The regular meeting with committee reports of the Board of School Directors convened at 6:01 p.m. in a virtual meeting by Zoom with Mrs. Ziolkowski, Board Vice President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present via Zoom:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Administrative Staff Present via Zoom:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees via Zoom:

Todd Vukmanic, Crabtree Rohrbaugh Assoc.; Ken Phillips and Lauren Stadel, RBC Capital Markets; Rhonda Lord of Kegel, Kelin, Litts and Lord; and Shelley Filer, recording secretary. Four members of the public logged in.

MEETING ANNOUNCEMENTS

- Board Workshop Meeting – April 6, 2020, 4:45 p.m.
- Committee of the Whole Meeting – April 20, 2020, 4:45 p.m.
- School Board Business Meeting – April 27, 2020, 6:00 p.m.

All listed meetings will be held virtually until the situation with COVID-19 changes.

Mrs. Ziolkowski announced an Executive Session was held on March 19, 2020, for personnel and legal issues. Another Executive Session will be held on March 25, 2020, also for personnel and legal issues.

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor said the March 19, 2020, meeting was cancelled.

B. Berks Career & Technology Center Board Report – Mrs. Waxler said the meeting was held February 26. The 2020-21 general operating budget was accepted. BCTC is paying their employees for the two-week closure period. They also said if any employees receive any additional compensation from the state during that period, those employees are expected to turn that compensation over to BCTC.

C. Berks EIT Report – Mr. Boyer said the March 26, 2020, meeting is cancelled. The next meeting is July 30, 2020.

D. Wyomissing Area Education Foundation – Mr. McCaffrey said a virtual meeting was held on March 16. They are working on contingency plans for the Blue & White Party planned for May 9. This event is critical for fundraising efforts. New Board member
Minutes  March 23, 2020

Mike Herr was welcomed. Mr. McCaffrey gave details on three grants: Funds for senior day, WREC classroom books, and Zumba for students with autism.

E. Legislative Report – No report.

F. PTA – Mrs. Phillips said the last meeting was held March 3. Future events are in limbo due to COVID-19; however, PTA is currently accepting donations for the Walk-a-thon which is scheduled for May 15.

PUBLIC COMMENT

Mr. Arnst provided instructions to the public attendees on how to make a comment. There were no questions or comments.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the Board approved the following minutes:

- February 24, 2020 School Board Business Meeting

Ayes: 9
Nays: 0. Motion carried.

TREASURER’S REPORT

Upon a motion by Mr. McCaffrey, second by Mrs. Taylor, the Treasurer’s Report for February 2020 was accepted as presented.

Ayes: 9
Nays: 0. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mr. Pottieger, second by Mr. McCaffrey, payment of bills for the month of February 2020 was approved.

Ayes: 9
Nays: 0. Motion carried.

SUPERINTENDENT’S REPORT

Coronavirus Update – Mr. Scoboria thanked the community for their cooperation during this trying time. The District has been closed including all activities since March 13. Grab-n-go meals are being provided to students Monday through Friday. Educational resources have been provided to students and parents, and packets of materials have also been distributed to K-8. Governor Wolf extended the closure order for two weeks, and under this latest order, students could return on April 9. Training for professional staff to deliver online instruction beginning March 30, started earlier in the day, coordinated by Dr.
Minutes March 23, 2020

Woodard and Mr. Arnst. Another communication will go out to parents regarding the Governor’s revised order and details for online instruction. Mr. Scoboria thanked all employees who are continuing to work remotely.

Mr. McCaffrey asked about amount of content on online instruction and whether a social/emotional piece would be included. Mr. Scoboria said the first goal is to connect with students. As the online system is new to everyone, content will be progressively added. Dr. Woodard said Discovery will be one platform used for K-6. Grades 5-6 are also familiar with Schoology. PE teachers are working on a plan for physical, social and emotional health. Teachers have also been encouraged to reach out to students by Class Dojo or phone calls. Mrs. Harenza asked if the online instruction is required, and will it be graded or non-graded. Mr. Scoboria said the state is encouraging a wide umbrella of delivery methods for continuity of instruction through online means. The state has said districts will not be penalized for these missed days. Mrs. Ziolkowski asked about our community’s access to WiFi. Mr. Arnst said parents who have contacted the District and said they don’t have hardware or connectivity have been directed to Comcast for the free connection and have been given hotspots. Also a contingency plan is being developed for those who don’t qualify for the free services through our carrier T-Mobile. Within two weeks that solution should be ready to deploy. Mr. McCaffrey suggested maybe WAEF could assist a family as well to get connected. Mrs. McAvoy asked about the status of spring sports and activities. Mr. Scoboria said sports and activities are cancelled through April 8, and the District is monitoring the situation with PIAA.

A. CURRICULUM/TECHNOLOGY

Upon a motion by Mr. McCaffrey, second by Mrs. Taylor, the following Curriculum/Technology items were approved.

1. Approved the expulsion of secondary student ID#205006 effective February 27, 2020.


Ayes: 9
Nays: 0. Motion carried.

B. FINANCE/FACILITIES

Upon a motion by Mrs. Taylor, second by Mrs. Waxler, the following Finance/Facilities items were approved.

Ken Phillips explained that approval of the parameters resolution would put the District in a position to act quickly to refinance current debt and issue new debt when the market stabilizes.
1. Approved WAEF donation in the amount of $1,948.50 for 30 sets of KidWind Mini Wind Turbines.

2. Approved budget transfers in the amount of $3,000.

   *Background information:* Total proposed member share is 3.422%. Wyomissing Area’s proportionate share is $465,683 which is a 16.38% increase over 2019-2020.

4. Approved Inclusive Service Agreement for Temporary Healthcare Professional Coverage with CompHealth Medical Staffing to provide Speech Language Pathology.
   *Background information:* Hourly rate is $73 and the number of hours will not exceed 35 hours per week. Agreement terms are for one year as of the date the contract is signed.

5. Approved resolution to award construction contracts for paving and resurfacing to Schlouch Incorporated in the amount of $592,955.

   **Ayes:** 9  
   **Nays:** 0. Motion carried.

Upon a motion by Mrs. Taylor, second by Mrs. Waxler, the following Finance/Facilities item was approved.

6. Approved Parameters Resolution regarding the issuance of General Obligation Bonds for a principal amount not to exceed $70,935,000 (see attachment).

   **Yea:** Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski.
   **Nays:** None. Motion carried.

C. **PERSONNEL/POLICY**

Upon a motion by Mrs. Waxler, second by Mr. Pottieger, the following Personnel/Policy items were approved and ratified.

Mr. Scoboria thanked Mr. Mitchell, noted the team’s success under his leadership, and wished him well with his new professional opportunity.

1. **RESIGNATIONS/RETIREMENTS**
   a. Support Staff
      1) **Shelby Button**, Instructional Aide, WHEC, resignation effective last day worked March 12, 2020.
   b. Athletic Staff
Minutes March 23, 2020

1) Michael Mitchell, Varsity Girls’ Basketball Head Coach, JSHS, resignation effective last day worked February 27, 2020.

2. APPROVED LEAVES OF ABSENCE PER ATTACHED.

3. APPOINTMENTS
   a. Professional Staff
      1) Laura Noey, 3rd Grade Long-term Substitute Teacher, WHEC, B/Step 1, $48,210, pro-rated in accordance with an updated effective date of March 6, 2020 through the last day of the first semester of the 2020-21 contracted school year. 
      Background information: This position is being filled due to a leave of absence.
   b. Support Staff
      1) Liliana Farisato-Folk, Custodian, JSHS, 8 hours/day at a wage rate of $12.37/hour, ratification effective March 9, 2020.
      Background information: This position is being filled due to a resignation.
      2) Gina Fuhrmann, Part-time Instructional Aide, WHEC, 5 ½ hours/day at a wage rate of $11.55/hour, effective date to be determined pending completion of pre-employment paperwork.
      Background information: This position is being filled due to a resignation.
      3) Beatrice Jones, Full-time 10-month Attendance Secretary, JSHS, Monday – Thursday 7 ½ hours/day, Friday 7 hours/day, at a wage rate of $13.96/hour, ratification effective March 6, 2020.
      Background information: This position is being filled due to a resignation.

4. POSITION/HOURS CHANGE
   a. Support staff
      1) Kelly Jo Vogel, Part-time Food Service Worker, JSHS, 3 ½ hours/day to Part-time Food Service Worker, JSHS, 4 hours/day, ratification effective February 25, 2020, no change in wage rate.
      Background information: This position is being filled due to a resignation.

5. TRAINING HOURS
   a. Support Staff
Minutes March 23, 2020

1) Ratified the following food service worker to complete required Serve Safe Food Handlers Training on March 10, 2020, and receive compensation at her regular hourly rate of pay up to 3 hours:

a) Robin Ambrosiani

6. TEACHER MENTOR (ADDITION/CHANGE TO STIPEND)

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Inductee</th>
<th>Assignment</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Miller</td>
<td>Laura Noey</td>
<td>3rd Grade LTS</td>
<td>$160.00*</td>
</tr>
<tr>
<td>Regina Hart</td>
<td>Julie Keller</td>
<td>Kin. Extend. Sub</td>
<td>$191.00**</td>
</tr>
</tbody>
</table>

*This reflects a pro-rated stipend due to the effective date of March 6, 2020 through the end of the school year.

**This reflects a pro-rated stipend due to the effective date of February 19, 2020 through the end of the school year.

7. APPROVED NEW APPOINTMENTS TO THE 2019-20 SCHOOL YEAR SPRING COACHES AND ASSOCIATED STIPEND PER ATTACHED.

8. VOLUNTEERS

9. POLICIES

Second reading and adoption of the following policies:

- 233 Suspension and Expulsion
- 333 Professional Development
- 610 Purchases Subject to Bid/Quotation
- 611 Purchases Budgeted
- 626 Federal Fiscal Compliance (Attachment)
- 808.1 Charging Against Cafeteria Accounts
- 813 Other Insurance

Ayes: 9
Nays: 0. Motion carried.

OLD BUSINESS

Mr. Cafoncelli reviewed the four options developed by Crabtree Rohrbaugh in the feasibility study. Administration is recommending option #4 which includes the renovations and expansions at the JSHS and WHEC, plus maintenance at WREC for approximately $24,600,000. Mr. Pottieger asked if it was a good time to bid the project since people will be out of work. Mr. Cafoncelli said there is still work to be done to prepare to go out for bid. It will likely be a few months away. The Board members supported administration’s recommendation of option #4.

NEW BUSINESS

Mr. Scoboria said the Board is being asked to consider a motion that was recommended by our solicitor to provide him with the flexibility
and authority to make decisions on staffing and other issues in the best interest of the District while dealing with Coronavirus situation. Any changes will be brought before the Board for ratification. He commended WAEA for their cooperation and help in exploring online instruction.

Upon a motion by Mr. McCaffrey, second by Mr. Pottieger, the Board of School Directors approved the following in response to the Governor-ordered closure of public schools for ten (10) school days, beginning March 16, 2020, due to the COVID-19 pandemic:

1. The payment of non-essential support and confidential staff at their regular rate of pay for the time period of March 16 through March 29, 2020.

2. The District Superintendent is authorized to designate essential staff members to work during the aforementioned school closure to ensure continuing Wyomissing Area School District operations, subject to the following conditions: (a) CDC recommended precautions shall be taken to protect the health and safety of essential staff members working in school facilities to limit potential COVID-19 exposure; (b) working from home should be considered when practicable to reduce the need for essential staff members in “at risk” medical categories to leave their homes; (c) essential staff members shall be paid in accordance with all applicable laws, collective bargaining agreements or other binding contractual commitments.

3. The District Superintendent is authorized to begin discussions with WAEA about the possible implementation of a virtual education program for Wyomissing Area School District students, if the school closures due to the COVID-19 pandemic were to continue beyond March 29, 2020. The District Superintendent is authorized to allow teaching staff to begin work on such a program, if deemed appropriate, and such teachers shall be compensated in compliance with any applicable collective bargaining agreement and/or any memoranda of understanding that may be developed to effectuate the implementation of the virtual education program.

4. The District Superintendent is authorized to take necessary and appropriate actions regarding personnel matters, subject to final ratification by the Wyomissing Area Board of School Directors at its next public meeting. Any such actions shall be reported to the Wyomissing Area Board of School Directors.
Minutes March 23, 2020

promptly, and not considered to be final and binding until approval is obtained at a public meeting in compliance with the Sunshine Act.

5. Nothing in this motion is intended to conflict with any binding emergency declaration provision made by the Governor of the Commonwealth of Pennsylvania or the President of the United States concerning the COVID-19 pandemic.

During discussion, Mrs. Harenza asked about the effect the closure would have on revenue. Mr. Boyer responded there may be a slight reduction in Basic Education subsidy or Special Education subsidy. It won’t affect tax revenue or Business Privilege Tax revenue this year. Mr. Scoboria said PDE issued a broad statement saying there will be no penalty for failure to meet 180 days. Districts will have to complete a form documenting the missed days; however, that form has not yet been distributed. Mrs. Waxler questioned whether WASD employees would need to return funds they receive from a stimulus package back to the District as BCTC is doing. Mr. Boyer said he has no information regarding any such stimulus in this two-week period. Mrs. Harenza said if everyone receives a stimulus across the spectrum, whether or not they have lost employment, she doesn’t think the District could request that money be turned over to the District.

Ayes:  9
Nays:  0. Motion carried.

UPDATES FROM ORGANIZATIONS

None.

ADJOURNMENT

Mrs. Ziolkowski thanked everyone for coming together and adapting in this unusual situation.

A motion was made by Mrs. Waxler seconded by Mrs. Phillips to adjourn at 7:00 p.m.

__________________________________
Board Secretary