

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*Inspiring Excellence, One Spartan at a Time!*

## *Our Vision*

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mr. Ryan S. Redner, President  
Mr. George A. Zeppos, Vice President  
Mrs. Maria Ziolkowski, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, June 11, 2018 – 6:00 P.M.

Community Board Room

- I. **Call to Order – Ryan S. Redner, Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Redner**
- III. **Announcement of Recording by the Public – Mr. Redner**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
  - School Board Business Meeting – June 25, 2018, 6:00 p.m.
  - Policy Committee Meeting – July 11, 2018, 4:00 p.m.
  - Committee Meetings (Business Meeting if needed) – August 13, 2018
    - 4:00 – 4:45 pm – Personnel
    - 4:45 – 6:15 pm – Finance/Facilities
    - 6:15 – 7:00 pm – Curriculum

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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**VI. Student Representative Report**

**VII. Committee Reports**

- A. Finance – Mrs. Ziolkowski
- B. Facilities – Mrs. McAvoy
- C. Curriculum/Technology – Mrs. Waxler
- D. Personnel – Mrs. Waxler
- E. Policy – Mrs. Larkin
- F. Berks County Intermediate Unit Board Report – Mrs. Taylor
- G. Berks Career & Technology Center Board Report – Mr. McCaffrey
- H. Berks EIT Report – Mr. Zeppos
- I. Wyomissing Area Education Foundation – Mrs. Waxler
- J. Legislative Report – Mrs. Larkin
- K. PTA – Mrs. Phillips

**VIII. Public Comment – Mr. Redner**

*Speakers are requested to identify themselves by name and address.*

**IX. Superintendent’s Report – Mr. Scoboria**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-3:

1. Approve elementary student #300484 to complete the 2017-18 school year without payment of tuition, in accordance with Policy 202.
2. Approve instructional resources for 2018-19
  - a. WIDA Kit – Paper assessment of the screener, \$200.  
*Background information: The state has identified a new method of determining if a student qualifies as an English Learner. The 1<sup>st</sup> Grade version of the screener is a computer based assessment, which is difficult for students who are in the first semester of 1<sup>st</sup> grade. The ESL teachers are requesting to purchase a WIDA Kit that contains a paper assessment of the screener, which is age appropriate assessment for beginning first grade students.*
  - b. Get More Math – 330 licenses, \$4,950  
*Background information: Get More Math is a self-paced, online program that allows teachers to set up a spiral review for students throughout the year, as well as check for understanding on new material. The program is a math intervention support with an emphasis fact fluency and basic math skills. The district is currently piloting this program. The students have demonstrated an interest improving their math skills through the use of this program. It has helped them to build their self-confidence in math as they complete assignments and see their success. The program would be used in grades 6, 7, 8 and 9.*

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- c. Physics of Space – 35 texts with eText included and 45 e Texts, six-year license, Cenage Learning, 2019, \$5,617.50  
*Background information: This is a new course approved for the 2018-2019 school year.*
- d. AP Psychology – 110 texts with additional digital content, Bedford, Freeman & Worth, \$14,781.23  
*Background information: The current textbook does not include content added by the College Board for terminology and classifications.*
- e. AP Government – 100 texts with six-year digital license, Edwards, 2018 \$14,939.28  
*Background information: The College Board is redesigning the curriculum and exam for the 2018-19 school year. The current syllabus will be required to be updated by College Board during the summer of 2018. The current curriculum will need to be re-written in its entirety due to significant changes in the course and exam. The current textbook does not reflect the revised content for the course and will need to be replaced.*

- 3. Approve Chapter 339 K-12 School Counseling Plan.  
*Background information: The Chapter 339 Plan and outline of the plan components, written by the School Counseling Department, addresses the PA College and Career Readiness Standards and includes program goals, an instructional calendar, and the K-12 curriculum action plan. Once approved it will be submitted to the state.*

**The following Curriculum and Technology item is for discussion:**

- 4. Approve JSHS STEAM Wing Design Concept.  
*Background information: The design concept was reviewed with the Curriculum Committee.*

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-2:

- 1. (Option 1) Adopt Final General Fund Budget for 2018-19 requiring a 2.4% mill real estate and interim tax increase. The increased millage is 0.7215 with a total millage required equal to 30.788:

1000 Instruction.....	\$20,676,153
2000 Supporting Services.....	10,616,194
3000 Operation of Non-Instructional Services.....	997,233
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	3,886,888
TOTAL GENERAL BUDGET EXPENSES.....	\$36,176,468

  

5999 Budgetary Reserve .....	\$250,000
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(Option 2) Adopt Final General Fund Budget for 2018-19 requiring a 2.0% mill real estate and interim tax increase. The increased millage is 0.6013 with total millage required equal to 30.6678:

1000 Instruction.....	\$20,676,153
2000 Supporting Services.....	10,616,194
3000 Operation of Non-Instructional Services.....	997,233
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	3,886,888
TOTAL GENERAL BUDGET EXPENSES.....	\$36,176,468
5999 Budgetary Reserve .....	\$250,000

2. Approve resolution to reimburse the general fund for capital project expenditures.

**The following Finance and Facilities items are for discussion:**

3. Approve budget transfers in the amount of \$\_\_\_\_\_.
4. Approve WAEF Donations:
  - \$1,652.40 for Level A, B, & C books to enhance K-2 bookroom
  - \$540.00 for Portable Sound System – District Wide
  - \$4,800.00 to underwrite cost of tuition to RACC Summer STEAM Camp
  - \$500.00 for purchase of additional novels for WREC
  - \$495.00 for printing of Art Maps for West Reading additional funding
5. Approve donation in the amount of \$1,042.80 from the Wyomissing Area PTA for the transportation costs for RACC Summer STEAM Camp
6. Approve service agreement with Keppley Behavioral Consulting for services during the 2018-19 ESY at a rate of \$85 per hour not to exceed 200 hours.  
*Background information: Keppley's hourly rate is unchanged from 2017-18.*
7. Approve resolution opposing ESA Voucher Programs (SB2).
8. Approve depositories for 2018-19:
  - Fulton Bank
  - Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - PIGIT
  - Wells Fargo
  - BB&T
9. Approve 2017-18 tuition rate calculation - \$12,839.93 Elementary/ \$14,712.04 Secondary
10. Approve Consolidated Applications for Title I, II, III funds
11. Authorize year-end budget transfer for 2017-18.  
*Background information: The audit for the 2017-18 fiscal year will take place*

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*over the summer months into fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer and approve the Business Administrator to authorize all of the necessary budget transfers required for the 2017-18 fiscal year that are needed after June 30, 2018.*

12. Approve \_\_\_\_\_ as broker or records for property, liability, E&O umbrella and data breach insurance for 2018-19 and award contracts in the amount of \$\_\_\_\_\_
13. Approve \_\_\_\_\_ as broker of record for workmen’s compensation for 2018-19 and award contract in the amount of \$\_\_\_\_\_.
14. Approve Food Service Budget for 2018-19 in the amount of \$723,518.
15. Approve student lunch prices for the 2018-19 year:

**Elementary**

	Breakfast	Lunch
Reduced	\$0.30	\$0.40
Paid	\$1.55	\$2.50
Adult	\$2.30	\$4.00

**Secondary**

	Breakfast	Lunch
Reduced	\$0.30	\$0.40
Paid	\$1.65	\$3.10
Adult	\$2.30	\$4.00

*Background information: Pricing will remain the same except for Adult price. The 2017-18 adult meal price was \$3.80, an increase of \$0.20.*

16. Approve BCIU Joint Purchasing bids as follows:

**Copy Paper**

Lindenmeyr Munroe Paper	\$ 1,777.15
Office Basics Inc.	\$12,244.00
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Total	\$14,021.15

**Office Supplies**

Art Store Inc.	\$ 2,171.19
Kurtz Bros.	\$ 6,289.09
Nasco	\$ 424.26
Phillips Supply Co.	\$ 735.63
Pyramid School Products	\$ 3,372.59
Quill Corp.	\$ 197.75
School Specialty	\$ 3,867.80
Staples Business Advantage	\$ 31.54
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Total	\$17,089.85

**Art Supplies**

Art Store Inc.	\$ 265.96
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Blick Art Materials LLC	\$ 289.04
Cascade School Supplies	\$ 60.15
Kurtz Bros	\$ 7.28
National Art & School Supplies	\$ 2,984.60
Phillips Supply Company	\$ 156.55
Pyramid School Products	\$ 107.43
S & S Worldwide	\$ 60.75
School Specialty Inc.	\$ 2,434.45
Sheffield Pottery Inc.	\$ 17.94
<u>Triarco Arts &amp; Crafts</u>	<u>\$ 63.07</u>
Total	\$ 6,447.22

17. Approve change order in the amount of \$10,200 for removal of the tennis court ramp.

*Background information: The Facilities Committee has recommended the removal of the ramp due to safety concerns. The project can be done this summer pending approval.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-8:

1. RESIGNATIONS

a. Administrative Staff

- 1) **Lynette Waller**, Assistant Superintendent, effective date to be determined in accordance with the terms and conditions of the employment contract.

b. Support Staff

- 1) **Deirdre Emes**, Building and Grounds/IT Specialist, JSHS, resignation effective last day worked May 30, 2018.

c. Supplemental Staff

- 1) **Elizabeth Toigo**, Technical Co-Director Advisor, JSHS, resignation effective last day worked April 28, 2018.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Carleton Goodhart**, Custodian, WHEC, unpaid leave of absence effective July 30, 2018 to August 3, 2018, return to work August 6, 2018.

3. REQUEST APPROVAL OF INTERN HOURS FOR THE FISCAL YEAR 2018-19 PER BELOW:

- a. **Jacob Schaefer**, District-wide, \$10.50/hour, effective July 1, 2018 to June 30, 2019, not to exceed a total of 1,200 hours.

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4. POSITION CHANGE/TRANSFER

a. Administrative Staff

- 1) **Robert Kucharczuk**, Art Teacher, WHEC, to Full-time 10-month (200 days) Assistant Principal, WHEC, at a salary of \$70,000, effective August 15, 2018.

*Background Information: This position is a previously approved new position.*

b. Support Staff

- 1) **Mary Muir**, Instructional Aide, WREC, to Instructional Aide, WHEC, effective August 22, 2018, no change in hours per day or wage rate
- 2) **Jared Reigel**, Custodian, District-wide Floater, to Custodian, JSBS, effective June 12, 2018 no change in hours per day or wage rate.
- 3) **Timothy Romig**, Custodian, WHEC, to Custodian, District-wide Floater, effective June 12, 2018 no change in hours per day or wage rate.

5. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) **Michele Hatt-Ciemiewicz**, Summer School Monitor, WREC, for a maximum of 40 hours, effective June 26, 2018 to July 19, 2018 at the WAEA work outside contract hourly rate.

b. Support Staff

Request approval for the following support staff to receive up to a maximum of 14 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2017-18 fiscal year at WHEC effective June 14, 2018 and June 15, 2108:

- 1) **Jane Lim**

6. SUMMER PROGRAMS

a. Support Staff

Request approval of the following paraprofessionals to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at their regular hourly rate of pay, not to exceed a maximum of 10½ hours/week:

- 1) **Megan Douglas**

7. WAGE INCREASES

a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Sarah Rugg**, WHEC, from M+45/Step 6 to M+60/Step 6 (\$65,095) effective the 2018-19 school year.
- 2) **Jennifer Yetter**, JSBS, from B+15/Step 3 to M/Step 3 (\$52,497) effective June 1, 2018.

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**8. VOLUNTEERS**

- X. Old Business – Mr. Redner**
- XI. New Business – Mr. Redner**
- XII. Updates from Organizations**
  - A. WAEA**
  - B. AFSCME**
- XIII. Adjournment – Mr. Redner**