <sup>th</sup> Grade LTS	\$250.00*
Stacey Hughes	Lauren Moulin	STEAM LTS	\$125.00**

*\*The stipend reflects an extension of the LTS assignment through the end of the school year.*

*\*\*This reflects a pro-rated stipend due to the effective dates of Family Medical Leave.*

6. SUBSTITUTES

a. Support Staff (Deletions)

- 1) **Scott Lillis**, Food Service

7. VOLUNTEERS

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**8. POLICIES**

Second reading and adoption of the following policies:

004 – Membership

008 – Organization Chart

201 – Admission of Students

204 – Attendance

208 – Withdrawal from School

209 – Health Examinations/Screenings

705 – Facilities and Workplace Safety

709 – Building Security

718 – Service Animals

805.1 – Relations with Law Enforcement Agencies

805.2 – School Security Personnel (NEW)

Yeas: Harenza, McAvoy, McCaffrey, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.

Absent: Phillips

Nays: None. Motion carried.

**OLD BUSINESS**

Mr. Pottieger provided information relative to the discussion at the last meeting regarding the softball scoreboard. Tim Grant designed the scoreboard in conjunction with Andrew Case's Eagle Scout project. The sign was donated by Wyomissing Little League through Pepsi. There was no cost to the District.

**NEW BUSINESS**

None.

**UPDATES FROM ORGANIZATIONS**

None.

**ADJOURNMENT**

A motion was made by Mrs. Taylor seconded by Mrs. Ziolkowski to adjourn at 6:40 p.m.

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Board Secretary