

# WYOMISSING AREA SCHOOL DISTRICT 2020-5883

## Minutes August 24, 2020

The regular meeting with committee reports of the Board of School Directors convened at 6:04 p.m. in the JSHS Auditorium with Mr. Redner, Board President, presiding.

### PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Redner asked if anyone would be recording the meeting. Mr. Arnst indicated he would be recording the meeting.

Board Members Present: Mrs. Harenza, Mrs. McAvoy, Mr. McCaffrey, Mrs. Phillips (by phone), Mr. Pottieger, Mr. Redner, Mrs. Taylor, Mrs. Waxler, and Mrs. Ziolkowski (by phone).

Board Member Absent: None

Administrative Staff Present: Mr. Scoboria, Dr. Woodard, Mr. Boyer, Mr. Arnst, Mr. Cafoncelli

Attendees: Mr. Ken Phillips – RBC  
An audience sign-in sheet is included as part of these official minutes.

### MEETING ANNOUNCEMENTS

Mr. Redner announced an Executive Session was held on August 11 to discuss personnel and legal matters.

- Committee of the Whole Meeting – September 14, 2020, 4:45 p.m.
- School Board Business Meeting – September 28, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

### LIAISON REPORTS

A. Berks County Intermediate Unit Board Report – Mrs. Taylor reported the BCIU met last Thursday, August 20. They reviewed the BCIU opening plan and it was formally approved. Mrs. Taylor explained each center will operate with what that particular district is doing. If one center is all virtual, and the children are older like pre-K counts, they will do virtual services. They have opened up child care centers up to age 12. They will provide support for virtual learning. If anyone is interested in childcare they can go on the BCIU website. Mrs. Taylor stated that Michele Reichert Huff, the Director of Early Childcare Education Services just received her doctorate in education at the beginning of August and her dissertation was on mindfulness practice and how that affects staff's mindset and view of their stress level on the job. They congratulated her for that. Mrs. Taylor was voted as the PSBA voting delegate at the virtual PSBA voting assembly which is scheduled for some time in October.

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- B. Berks Career & Technology Center Board Report – Mrs. Waxler reported the BCTC met early about 2 weeks ago and stated they are starting school this Wednesday and are open 5 days a week. However, only 15 of the 16 schools that are sending are going either hybrid or virtual, so the majority of the kids will be going two days/week. Mrs. Waxler said, just like our administration, they’ve been working very hard over the summer to make it a safe environment. They are hiring extra security, having a lot of outdoor classrooms, a lot of virtual learning and cameras in the classroom. She stated they’ve done a great job.
- C. Berks EIT Report – Mr. Boyer reported the meeting was held on July 30 and they went over a number of things stating we had the audit as of December 31, it was a clean audit, and was what we budgeted for. Mr. Boyer shared they had reviewed COVID 19 impact and they’re still looking at a 12.33% decrease in earned income tax which was what was budgeted for and we are on pace for that. Mr. Boyer said they are looking into a tax software system which will be implemented on January 1, 2021. The next meeting is in October.
- D. Wyomissing Area Education Foundation – Mr. McCaffrey stated they met June 9 and also had several virtual meetings throughout the summer. He reported there were two new art murals in West Reading prepared by art shop students working with local artists. The murals are located behind Baldwin-Brass and Dr. Dougherty’s office. Mr. McCaffrey stated that WAEF moved funds from the Senior Day Fund to help partially fund the Celebration of the Class of 2020 as well. Mr. McCaffrey shared that if you buy from Amazon please use the Amazon Smile App as .5% will go to WAEF as well. The next meeting will be held September 21, 2020.
- E. Legislative Report – No report.
- F. PTA – No report.

**PUBLIC COMMENT**

Jen Reimer, 19 Merrymount Road.

Ms. Reimer shared a few comments regarding District communication, lack of information and that parents seem to be upset. Mr. Scoboria said the District is continuing to share information and respond to questions. He encouraged parents to contact building principals.

Mr. Boyer read an emailed comment received from– Dustin Manz, 507 Sunset Road.

Mr. Manz commented on District communication, parent’s ability to make plans for their students, and hopes going forward parents will have access to the resources necessary to get answers to questions. Mr.

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Scoboria stated the District is working through preparations and guidance and encouraged parents to continue to contact their school to get answers to any questions they may have.

### PRESENTATION

Presentation on Debt Service by Ken Phillips – RBC

Mr. Phillips reviewed the presentation and stated the debt restructure has been favorable and the District is in a good position. The rates they have been given have great economic benefit going forward with no new millage impact to the budget and that was the goal when this began 28 months ago. Mr. Phillips thanked the Board for putting together a financial model that will serve the District well going in to the future. No questions or comments.

### ROUTINE APPROVALS

### MEETING MINUTES

Upon a motion by Mrs. McAvoy, second by Mrs. Taylor, the Board approved the following minutes:

- July 27, 2020 School Board Business Meeting
- August 10, 2020 School Board Business Meeting

Yeas: Harenza, McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, and Ziolkowski

Absent:

Nays: None. Motion carried.

### TREASURER'S REPORT

Upon a motion by Mr. Pottieger, second by Mrs. Waxler, the Treasurer's Reports for June and July 2020 were accepted as presented.

Yeas: McAvoy, McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, and Mrs. Harenza

Absent:

Nays: None. Motion carried.

### PAYMENT OF BILLS

Upon a motion by Mr. McCaffrey, second by Mrs. McAvoy, payment of bills for the months of June and July 2020 were approved.

Yeas: McCaffrey, Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, and McAvoy.

Absent:

Nays: None. Motion carried.

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**SUPERINTENDENT'S  
REPORT**

Mr. Scoboria commented and thanked everyone involved in opening day activities for teachers and noted keynote speaker Dr. Adolph Brown who spoke on equity and helping our teachers and employees to learn and to reframe our thinking based on the needs of our students, despite challenges we are working through. Mr. Scoboria stated there was good feedback and they will follow up on that activity throughout the year.

Mr. Scoboria stated, last week all buildings sent out information on class assignments and additional details that parents and community members need to be prepared. Mr. Scoboria highlighted the work counselors and Special Ed Department were doing regarding 504's, Chapter 15 and IEP's in preparation for start of school. Mr. Scoboria shared that Food Services will have breakfast and lunch options for in-person students as well as Hybrid and WAVE students and information will be shared with parents and guardians. Mr. Scoboria reviewed some of the items on the Agenda that had been approved through the Health and Safety Plan and were now being worked through for Board approval this evening.

**A. CURRICULUM/  
TECHNOLOGY**

Upon a motion by Mrs. Waxler, second by Mrs. Taylor, the following Curriculum/Technology items were approved.

1. Approve the District Application for the Flexible Instructional Day Program for the 2020/21, 2021/22 and 2022/23 school years.

*Background Information: The Flexible Instructional Day allows the District to use an alternate approach to learning, that would count as a regular instruction day, if something were to occur preventing instruction from being delivered in a customary manner. Intended use is for weather emergencies and the like.*

Yeas: Phillips, Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy and McCaffrey

Absent:

Nays: None. Motion carried.

**B. FINANCE/  
FACILITIES**

Mr. Scoboria spoke to thank the community partners for their donations on the Agenda and reviewed the Finance items that were related to student services and contracts relative to the Health and Safety Plan.

Mrs. Taylor asked to separate item no. 6, the SAP contract with Caron Foundation.

Mrs. Waxler asked for elaboration on item 21.

Mr. Scoboria explained the District has four Certified School Nurses, which service the District. In the Health and Safety Plan they had put in a provision for two nursing assistants to join that group so they can then

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be deployed as a group of six across the buildings. The District posted and attempted to fill the position and was able to fill one position. Mr. Scoboria stated we were not able to secure a second candidate so the contract will provide that until we can secure an employee for that position. This nurse would work in tandem with the school nurses.

Mrs. Waxler asked for the term of the contract and also asked if the nurse was a CSN or an RN?

Mr. Boyer stated the contract is for one year but that doesn't mean the District is bound to that employee for a full year, stating they do work on an hourly basis and are paid by the hour so if we would no longer need the employee we would end services.

Upon a motion by Mrs. McAvoy, second by Mrs. Waxler, the following Finance/Facilities items were approved. Items 1 through 5 and 7 through 21:

1. Approved the following WAEF donations:
  - a. \$1,095 - Celebration of the Class of 2020
  
2. Approved the following donations:
  - a. \$500 - West Reading Basketball Exchange
  - b. \$3,137 - Wyomissing Football Association to cover cost to purchase a shed
  - c. Shed donation from the Wyomissing Area PTA in the amount of \$2,500 all-in costs. Fully funded by the Wyomissing PTA.
  
3. Approved driver list for 2020-21 with the provision that names may be added or deleted at the discretion of Administration.

Aulenbach, Donna	McNamara, Sharon
Bartlow, Betty	Mell, Beth
Beeman, Cody	Michalowski, Cindy
Brehm, Stephen	Miller, Richard
El-Lakany, Kamel	Moatz, Asya
Flores-Hernandez, Javi	Moyer, Keith
George, Kristin	Myers, Dawn
Hafer, Sterling	Patton, Debra
Hafer-Walls, Mary	Plank, Michael
Hansen, Thomas	Porter, Shamisha
Heim, David	Puntiel, Florangel
Hicks, James	Ramirez-Cruz, Bianca
Jordan, William	Ream, Brenda
Kantner, Stephen	Russell, Dianna
Klatt, Angela	Scheetz, Craig
Koch, Michael	Schultz, Lawrence

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Krause, Louis	Suero Matos, Katherine
Long, William	Walters, Naimah
Lopez, Israel	Yelk, Michael
Lotz, Virginia	Fellows, Charles
Patton, Bill	

4. Approved contract with Herbein and Company to provide audit services for fiscal year ending June 30, 2020.  
*Background information: This is a three-year contract that will cover the audit services for fiscal years ending June 30, 2020, June 30, 2021 and June 30, 2022.*
5. Approved Independent Contractor Agreement with Jodi Maryniak, MA, CCC-SLP for speech therapy services during the 2020-21 school year at a rate of \$65/hr. effective July 20, 2020.  
*Background information: Ms. Maryniak's hourly rate increased by \$5/hr. over rate for 2019/20.*
6. Item removed for separate vote.
7. Approved contract with John Paul II Center to provide special education services during the 2019-20 school year for student ID#302238. Total cost of tuition is \$30,100.  
*Background Information: This is an increase of \$1,500 over the 2019/2020 school year.*
8. Approved agreement with School Operations Service Group Inc. to provide permanent and substitute custodial employees for 2020-21 school year.  
*Background Information: This contract provides services identified in approved WASD Health and Safety Plan.*
9. Approved request to close student activity account for the Class of 2019.  
*Background information: Per Board policy 618, this account is being closed one year after graduation of the class. Unused funds will be transferred to the Senior High Student Body.*
10. Approved contract with New Story School to provide special education services during the 2020-21 school year for student ID#301872. Total cost of tuition is \$280/day.
11. Approved contract with New Story School to provide special education services during the 2020-21 school year for student ID#302179. Total cost of tuition is \$299/day.

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12. Approved contract with New Story School to provide special education services during the 2020-21 school year for student ID#302468. Total cost of tuition is \$299/day.
13. Approved contract with New Story School to provide special education services during the 2020-21 school year for student ID#302316. Total cost of tuition is \$210/day.
14. Approved service agreement with Keppley Behavioral Consulting for services during the 2020-21 school year at a rate of \$90 per hour not to exceed 750 hours.  
*Background information: No increase over 2019-20.*
15. Approved agreement with Wilson School District for student ID#302418 for multiple disability support in the amount of \$53,560.
16. Approved agreement with Wilson School District for student ID#302144 for multiple disability support in the amount of \$53,560.
17. Approved agreement with Wilson School District for student ID#302672 for multiple disability support in the amount of \$26,780.
18. Approved contract with ProCare Therapy for a Speech Language Pathologist. The hourly rate is \$70/hr.
19. Approved contract with Hogan Learning Academy LLC for special education services in the amount of \$420/day.
20. Approved agreement with the Berks County Intermediate Unit (BCIU) to provide Title I services at St. Ignatius, LaSalle Academy, Sacred Heart and St. Peters. The cost of the services is \$6,616.
21. Approved educational institution staffing agreement with Maxim HealthCare to provide a Certified Nursing Assistant (CNA) at the rate of \$28/hr. The CNA will be in the District four (4) days a week throughout the school year.  
*Background Information: This service meets need identified in approved WASD Health and Safety Plan.*

Yeas: Pottieger, Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey and Phillips

Absent:

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Nays: None. Motion carried.

Upon a motion by Mrs. Waxler, second by Mr. McCaffrey, the following Finance/Facilities items were approved:

1. (Formerly item number 6 above). Approved renewal of contract with Caron Foundation to provide six days per week (three days in K-6; three days in 7-12) of SAP services in the amount of \$46,566.

*Background information: This is a decrease of \$266 over the amount for 2019- 2020.*

Yeas: Pottieger, Redner, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey and Phillips

Absent:

Nays: None.

Abstained: Taylor. Motion carried.

C. PERSONNEL/  
POLICY

Upon a motion by Mrs. Waxler, second by Mrs. Harenza, the following Personnel/Policy items were approved and ratified:

1. POSITION GUIDE

a. Support Staff

1) Nurse Assistant

*Background Information: This new position was approved to be filled at the August 10, 2020 school board meeting and is identified in the WASD Health and Safety Plan.*

2. RESIGNATIONS

a. Support Staff

1) Josey Gillis, Paraprofessional, WHEC, resignation effective last day worked June 5, 2020.

2) **Beth Rothermel**, Instructional Aide, WHEC, resignation effective last day worked June 5, 2020.

b. Athletic Staff

1) **Casey Skokowski, Jr.** High Boys' Soccer Asst. Coach, end of seasonal employment effective October 9, 2019.

3. APPROVED THE LEAVE OF ABSENCES PER ATTACHED.

4. APPOINTMENTS

a. Professional Staff



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- 1) **Sheri Heckman**, Science Teacher, JSHS, M/Step 1, \$55,335, update effective date to August 3, 2020.  
*Background Information: Ms. Heckman's effective date has been updated to reflect participation in a Professional Development day.*
- b. Support Staff
  - 1) **Shelby Button**, Part-time Instructional Aide, WHEC, 5 ½ hours/day at a wage rate of \$11.60/hour, effective August 31, 2020 pending successful completion of pre-employment paperwork.  
*Background Information: This position is being filled due to a resignation.*
  - 2) **Tammy Hiebler**, Cafeteria / Recess Monitor, WHEC, 3 hours/day at a wage rate of \$10.82/hour, effective August 31, 2020 pending successful completion of pre-employment paperwork.  
*Background Information: This new position was approved to be filled at the August 10, 2020 school board meeting.*
  - 3) **Matthew Lepera**, Full-time 1<sup>st</sup> Shift Custodian, WREC, 8 hours/day at a wage rate of \$12.43/hour, effective August 31, 2020 pending successful completion of pre-employment paperwork.  
*Background Information: This position is being filled due to a retirement.*
- c. Athletic Staff
  - 1) **Joelle Ostrich**, Girls' Tennis Assistant Coach, at a stipend of \$1,307, effective August 11, 2020.
  - 2) **Daniel Smith**, Girls' Tennis Head Coach, at a stipend of \$2,815, ratification effective August 1, 2020.

## 5. POSITION/TITLE/LOCATION CHANGE

- a. Support Staff
  - 1) **Jessica Pinkasavage**, Substitute School Nurse, District-wide, to Part-time Nurse Assistant, WHEC, Monday, Tuesday, Thursday, and Friday, 7 hours/day at a wage rate of \$23.30/hour, effective August 31, 2020.  
*Background Information: This new position was approved to be filled at the August 10, 2020*

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*school board meeting and is identified in the WASD Health and Safety Plan.*

- 2) **Kelly Jo Vogel**, Part-time Food Service Worker, JSBS, to Part-time Food Service Worker, WREC, 4 hours/day, no change in wage rate, ratification effective August 17, 2020.

*Background Information: This position is being filled due to an internal transfer.*

**6. WORK OUTSIDE CONTRACT HOURS**

a. Support Staff

- 1) Request ratification for the following support staff to receive compensation at their regularly approved hourly wage rate to provide clerical assistance for the 2020-21 fiscal year at the JSBS effective August 11, 2020 through August 19, 2020:

- a) **Beatrice Jones**, not to exceed a total of 6 ½ hours

**7. WAGE INCREASES**

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Cathryn Barra**, JSBS, from M+15/Step 9 to M+30/Step 9 (\$71,362) effective the beginning of the 2020-21 school year.

**8. TEACHER MENTORS**

Approved the following Teacher Mentors for the 2020-21 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Jennifer Littlefield	Rebekah Stem	Elem. Counselor	\$250.00*
Molly Cheslock	Rebekah Stem	Elem. Counselor	\$250.00*

*\*Background Information: This mentorship reflects a 50/50 split to provide the best support in carrying out the varied duties of an Elementary Counselor.*

**9. SUBSTITUTES**

a. Support Staff (Additions)

- 1) **Christina Seyfert**, Part-time Food Service Worker

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- b. Support Staff (Deletions)
  - 1) **Audrey Hamm**, Part-time Food Service Worker
  - 2) **Susan Mauro**, Part-time Food Service Worker
  - 3) **Jennifer Zeiber**, Part-time Food Service Worker

Yeas: Redner, Taylor, Waxler, Ziolkowski, Harenza, McAvoy, McCaffrey, Phillips and Pottieger

Absent:

Nays: None. Motion carried.

**OLD BUSINESS**

Mrs. Taylor shared that the Board had some communication regarding Board responses to emails. She wanted to thank Mrs. Ziolkowski for taking the lead on that as she has been providing a standardized response. Mr. Redner agreed and also thanked her for her help.

**NEW BUSINESS**

None.

**RIGHT TO KNOW REQUEST**

None.

**UPDATES FROM ORGANIZATIONS**

None.

**ADJOURNMENT**

A motion was made by Mrs. Waxler seconded by Mr. McCaffrey to adjourn at 6:43 p.m.

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Board Secretary