

# WYOMISSING AREA SCHOOL DISTRICT 2020-5796

## Minutes March 9, 2020

The Committee of the Whole meeting of the Board of School Directors convened at 5:22 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Ziolkowski, Board Vice President, presiding.

### CALL TO ORDER

Mrs. Ziolkowski asked if anyone would be recording the meeting. No one indicated their intent to record.

### Board Members Present:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

### Board Member Absent:

Mr. Redner

### Administrative Staff Present:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, and Mr. Arnst.

### Attendees:

Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

### MEETING ANNOUNCEMENTS

- School Board Business Meeting – March 23, 2020, 6:00 p.m.
- Board Workshop Meeting – April 6, 2020, 4:45 p.m.
- Committee of the Whole – April 20, 2020, 4:45 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Ziolkowski announced an Executive Session was held prior to the meeting for personnel discussions.

### PUBLIC COMMENT

None.

### ROUTINE APPROVALS

### MEETING MINUTES

Upon a motion by Mr. McCaffrey, second by Mr. Pottieger, the Board approved the following minutes:

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Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Taylor, Waxler, and Ziolkowski.

Absent: Redner

Nays: None. Motion carried.

### COMMITTEES

#### A. CURRICULUM/ TECHNOLOGY

1. BCTC Future Ready Senior Program Opportunities – Dr. Woodard said typically a student applies to BCTC as a 9<sup>th</sup>

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grader. However, some students rethink their decisions and wish to pursue a skilled trade as a sophomore or junior. Thirteen students attended a session presented by BCTC that provided several options for students to complete an accelerated program and earn an industry certification of basic skills or a certificate of completion. Students can also return to BCTC following graduation as an adult continuing education student. The adult program is tuition-based; however, financial aid is available. Dr. Woodard said future discussions will be held to determine flexibility in graduation requirements and melded programming that may include Berks Online Learning to allow students to reach the ultimate goal of learning a trade for a productive livelihood. BCTC is trying to be responsive to local demand for trades by doubling the availability of welding and offering a program in heavy equipment operations.

2. Pre-K Counts and Kindergarten Registration Update – Dr. Woodard said the first open house registration was held on February 25. Nine families registered ten students, of which two met Head Start criteria. The next open house is May 12. Although 20 total spots are available, 18 is considered a full class. A wait-list will be created. Online Kindergarten registration opens April 13. Three sessions will be held for registration verification. Orientation sessions will occur in May, June and August to accommodate late registrations. Spartan Sprouts will be held in May and August, again to accommodate late registrations.
3. WASD Berks Online Learning – Although not scheduled to start until next school year, an opportunity presented itself to enroll the first student. The transition was seamless.
4. Student Information System Transition Update – Mr. Arnst said the production service environment is live. The schools have been configured with attendance codes and conversions; activities, athletics and clubs; identified fees and obligations; and reports are being developed. Five years of student data is being migrated. Historical transcripts have been migrated to a new product. He also shared screen shots of the teacher GradeBook. Carbon Lehigh IU will provide a training session on March 25, during the Act 80 day for teachers in grades 5-12 on GradeBook. Mr. Arnst provided screen shots for the new online registration system. Only four forms will remain in paper form: EL survey (must be reviewed in an interview format), physical form and dental form which require signatures, and immunization records. Screen shots of Special

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Programs show locations of IEPs, 504 plans, progress tracking and analytics for teacher use. This will replace IEP Plus.

**B. FINANCE**

1. Budget 2020-21 – Mr. Boyer reviewed the status of several components of the budget to date. The District currently has 304 total staff. Three new positions are recommended for next year: an Emotional Support Teacher at WHEC, a Math Coach K-12, and a Science Teacher at the JSHS for STEM-focused courses. Dr. Woodard also indicated administration is considering a group approach to coordinate internships by having several teachers oversee internship students in their particular disciplines. Mr. Boyer reviewed enrollment, impacts of new housing throughout the years, and class sizes. Projected enrollment through 2023-24 is expected to decrease slightly. He then reviewed categories of expenses and revenues. A 4.6% increase in expenses is projected; with only a 2.2% increase in revenues. As of early March, the expected budget deficit is approximately \$1.2 million which does not include any tax increase. Mr. Boyer reviewed information on district assessments such as taxable vs. non-taxable parcels by borough. Overall, total assessed value is rising. He presented three scenarios for tax increases up to the 3% Act 1 Index that would reduce the deficit while administration continues to trim expenditures. He reviewed state budget amounts the District will receive in Basic Education and Special Education Funding. Mr. Boyer also discussed the projected budget ending fund balance as of June 30, 2019. Next steps in the budget process include finalizing revenue and expenditures and determining a tax increase at the April 20, meeting; approving a preliminary budget at the May 11, meeting; and approving the final budget at meeting on June 8, or June 15.

**OTHER BUSINESS**

Mrs. Taylor clarified that the issue surrounding the head lice cases was not with the policy itself but with proactive communication with all parents that there were active cases in the school. Mr. Scoboria said the nurses have been working with Mr. Arnst to strengthen the Health Services portion of the website.

**ADJOURNMENT**

A motion was made by Mrs. Taylor, seconded by Mrs. McAvoy to adjourn at 7:45 p.m.

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Board Secretary