The regular meeting with committee reports of the Board of School Directors convened at 6:02 p.m. in a virtual meeting by Zoom with Mrs. Ziolkowski, Board Vice President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Ziolkowski asked if anyone would be recording the meeting. No one indicated their intent to record.

Board Members Present via Zoom:
Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Administrative Staff Present via Zoom:
Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees via Zoom:
Shelley Filer, recording secretary. Six members of the staff and public logged in.

MEETING ANNOUNCEMENTS

- Committee of the Whole Meeting – June 8, 2020, 4:45 p.m.
- School Board Business Meeting – June 15, 2020, 6:00 p.m.
- School Board Business Meeting – June 29, 2020, 6:00 p.m.

All listed meetings will be held virtually until the situation with COVID-19 changes.

RECOGNITION

Mr. Scoboria recognized the following retirees: Crisanne Bansner, Math Teacher; Shirley Gashi, Science Teacher; Kim Lally, Kelly McClennan, and Amy Miller-Cush, Guidance Counselors; Shelley Filer, Administrative Assistant to the Superintendent; Christine Ross, Payroll Coordinator; Joseph Ayala and Ernest Harders, Custodians; Suzanne Herbst, Food Service; Glenda Jarrett, Paraprofessional; and Leland Steinmetz, Maintenance. Each will receive a gift of appreciation and a resolution, copies of which are included in these official minutes.

On behalf of the Board, Mrs. Waxler praised the retirees for their list of accomplishments. She noted the length of their tenure which makes a lasting impact on the District and its students.

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor said the meeting was held on May 21. They focused on the Safe 6 Plan being developed in conjunction with Superintendents, and Governor Wolf’s guidelines that will determine the plan for schools when they reopen. There are six areas for consideration in each red, yellow and green phase and further broken down in each colored area by staff, students, and facilities. A plan will also be developed should schools need to return to online learning. PSBA has canceled the annual conference for October but will provide virtual learning opportunities. She reminded Board members that they can all vote for PSBA Board members. The next meeting is June 18.
Minutes  May 26, 2020

B. Berks Career & Technology Center Board Report – Mrs. Waxler said the next meeting is May 27.

C. Berks EIT Report – Mr. Boyer said the next quarterly meeting is scheduled for July.

D. Wyomissing Area Education Foundation – Mr. McCaffrey reported on the success of the online auction. A total of approximately $66,000, before expenses, was raised through the event. He said the auction raised $26,000. Of that, $7,000 will be for the sound system at the JSHS in addition to the $5,000 donated by Schneider Electric. There were $12,000 in auction bids, $5,550 in support of next year’s grants, and $30,000 in sponsorships, and $1,600 in ticket sales for the in-person event.

E. Legislative Report – No report.

F. PTA – Mrs. Phillips said that 1st Day School Supplies were available for purchase on the website. A reminder was sent to parents through Class Dojo.

PUBLIC COMMENT

None.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. McCaffrey, second by Mrs. McAvoy, the Board approved the following minutes:

- April 27, 2020 School Board Business Meeting

Yees: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0.  Motion carried.

TREASURER’S REPORT

Upon a motion by Mr. Pottieger, second by Mrs. McAvoy, the Treasurer’s Report for April 2020 was accepted as presented.

Yees: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0.  Motion carried.

PAYMENT OF BILLS

Upon a motion by Mrs. Taylor, second by Mrs. Waxler, payment of bills for the month of April 2020 was approved.
Minutes May 26, 2020

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0. Motion carried.

SUPERINTENDENT’S REPORT

Mr. Scoboria shared the following updates:

- Students and staff are completing the 2019-20 school year which officially ends June 5, 2020.
- Lunch service will continue through June 30. Using state guidelines, it may continue through July and August as well.
- Building clean-out for staff and students has begun so buildings can be prepared for a thorough summer cleaning.
- Video opportunities will be shared to recognize grade 4 and 6 in the annual grade-level transition events.
- Senior athletes and those who will participate at the collegiate level have been recognized on social media. A video is being prepared in lieu of the all-sports banquet.
- Seniors have been highlighted on social media and a drive-in showing of the Senior Video will be held June 5.
- Graduation has been scheduled for July 31. Dr. Jones has been working with students and parents within the state guidelines to honor the seniors.
- Advisory groups consisting of administration, staff, Board representatives and community members will focus on six areas to formulate a plan for reopening of schools for 2020-21. The areas include: Student Health and Support; Education Delivery; Student Activities; Technology Support; Operations and Transportation; and Facilities and Maintenance. Using guidelines from the state, CDC, PDE, the Department of Health and other sources, the groups will provide a recommendation in their area of scenarios for reopening in August or September. The District hopes to release information in early July on these recommendations.

A. CURRICULUM/TECHNOLOGY

Upon a motion by Mrs. Waxler, second by Mrs. Taylor, the following Curriculum/Technology items were approved.

Mr. Scoboria and Mrs. Waxler congratulated the Class of 2020 and praised their perseverance and community spirit in spite of the sacrifices caused by the quarantine conditions.

1. Approved the Class of 2020 Graduates pending compliance with all requirements.

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0. Motion carried.
B. FINANCE/FACILITIES

Upon a motion by Mrs. Taylor, second by Mrs. McAvoy, the following Finance/Facilities items were approved.

Mr. Boyer shared highlights of the budget proposal. He reviewed remaining uncertainties that could still impact the budget. The proposal includes a 1.5% tax increase which amounts to an increase of $71/year on a property assessed at $150,000. It results in a deficit of $771,882 which will be offset by a surplus for the 2019-20 school year and not needing to use fund balance for a deficit as projected last year. The budget will be on the website for 30 days for public inspection and final approval will take place at the meeting on June 29.

Mrs. Taylor wanted the public to realize that the budget includes additional student services such as the addition of a full-time counselor at WHEC, rather than the half-time position.

1. Approved Proposed General Fund Budget for 2020-21 requiring a 1.50% mill real estate and interim tax increase. The increased millage is 0.472 with a total millage required equal to 31.906:

   1000 Instruction.................................................$22,160,812
   2000 Supporting Services........................................11,162,588
   3000 Operation of Non-Instructional Services...........1,081,047
   4000 Facilities, Acquisition & Construction.................0
   5000 Financing Uses............................................4,145,915
   TOTAL GENERAL BUDGET EXPENSES...........$38,550,362
   5999 Budgetary Reserve .....................................$250,000

2. Appointed Steven Pottieger as Board Treasurer for the term July 1, 2020 to June 30, 2021 with no wage payments.

   Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.

3. Approved the following WAEF donations:

   - $1,440 – 10-week session of Zumbini
   - $472.30 – Transition Materials
   - $719.10 – 90 copies of Finding Gobi
   - $3,372.81 – Enhancements for Primary Small Group Instruction
   - $1,684.94 – MacBook Air – Wyo 5 Live
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4. Approved interscholastic student accident insurance premium in the amount of $7,873 for 2020-21.
   Background information: No increase over the 2019-20 rate. Coverage is through AXIS Insurance.

5. Ratified contract with New Story School to provide special education services during the 2019-20 school year for student ID#302179. Total cost of tuition is $299/day.

6. Approved contract with Billing Bilingual LLC to provide translation services for the terms of July 1, 2020 through June 30, 2021. The billable rate is $65.00 per hour.

7. Approved Settlement Agreement and Release for student ID#300287.

Yeas:    Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays:    0. Motion carried.

C.    PERSONNEL/ POLICY

Upon a motion by Mrs. McAvoy, second by Mr. McCaffrey, the following Personnel/Policy items were approved and ratified.

Mr. Scoboria announced that policy 904 would be removed from the vote for further review and possible revisions.

1. RESIGNATIONS/RETIREMENTS
   a.    Support Staff
      1) Ernest Harders, 1st Shift Custodian, WREC, retirement effective last working day July 2, 2020.
   b.    Athletic Staff
      1) Jordan Kern, Varsity Girls’ Volleyball Assistant Coach, JSHS end of seasonal employment effective last day worked October 26, 2019.
      2) Jennifer McAllister, Fall Cheerleading Co-Head Coach, JSHS, end of seasonal employment effective last day worked November 22, 2019.

2. APPROVED LEAVES OF ABSENCE PER ATTACHED.

3. APPOINTMENTS
   a.    Professional Staff
      1) Tiffany Bixler, 3rd Grade Long-term Substitute, WHEC, B/Step 2, $49,831, effective the
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beginning of the 2020-21 contracted school year. 

**Background information:** Ms. Bixler received her Bachelor of Science in Education with a Concentration in Elementary and Special Education from the State University of New York at Geneseo and a Master of Science in Education from Walden University. She was previously employed by Wyomissing Hills Elementary Center and Susquehanna Township School District. This position is being filled due to enrollment numbers.

b. Confidential Staff
1) **Lori Bracken**, Payroll Coordinator, District Office, 37 hours/week, at a pro-rated annual salary of $50,000, effective date to be determined pending successful completion of pre-employment paperwork.

**Background information:** This position is being filled due to a retirement.

2) **Sheri Piveteau**, Administrative Assistant to the Superintendent, District Office, 37 hours/week, at a pro-rated annual salary of $53,000, effective date to be determined pending successful completion of pre-employment paperwork.

**This position is being filled due to a retirement.**

4. POSITION CHANGE
a. Professional Staff
1) **Melissa Kramer**, Part-time (.5) Guidance Counselor, WHEC, to Full-time Guidance Counselor, WREC, M/Step 2, $56,407, effective the beginning of the 2020-21 contracted school year.

**Background Information:** Ms. Kramer received her Bachelor of Science in Psychology from the University of Illinois at Urbana-Champaign and a Master of Science in School Counseling from Villanova University. She was previously employed at Wyomissing Hills Elementary Center. This position is being filled due to a retirement.

5. HOURS ADJUSTMENT
a. Support Staff
1) **Shante Mieles**, Part-time Food Service Worker, WHEC, 4 ¼ hours/day to Part-time Food Service Worker, WHEC, 4 ½ hours/day, no change in
wage rate, ratification effective retroactive to the beginning of the 2019-20 school year.

Background information: This position’s hours were increased due to filling vacant Food Service positions. This position’s hours were increased while one of the currently vacant position's hours were decreased by an equal amount.

6. TEACHER ON ASSIGNMENT
   a. Dana Quinlivan, Guidance Counselor, JSHS, to fill the role of AP Coordinator during the 2019-20 school year ratification effective January 1, 2020, at a stipend of $1,500 paid from Title IV funding, which funding, if revoked at any time, will cause the stipend to be re-evaluated.

7. DEPARTMENT CHAIRS
   Approved the following Department Chairs for the 2020-21 school year:

<table>
<thead>
<tr>
<th>Department</th>
<th>Chairperson</th>
<th>Stipend Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Department</td>
<td>Jennifer Watt</td>
<td>$1,750</td>
</tr>
<tr>
<td>English Department</td>
<td>James Comerford</td>
<td>$1,750</td>
</tr>
<tr>
<td>Guidance Department</td>
<td>Dana Quinlivan</td>
<td>$1,750</td>
</tr>
<tr>
<td>Health/Phys. Ed./FCS – 1st Semester</td>
<td>David Outland</td>
<td>$875</td>
</tr>
<tr>
<td>Health/Phys. Ed./FCS – 2nd Semester</td>
<td>Jodi Reardon</td>
<td>$875</td>
</tr>
<tr>
<td>Mathematics Department</td>
<td>Meghan Tierney</td>
<td>$1,750</td>
</tr>
<tr>
<td>Music Department Co-Chair</td>
<td>Cathryn Barra</td>
<td>$875</td>
</tr>
<tr>
<td>Music Department Co-Chair</td>
<td>Dawn Main</td>
<td>$875</td>
</tr>
<tr>
<td>Science Department</td>
<td>Chris Nugent</td>
<td>$1,750</td>
</tr>
<tr>
<td>Social Studies Department</td>
<td>William Dramby</td>
<td>$1,750</td>
</tr>
<tr>
<td>Special Education Department</td>
<td>Kristin McLaughlin</td>
<td>$1,750</td>
</tr>
<tr>
<td>Technology Department</td>
<td>Curtis Minich</td>
<td>$1,750</td>
</tr>
<tr>
<td>World Language Department</td>
<td>Maria Gernert</td>
<td>$1,750</td>
</tr>
</tbody>
</table>

8. APPOINTED THE FOLLOWING ADMINISTRATIVE STAFF AS SCHOOL SAFETY AND SECURITY COORDINATOR AS REQUIRED BY ACT 44:
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a.  Michael Cafoncelli

9.  POLICIES
Second reading and adoption of the following policies:
    222  Tobacco and Vaping Products
    323  Tobacco and Vaping Products
    707  Use of School Facilities
    805.2 School Security Personnel

Yea:  Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner,
      Taylor, Waxler, and Ziolkowski
Nays:  0.  Motion carried.

OLD BUSINESS  None.

NEW BUSINESS  None

UPDATES FROM ORGANIZATIONS  None.

ADJOURNMENT  Mrs. Ziolkowski announced that an Executive Session would be held following the meeting for a personnel matter.

A motion was made by Mrs. Waxler seconded by Mrs. Taylor to adjourn at 6:47 p.m.

________________________________________
Board Secretary