The regular meeting with committee reports of the Board of School Directors convened at 6:02 p.m. in a virtual meeting by Zoom with Mr. Redner, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present via Zoom:

Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey (entered 6:12 pm), Mrs. Phillips, Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski.

Administrative Staff Present via Zoom:

Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, and Mr. Cafoncelli.

Attendees via Zoom:

Barbara DeMoss, recording secretary. Four members of the staff and public logged in.

MEETING ANNOUNCEMENTS

- School Board Business Meeting – June 29, 2020, 6:00 p.m.

All listed meetings will be held virtually until the situation with COVID-19 changes.

LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor said the next meeting is June 18.

B. Berks Career & Technology Center Board Report – Mrs. Waxler said the next meeting is May 27. The seniors that graduated this year are returning next year to complete one quarter at no cost to them to complete their needed hours to complete their certificates.

C. Berks EIT Report – Mr. Boyer said the next meeting is scheduled for July.

D. Wyomissing Area Education Foundation – No report.

E. Legislative Report – Mrs. Harenza said the Pennsylvania Department of Education has issued guidelines about school reopening, curriculum and sports activities beginning July 1, 2020 with additional information coming out later. PSBA and other key education groups will be issuing a task force report in the next two weeks. Also, 250 school boards have adopted a resolution that we have been asked to adopt by the PSBA asking the legislature to engage in significant charter school funding reform. The PSBA is also asking school boards to adopt a resolution asking the General
Minutes June 15, 2020

Assembly to provide critical support and cost savings to school districts.

F. PTA – No report.

PUBLIC COMMENT None.

ROUTINE APPROVALS

MEETING MINUTES Upon a motion by Mr. McCaffrey, second by Mrs. McAvoy, the Board approved the following minutes:

- May 11, 2020 School Board Business Meeting
- May 26, 2020 School Board Business Meeting

Yeas: Harenza, McAvoy, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0. Motion carried.

TREASURER’S REPORT June 29, 2020 School Board Business Meeting

PAYMENT OF BILLS June 29, 2020 School Board Business Meeting

SUPERINTENDENT’S REPORT Mr. Scoboria shared the following updates:

- A drive-in showing of the Senior video was shared at Body Zone on June 5, 2020.
- Fourth and sixth grades did some online and video work to recognize the students moving on to a new building.
- Our music and theatre departments found ways to provide a presence and include the community in sharing their talents.
- A video All Sports Banquet was held to recognize the seniors and all athletes.
- Three of our Seniors were selected for Best of Berks. Sarah Gechter was selected in Social Studies, Sabai Gardecki in Foreign Language and Rebecca Kotula in Community Service.
- Mr. Scoboria thanked all staff for their work to close out the 2019-20 school year.
- Mr. Scoboria discussed the COVID-19 Red Banner on our website with related COVID-19 updates. Advisory groups containing
Minutes June 15, 2020

school board members, administrators, teachers, other staff members, parents and community members have been formed and are reviewing information from the state, the Pennsylvania Department of Education, PIAA, the BCIU and other sources to help us prepare for the 2020-21 school year. We are expecting some significant updates this week from the Pennsylvania Department of Education. The groups will continue their work to help us prepare our plan that will be Board approved later this summer. Please continue to check our website for updates. We also will continue to update parents via email.

A. CURRICULUM/TECHNOLOGY

   None

B. FINANCE/FACILITIES

   Upon a motion by Mrs. Taylor, second by Mr. McCaffrey, the following Finance/Facilities items were approved.

1. Approval of depositories for 2020-2021:
   - Fulton Bank
   - Pennsylvania School District Liquid Asset Fund (PSDLAF)
   - BB&T
   - Wells Fargo
   - Pennsylvania Local Government Investment Trust (PLGIT)

2. Approve BCIU Joint Purchasing bids as follows:
   Copy Paper
   Lindenmeyer Munroe paper $427.00
   Office Basics $798.00
   W.B. Mason $886.80
   ______________________________
   Total $2111.80

   Office Supplies
   Art Store Inc. $915.13
   Cascade School Supplies $360.02
   Kurtz Bros. $1,266.66
   National Art & School Supplies $981.46
   Office Basics $101.00
   Phillips Supply Company $482.15
   Pyramid School Products $397.05
## Minutes  June 15, 2020

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<td>W.B. Mason</td>
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### Art Supplies

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3. **Authorize year-end budget transfer for 2019-20.**
   
   **Background information:** The audit for the 2019-20 fiscal year will take place over the summer months into fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Business Administrator to authorize all of the necessary budget transfers required for the 2019-20 fiscal year that are needed after June 30, 2020.

4. **Approve Myers and Bell as broker of record for property, liability, E&O umbrella and data breach insurance for 2020-21 and award contracts in the amount of $91,508.**

5. **Approve Engle-Hambright & Davies, Inc. (EHD) as broker of record for workmen’s compensation for 2020-21 and award contract in the amount of $98,633.**

   **Background Information:** EHD is the broker for the Pennsylvania Insurance Consortium (PIC) program. The PICs program uses StarNet Insurance Company.
6. Approve Extended School Year (ESY) Contract with New Story for student #302179 in the amount of $5,460 starting June 22, through July 29, 2020.


9. Approve Tuition Agreement with New Story for student #301872 for school year 2020-2021 in the amount of $280/day.

10. Approve Change Order, CO1-Inlet Top Replacement REV2, in the amount of $20,081.84.

   Background: This is for additional work to be done by Schlouch, Inc. on the paving project at the JSHS.

Yees: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski

Nays: 0. Motion carried.

Mr. Boyer provided a budget update on the 2020-21 budget. He said there are unknown items due to the present situation that may affect the budget. Expenditures and revenues are the two items that could have the most impact. The final budget will be included on the agenda for approval at the June 29 meeting.

C. PERSONNEL/ POLICY

Upon a motion by Mrs. Ziolkowski, second by Mr. Pottieger, the following Personnel/Policy items were approved and ratified.

1. POSITION GUIDES
   a. Administrative Staff
      1) Director of Pupil Services (formerly Director of Special Education)
2. RESIGNATIONS/RETIREMENTS
   a. Support Staff
      1) Natalie Hertzog, Part-time Instructional Aide, WREC, resignation effective last day worked June 5, 2020.
      2) Dietlinde Hoffman Part-time Instructional Aide, WREC, resignation effective last day worked June 5, 2020
      3) Debby Urban, Part-time Food Service Worker, WHEC, resignation effective last working day June 29, 2020.
   b. Athletic Staff
      1) Audrey Hamm, Jr. High Girls’ Volleyball Head Coach, JSHS End of seasonal employment effective last day worked October 11, 2019.
      2) Barry Hamm, Jr. High Girls’ Volleyball Assistant Coach, JSHS, end of seasonal employment effective last day worked October 11, 2019.

3. REQUEST APPROVAL OF THE LEAVES OF ABSENCE PER ATTACHED

4. APPOINTMENTS
   a. Professional Staff
      1) Sheri Heckman, Science Teacher, JSHS, M/Step 1, $55,335, effective the beginning of the 2020-21 contracted school year.

Background Information: This position guide has been updated to our most current format and to reflect current job duties more accurately.

Background Information: Ms. Heckman received her Bachelor of Arts in Psychology with a Concentration in Sports Medicine from Eastern Connecticut State University and a Master of Education in General Science and Biology from Cedar Crest College. She was
b. Confidential Staff
   1) Lori Bracken, Full-time Payroll Coordinator, District Office, 37 hours/week, at a pro-rated annual salary of $50,000, update effective date to July 10, 2020 and per diem for training effective June 3, 2020.
      Background Information: This position is being filled due to a retirement.
   2) Sheri Piveteau, Full-time Administrative Assistant to the Superintendent, District Office, 37 hours/week, at an annual salary of $53,000, update effective date to July 1, 2020.
      Background Information: This position is being filled due to a retirement.

c. Athletic Staff
   1) Aaron Anders, Girls’ Varsity Basketball Head Coach, JSHS, at a stipend of $4,483, effective date to be determined pending successful completion of pre-employment paperwork.
      Background Information: This position is being filled due to a resignation.

5. WORK OUTSIDE CONTRACT HOURS
   a. Support Staff
      1) Request approval for the following support staff to receive compensation at their regularly approved hourly wage rate to provide clerical assistance for the 2020-21 fiscal year during the summer at the JSHS effective July 1, 2020 to August 17, 2020:
         a) Beatrice Jones, not to exceed a maximum of 37 hours
6. APPROVAL OF NEW POSITIONS
   a. Administrative Staff
      1) Request authorization for administration to create a 12-month Director of Pupil Services position, effective beginning July 1, 2020.  
         Background Information: This position would replace the current 10-month Director of Special Education position.
   b. Professional Staff
      1) Request authorization for administration to post a position for a Full-time Elementary Guidance Counselor, WHEC, effective the beginning of the 2020-21 contracted school year.  
         Background Information: This position would replace the current Part-time Elementary Guidance Counselor position.

7. WORK OUTSIDE CONTRACT HOURS
   a. Request approval for the proposed work for summer 2020 at the professional staff WAEA work outside contract hourly rate and support staff hourly rate per attachment.

8. SUBSTITUTES
   a. Support Staff (Additions)
      1) Christian Ferrandino, Custodian

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski
Nays: 0. Motion carried.

OLD BUSINESS None.

NEW BUSINESS None

UPDATES FROM ORGANIZATIONS None.

ADJOURNMENT Mr. Redner announced that an Executive Session would be held following the meeting.
A motion was made by Mrs. McAvoy seconded by Mrs. Waxler to adjourn at 6:31 p.m.

Board Secretary