

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- Prepare students to excel in a highly complex global community;*
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- Attract and retain the best team of administrators and staff; and*
- Create a culture built on respect, trust and integrity.*

Board of School Directors

Scott C. Painter, Esq., President
Mr. Ryan S. Redner, Vice President
Mr. George A. Zeppos, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Sandra A. Reese
Mrs. Jennafer K. Reilly
Mrs. Terrie A. Taylor
Mrs. Maria C. Ziolkowski

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, January 23, 2017 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mr. Scott C Painter, Esq., Board President, Presiding**
- II. Pledge of Allegiance – Mr. Painter**
- III. Announcement of Recording by the Public – Mr. Painter**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mr. Painter**

- Finance Committee Meeting – February 1, 2017, 8:00 a.m.
- Policy Committee Meeting – February 1, 2017, 3:30 p.m.
- Personnel Committee Meeting – February 2, 2017, 12:15 p.m.
- Curriculum/Technology Committee Meeting – February 6, 2017, 11:00 a.m.
- Facilities Committee Meeting – February 7, 2017, 8:00 a.m.
- School Board Business Meeting with Committee Reports – February 13, 2017, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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VI. Recognition – Mrs. Vicente

- A. Retiree
- B. School Board Recognition

VII. Presentation – Mrs. Vicente

- A. Audit Report – Linda Himeback, Herbein + Company, Inc.

VIII. Public Comment – Mr. Painter

Speakers are requested to identify themselves by name and address.

IX. Routine Approvals – Mr. Painter

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:

- November 7, 2016 Business Meeting with Committee Reports
- November 21, 2016 Business Meeting
- December 5, 2016 Reorganization Meeting
- December 5, 2016 School Board Business Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the months of November and December 2016, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Accounting Check Summary
- 5) Capital Projects 2009 Accounting Check Summary

X. Superintendent's Report –Mrs. Vicente

- A. Curriculum and Technology – no items

- B. Finance and Facilities –

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

- 1. Approve designation of fund balance for the year ending June 30, 2016 as follows:
 - a. (Non-spendable) Prepaid Expense/Inventory \$19,301.00
 - b. (Restricted) Grants \$30,608.01

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c. (Committed) Trans. to Cap. Reserve – Future Cap. Proj	\$1,664,882.99
d. (Committed) Curriculum Enhancements	\$1,141,001.00
e. (Committed) PSERS	\$4,193,192.00
f. (Committed) Vehicle/Equipment Replacement	\$194,859.00
g. (Committed) Instrument Replacements	\$30,000.00
h. (Committed) Field House Equipment	\$47,415.00
i. (Assigned) Budgetary Reserve	\$356,553.00
j. (Unassigned)	\$2,718,090.00

2. Approve Scott C. Painter, George Zeppos, and Mark Boyer as signers for the following approved depositories:
 - a. Fulton Bank
 - b. Pennsylvania School District Liquid Asset Fund
 - c. PLGIT
 - d. Wells Fargo
 - e. BB&T
3. Approve budget transfers in the amount of \$378,266.
4. Approve the following WAEF Grants:
 - a. OSMO Software for iPad at Wyomissing Hills Elementary Center in the amount of \$870.00
 - b. Collaborative Mural requested by Mr. Mike Miller in the amount of \$2,000.00
 - c. Writer in Residence at the JSHS in the amount of \$1,500.00
5. Approve submission of delinquent real estate tax to ENM Law Group in the amount of \$351,666.20.
6. Approve donation of \$1,000 from Lehigh Gas Wholesale, LLC for the Wyomissing Hills Elementary Center.
Background information: The Wyomissing Hills was a recipient of an ExxonMobil Educational Alliance grant to support science and math programs in schools. This money will be used towards the annual Day of Science that will take place in the spring.
7. Accept 2015-16 Audit Report.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-6:

1. LEAVES
 - a. Professional Staff
 - 1) **Danielle Gingrich**, Spanish Teacher, JSHS, Family Medical Leave, effective January 18, 2017 until a date to be determined.

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- 2) **Kristin McLaughlin**, Itinerant Learning Support Teacher, JSHS, Family Medical Leave, effective May 18, 2017 to on or about October 26, 2017.
- b. Support Staff
 - 1) **Karen Sichak**, Classroom Instructional Aide, WHEC, unpaid leave of absence March 6, 2017 to March 10, 2017, return to work March 13, 2017.

2. APPOINTMENTS

- a. Professional Staff
 - 1) **Sally McAvoy**, Special Education Teacher-Autistic Support, JSHS, B/Step 3 (\$46,000) pro-rated, updated effective date to January 30, 2017.
 - 2) **Taylor Straub**, Long Term Substitute 4th Grade Teacher, WHEC, for the second semester of the 2016-17 school year, at a wage rate of B/Step 3 (\$46,000), effective January 23, 2017.
Background information: The teacher for whom Ms. Straub was substituting during the first semester has continued her leave until the end of the school year.
 - 3) **Kelli Kilhullen**, Long Term Substitute Kindergarten Teacher, WHEC, for the second semester of the 2016-17 school year, at a wage rate of B/Step 3 (\$46,000) on the WAEA salary schedule pro-rated in accordance with an effective start date of January 23, 2017. This requested action is a ratification.
Background information: This position is being filled as the result of a leave of absence.
- b. Support Staff
 - 1) **Aysha Awan**, Paraprofessional, WHEC, part-time at 6 ½ hours/day, at a wage rate of \$12.00/hr., update effective date to January 23, 2017.
 - 2) **Katelyn Correll**, Floater Aide, JSHS, part-time at 5 ½ hours/day, at a wage rate of \$12.00/hr., update effective date to January 17, 2017.
- c. Confidential Support Staff
 - 1) **Rickey Hoffman**, Accountant, District Office, part-time at 27 ½ /hours/week (5 ½ hours/day), at an annual wage rate of \$36,000 pro-rated in accordance with an effective start date of February 3, 2017.
 - 2) **Roy Fulkersin**, Systems Support Specialist, District Office, full-time at 37 hours/week, at a wage rate of \$41,000 pro-rated in accordance with an updated effective date of January 23, 2017.

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3. TEACHER MENTORS

Request approval of the following Teacher Mentors for the remainder of the 2016-17 school year per assignment below:

<u>Mentor Teacher</u>	<u>New Teacher</u>	<u>Assignment</u>	<u>Stipend</u>
Stephanie Myers	Taylor Straub	4 th Grade Teacher (LTS)	\$250.00
Regina Hart	Kelli Kilhullen	Kindergarten Teacher (LTS)	\$250.00

4. WAGE INCREASE

a. Professional Staff

Request approval for the following teacher to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Amy Latourelle**, School Nurse, WREC, B/Step 3 to B+15/Step 3 (\$47,480) effective February 1, 2017.

5. VOLUNTEERS

6. POLICIES

Second reading and adoption of the following policies:

336	Personal Necessity Leave – Administrative Employees
405	Employment of Substitute Professional Employees
436	Personal Necessity Leave – Professional Employees
505	Employment of Substitute and Short-Term Employees
536	Personal Necessity Leave – Classified Employees

XI. Old Business – Mr. Painter

XII. New Business – Mr. Painter

XIII. Right to Know Requests – Mr. Painter

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
<ul style="list-style-type: none"> •Invoices from Sweet Stevens Katz & Williams •Number of students screened or evaluated for Gifted during each of the following years: 2013-2016; •The number of the students (who were screened or evaluated) who were included in the Gifted program for each year 2013-2016 •Total number of legal lawsuits against the district, with a Special Education and/or Gifted focus, since 2012 •Total amount of money paid by 				

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the district to settle any of the law suits mentioned above - invoices for - OR total amount of - legal fees paid by the district, for the lawsuits above •Any email or other documented correspondence with Mary Izzo, PA Gifted Investigation •All email/documentation with the subject matter of Ms. Izzo's visit and/or Gifted Investigation •Documented, dated differentiation strategies used in Hills and WR classrooms in the 2015/2016 school year- for both Gifted and Varying learner supports (excluding supports for IEP or 504 students) - a complete list of Special education department personnel, their titles, and salaries, as well as a list of district contracted professionals for Special Education. •A document listing reasons and/or programming explaining why "tuition" is paid to Wilson (SD), other districts and educational facilities.	11/7/2016		M. Boyer J. Lengle	4.0 8.0
Copy of database where the agencies real estate tax collection paid as of the request fulfillment date for the current 2016/17 tax year	11/14/2016		M. Boyer	0.25

XIV. Updates from Organizations – Mr. Painter

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XV. Adjournment – Mr. Painter