

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- Prepare students to excel in a highly complex global community;*
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- Attract and retain the best team of administrators and staff; and*
- Create a culture built on respect, trust and integrity.*

Board of School Directors

Scott C. Painter, Esq., President
Mr. Ryan S. Redner, Vice President
Mr. George A. Zeppos, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Sandra A. Reese
Mrs. Jennafer K. Reilly
Mrs. Terrie A. Taylor
Mrs. Maria C. Ziolkowski

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, May 22, 2017 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mr. Scott C. Painter, Esq., Board President, Presiding**
- II. Pledge of Allegiance – Mr. Painter**
- III. Announcement of Recording by the Public – Mr. Painter**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mr. Painter**

- Personnel Committee Meeting – June 1, 2017, 12:15 p.m.
- Curriculum/Technology Committee Meeting – June 5, 2017, 11:00 a.m.
- Facilities Committee Meeting – June 6, 2017, 8:00 a.m.
- Finance Committee Meeting – June 7, 2017, 8:00 a.m.
- Policy Committee Meeting – June 7, 2017, 3:30 p.m.
- School Board Business Meeting with Committee Reports – June 12, 2017, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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VI. Recognition

- A. Student Athletes – Mr. Ferrandino
- B. Retirees – Mrs. Vicente

VII. Public Comment – Mr. Painter

Speakers are requested to identify themselves by name and address.

VIII. Routine Approvals – Mr. Painter

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:

- April 18, 2017 Business Meeting with Committee Reports
- April 24, 2017 Business Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the month of April 2017, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Student Activity Accounting Check Summary
- 3) Capital Reserve Accounting Check Summary

IX. Superintendent's Report –Mrs. Vicente

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

- 1. Approve Class of 2017 Graduates pending compliance with all requirements.
- 2. Approve homebound instruction for secondary student ID#203304 from May 10, 2017 to June 7, 2017.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-12:

- 1. Approve budget transfers in the amount of \$2,931.

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2. Appoint George Zeppos as Board Treasurer for the term July 1, 2017 to June 30, 2018 with no wage payments.
Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.
3. Appoint Mark Boyer as Board Secretary for a four-year term beginning July 1, 2017 through June 30, 2021.
4. Appoint Laurie Waxler as Assistant Board Secretary for a four-year term beginning July 1, 2017 through June 30, 2021.
5. Approve interscholastic student accident insurance premium in the amount of \$7,873 for 2017-18.
Background information: There is an increase of \$375 over the 2016-17 rate. Coverage is through American Management Advisors, Inc.
6. Approve contract for authorization of Independent Education Educational Evaluation (IEE) for student ID#300407 by the Neuropsychology and Educational Clinic for Children and Adolescents in the amount of \$4,200.
7. Approve contract with MANITO, Inc. for Alternative Education for Disruptive Youth placement at \$127/day for the 2017-18 school year.
8. Approve donation from BYIA (Berks Youth In Action) in the amount of \$2,600.
Background information: Donation will be used to purchase Sit/Stand Adjustable Height Desks and Power Battery Packs to use in the Library.
9. Approve WAEF donation in the amount of \$7,300 which will be used to purchase Gizmos Online Simulations.
10. Approve purchase of replacement wrestling mats in the amount of \$9,140.
Background information: Capital reserve fund will be used to purchase new mats from Resilite Sports Products.
11. Approve Settlement Agreement and Release for student ID #204277 for 2017-2018 school term through the 2021-2022 school term. Cost to District for tuition is \$35,535 for the 2017-18 school term plus transportation.
12. Approval renewal of contract with Caron Foundation to provide four days per week of SAP services in the amount of \$30,153.
Background information: This is an increase of \$878 over the amount for 2016-17.

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C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-10:

1. RETIREMENT/RESIGNATION/TERMINATION

a. Support Staff

- 1) **Audrey Colapreto**, Food Service Worker, JSHS, retirement effective June 6, 2017.
- 2) **Gail Latham**, Food Service Worker and Crossing Guard, WHEC, retirement effective September 28, 2017.
- 3) **Bernadette Lis**, Paraprofessional, JSHS, retirement effective September 6, 2017.
- 4) **Karen Sichak**, Classroom Instructional Aide, WHEC, retirement effective June 5, 2017.

b. Confidential Support Staff

- 1) **Gage Henry**, IT Intern, District-wide, end of temporary assignment, effective May 19, 2017.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Greta Jones**, Special Education Teacher, JSHS, intermittent Family Medical Leave, effective May 9, 2017 to May 23, 2017, return to work May 24, 2017.
- 2) **Robert Kucharczuk**, Art Teacher, WHEC, update Family Medical Leave effective May 5, 2017 to May 19, 2017, return to work May 22, 2017.
- 3) **Kristin McLaughlin**, Itinerant Learning Support Teacher, JSHS, update Family Medical Leave, effective May 15, 2017 to on or about October 24, 2017.
- 4) **Brittany Siggins**, Elementary Teacher, WHEC, end of Family Medical Leave, effective August 1, 2017, return to work August 2, 2017.

b. Support Staff

- 1) **Ashley Miccicke**, Food Service Worker (Floater), JSHS, unpaid leave of absence effective May 16, 2017 until the beginning of the 2017-18 school year.

3. APPOINTMENTS

a. Professional Staff

- 1) **Sara Bleicki**, Special Education Teacher, Extended School Year (ESY) Program effective June 26, 2017 to July 28, 2017 at a rate of \$32/hour not to exceed 12 hours/week, pending successful completion of employment requirements.

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- 2) **Colleen Sagwitz**, Special Education Teacher, Extended School Year (ESY) Program effective June 26, 2017 to July 28, 2017, 2017 at a rate of \$32/hour not to exceed 12 hours/week, pending successful completion of employment requirements.
 - 3) **Tammy Sarangoulis**, Special Education Teacher, Extended School Year (ESY) Program effective June 26, 2017 to July 28, 2017 at a rate of \$32/hour not to exceed 12 hours/week, pending successful completion of employment requirements.
 - 4) **Rebecca Sibbett**, Special Education Teacher, Extended School Year (ESY) Program effective June 26, 2017 to July 28, 2017 at a rate of \$32/hour not to exceed 12 hours/week, pending successful completion of employment requirements.
 - 5) **Kelli Kilhullen**, Elementary Teacher, Kindergarten Jump Start Program effective July 5, 2017 to July 27, 2017 at a rate of \$32/hr. not to exceed 12 hours/week.
 - 6) **Shirley Poon**, Elementary Teacher, Kindergarten Jump Start Program effective July 5, 2017 to July 27, 2017 at a rate of \$32/hr. not to exceed 12 hours/week.
 - 7) **Peter Hanson**, Elementary Teacher, Summer STEAM Academy effective June 19, 2017 to July 7, 2017 at a rate of \$32/hr. not to exceed a maximum of 10 hours a week per course offering, pending successful completion of employment requirements.
 - 8) **Sara Price**, Elementary Teacher, Summer STEAM Academy effective June 19, 2017 to July 7, 2017 at a rate of \$32/hr. not to exceed a maximum of 10 hours a week per course offering, pending successful completion of employment requirements.
 - 9) **Susan Shanaman**, Elementary Teacher, Summer STEAM Academy effective June 19, 2017 to July 7, 2017 at a rate of \$32/hr. not to exceed a maximum of 10 hours a week per course offering.
 - 10) **Taylor Straub**, Elementary Teacher, Summer STEAM Academy effective June 19, 2017 to July 7, 2017 at a rate of \$32/hr. not to exceed a maximum of 10 hours a week per course offering.
- b. Support Staff
- 1) Approve the following paraprofessionals to work in the Summer Extended School Year Program (ESY) effective June 26, 2017 to July 28, 2017 at their regular hourly rate of pay not to exceed 10 ½ hours/week:
 - a) **Jillian Disla**
 - b) **Glenda Jarrett**
 - c) **Annemarie Melcher**
 - d) **Holly Miller**
 - e) **Vicki Mlynar**
 - f) **Eve Pardo**
 - g) **Lori Scargle**
 - h) **Jessica Seyler**

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c. Confidential Support Staff

- 1) **Nicole Grassi**, IT Intern, District wide, \$10.50/hour, not to exceed 28.5 hours/week, effective May 23, 2017 through August 25, 2017.

4. TEACHER MENTOR (ADDITION)

Request approval of the following Teacher Mentor for the remainder of the 2016-17 school year per assignment prorated in accordance with a start date of April 25, 2017 as listed below:

Mentor	New Teacher	Position	Stipend
Amy Latourelle	Mary Kelly	Floater Nurse	\$83.75

5. SUMMER PROGRAMS

a. Professional Staff

- 1) Approve the following teachers to work in the Summer Extended School Year (ESY) Program effective June 26, 2017 to July 28, 2017 at the WAEA work outside contract hourly rate, not to exceed a maximum of 12 hours a week:
 - a) **Christine Beidler**
 - b) **Cara Frederick**
 - c) **Greta Jones**
 - d) **Melissa Kucharczuk**
 - e) **Sally McAvoy (not to exceed 20 hours per week)**
 - f) **Karen Ostrander**
- 2) Approve the following teacher to work in the Summer “STEAM” Academy effective June 19, 2017 to July 7, 2017 at the WAEA work outside contract hourly rate, not to exceed a maximum of 10 hours a week per course offering:
 - a) **Stephanie Zechman**
- 3) Approve the following nurse to work in the summer programs effective June 19, 2017 to July 28, 2017 at the WAEA work outside contract hourly rate not to exceed a maximum of 16 hours/week.
 - a) **Sally McNichol**

b. Non-supervisory Staff

- 1) Approve wage rate of \$32/hour for the following non-supervisory staff who are approved for summer work hours.
 - a) **Daniel Giesen**, Athletic Trainer
 - b) **Lauren Gockley**, Athletic Trainer

6. WORK OUTSIDE CONTRACT HOURS

- a. Request approval of the following teachers to receive compensation for providing homebound instruction to secondary student ID#203304 from May 10, 2017 to June 7, 2017 for a maximum shared total of four hours/week at the approved WAEA work outside contract hourly rate:
 - 1) **Michele Hatt-Ciemiewicz** – 1 hour/week
 - 2) **Timothy Hetrich** – 2 hours/week

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- 3) **Meghan Tierney** – 1 hour/week plus an additional 3 hours to administer a Keystone Exam during May 17-26, 2017.

7. REQUEST APPROVAL FOR TRAINING/WORK HOURS

a. Professional Staff

Request approval for the following teachers to complete required training and receive compensation at the WAEA work outside contract hourly rate per below:

June 12 and June 13, 2017 Safety Care Training (6 hours each day)

- 1) **Caitlin Bambrick**
- 2) **Christine Beidler**
- 3) **Christerpher Blickley**
- 4) **Donna Fischer**
- 5) **Brianna O’Neil**
- 6) **Colleen Reinecker**

June 13, 2017 Safety Care Re-Certification Training (6 hours)

- 1) **Lauren Darr**
- 2) **Eileen John**
- 3) **Robert Kucharczuk**
- 4) **Jill Kuhn**
- 5) **Amy Miller-Cush**
- 6) **Karen Ostrander**
- 7) **Mary Reinert**

b. Support Staff

Request approval for the following paraprofessionals to complete required training and receive compensation at their regularly hourly rate of pay per below:

June 13, 2017 Safety Care Re-Certification Training (6 hours)

- 1) **Barbara Cuttler**
- 2) **Trevor Fidler**
- 3) **Holly Miller**

8. WAGE INCREASES

a. Professional Staff

Request approval for the following teacher(s) to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Jennifer Texter**, Special Education Teacher, WHEC, from B/Step 4 to B+15/Step 4 (\$48,521) effective March 6, 2017.
- 2) **Timothy Hetrich**, Social Studies Teacher, JSHS, from M+45/Step 17 to M+60/Step 17 (\$89160) effective March 20, 2017.

9. VOLUNTEERS

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10. POLICIES

Second reading and adoption of the following policies:

- 203 Immunizations and Communicable Diseases
- 204 Attendance

X. Old Business – Mr. Painter

XI. New Business – Mr. Painter

XII. Right to Know Requests – Mr. Painter

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
1.) Email address and fax number the agency uses to receive RTKL requests. 2.) The email address of the agency solicitor(s) that represents the agency in RTKL disputes. 3.) The name, agency-issued email address, and agency building address (i.e. work address) of all agency employees who are presidents of local Unions with whom the agency has a currently enforceable collective bargaining agreement, and the full name of each associated Union. 4.) In electronic format only (i.e. .pdf or .doc file or similar): copies of all collective bargaining agreements that the agency has negotiated with any and all local Unions which are currently enforceable. Please note I do not request and will not accept as responsive any paper copies. 5.) For each of the following school years: 2015-2016, 2014-2015, and 2013-2014: please send me the first and last dates that the agency cut payroll (i.e. paid its employees) for its collective bargaining unit employees. 6.) For each local Union with whom the agency has a currently enforceable collective bargaining agreement, please extract the necessary financial.transaction information form agency computer databases, agency banking records, or agency human resource/payroll records; and release information sufficient to evidence the following sought-after aggregated data: a.) for the date range 7/1/15 to 6/30/15: the total amount of union dues and/or fair share fees	3/27/2017	TBD	M. Boyer	0.5

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that were deducted from collective bargaining unit employees' paychecks and remitted to the local union, and the name of the local Union the money was sent to. (same for 7/1/14 to 6/30/15 and 7/1/13 to 6/30/14).				
(1) All documents concerning the agreement between the District and Brian and/or Sarah Reedy allowing the Reedys to post signs on District property concerning parking for their Derby Party, and allowing the Reedys' guests and staff to park on the District's property on May 6, 2017. (2) Evidence of insurance covering any damage done by or to District property by the Reedys' guests; damage to the Reedys' guests and their property done on District property, and acts or omissions by the Reedys' guests or staff while under the influence of alcohol. (3) Payment made for the Reedys' use of District property. (4) The District policy or procedures used to calculate the payment due by the Reedys.	5/6/2017	None	M. Boyer M. Cafoncelli	0.25
Every year millions of dollars of taxpayer dollars are sent to a tax exempt private corporation (PSBA) in the form of membership dues and other ancillary services that school entities contract with PSBA to provide. PSBA is a private organization whose employees receive taxpayer- funded public pensions.....(please see RTK request for further information).	5/8/2017	TBD	M. Boyer	
We are requesting to know the total number of students enrolled in your school district for each of the following locations: Cambridge Commons - 715 Old Mill Rd, Wyomissing Franklin Manor - 400 W Franklin St, West Reading 100 Park at Wyomissing Square - 100 N Park Rd, Wyomissing Madison Wynnewood Park - 855 N Park Rd, Wyomissing Please provide this information on Wyomissing Area School District letterhead.	5/17/2017		M. Boyer	

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XIII. Updates from Organizations – Mr. Painter

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

XIV. Adjournment – Mr. Painter