

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*Inspiring Excellence, One Spartan at a Time!*

## *Our Vision*

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mr. Ryan S. Redner, President  
Mr. George A. Zeppos, Vice President  
Mrs. Maria Ziolkowski, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, February 12, 2018 – 6:00 P.M.  
Community Board Room

- I. **Call to Order –George A. Zeppos, Board Vice President, Presiding**
- II. **Pledge of Allegiance – Mr. Zeppos**
- III. **Announcement of Recording by the Public – Mr. Zeppos**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Zeppos**
  - School Board Business Meeting – February 26, 2018, 6:00 p.m.
  - Personnel Committee Meeting – March 1, 2018, 4:00 p.m.
  - Curriculum/Technology Committee Meeting – March 5, 2018, 11:00 a.m.
  - Facilities Committee Meeting – March 6, 2018, 8:30 a.m.
  - Finance Committee Meeting – March 7, 2018, 8:00 a.m.
  - Policy Committee Meeting – March 7, 2018, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

**February 12, 2018 Board Meeting  
Agenda – Page 2**

- VI. **Recognition – Mr. Zeppos**
  - A. Academic – Dr. Jones
- VII. **Presentation – Mr. Zeppos**
  - A. Mini-THON – Ms. Haubrich
- VIII. **Committee Reports**
  - A. Finance – Mrs. Ziolkowski
  - B. Facilities – Mrs. McAvoy
  - C. Curriculum/Technology – Mrs. Waxler
  - D. Personnel – Mrs. Waxler
  - E. Policy – Mrs. Larkin
  - F. Berks County Intermediate Unit Board Report – Mrs. Taylor
  - G. Berks Career & Technology Center Board Report – Mr. McCaffrey
  - H. Berks EIT Report – Mr. Zeppos
  - I. Wyomissing Area Education Foundation – Mrs. Waxler
  - J. Legislative Report – Mrs. Larkin
- IX. **Public Comment – Mr. Zeppos**

*Speakers are requested to identify themselves by name and address.*
- X. **Superintendent’s Report – Mr. Scoboria**

- A. **Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

- 1. Approve 2018-19 School Calendar.
- 2. Approve Overnight Field Trips
  - a. Ski Club, Rutland, VT, February 23-25, 2018
  - b. Region V Choir, Annville-Cleona HS, March 1-3, 2018
  - c. PMEA North East Region Orchestra, March 22-24, 2018
  - d. PMEA All State Conference-Orchestra, Lancaster, PA, April 18-21, 2018
  - e. PMEA All-State Conference-Chorus, Lancaster, PA, April 18-21, 2018

- B. **Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-3:

- 1. Accept 2016-2017 Audit Report.

**February 12, 2018 Board Meeting  
Agenda – Page 3**

2. Approve designation of fund balance for the year ending June 30, 2017 as follows:
  - a. Non-spendable (Prepaid Expense/Inventory).....\$4,332
  - b. Restricted (Grants)..... \$116,677
  - c. Committed (Trans. To Cap. Reserve).....\$4,193,192
  - d. Committed (Curriculum Enhancements).....\$1,396,884
  - e. Committed (PSERS).....\$1,000,000
  - f. Committed (Field House Equipment).....\$47,415
  - g. Committed (Vehicles/Equipment Replacements).....\$194,859
  - h. Assigned (Budgetary Reserve).....\$972,451
  - i. Unassigned.....\$2,840,030
  
3. Approve SAGE Technology Solutions to tune speakers, alignment, and optimization of main speaker and two side speakers in the JSHS Auditorium. Cost of tuning is \$3,391.99 using COSTAR pricing.

**The following Finance and Facilities items are for discussion:**

4. Approve budget transfers in the amount of \_\_\_\_\_.
  
5. Approve purchase of new Floor Scrubber for WREC from Veritiv Operating Company in the amount of \$8,734.90.  
*Background information: Pricing is according to PA state contract #4400015351.*
  
6. Approval of adding signage to the three Wyomissing Spartan State Championship signs located throughout the District at a cost of \$2,277.  
*Background information: The signs will be moved up 13” to include new sections for Boys Cross Country and the additional Girls Tennis title.*
  
7. Discussion of request of LERTA for property located at 1001 Hill Avenue.
  
8. Approve Delta Dental service contract renewal.  
*Background information: Renewal includes an increase in the service fee for 2017-18 of 13.28% which is an increase of 2.033%.*
  
9. Approve BCIU budget for 2018-19.  
*Background information: BCIU budget reflects a 0% increase over the 2017-18 budget.*
  
10. Accept donations from the following:
  - \$11,900 from the Wyomissing PTA for Gym Wall Mats, Clavinova Piano, and Bike Rack
  - \$2,000 from the Wyomissing Area Music Association for Clavinova Piano
  - \$1,000 from Patient First for books at Wyomissing Hills Elementary Center
  - \$264 from the Wyomissing Area Spartans Track Booster Club for a vaulting pole
  - \$400 from an anonymous donor for track and field hurdles

**February 12, 2018 Board Meeting  
Agenda – Page 4**

11. Approve the following WAEF Grants:

- Creative Inclusive Fitness Opportunities - \$2,500
- Light Tables for WREC - \$1,250
- Sensory Bins for Grades 5 & 6 - \$650
- Classroom Library Enhancement - \$1,727.43

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-13:

1. LEAVES

a. Professional Staff

- 1) **Sally McNichol**, School Nurse, JSHS, Family Medical Leave effective the afternoon of February 14, 2018 through May 11, 2018, return to work May 14, 2018.
- 2) **Amy Miller-Cush**, Guidance Counselor, WREC, Family Medical Leave effective January 31, 2018 through on or about March 14, 2018, return to work March 15, 2018.
- 3) **Kristen Schaffer**, Kindergarten Teacher, WHEC, update restoration of health sabbatical effective date through the morning of March 21, 2018, return to work the afternoon of March 21, 2018.

b. Support Staff

- 1) **Marsha DeHaven**, Food Service Worker, JSHS, unpaid leave effective January 24, 2018 through January 26, 2018, return to work January 29, 2018, and an unpaid leave effective January 31, 2018 through February 2, 2018, return to work February 5, 2018.

2. APPOINTMENTS

a. Support Staff

- 1) **Jennifer Zeiber**, Part-time Food Service Worker, District-wide Floater, 4 hours/day, \$10.05/hour, ratification effective February 12, 2018.

*Background Information: This position is being filled due to an internal transfer due to a resignation.*

b. Supplemental Staff

- 1) **Lee Duquette**, Extended School Year (ESY) Coordinator, for the 2018 Extended School Year (ESY) summer program at a stipend of \$3,250.
- 2) **Holli Noll**, Reading and Math Academy Coordinator, for the 2018 summer program at a stipend of \$2,500.
- 3) **G. Peter Beck**, STEAM Program Coordinator, for the 2018 summer program at a stipend of \$2,500.

**February 12, 2018 Board Meeting  
Agenda – Page 5**

3. POSITION CHANGE/TRANSFER

a. Support Staff

- 1) **Kelly Jo Vogel**, Part-time Food Service Worker, District Wide Floater, 4 hours/day to Part-time Food Service Worker, JSWS, 3½ hours/day, no change in wage rate, ratification effective February 12, 2018.

4. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective date noted below:

- 1) **Beth Delp**, WHEC, from B/Step 3 to B+15/Step 3 (\$47,900) update effective date to November 10, 2017.

5. PROFESSIONAL EMPLOYEE STATUS

Request approval of tenure for the following Professional Staff:

- a. **Greta Jones**
- b. **Meghan Tierney**
- c. **Jennifer Yetter**

6. TEACHER MENTOR

Request approval of the following Professional Staff Mentors effective the 2<sup>nd</sup> semester of the 2017-18 school year per assignment below:

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Glen Johnston	Karla Schlappich	School Psychologist	\$250.00
Glen Johnston	Natalie Avenoso	School Psychologist	\$250.00
Eileen John	Sophie Pearson	LTS Special Education	\$250.00

7. WORK OUTSIDE CONTRACT

a. Professional Staff

Request approval for the following teacher who has agreed to be a tutor for the WHEC after school tutoring program scheduled for Tuesday, Wednesday, and Thursday effective January 9, 2018 to April 5, 2018 at the WAEA wage rate for work outside contract hours not to exceed a shared total of 330 hours:

- 1) **NancyLee Chaiko**
- 2) **Kelly McClennan**

8. ATHLETIC COACHES (CHANGE TO STIPEND)

- a. **Amy Miller-Cush**, Assistant Swimming Coach, pro-rate stipend of \$1,473 due to resignation effective last day worked of January 30, 2018.

**February 12, 2018 Board Meeting  
Agenda – Page 6**

9. CO-CURRICULAR ADVISORS (CHANGE TO STIPEND)

- a. **Eileen John**, WREC Homework Club Advisor, pro-rated stipend of \$479 due to resignation effective the last day of the 1<sup>st</sup> semester.
- b. **Sally McNichol**, SAP Facilitator (Secondary), pro-rated stipend effective during dates of Family Medical Leave.
- c. **Amy Miller-Cush**, SAP Facilitator (Elementary), pro-rated stipend effective during dates of Family Medical Leave.
- d. **Sophie Pearson**, WREC Homework Club Advisor, pro-rated stipend effective the first day of the 2<sup>nd</sup> Semester at a stipend of \$479.

10. TEACHER MENTOR (CHANGE TO STIPEND)

<u>Mentor</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Sally McNichol	Mary Kelly	School Nurse	\$500.00*

*\*A reduction in the stipend will be pro-rated to account for the effective dates of the Family Medical Leave of Ms. McNichol.*

11. REQUEST APPROVAL OF THE 2107-18 SCHOOL YEAR SPRING COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

12. VOLUNTEERS

13. POLICIES

Second reading and adoption of the following policies:

- 103 Nondiscrimination in School and Classroom Practices and attachment (Policy 248 will be rescinded if Policy 103 is approved)
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 104 Nondiscrimination in Employment/Contract Practices and attachment (Policies 345, 448 and 548 will be rescinded if Policy 104 is approved)
- 150 Title I Comparability of Services (NEW)
- 203.1 HIV Infection
- 205 Postgraduate Students (RESCIND)
- 209 Health Examinations/Screenings
- 209.1 Food Allergy Management
- 209.2 Diabetes Management
- 210 Medications

XI. **Old Business – Mr. Zeppos**

XII. **New Business – Mr. Zeppos**

XIII. **Updates from Organizations**

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XIV. **Adjournment – Mr. Zeppos**