

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Scott C. Painter, Esq., President  
Mr. Ryan S. Redner, Vice President  
Mr. George A. Zeppos, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Sandra A. Reese  
Mrs. Jennafer K. Reilly  
Mrs. Terrie A. Taylor  
Mrs. Maria C. Ziolkowski

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Acting Superintendent

## **SCHOOL BOARD MEETING**

Monday, August 28, 2017 – 6:00 P.M.  
Community Board Room

- I. **Call to Order – Mr. Scott C. Painter, Esq., Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Painter**
- III. **Announcement of Recording by the Public – Mr. Painter**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Painter**
  - Facilities Committee Meeting – September 5, 2017, 8:00 a.m.
  - Finance Committee Meeting – September 6, 2017, 8:00 a.m.
  - Policy Committee Meeting – September 6, 2017, 3:30 p.m.
  - Curriculum/Technology Committee Meeting – September 7, 2017, 11:00 a.m.
  - Personnel Committee Meeting – September 7, 2017, 12:15 p.m.
  - School Board Business Meeting with Committee Reports – September 11, 2017, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

**August 28, 2017 Board Meeting**  
**Agenda – Page 2**

**VI. Recognition**

- A. Retirees
- B. New Teachers

**VII. Public Comment – Mr. Painter**

*Speakers are requested to identify themselves by name and address.*

**VIII. Routine Approvals – Mr. Painter**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- June 12, 2017 Business Meeting with Committee Reports
- June 26, 2017 Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the months of June and July 2017, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Accounting Check Summary

**IX. Superintendent's Report –Mrs. Waller**

**A. Curriculum and Technology – no items**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-6:

1. Approve contract with Herbein and Company to provide audit services for fiscal year ending June 30, 2017.  
*Background information: This is a one-year contract.*
2. Approve donation in the amount of \$1,500 for additional HUDL software add on.

**August 28, 2017 Board Meeting**  
**Agenda – Page 3**

3. Approve agreement with Berks County Intermediate Unit for instructional services in accordance with the Title I, Title II and Title IV in the following amounts:
  - a. Title I - \$6,750.00
  - b. Title II - \$4,501.12
  - c. Title IV - \$766.48

*Background information: These services are required for District residents who attend non-public schools.*

4. Approve BCIU service rates for 2017-18.  
*Background information: See attachments for Early Intervention, Special Education and IT rates.*
5. Approved revised 2017-18 IDEA funding agreement in the amount of \$290,302.82.
6. Approve contract with ProCare Therapy for a nurse to ride the bus to and from school with student ID#301470 due to health needs in the amount of \$41.00/hr.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-10:

1. RESIGNATIONS

a. Support Staff

- 1) **Gloria Claudio**, Custodian, JSBS, resignation effective October 20, 2017.
- 2) **Victoria DeFazio**, Part-time Paraprofessional, WHEC, resignation effective last day worked of July 27, 2017.
- 3) **Annemarie Melcher**, Classroom Instructional Aide – Kindergarten, WHEC, update effective date of resignation to September 14, 2017.
- 4) **Donna Putt**, Full-time Paraprofessional, WREC, resignation effective last day worked of June 7, 2017.
- 5) **Susan Shanaman**, Paraprofessional, WHEC, update effective date of resignation to last day worked of July 7, 2017.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Ernest Harders**, Custodian, JSBS, intermittent Family Medical Leave effective August 10, 2017 until no later than August 9, 2018.
- 2) **Ashley Miccicke**, Food Service Worker, extend unpaid leave of absence from August 28, 2017 to September 11, 2017, return to work September 12, 2017.

**August 28, 2017 Board Meeting**  
**Agenda – Page 4**

3. APPOINTMENTS

a. Professional Staff

- 1) **Dr. Brian Liskey**, Chemistry Teacher, JSHS, PhD/Step 13, \$79,822, update effective date to August 15, 2017.

b. Support Staff

- 1) **Lori Beck**, Full-time Paraprofessional, JSHS, 35 hrs./week at a wage rate of \$12.36/hr. effective August 29, 2017 pending successful completion of employee paperwork.
- 2) **Scott Frymoyer**, Part-time Paraprofessional, WHEC, 6 ½ hrs./day at a wage rate of \$12.16/hr. effective August 29, 2017 pending successful completion of employee paperwork.
- 3) **Jeffrey Krick**, Part-time Food Service Worker, JSHS, 4 hrs./day at a wage rate of \$10.05/hr. effective August 31, 2017 pending successful completion of employee paperwork.
- 4) **Annemarie Melcher**, Full-time Paraprofessional, WHEC 35 hours/week at \$12.16/hour, update effective date to September 15, 2017.
- 5) **Sheri Rath**, Part-time Food Service Worker, JSHS, 3.5 hrs./day at a wage rate of \$10.05/hr. effective August 29, 2017 pending successful completion of employee paperwork.
- 6) **Amanda Reigel**, Part-time Food Service Worker, JSHS, rescind previously approved appointment at applicant's request.

c. Supplemental Staff

- 1) **Teresa Lascala**, Avidum Club Advisor, rescind previously approved appointment at applicant's request for the 2017-18 school year.
- 2) **Valerie Macaronis**, Avidum Club Advisor, for the 2017-18 school year. This is a non-stipend position.

4. INCREASE IN HOURS

a. Support Staff

- 1) **Pamela Anzulewicz**, Part-time Food Service Worker, JSHS, 4 hrs./day to 5 hrs./day, no change in hourly rate, effective August 28, 2017.  
*Background information: This position is being filled due to an internal transfer as a result of a resignation.*
- 2) **Diane Helm**, Part-time Food Service Worker, JSHS, 5 hrs./day to 6.25 hrs./day, no change in hourly rate, effective August 28, 2017.  
*Background information: This position is being filled due to a resignation.*

5. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the

**August 28, 2017 Board Meeting  
Agenda – Page 5**

WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Meredith Caldwell**, WHEC, from M/Step 14 to M+15/Step 14 (\$75,205), effective the September 1, 2017.
- 2) **Kelly Keim**, WHEC, from M+45/Step 7 to M+60/Step 7 (\$66,726) effective September 1, 2017.
- 3) **Mary Kelly**, JSHS, from B/Step 3 to B+15/Step 3 (\$47,900) effective September 1, 2017.
- 4) **Brianna O’Neil**, WHEC, from M/Step 7 to M+15/Step 7 (\$61,786), effective August 1, 2017.
- 5) **Kristin Schaffer**, WHEC, from M+15/Step 14 to M+30/Step 14 (\$76,846) effective September 1, 2017.
- 6) **Erin Tyrrell**, WHEC, from M+30/Step 17 to M+45/Step 17 (\$87,653), effective the 2017-18 school year.
- 7) **Erik Uliasz**, JSHS, from M/Step 15 to M+15/Step 15 (\$77,125) effective September 1, 2017.

6. **TEACHER MENTORS**

Request approval of the following Teacher Mentors for the 2017-18 school year per assignment below:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Lee Marie Duquette	Alexandra House	Long-term Substitute	\$500.00
Lauren Darr*	Amanda Budwash	Spec. Ed. Teacher	\$250.00

\*First Semester Only

7. **SUMMER PROGRAMS**

a. Professional Staff

- 1) Request ratification for the following teacher to work in the Summer “STEAM” Academy at the WAEA Work outside contract hour rate, not to exceed a maximum of 10 hours effective July 28, 2017 to August 10, 2017.

a) **Teresa Wood**

*Background information: Ms. Wood was previously approved to work from June 19, 2017 to July 7, 2017.*

8. **SUBSTITUTES**

a. Support Staff (addition)

- 1) **Amanda Reigel**, Food Service Worker

9. **REQUEST APPROVAL OF THE 2017-18 SCHOOL YEAR NURSE AND SUPPORT STAFF SUBSTITUTE RATES PER ATTACHED.**

10. **VOLUNTEERS**

X. **Old Business – Mr. Painter**

XI. **New Business – Mr. Painter**

**August 28, 2017 Board Meeting  
Agenda – Page 6**

**XII. Right to Know Requests – Mr. Painter**

<b>RTK Request</b>	<b>Date of Request</b>	<b>Solicitor Fees</b>	<b>Staff Assigned</b>	<b>Staff Hours</b>
<p>1. The names of all government officials that received the government actor e-mail directly from the government actor. 2. The names of all Wyomissing Area SD employees and all Wyomissing Area SD solicitors that received the government actor e-mail directly from the government actor. 3. The contract. 4. All written communication exchanged between the government actor and any government official, agency employee or agency solicitor, between the dates of 1-1-17 and 7-20-17 that discusses the issues raised by the government actor in the government actor e-mail. 5. The names of all government officials, agency employees, or agency solicitors who, between the dates of 1-1-17 and 7-20-17, forwarded communication received from Simon Campbell or Pennsylvanians for Union Reform to the government actor, relating to the Right to Know Law, that was not originally addressed to the government actor. 6. All records in the possession or constructive control of the government that constitutes evidence of "abuse of process" as that term is described in the government actor e-mail. 7. All records in the possession or constructive control of the government that constitutes evidence of "tortious interference" as that term is described in the government actor e-mail. 8. All records in the possession or constructive control of the government that constitutes evidence of "defamation" as that term is described in the government actor e-mail. 9. All records in the possession or constructive control of the government that constitutes evidence of "harassment" as that term is described in the government actor e-mail. 10. All records evidencing a decision of the government to</p>	<p align="center">7/22/2017</p>		<p align="center">M. Boyer</p>	

**August 28, 2017 Board Meeting  
Agenda – Page 7**

<p>send less public money to the government actor for no other reason than words spoken or written by Simon Campbell or Pennsylvanians for Union Reform between the dates of 1-1-17 and 7-20-17 convinced the government of the need to send less public money to the government actor. 11. Copy of the government policy that permits the government to react to, or respond to, this request based on the fact that it is Simon Campbell making the request rather than a different citizen of the United States. 12. Copy of any official action taken by the Wyomissing Area SD to disapprove of the lawsuit filed by the government actor as described in the government actor e-mail; including, as applicable, evidence of attempts made by the Wyomissing Area SD to have the government actor withdraw the lawsuit. 13. Copy of any official action taken by the Wyomissing Area SD to approve of the lawsuit filed by the government actor as described in the government actor e-mail. 14. Copy of any written communication sent by the government actor and/or its Executive Director and/or its counsel; to a) the government, b) the government officials, c) any Wyomissing Area SD employee or Wyomissing Area SD solicitor, in which a copy of the lawsuit was attached and/or which made reference made as to where it could be obtained. 15. Copy of all 'reply' communication sent by the recipients identified in Request #14 in which the recipients replied to the sender/s of the communication sought in Request #14. 16. Copy of all 'forwarding' communication sent by the recipients identified in Request #14 in which the recipients forwarded the received communication sought in Request #14 to other persons or entities and any response/s received back as a result of that forwarded communication.</p>				
---	--	--	--	--

- XIII. Updates from Organizations – Mr. Painter**
- A. **WAEA**
  - B. **AFSCME**
  - C. **WAEF**
  - D. **PTA**

**August 28, 2017 Board Meeting  
Agenda – Page 8**

**XIV. Adjournment – Mr. Painter**