

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

### ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- Prepare students to excel in a highly complex global community;*
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- Attract and retain the best team of administrators and staff; and*
- Create a culture built on respect, trust and integrity.*

#### Board of School Directors

Scott C. Painter, Esq., President  
Mr. Ryan S. Redner, Vice President  
Mr. George A. Zeppos, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Sandra A. Reese  
Mrs. Jennafer K. Reilly  
Mrs. Terrie A. Taylor  
Mrs. Maria C. Ziolkowski

#### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Assistant Superintendent

#### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, February 27, 2017 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mr. Scott C Painter, Esq., Board President, Presiding**
- II. Pledge of Allegiance – Mr. Painter**
- III. Announcement of Recording by the Public – Mr. Painter**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mr. Painter**
  - Finance Committee Meeting – March 1, 2017, 8:00 a.m.
  - Policy Committee Meeting – March 1, 2017, 3:30 p.m.
  - Personnel Committee Meeting – March 2, 2017, 12:15 p.m.
  - Curriculum/Technology Committee Meeting – March 6, 2017, 11:00 a.m.
  - Facilities Committee Meeting – March 7, 2017, 8:00 a.m.
  - School Board Business Meeting with Committee Reports – March 13, 2017, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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**VI. Public Comment – Mr. Painter**

*Speakers are requested to identify themselves by name and address.*

**VII. Routine Approvals – Mr. Painter**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- January 9, 2017 Business Meeting with Committee Reports
- January 23, 2017 Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of January 2017, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Accounting Check Summary

**VIII. Superintendent's Report –Mrs. Vicente**

**A. Curriculum and Technology**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve Field Trip Request – Mathcounts State Competition, Harrisburg, PA, March 10-11, 2017.
2. Approve homebound instruction for elementary student #300729 from February 24, 2017 to March 17, 2017 for a maximum of five hours per week.

**B. Finance and Facilities –**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

1. Approve budget transfers in the amount of \$2,805.

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2. Approve donation of \$500 from Wyomissing Area Youth Football Association for the replacement sound system at the football field.
3. Approve donations of \$2,310 for brick pavers for Spartan Pride Fence Project.
4. Approve BCIU budget for 2017-18.
5. Approve BCIU Joint Purchasing bids for copy paper as follows:

Contract Paper Group	\$2,602.80
<u>Lindenmeyr Munroe</u>	<u>2,691.60</u>
Total	\$5,294.40

6. Approve lease agreement with the Scottish Rite Cathedral Association of Reading for use of their auditorium for commencement on June 2, 2017 for a fee of \$2,050 plus charges for security personnel.  
*Background information: There is no increase in the fee charged from the 2015-16 school year.*
7. Approve evacuation agreement with Northern Health Facilities, Inc. d/b/a Spruce Manor Nursing and Rehabilitation Center.  
*Background information: This is a renewal agreement for temporary emergency evacuation quarters for WREC students or Spruce Manor residents should the need arise.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-8:

1. RESIGNATION
  - a. Support Staff
    - 1) **Madeline Humes**, Part-Time Secretary-Guidance Office, JSBS, resignation effective March 3, 2017.
2. LEAVE OF ABSENCE
  - a. Professional Staff
    - 1) **Christopher Miller**, 3<sup>rd</sup> Grade Teacher, WHEC, Family Medical Leave, effective on or about April 10, 2017 until May 26, 2017, return to work May 30, 2017.
    - 2) **Bethanne Mitchell**, Family Consumer Science Teacher, JSBS, unpaid leave of absence May 4, 2017, May 5, 2017, and May 8, 2017, return to work May 9, 2017.

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- 3) **Kristen Schaffer**, Kindergarten Teacher, WHEC, leave of absence effective February 23, 2017 to March 28, 2017 followed by an unpaid leave of absence, effective March 29, 2017 to April 28, 2017, return to work May 1, 2017.
- b. Support Staff
  - 1) **Ashlynn Khaldouy**, Classroom Instructional Aide-Kindergarten, WHEC, unpaid leave of absence April 18, 2017 to April 20, 2017, return to work April 24, 2017.
  - 2) **Patricia Magrann**, Paraprofessional, WHEC, unpaid leave of absence March 20, 2017 to March 24, 2017, return to work March 27, 2017.

### 3. APPOINTMENTS

- a. Support Staff
  - 1) **Ashley Miccicke**, Part-Time Food Service Worker-Floater, JSJS, 4 hours/day, at a wage rate of \$9.89/hour, update effective date to February 17, 2017.
- b. Confidential Support Staff
  - 1) **Jacob Schaefer**, IT Intern, District-wide, \$10.50/hour, hours are not to exceed a total of 1,200 hours for the 2016-17 fiscal year, update effective date to February 14, 2017.
- c. Athletic Staff
  - 1) **Megan Giles**, Assistant Coach-Girls' Softball, for the 2016-17 school year Spring Sports Season, at a stipend of \$1,751, pending completion of employment requirements.

### 4. WAGE INCREASE

- a. Support Staff
  - 1) **Glenda Jarrett**, Paraprofessional-Resource/ISS Room, JSJS, wage increase from \$13.00 to \$13.20, effective July 1, 2016.  
*Background information: Ms. Jarrett did not receive a wage increase after settlement of the AFSCME Collective Bargaining Agreement. Upon review, it was determined that an increase was warranted.*

### 5. WORK OUTSIDE CONTRACT HOURS

- a. Requesting approval for the following teacher who has agreed to be a substitute tutor for the WREC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective December 6, 2016 to March 23, 2017 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 272 hours:
  - 1) **Rose Sneeringer**
- b. Request approval of the following teacher to receive compensation for providing homebound instruction to elementary student #300729 from February 24, 2017 to March 17, 2017 for a maximum of five hours/week at the approved WAEA work outside contract hourly rate:
  - 1) **Regina Hart**

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6. 2016-17 SCHOOL YEAR SPRING COACHES  
Request approval of the 2016-17 School Year Spring Coach list and the accompanying stipends per the attachment.
7. VOLUNTEERS
8. POLICIES  
Second reading and adoption of the following policies:  
251 Homeless Students (NEW)  
255 Educational Stability for Children in Foster Care (NEW)

**IX. Old Business – Mr. Painter**

- X. New Business – Mr. Painter**
- A. Committee on Legislative Action (COLA)
  - B. Town and Gown Meeting

**XI. Right to Know Requests – Mr. Painter**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
NONE				

- XII. Updates from Organizations – Mr. Painter**
- A. WAEA
  - B. AFSCME
  - C. WAEF
  - D. PTA

**XIII. Adjournment – Mr. Painter**