

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Scott C. Painter, Esq., President
Mr. Ryan S. Redner, Vice President
Mr. George A. Zeppos, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Sandra A. Reese
Mrs. Jennafer K. Reilly
Mrs. Terrie A. Taylor
Mrs. Maria C. Ziolkowski

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Acting Superintendent

SCHOOL BOARD MEETING

Monday, August 14, 2017 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Scott C. Painter, Esq., Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Painter**
- III. **Announcement of Recording by the Public – Mr. Painter**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Painter**
 - School Board Business Meeting – August 28, 2017, 6:00 p.m.
 - Facilities Committee Meeting – September 5, 2017, 8:00 a.m.
 - Finance Committee Meeting – September 6, 2017, 8:00 a.m.
 - Policy Committee Meeting – September 6, 2017, 3:30 p.m.
 - Curriculum/Technology Committee Meeting – September 7, 2017, 11:00 a.m.
 - Personnel Committee Meeting – September 7, 2017, 12:15 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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VI. Committee Reports

- A. Finance – Mrs. Ziolkowski
- B. Facilities – Mr. Zeppos
- C. Curriculum/Technology – Mrs. Waxler
- D. Personnel – Mrs. Reilly
- E. Policy – Mrs. Larkin
- F. Ad Hoc STEAM Committee – Mrs. Waxler
- G. Berks County Intermediate Unit Board Report – Mrs. Reilly
- H. Berks Career & Technology Center Board Report – Mr. Redner
- I. Berks EIT Report – Mrs. Reese
- J. Wyomissing Area Education Foundation – Ms. Ziolkowski
- K. Legislative Report – Mrs. Larkin

VII. Public Comment – Mr. Painter

Speakers are requested to identify themselves by name and address.

VIII. Superintendent’s Report – Mrs. Waller

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve Overnight Field Trip Request – Model UN Club, Baltimore, MD, February 8-11, 2018.
2. Approve foreign exchange student Nonpawit Sirirungruangsarn effective for the 2017-18 school year.
Background information: Nonpawit is from Thailand and has been placed in the home of the Rohrbach family by the Council on International Educational Exchange (CIEE).

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-8:

1. Approve change order to the Paver/Asphalt Project for additional stone/paving needed to meet the specified subsurface specifications in the amount of \$7,000.
Background information: The District will pay \$3,500 and the remainder will be funded by the fundraising committee.
2. Approve change order to the Paver/Asphalt Project for additional pavers for the Girard Avenue entrance in the amount of \$5,500.
Background information: This cost will be covered by the fundraising committee.

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3. Approve Anewalt’s Landscape Contracting to provide landscaping around the football field fence at an amount not to exceed \$19,000.
Background information: This cost will be covered by the fundraising committee.
4. Approve a technology lease with Weidenhammer Systems in the amount of \$93,021.99.
Background information: This lease is for replacement of phone hand sets and additional switches. It is a three-year lease with 0% interest.
5. Approve tuition to Hogan Learning Center for student ID #203573 to attend at the rate of \$395 per day for the 2017-18 school year.
6. Approve tuition to The Janus School for student ID#204277 to attend at the yearly cost of \$29,250 for the 2017-18 school year.
7. Approve contract with Keppley Behavioral Consulting for 2017-18 at \$85/hr. not to exceed 880 hours.
Background information: There is no increase from the 2016-17 school year.
8. Approve driver list for 2017-18 with the provision that names may be added or deleted at the discretion of Administration.

Bus 1	Virginia Lotz William Jordan	Bus 11	Bianca Ramirez-Cruz
Bus 2	Richard Behney/ James Hicks	Van 12	Lawrence Schultz
Bus 3	TBD	Bus 14	Sharon McNamara
Bus 4	Florance Lanning	Van 15	TBD
Bus 5	Craig Scheetz	Bus 19	John Vincent
Bus 6	Mary Jo Hafer	Bus 19	Megan Lanning-Aide
Bus 7	David Heim		Jacqueline Kirkhoff-Aide
Bus 8	Stephen Kantner	Bus 20	Sterling Hafer
Bus 9	Donna Aulenbach	Van 121	Dawn Myers
Bus 10	Tina Crupi	Van 141	Tom Hansen
		Van 142	Keith Moyer

Substitutes

Wilma Herrera	Richard Miller
Kristine Lopez	Michael Plank
Ahmed Mohamed	Cynthia Thomas

The following Finance and Facilities items are for discussion:

9. Approve contract with Herbein and Company to provide audit services for fiscal year ending June 30, 2017.
Background information: This is a one-year contract.
10. Approve donation in the amount of \$1,500 for additional HUDL software add on.

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C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-14:

1. RESIGNATION

a. Support Staff

- 1) **Aysha Awan**, Paraprofessional, WHEC, resignation effective the last day worked of June 7, 2017.
- 2) **Kristie Brunner**, Classroom Instructional Aide, WREC, resignation effective the last day worked of June 7, 2017.
- 3) **Hemlata Kalani**, Food Service Worker, JSJS, resignation effective last day worked of May 30, 2017.
- 4) **Annemarie Melcher**, Classroom Instructional Aide-Kindergarten, WHEC, resignation effective September 15, 2017.
- 5) **Susan Shanaman**, Paraprofessional, WHEC, resignation effective last day worked of June 7, 2017.

b. Athletic Staff

- 1) **Paul DeLapp**, JH Assistant Coach Boys' Soccer, resignation effective the last day worked of October 24, 2016.
- 2) **Amy Latourelle**, Varsity 2nd Assistant Coach Cross Country, resignation effective the last day worked of November 5, 2016.
- 3) **Timothy Matlack**, Head Coach Swimming, resignation effective the last day worked of March 17, 2017.

2. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Caitlin Bambrick**, Positive Behavior Support Teacher, WHEC, Family Medical Leave on or about December 4, 2017 to on or about March 9, 2018, return to work March 16, 2018.
- 2) **Amanda Kraft**, 2nd Grade Teacher, WHEC, end leave of absence effective August 3, 2017, return to work August 4, 2017.

b. Support Staff

- 1) **Timothy Antosy**, Custodian, JSJS, unpaid leave of absence August 22-25, 2017, return to work August 28, 2017.

3. APPOINTMENTS

a. Professional Staff

- 1) **Taia Bachman**, Chemistry Teacher, JSJS, rescind previously approved appointment at applicant's request.
- 2) **Kara Highdutch**, Autistic Support Teacher, WHEC, M/Step 3, \$52,497, effective August 15, 2017.
Background information: Ms. Highdutch received her Bachelor of Arts in Psychology from Shippensburg University, her special education certification and Master of Science of Exceptionalities from Bloomsburg University, and her elementary education

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certification from Alvernia University. She has been a teacher in the Oley Valley School District and Reading School District. She is filling a vacancy due to a resignation.

- 3) **Alexandra House**, Long-term Substitute, Special Education Teacher, JSHS, M/Step 3, \$52,497 effective August 15, 2017 pending successful completion of employment paperwork.
Background information: This position is being filled due to an internal transfer.
- 4) **Brian Liskey**, Chemistry Teacher, JSHS, PhD/Step 13, \$79,822, effective date to be determined.
Background information: Mr. Liskey received a Bachelor of Science in Secondary Education, Chemistry from Kutztown University, a Master's of Education, Chemistry from DeSales University, and a Ph.D in Educational Leadership from Alvernia University. Before his teaching career he was a Polymer chemical engineer. He has taught internationally as well as in the Governor Mifflin and Oley Valley School Districts and was an adjunct instructor for Penn State, Berks.
- 5) **Katherine Wheaton**, Kindergarten Teacher, WHEC, update effective date to August 15, 2017.
- 6) Request ratification for the following teacher to work in the 2017 Summer Academy effective June 19, 2017 to July 13, 2017 at a rate of \$32/hr. not to exceed 16 hours/week.
 - a) **Amy Steffy**

b. Support Staff

- 1) **Diana Caruso**, Part-time Classroom Instructional Aide-Reading, WHEC, 3 hrs./day at a wage rate of \$11.25/hr., effective August 23, 2017, pending successful completion of employment paperwork.
Background information: This position is being filled due to a retirement.
- 2) **Elizabeth Hartman**, Part-time Paraprofessional-Floater, WHEC, 27 ½ hours/week at \$12.16/hr., effective August 23, 2017 pending successful completion of employment paperwork.
Background information: This position is being filled due to a resignation.
- 3) **Melissa Lupold**, Part-time Guidance Secretary, JSHS, Monday-Thursday 5 ½ hrs./day, Friday 6 hrs., at \$13.72/hr., effective August 7, 2017.
Background information: This position is being filled as a result of a resignation.
- 4) **Annemarie Melcher**, Full-time Paraprofessional, WHEC, 35 hours/week at \$12.16/hour, effective September 16, 2017.
Background information: This position is being filled as a result of a retirement.
- 5) **Amanda Reigel**, Part-time Food Service Worker, JSHS, 3 ½ hours/day at \$10.05/hr. effective August 23, 2017.
Background information; Ms. Reigel, a former substitute Food Service Worker, is filling a vacancy due to a resignation.

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- 6) **Kerry Schepers**, Full-time Paraprofessional, WREC, 35 hours/week at \$12.16/hr., effective August 23, 2017 pending successful completion of employment paperwork.
Background information: This position is being filled as a result of a resignation.
 - 7) **Christine Shuman**, Part-time Classroom Instructional Aide-Kindergarten, WHEC, 5.5 hrs./day at a wage rate of \$11.25/hr. effective August 23, 2017 pending successful completion of employment paperwork.
Background information: This position is being filled due to a resignation.
 - 8) **Reina Soto**, Full-time 2nd Shift Custodian, WHEC, 8 hrs./day at \$12.06/hr. effective August 23, 2017 pending successful completion of employment paperwork.
- c. Athletic Staff
- 1) **Lisa Bachman, Jr.** High Field Hockey Head Coach, for the 2017-18 school year Fall sports season, at a stipend of \$1,772.
 - 2) **Theodore Daley**, Varsity Girls' Volleyball Assistant Coach, for the 2017-18 school year Fall sports season, at a stipend of \$1,557, pending successful completion of employee paperwork.
 - 3) **Santo Giannotti**, JH Assistant Coach Boys' Soccer, for the 2017-18 school year Fall sports season, at a stipend of \$1,084.
 - 4) **Adriane Hoke**, Varsity 2nd Assistant Coach Cross Country, for the 2017-18 school year Fall sports season, at a stipend of \$1,494 pending successful completion of employment paperwork.
 - 5) **Don Hutchison**, Assistant Coach Girls' Tennis for the 2017-18 school year Fall sports season, at a stipend of \$1,487 pending successful completion of employment paperwork.
 - 6) **Nicholas Rivera**, Assistant Coach Boys' Basketball for the 2017-18 school year Winter sports season, at a stipend of \$2,314 pending successful completion of employment paperwork.
 - 7) **Randy Skokowski, Jr.** High Boys' Soccer Head Coach, for the 2017-18 school year Fall sports season, at a stipend of \$2,120.
 - 8) **Stephanie Smith**, Varsity Field Hockey Assistant Coach, for the 2017-18 school year Fall sports season, at a stipend of \$2,231.
- d. Supplemental Staff
- 1) **Elizabeth Toigo**, Technical Co-Director, for the 2017-18 school year, at a stipend of \$1,077 pending successful completion of employment paperwork.
 - 2) **Heather Troxell**, Technical Co-Director (7-8), for the 2017-18 school year at a stipend of \$556 pending successful completion of employment paperwork.
4. POSITION CHANGE/TRANSFER
- a. Support Staff
- 1) **Katelyn Correll**, Part-time Paraprofessional, JSHS to Full-time Paraprofessional, JSHS, 35 hours/week, effective August 23, 2017, no change in hourly wages.

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Background information: This position is being filled as a result of a resignation.

5. TEACHER MENTORS

Request approval of the following Teacher Mentors for the 2017-18 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Christine Beidler*	Sally McAvoy	Special Ed Teacher	\$250.00
Regina Hart*	Kelli Kilhullen	Kindergarten Teacher	\$250.00
Meredith Caldwell	Katherine Wheaton	Kindergarten Teacher	\$500.00
Mary Kate Bogert	Lauren Kern	Science Teacher	\$500.00
Michelle Filippini	Brian Liskey	Chemistry Teacher	\$500.00
Teresa Wood	Alexander Krick	Mathematics Teacher	\$500.00
Maria Gernert	Julie Gulling	French Teacher	\$500.00
Melissa Kucharczuk	Kara Highdutch	Autistic Support Teacher	\$500.00
Jennifer Texter	Mindy Devlin	Autistic Support Teacher	\$500.00
Amy Latourelle	Mary Kelly	Nurse-Floater	\$500.00
TBD	Alexandra House	LTS Special Ed Tchr.	\$500.00

*First semester only

6. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **James Delp**, JSHS, from M/Step 5 to M+15/Step 5 (\$57,949), effective the 2017-18 school year.
- 2) **Chelsea Leber**, JSHS, from B/Step 3 to B+15/Step 3 (\$47,900), effective the 2017-18 school year.
- 3) **Nathaniel Miller**, JSHS, from M+15/Step 10 to M+30/Step 10 (\$69,180) effective the 2017-18 school year.
- 4) **Joelle Ostrich**, JSHS, from M+45/Step 13 to M+60/Step 13 (\$78,196) effective the 2017-18 school year.
- 5) **Sarah Rugg**, WHEC, from M+30/Step 5 to M+45/Step 5 (\$61,231) effective the 2017-18 school year.
- 6) **Jill Werley**, WHEC, from M+45/Step 6 to M+60/Step 6 (\$64,854) effective the 2017-18 school year.

7. WAGE CORRECTIONS

a. Support Staff

- 1) **Ashley Buckley**, Part-time Kindergarten Aide, WHEC, \$11.10/hr.
- 2) **Victoria DeFazio**, Part-time Paraprofessional, WREC, \$12.00/hr.

Background information: The noted hourly rates are for the 2017-18 school year and are retroactive to July 1, 2017. These employees were missed on the list of AFSCME employees approved at the June 19, 2017 Board Meeting.

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8. WORK OUTSIDE CONTRACT

a. Professional Staff

- 1) Request approval for the following Professional Staff to be compensated for providing supervision for students during Saturday detention on a rotating basis for the 2017-2018 school year at the WAEA contract approved rate for work outside contract hours:
 - a) **Devon Benensky**
 - b) **Chelsea Leber**
 - c) **Teresa Wood**
- 2) Request ratification for the following teachers to receive compensation for assisting with the Summer School Program
 - a) **Peter Beck** – 9 hours
 - b) **Hilary Haubrich** - 5.5 hours
 - c) **Meghan Tierney** – 2.25 hours

Background information: These hours are in addition to the 40 hours reallocated from the previously approved Summer Hours, but were provided due to student need.

9. SUMMER PROGRAMS

a. Professional Staff

- 1) Request ratification for the following teacher to work in the Summer “STEAM” Academy at the WAEA Work outside contract hour rate, not to exceed a maximum of 10 hours effective June 13, 2017 to June 16, 2017.
 - a) **Michael Miller**
Background information: Mr. Miller was previously approved to work from June 19, 2017 to July 7, 2017; however, his course began one week earlier.
- 2) Request ratification for the following teachers to work in the 2017 Summer Academy effective June 19, 2017 to July 13, 2017 at a rate of \$32/hr. not to exceed 16 hours/week.
 - a) **Peter Hanson**

b. Support Staff

- 1) Request ratification for the following paraprofessional to work in the Summer Extended School Year Program (ESY) effective June 26, 2017 to July 28, 2017 at her regular hourly rate of pay not to exceed 10 ½ hours/week:
 - a) **Victoria DeFazio**

10. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE WYOMISSING AREA SCHOOL DISTRICT AND THE DISTRICT COUNCIL 88, LOCAL 1615 AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, AFL-CIO REGARDING USE OF PERSONAL DAYS.

11. REQUEST APPROVAL OF THE UPDATED 2017-18 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

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12. REQUEST APPROVAL OF THE UPDATED 2017-18 SCHOOL YEAR CO-CURRICULAR ADVISORS AND ASSOCIATED STIPENDS PER ATTACHED.

13. SUBSTITUTES

a. Support Staff (deletion)

1) **Amanda Reigel**, Food Service Worker

14. VOLUNTEERS

IX. **Old Business – Mr. Painter**

X. **New Business – Mr. Painter**

XI. **Updates from Organizations**

A. **WAEA**

B. **AFSCME**

C. **WAEF**

D. **PTA**

XII. **Adjournment – Mr. Painter**