

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

### ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

#### Board of School Directors

Scott C. Painter, Esq., President  
Mr. Ryan S. Redner, Vice President  
Mr. George A. Zeppos, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Sandra A. Reese  
Mrs. Jennafer K. Reilly  
Mrs. Terrie A. Taylor  
Mrs. Maria C. Ziolkowski

#### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Assistant Superintendent

#### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, March 13, 2017 – 6:00 P.M.  
Community Board Room

- I. Call to Order –Scott C. Painter, Esq., Board President, Presiding**
- II. Pledge of Allegiance – Mr. Painter**
- III. Announcement of Recording by the Public – Mr. Painter**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mr. Painter**
  - School Board Business Meeting – March 27, 2017, 6:00 p.m.
  - Curriculum/Technology Committee Meeting – April 3, 2017, 11:00 a.m.
  - Facilities Committee Meeting – April 4, 2017, 8:00 a.m.
  - Finance Committee Meeting – April 5, 2017, 8:00 a.m.
  - Policy Committee Meeting – April 5, 2017, 3:30 p.m.
  - Personnel Committee Meeting – April 6, 2017, 12:15 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

**March 13, 2017 Board Meeting  
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**VI. Committee Reports**

- A. Finance – Mrs. Ziolkowski
- B. Facilities – Mr. Zeppos
- C. Curriculum/Technology – Mrs. Waxler
- D. Personnel – Mrs. Reilly
- E. Policy – Mrs. Larkin
- F. Berks County Intermediate Unit Board Report – Mrs. Reilly
- G. Berks Career & Technology Center Board Report – Mr. Redner
- H. Berks EIT Report – Mrs. Reese
- I. Wyomissing Area Education Foundation – Ms. Ziolkowski
- J. Legislative Report – Mrs. Larkin

**VII. Public Comment – Mr. Painter**

*Speakers are requested to identify themselves by name and address.*

**VIII. Superintendent's Report – Mrs. Vicente**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-6:

1. Approve homebound instruction for elementary student ID#301534 from March 13, 2017 to June 7, 2017 for a maximum of 5 hours per week.
2. Approve homebound instruction for elementary student ID#204889 from March 13, 2017 to March 24, 2017 for a maximum of 5 hours per week.
3. Approve professional development training agreement with TLS Teaching Learning Succeeding, LLC for the 2017-18 school year. Cost is \$1,100 per day for a maximum of 30 days plus mileage and tolls.
4. Approve instructional resource requests for the 2017-18 school year.
  - a. Mathematics
    - 1) Advanced Placement Calculus 2016 Graphical Numerical Algebraic Fifth Edition and MyMathLab 6-year license, Pearson, \$6,945.
  - b. English
    - 1) MLA Handbook, 8<sup>th</sup> Ed., 2016, Modern Language Assoc., \$1725.
    - 2) Vocabulary Workshop, Common Core Enriched Ed., William H. Sadlier, Inc., \$1,723.28.
    - 3) The Language of Composition with LaunchPad eBook License, Bedford/St. Martin's, W.H. Freeman, & Worth Publishers, \$7,039.33.
    - 4) Prentice Hall Literature 2010 Reality Central Readings Anthology for Grades 7, 8, 9; Pearson Literature 2015 Common Core Student Ed. with 6-yr digital courseware and Common Core Close Reading Notebook for Grade 10, \$15,476.80.

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*Background information: Funds for these resources have been proposed in the preliminary 2017-18 budget.*

5. Approve JSHS Summer Reading List per attachment.
6. Approve Overnight Field Trip Requests
  - a. PMEA All-State Chorus 2017, Erie, PA, April 19-22, 2017.
  - b. PMEA All-State Orchestra 2017, Erie, PA, April 19-22, 2017
  - c. PMEA All-State Band 2017, Erie, PA, April 19-22, 2017.

#### B. Finance and Facilities

##### **MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-6:

1. Approve Parameters Resolution regarding the issuance of General Obligation Bonds for a principal amount not to exceed \$6,480,000 (see attachment).
2. Approve request to establish student activity account for the purpose of collecting and disbursing funds on behalf of Orchestra.
3. Approve BCTC Budget for 2017-18.  
*Background information: Total proposed increase to membership share is 1.45%. Wyomissing Area's portion is \$346.567 or a decrease of 5.1%.*
4. Approve administration to advertise and accept bids for the WHEC Roof Replacement Project.  
*Background information: There is a section of roof at WHEC that will need to be replaced due to end-of-life and minor leaking.*
5. Approve scheduling fire system upgrade at the JSHS by Berkshire Systems.  
*Background information: The estimated cost for the project is \$51,000. Approval is requested to reserve time on the contractor's summer schedule.*
6. Approve scheduling Keri Door System upgrade for the JSHS and WHEC by Security First.  
*Background information: The estimated cost for the project is \$61,695. Approval is requested to reserve time on the contractor's summer schedule.*

#### **The following Finance and Facilities items are for discussion:**

7. Approve budget transfers in the amount of \$\_\_\_\_\_.
8. Approve resolution appointing Fulton Financial Advisors to manage the cash reserves.  
*Background information: This resolution would provide the ability to invest through Fulton Bank's Cash Reserve Investment management Solutions.*

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9. Tennis Court Renovation Project

*Background information: Lowest bid is \$523,295 submitted by Schlouch, Inc. Project consists of court resurfacing, drainage repairs, retaining wall and fence replacement.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-8:

1. POSITION TITLE CHANGE/POSITION GUIDE

- a. Request approval to change title of Maintenance Worker-Carpenter to Maintenance Worker and approve the updated position guide.

*Background information: The updated position title of Maintenance Worker more clearly represents the position which includes various maintenance duties inclusive of carpentry.*

2. RETIREMENT

- a. Confidential Support Staff

- 1) **Charisse K. Steffy**, HR Specialist, District Office, retirement effective May 4, 2017.

3. LEAVE OF ABSENCE

- a. Professional Staff

- 1) **Susan Derr**, English Teacher, JSHS, unpaid leave of absence, effective March 28, 2017 (1/2 day) to March 31, 2017, return to work April 3, 2017.
- 2) **Mary Rebecca Keller**, ESL Teacher, JSHS, Family Medical Leave, effective August 22, 2017 to November 16, 2017, return to work November 17, 2017.
- 3) **Robert Kucharczuk**, Art Teacher, WHEC, Family Medical Leave, effective on or about May 1, 2017 to May 12, 2017, return to work May 15, 2017.
- 4) **Jennifer Texter**, Special Education Teacher, JSHS, Intermittent Family Medical Leave, effective March 10, 2017 until the end of the school year.

- b. Support Staff

- 1) **Gloria Claudio**, Custodian, JSHS, unpaid leave of absence March 1, 2, 3, 2017, return to work March 6, 2017.
- 2) **Katelyn Correll**, Paraprofessional, JSHS, unpaid leave of absence update effective date to March 2, 2017 until the end of the 2016-17 school year. Return to work the first school employee work day of the 2017-18 school year.
- 3) **Jennifer Entzminger**, Paraprofessional, WHEC, unpaid leave of absence, effective February 28, 2017 to March 3, 2017, return to work March 6, 2017.

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- 4) **Gail Latham**, Food Service Worker, WHEC, unpaid leave of absence March 1, 2, 3, 2017, return to work March 6, 2017.
- 5) **Barry Matz**, Custodian/Inventory Specialist, JSHS, Family Medical Leave, effective March 2, 2017 to April 10 2017, return to work April 11, 2017.
- 6) **Patricia Magrann**, Paraprofessional, WHEC, leave of absence, effective May 9, 2017 until the end of the 2016-17 school year. Return to work the first school employee work day of the 2017-18 school year.

#### 4. APPOINTMENTS

##### a. Athletic Staff

- 1) **Tyler Salvati, Jr.** Varsity Head Coach-Baseball, JSHS, for the 2016-17 School Year Spring sports season, at a pro-rated stipend of \$1,392 based upon an effective date of March 10, 2017. This is a ratification.
- 2) **Wade Zweizig**, Varsity Assistant Coach-Baseball, JSHS, for the 2016-17 School Year Spring sports season, at a pro-rated stipend of \$1,552, based upon an effective date of March 13, 2017. This is a ratification.
- 3) **Veronica Lloyd**, Assistant Varsity Coach-Lacrosse, JSHS, for the 2016-17 School Year Spring sports season, pending successful completion of all employment requirements, at a pro-rated stipend to be determined based upon the effective start date.

##### b. Supplemental Staff

- 1) **Colleen Reinecker**, Extended School Year (ESY) Coordinator, for the 2017 Extended School Year (ESY) summer program at a stipend of \$3,250.
- 2) **Holli Noll**, Reading and Math Academy Coordinator, for the 2017 summer program at a stipend of \$2,500.
- 3) **Caitlin Bambrick**, STEAM Program Coordinator, for the 2017 summer program at a stipend of \$2,500.

#### 5. WORK OUTSIDE CONTRACT HOURS

##### a. Professional Staff

- 1) Request approval for the following teachers to provide homebound instruction for elementary student ID#301534 from March 13, 2017 to June 7, 2017 for a shared maximum of five hours per week.
  - a) **Jill Kuhn**
  - b) **Nancy Boyer**
- 2) Request approval for the following teachers to provide homebound instruction for elementary student ID #204889 from March 13, 2017 to March 24, 2017 for a shared maximum of five hours per week.
  - a) **Melissa Siegfried**
  - b) **Robin Kline**

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6. APPROVE UPDATED 2016-17 SCHOOL YEAR SPRING SPORTS SEASON COACHES AND STIPENDS

7. SUBSTITUTE

a. Support Staff (**Remove**)

1) **Tina O'Hara** (Nurse).

8. VOLUNTEERS

IX. **Old Business – Mr. Painter**

X. **New Business – Mr. Painter**

XI. **Updates from Organizations**

A. **WAEA**

B. **AFSCME**

C. **WAEF**

D. **PTA**

XII. **Adjournment – Mr. Painter**