

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mr. Ryan S. Redner, President
Mr. George A. Zeppos, Vice President
Mrs. Maria Ziolkowski, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Karen R. McAvoy
Mr. Christopher M. McCaffrey
Mrs. Terrie A. Taylor
Mrs. Maria C. Ziolkowski

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, January 8, 2018 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Ryan S. Redner, Board President, Presiding**
 - II. **Pledge of Allegiance – Mr. Redner**
 - III. **Announcement of Recording by the Public – Mr. Redner**
 - IV. **Roll Call – Mrs. Filer**
 - V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
 - School Board Business Meeting – January 29, 2018, 6:00 p.m.
 - Personnel Committee Meeting – February 1, 2018, 4:00 p.m.
 - Curriculum/Technology Committee Meeting – February 5, 2018, 5:00 p.m.
 - Facilities Committee Meeting – February 6, 2018, 8:30 a.m.
 - Finance Committee Meeting – February 7, 2018, 8:00 a.m.
 - Policy Committee Meeting – February 7, 2018, 4:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Committee Reports**
 - A. Finance – Mrs. Ziolkowski
 - B. Facilities – Mrs. McAvoy

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- C. Curriculum/Technology – Mrs. Waxler
- D. Personnel – Mrs. Waxler
- E. Policy – Mrs. Larkin
- F. Berks County Intermediate Unit Board Report – Mrs. Taylor
- G. Berks Career & Technology Center Board Report – Mr. McCaffrey
- H. Berks EIT Report – Mrs. Zeppos
- I. Wyomissing Area Education Foundation – Ms. Waxler
- J. Legislative Report – Mrs. Larkin

VII. Public Comment – Mr. Redner

Speakers are requested to identify themselves by name and address.

VIII. Superintendent’s Report – Mr. Scoboria

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

- 1. Approve Overnight Field Trip Request
 - a. Camp Conrad Weiser, Grade 6, May 23-25, 2018.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-3:

- 1. Approve Change Order No. 2 with Turf, Track & Court, LLC for the Tennis Court Project in the amount of \$15,485.54.
Background information: This change order was for additional excavation of the wall footer and sinkhole remediation as directed by the geotechnical engineer.
- 2. Approve administration to advertise and accept bids for the STEAM Renovation at the JSHS.
- 3. Approve letter of commitment with TRANE for the JSHS Project Phase II.

The following Finance and Facilities items are for discussion:

- 4. Approve Contract with Kultivate to provide Communication Service to the District.
Background information: Contract will be based on the monthly amount of \$2,000 for services.
- 5. Approve lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 1, 2018 for a fee of \$2,050 plus charges for security personnel.

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Background information: there is no increase in fee charged from the 2016-17 school year.

6. Approve budget transfer in the amount of \$_____.
7. Accept donations from the Wyomissing Area Football Association in the amount of \$4,510 for the paver project located in the front of the field house.
8. Approve Ryan Redner, Maria Ziolkowski, and Mark Boyer as signers for the following approved depositories:
 - a. Fulton Bank
 - b. Pennsylvania School District Liquid Asset Fund
 - c. PLGIT
 - d. Wells Fargo
9. Approve exoneration of 20 per capita tax bills.

Background information: The residents requesting exoneration have met all criteria per the District's policy.
10. Approve BCIU Joint Purchasing bids for copy paper as follows:

Lindenmeyr Munroe Paper	\$1,823.04
Office Basics Inc	<u>\$7,671.10</u>
Grand Total	<u>\$9,494.14</u>

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-11:

1. RESIGNATION
 - a. Professional Staff
 - 1) **Alexandra House**, Long-Term Substitute Special Education Teacher, rescind previously approved resignation.
 - b. Support Staff
 - 1) **Katelyn Correll**, Paraprofessional, effective last day worked December 22, 2017.
 - 2) **Sheri Rath**, Food Service Worker, effective last day worked December 21, 2017.
 - 3) **Charles Rothermel**, Paraprofessional, effective last day worked December 1, 2017.
 - 4) **Christine Shuman**, Kindergarten Aide, WHEC, effective last day worked December 12, 2017.

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2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Crisanne Bansner**, Math Teacher, JSHS, intermittent Family Medical Leave effective January 9, 2018 until no later than July 31, 2018.
- 2) **Christine Beidler**, Transition Coordinator, District-wide, Family Medical Leave effective January 3, 2018, followed by an unpaid leave through the end of the second semester of the 2017-18 school year at employee request, return to work date on or about June 25, 2018 as ESY Teacher as an exception to the WAEA Collective Bargaining Agreement, Exhibit E.
- 3) **Colleen Fontaine**, Math Teacher, JSHS, Family Medical Leave effective on or about April 30, 2018 to on or about October 5, 2018, return to work October 8, 2018.
- 4) **Alexandra House**, Long-Term Substitute Special Education Teacher, JSHS, unpaid leave effective on or about January 22, 2018 to March 5, 2018, return to work March 6, 2018 as an exception to the WAEA Collective Bargaining Agreement, Exhibit C Section 9 and Exhibit E.
- 5) **Bridgette Kozuch**, 6th Grade Teacher, WREC, Family Medical Leave effective on or about March 19, 2018 to May 29, 2018, return to work May 30, 2018.

b. Support Staff

- 1) **Robin Harders**, Food Service Worker, JSHS, unpaid leave effective December 12, 2017 to December 19, 2017, return to work December 20, 2017.
- 2) **Tetiana Sklepkovych**, Library Aide, WREC, unpaid leave effective December 13, 2017 to December 15, 2017, return to work December 18, 2017.

3. APPOINTMENTS

a. Professional Staff

- 1) **Natalie Avenoso**, Full-time School Psychologist, WREC, M+30/Step 7, \$63,426, update effective date to January 8, 2018.
- 2) **Amy Kern**, Full-time School Nurse, District-wide, ratification at a salary of B/Step 3 (\$46,420) pro-rated in accordance with an effective start date of January 3, 2018.

Background information: Ms. Kern received her Bachelor of Science in Nursing from DeSales University and is currently enrolled in the PA School Nurse Certification Program at Eastern Mennonite University. This position is being filled due to an internal transfer resulting from a resignation.

b. Support Staff

- 1) **Ginger Bouchard**, Part-time Kindergarten Aide, WHEC, 5 ½ hours/day at a wage rate of \$11.25/hour, ratification effective December 18, 2017.

Background Information: This position is being filled due to a resignation.

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- 2) **Cassey Buchta**, Full-time Paraprofessional, WHEC, 35 hours/week at a wage rate of \$12.66/hour, ratification effective January 8, 2018.
Background Information: This position is being filled due to a resignation.
- 3) **William Gerhart**, Part-time Cafeteria/Recess Monitor, WHEC, 2 ½ hours/day at a wage rate of \$10.41/hour, ratification effective January 3, 2018.
Background Information: This position is being filled due to a resignation.
- 4) **Amy Schaeffer**, Part-time Kindergarten Aide, WHEC, 5 ½ hours/day at a wage rate of \$11.25/hour, ratification effective January 4, 2018.
Background Information: This position is being filled due to a resignation.
- 5) **Heidi Schlouch**, Full-time Paraprofessional, WHEC, 35 hours/week at a wage rate of \$12.16/hour, ratification effective January 8, 2018.
Background Information: This position is being filled due to a resignation.

c. Supplemental Staff

- 1) **Giovanna Flowers**, JH Assistant Girls' Basketball Coach, ratification effective December 1, 2017 at a pro-rated stipend based on the full season amount of \$1,251.

4. POSITION CHANGE/TRANSFER

a. Support Staff

- 1) **Beth Rothermel**, Part-time Cafeteria Monitor and Recess Aide, WHEC, to Part-time 4th Grade Instructional Aide, WHEC, 5 ½ hours/day at \$11.25/hour, update effective date to December 4, 2017.

5. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Michelle Filippini**, JSJS, from M+30/Step 13 to M+45/Step 13 (\$76,563) effective January 1, 2018.
- 2) **Jeremiah Kozlowski**, WHEC, from M/Step 7 to M+15/Step 7 (\$61,786) effective December 1, 2017.
- 3) **Stephanie Zechman**, WHEC, from B+15/Step 3 to MEQ/Step 3 (\$52,497) effective November 1, 2017.

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6. TEACHER MENTOR

Request approval of the following Professional Staff Mentor for the remainder of the 2017-18 school year effective November 20, 2017 per assignment below:

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Beth Delp	Amy Kern	Floater Nurse	\$500.00*

*Amount to be pro-rated based on January 3, 2018 effective date

7. TEACHER MENTOR (CHANGE TO STIPEND)

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Lee Marie Duquette	Alexandra House	LTS Spec. Ed.	\$500.00*

**A reduction in the stipend will be pro-rated to account for the effective dates of the unpaid leave of absence of Ms. House.*

8. WORK OUTSIDE CONTRACT

a. Professional Staff

- 1) Request approval for the following teachers who have agreed to be tutors for the WHEC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective January 9, 2018 to April 5, 2018 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 330 hours:
 - a) **Sarah Cirba**
 - b) **Lauren Fiorentino**
 - c) **Donna Fischer**
 - d) **Jennifer Foo**
 - e) **Stacey Hughes**
 - f) **Kelly Keim**
 - g) **Danielle Metzger**
 - h) **Holli Noll**
 - i) **Brianna O'Neil**
- 2) Update approval for the following teachers who have agreed to be tutors for the WREC after school math tutoring program scheduled for Tuesday, Wednesday, and Thursday effective November 29, 2017 to December 21, 2017 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 44 hours:
 - a) **Kristin Allen**
 - b) **Keith Arnold**
 - c) **Nancy Boyer**
 - d) **Shauna Easteadt**
 - e) **Kelly Ferrandino**
 - f) **Erika Homan**
 - g) **Andrea Kupiszewski**
 - h) **Shana Matz**
 - i) **Rose Sneeringer**

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- 3) Request approval for the following teachers who have agreed to be tutors for the WREC after school reading tutoring program scheduled for Tuesday, Wednesday, and Thursday effective January 9, 2018 to March 22, 2018 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 198 hours:
 - a) **Keith Arnold**
 - b) **Erika Homan**
 - c) **Dan Smith**
 - d) **Nancy Boyer**
 - e) **Robin Kline**
 - f) **Jill Kuhn**
 - g) **Shauna Easteadt**
 - h) **Shana Matz**
 - i) **Michele Hetrich**
 - j) **Andrea Kupiszewski**
 - k) **Kelly Ferrandino**
 - l) **Kami Fecho**
 - m) **Bridgette Kozuch**
 - n) **Rose Sneeringer**
 - 4) Request ratification for the following computer lab assistant to be paid 12.25 hours for supporting the staff completing the Act 126 training on November 20, 2017 and November 21, 2017 at the WHEC computer lab:
 - a) **Jane Lim**
 - 5) Request ratification to add the following support staff to receive up to 3.25 hours compensation at her regularly approved hourly wage rate on November 20, 2017 or November 21, 2017 at the WHEC computer lab to complete PA State mandated Act 126 training not given as an assignment prior to hire:
 - a) **Tracey Diehl**
9. DEPARTMENT CHAIRS (CHANGE TO STIPEND)
- Request approval for the following Department Chairs to split duties for the 2017-18 school year:
- a. Art Department
 - 1) **Jennifer Watt**, 1st Semester at a stipend of \$875
 - 2) **Laura Zamperini**, 2nd Semester at a stipend of \$875.
10. SUBSTITUTES
- a. Support Staff (addition)
 - 1) **Diana Caruso**, Instructional Aide, WHEC
 - b. Support Staff (deletion)
 - 1) **Carol Ann Dick**, Secretary
 - 2) **Linda Pietrobone**, Crossing Guard, WREC
 - 3) **Amanda Reigel**, Food Service
 - 4) **Amanda Waszil**, Custodian

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11. VOLUNTEERS

The following Personnel and Policy items are for discussion:

12. POLICIES

First reading of the following policies:

- 103 Nondiscrimination in School and Classroom Practices and attachment
(Policy 248 will be rescinded if Policy 103 is approved)
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 104 Nondiscrimination in Employment/Contract Practices and attachment
(Policies 345, 448 and 548 will be rescinded if Policy 104 is approved)
- 150 Title I Comparability of Services (NEW)
- 203.1 HIV Infection
- 205 Postgraduate Students (RESCIND)
- 209 Health Examinations/Screenings
- 209.1 Food Allergy Management
- 209.2 Diabetes Management
- 210 Medications

IX. **Old Business – Mr. Redner**

X. **New Business – Mr. Redner**

XI. **Updates from Organizations**

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XII. **Adjournment – Mr. Redner**