Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

The Wyomissing Area School District aspires to be the preeminent public educational institution; as we:

- Prepare students to excel in a highly complex global community;
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;
- Attract and retain the best team of administrators and staff; and
- Create a culture built on respect, trust and integrity.

SCHOOL BOARD MEETING

Monday, May 14, 2018 – 6:00 P.M.
Community Board Room

I. Call to Order – Ryan S. Redner, Board President, Presiding

II. Pledge of Allegiance – Mr. Redner

III. Announcement of Recording by the Public – Mr. Redner

IV. Roll Call – Mrs. Filer

V. Welcome to Visitors & Announcement of Meetings – Mr. Redner

- School Board Business Meeting – May 29, 2018, 6:00 p.m.
- Curriculum/Technology Committee Meeting – June 4, 2018, 11:00 a.m.
- Facilities Committee Meeting – June 5, 2018, 8:30 a.m.
- Finance Committee Meeting – June 6, 2018, 8:00 a.m.
- Personnel Committee Meeting – June 7, 2018, 4:00 p.m.
- Policy Committee Meeting – July 11, 2018, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
VI. **Student Representative Report**

VII. **Recognition**
   A. Academic – Dr. Jones

VIII. **Committee Reports**
   A. Finance – Mrs. Ziolkowski
   B. Facilities – Mrs. McAvoy
   C. Curriculum/Technology – Mrs. Waxler
   D. Personnel – Mrs. Waxler
   E. Policy – Mrs. Larkin
   F. Berks County Intermediate Unit Board Report – Mrs. Taylor
   G. Berks Career & Technology Center Board Report – Mr. McCaffrey
   H. Berks EIT Report – Mr. Zeppos
   I. Wyomissing Area Education Foundation – Mrs. Waxler
   J. Legislative Report – Mrs. Larkin
   K. PTA – Mrs. Phillips

IX. **Public Comment – Mr. Redner**
   *Speakers are requested to identify themselves by name and address.*

X. **Presentation**
   A. 2018-19 Proposed General Fund Budget

XI. **Superintendent’s Report – Mr. Scoboria**

   A. **Curriculum and Technology –**

   **MOTION**
   It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

   1. Approve instructional resources for 2018-19
      **Science Department**
      a. AP Environmental Science – Cengage Learning, 2019, 30 print texts and 20 Digital Bundles, $7,297.50
      b. Approve new book title for summer reading list for AP Environmental Science.
         1) *Silent Spring* by Rachel Carson
         *Background information: AP Environmental Science was approved as a new course in the 2018-19 Program of Studies booklet.*


   B. **Finance and Facilities**

   **MOTION**
   It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-2:
1. Adopt Proposed General Fund Budget for 2018-19 requiring a 2.4% mill real estate and interim tax increase. The increased millage is 0.7215 with a total millage required equal to 30.788:

   1000 Instruction...........................................................$20,696,685
   2000 Supporting Services.......................................... 10,604,104
   3000 Operation of Non-Instructional Services.............. 995,763
   4000 Facilities, Acquisition & Construction..................0
   5000 Financing Uses..................................................3,886,888

TOTAL GENERAL BUDGET EXPENSES...............$33,726,122

5999 Budgetary Reserve ...........................$250,000

2. Approve purchase of furniture and storage solutions for the WHEC Innovation Lab through Office Depot in the amount of $13,953.32.

   Background information: This purchase is covered through the TCPN Cooperative Bid. Commitment of fund balance for Curriculum and Enhancements will be used to pay for the items. Total price includes delivery and installation of the products.

The following Finance and Facilities items are for discussion:

3. Accept the following donations:
   - $738 from the Wyomissing Area Spartans Track Booster Clubs Inc. for uniforms
   - $500 from the Borough of West Reading West Reading Basketball Exchange for Gym Padding Replacement
   - $500 from the Wyomissing Area Music Association towards assembly held at WHEC
   - $1,000 from the Wyomissing Area PTA toward assembly held at WHEC
   - $1,331.61 from the Wyomissing Football Association for benches around the new paver area in from of the Field House.

4. Approve the following WAEF donations:
   - $4,823.46 for Arduino Kits, Raspberry Pi Kits and storage items from the Schneider Grant
   - $263.58 that will be held as Restricted Funds for the KURR Grant

5. Approve agreement for 2018-19 with the BCIU top provide Behind-the-Wheel instruction for WASD students who register for the BCIU Driver Education Behind-the-Wheel program.

   Background information: There is no cost to the District.

6. Approve the purchase of replacement dump truck in the amount of $69,239

   Background information: Assigned Fund Balance for Vehicle/Equipment will be used to purchase a Ford F350 dump truck with plow equipment from Masano Ford. Pricing is under co-star contract 025-148.
   Background information: No increase over the 2017-18 rate. Coverage is through AXIS Insurance.

8. Approve contract with Billings Bilingual LLC to provide translation services for District wide documents.
   Background information: Translation rate is $55.00 per hour.

9. Renew agreement for Special Education Legal Services Consultation in the amount of $14,000 with Sweet, Stevens, Katz and Williams LLP for the 2018-19 school year.
   Background information: The amount of the agreement is the same as the 2017-18 school year.

10. Approve agreement with the Wilson School District to provide transportation services for one student. Services will go through June 14, 2018 at a per diem rate of $128.00.

11. Approve proposal from Berkshire Systems to upgrade the JSHS Telecore at a cost of $17,200.
    Background information: This proposal includes upgrades for the clock, bells, and public address system.

12. Approve installation of three new signs to honor Wyomissing Spartan State Championship teams located throughout the District.

13. Approve agreement with the Borough of Wyomissing regarding trees, painting of pickleball lines, and maintenance of tennis courts.

14. Appoint ____________ as Board Treasurer for the term July 1, 2018 to June 30, 2019 with no wage payments.
    Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-11:

1. RETIREMENTS/RESIGNATIONS
   a. Professional Staff
      1) Amy Lutz, Special Education Teacher, WHEC, retirement effective the last contracted day of the 2017-18 school year.
      2) Rose Sneeringer, 6th Grade Teacher, WREC, revise previously approved retirement to effective the last contracted day of the 2018-19 school year.
b. Support Staff
   1) **Jennifer Zeiber**, Food Service Worker – Floater, resignation effective last day worked May 3, 2018.
   2) **Barbara Cuttler**, Paraprofessional, WHEC, resignation effective May 14, 2018.

c. Confidential Support Staff
   1) **Matthew Baratta**, IT Intern, District-wide, end of temporary assignment effective last day worked April 27, 2018.
   2) **Aaron Starr**, IT Intern, District-wide, end of temporary assignment effective last day worked April 13, 2018.

2. LEAVE OF ABSENCE
   a. Professional Staff
      1) **G. Peter Beck**, Gifted Teacher, JSHS, extend Family Medical Leave to intermittent through no later than June 14, 2018.
      2) **Colleen Fontaine**, Math Teacher, JSHS, update Family Medical Leave effective date to May 2, 2018 through October 3, 2018, return to work October 4, 2018.
      3) **Sally McNichol**, School Nurse, JSHS, unpaid leave effective the afternoon of May 17, 2018 through May 31, 2018, return to work June 1, 2018, as an exception to the WAEA Collective Bargaining Agreement, Exhibit E.
   b. Support Staff
      1) **Jenny Weikel**, Attendance Secretary, JSHS, unpaid leave effective June 18, 2018 to June 20, 2018.

3. APPOINTMENTS
   a. Professional Staff
      1) **Sarah Blekicki**, Special Education Teacher, Extended School Year (ESY) Program, effective June 25, 2018 to July 27, 2018 at a rate of $32/hour not to exceed a maximum of 12 hours/week, pending successful completion of employment requirements.
      2) **Tammy Sarangoulis**, Special Education Teacher, Extended School Year (ESY) Program, effective June 25, 2018 to July 27, 2018 at a rate of $32/hour not to exceed a maximum of 12 hours/week, pending successful completion of employment requirements.
   b. Support Staff
      1) **Shelby Button**, Part-time Instructional Aide - Reading, WHEC, 3 hours/day, at a wage rate of $11.40/hour, ratification effective May 1, 2018.
         *Background Information: This position is being filled due to a resignation.*

4. POSITION CHANGE/TRANSFER
   a. Support Staff
      1) **Jane Lim**, Full-time Computer Instructional Aide, WHEC, to Full-time 10-month Attendance Secretary, WHEC, 7 hours/day, at a wage rate of $13.80/hour, effective August 20, 2018.
5. SUMMER PROGRAMS
   a. Professional Staff
      1) Request approval of the following teacher to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 32 hours/week:
         a) Sally McAvoy
      2) Request approval of the following teacher to work in the Extended School Year (ESY) Program effective June 15, 2018 to August 24, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 31.25 hours/week:
         a) Jodi Wirebach
      3) Request approval of the following teachers to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 12 hours/week:
         a) Christine Beidler
         b) Amanda Budwash
         c) Mindy Devlin
         d) Sarah Gallen
         e) Kara Highduch
         f) Alexandra House
         g) Melissa Lumas
         h) Colleen Reinecker
         i) Melissa Siegfried
      4) Request approval of all currently employed professional staff to substitute in the 2018 summer programs and receive compensation at the WAEA work outside contract hourly rate.
   b. Support Staff
      1) Request approval of the following paraprofessionals to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at their regular hourly rate of pay, not to exceed a maximum of 10½ hours/week:
         a) Lori Beck
         b) Kim Bressler
         c) Mary Boyle
         d) Cassey Buchta
         e) Jillian Disla
         f) Scott Frymoyer
         g) Elizabeth Hartman
         h) Glenda Jarrett
         i) Lori Scargle
         j) Danielle Wynen
      2) Request approval of all currently employed support staff to substitute in the 2018 summer programs and receive compensation at their regular hourly rate of pay.
6. WORK OUTSIDE CONTRACT HOURS
   a. Professional Staff
      Request approval for the following professional staff to provide Safety Care Training and receive compensation at the WAEA work outside contract hourly rate per below:
      1) June 15, June 18, and June 29, 2018 – Safety Care Training (7 hours/day for a total of 21 hours)
         a) Kristin McLaughlin
      2) June 29, 2018 – Safety Care Re-certification Training (7 hours/day)
         a) Colleen Reinecker
         b) Christine Beidler
   b. Support Staff
      1) Request approval for the following support staff to receive up to a maximum of 35 hours of compensation at a wage rate of $13.80/hour to provide clerical assistance for the 2018-19 fiscal year during the summer at WHEC effective July 1, 2018 to August 17, 2018:
         a) Jane Lim
      2) Request approval for the following support staff to receive up to a maximum of 37 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2017-18 fiscal year at the JSJSHS effective June 21, 2018 to June 29, 2018:
         a) Jenny Weikel
      3) Request approval for the following support staff to receive up to a maximum of 37 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2018-19 fiscal year during the summer at the JSJSHS effective July 1, 2018 to August 17, 2018:
         a) Jenny Weikel

7. APPROVAL OF TRAINING/WORK HOURS
   a. Professional Staff
      Request approval for the following teachers to complete required training and receive compensation at the WAEA work outside contract hourly rate per below:
      1) June 15 and June 18, 2018 – Safety Care Training
         (6 hours/day for a total of 12 hours)
         c) Devon Benensky
         d) Lee Marie Duquette
         e) Regina Hart
         f) Amy Stewart-Himes
         g) Robert Cushman
         h) Greta Jones
         i) Kami Fecho
         j) Stephanie Zechman
2) June 29, 2018 – Safety Care Re-certification Training
   (6 hours/day)
   a) Amy Miller-Cush
   b) Donna Fischer
   c) Robert Kucharczuk
   d) Brianna O’Neil
   e) Mary Reinert

b. Support Staff
   Request approval for the following paraprofessionals to complete required
   training and receive compensation at their regular hourly rate of pay per
   below:
   1) June 15 and June 18, 2018 – Safety Care Training
      (6 hours/day for a total of 12 hours)
      a) Cassey Buchta
      b) Jillian Disla
      c) Jennifer Entzminger
      d) Heidi Schlouch
      e) Danielle Wynen

   2) June 29, 2018 – Safety Care Re-certification Training
      (6 hours/day)
      a) Trevor Fidler

8. DEPARTMENT CHAIRS
   Request approval of the following Department Chairs for the 2018-19 school year:

<table>
<thead>
<tr>
<th>Department</th>
<th>Chairperson</th>
<th>Stipend Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Department</td>
<td>Jennifer Watt</td>
<td>$1,750</td>
</tr>
<tr>
<td>English Department</td>
<td>James Comerford</td>
<td>$1,750</td>
</tr>
<tr>
<td>Guidance Department</td>
<td>Kim Lally</td>
<td>$1,750</td>
</tr>
<tr>
<td>Health/Phys. Ed./FCS</td>
<td>Matthew Babiarz</td>
<td>$1,750</td>
</tr>
<tr>
<td>Mathematics Department</td>
<td>Crisanne Bansner</td>
<td>$1,750</td>
</tr>
<tr>
<td>Music Department</td>
<td>Sharon Luyben</td>
<td>$1,750</td>
</tr>
<tr>
<td>Science Department</td>
<td>Shirley Gashi</td>
<td>$1,750</td>
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<tr>
<td>Social Studies Department</td>
<td>Joseph Alcaro</td>
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<tr>
<td>Special Education Department</td>
<td>Kristin McLaughlin</td>
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<tr>
<td>Technology Department</td>
<td>Curtis Minich</td>
<td>$1,750</td>
</tr>
<tr>
<td>World Language Department</td>
<td>Maria Gernert</td>
<td>$1,750</td>
</tr>
</tbody>
</table>

9. TEACHER ON ASSIGNMENT
   a. Kim Lally, Guidance Counselor, JSHS, to fill the role of AP Coordinator
      during the 2017-18 school year effective January 1, 2018 at a stipend of
      $1,500 paid from Title IV funding, which funding, if revoked at any time,
      will cause the stipend to be re-evaluated.

10. SUBSTITUTE
    a. Support Staff (addition)
        1) Alethea McDonough, Custodian, District-wide
2) **Jennifer Zeiber**, Food Service Worker, District-wide, effective May 4, 2018.

11. VOLUNTEERS

The following Personnel and Policy items are for discussion:

12. POLICIES

First reading of the following policies:

105   Curriculum

138   Language Instruction Educational Program for English Learners

239   Foreign Exchange Students

301   Creating a Position

305   Employment of Substitute Employees (NEW)

306   Employment of Summer School Staff (NEW)

307   Student Teachers/Interns

319   Outside Activities

320   Freedom of Speech in Nonschool Settings

321   Political Activities

323   Tobacco Use

324   Personnel Files

325   Dress and Grooming

335   Family and Medical Leaves

605.1 District-Initiated Tax Assessment Appeals (NEW)

819   Suicide Awareness, Prevention and Response

913   Non-school Organizations/Groups/Individuals

918   Title I Parent and Family Engagement

Policies to be rescinded

303   Employment of Administrators

310   Abolishing a Position

315   Disqualification by Reason of Health

316   Nontenured Employees

327   Management Team

347   Worker’s compensation Transitional Return to Work

405   Employment of Substitute Professional Employees

406   Employment of Summer School Staff

407   Student Teachers/Interns

414   Physical Examination

414.1 HIV Infection

415   Disqualification by Reason of Health

416   Nontenured Employees

417.1 Educator Misconduct

418   Penalties for Tardiness

419   Outside Activities

420   Freedom of Speech in Nonschool Settings

421   Political Activities

423   Tobacco Use

424   Personnel Files
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425  Dress and Grooming
435  Family and Medical Leaves
440  Responsibility of Staff for Student Welfare
505  Employment of Substitute Professional Employees
506  Employment of Summer School Staff
514  Physical Examination
514.1 HIV Infection
515  Disqualification by Reason of Health
518  Penalties for Tardiness
519  Outside Activities
523  Tobacco Use
524  Personnel Files
525  Dress and Grooming
535  Family and Medical Leaves

XII. Old Business – Mr. Redner

XIII. New Business – Mr. Redner

XIV. Updates from Organizations
    A. WAEA
    B. AFSCME

XV. Adjournment – Mr. Redner