

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mr. Ryan S. Redner, President
Mr. George A. Zeppos, Vice President
Mrs. Maria Ziolkowski, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Susan G. Larkin
Mrs. Karen R. McAvoy
Mr. Christopher M. McCaffrey
Mrs. Melissa G. Phillips
Mrs. Terrie A. Taylor

Non Members

Mr. Mark Boyer, Board Secretary
Mrs. Lynette Waller, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, May 14, 2018 – 6:00 P.M.
Community Board Room

- I. **Call to Order – Ryan S. Redner, Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Redner**
- III. **Announcement of Recording by the Public – Mr. Redner**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
 - School Board Business Meeting – May 29, 2018, 6:00 p.m.
 - Curriculum/Technology Committee Meeting – June 4, 2018, 11:00 a.m.
 - Facilities Committee Meeting – June 5, 2018, 8:30 a.m.
 - Finance Committee Meeting – June 6, 2018, 8:00 a.m.
 - Personnel Committee Meeting – June 7, 2018, 4:00 p.m.
 - Policy Committee Meeting – July 11, 2018, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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VI. Student Representative Report

VII. Recognition

- A. Academic – Dr. Jones

VIII. Committee Reports

- A. Finance – Mrs. Ziolkowski
- B. Facilities – Mrs. McAvoy
- C. Curriculum/Technology – Mrs. Waxler
- D. Personnel – Mrs. Waxler
- E. Policy – Mrs. Larkin
- F. Berks County Intermediate Unit Board Report – Mrs. Taylor
- G. Berks Career & Technology Center Board Report – Mr. McCaffrey
- H. Berks EIT Report – Mr. Zeppos
- I. Wyomissing Area Education Foundation – Mrs. Waxler
- J. Legislative Report – Mrs. Larkin
- K. PTA – Mrs. Phillips

IX. Public Comment – Mr. Redner

Speakers are requested to identify themselves by name and address.

X. Presentation

- A. 2018-19 Proposed General Fund Budget

XI. Superintendent's Report – Mr. Scoboria

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve instructional resources for 2018-19

Science Department

- a. AP Environmental Science – Cengage Learning, 2019, 30 print texts and 20 Digital Bundles, \$7,297.50
- b. Approve new book title for summer reading list for AP Environmental Science.

- 1) *Silent Spring* by Rachel Carson

Background information: AP Environmental Science was approved as a new course in the 2018-19 Program of Studies booklet.

2. Approve Summer Work Outside the Contract Listing for 2018-19.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-2:

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1. Adopt Proposed General Fund Budget for 2018-19 requiring a 2.4% mill real estate and interim tax increase. The increased millage is 0.7215 with a total millage required equal to 30.788:

1000 Instruction.....	\$20,696,685
2000 Supporting Services.....	10,604,104
3000 Operation of Non-Instructional Services.....	995,763
4000 Facilities, Acquisition & Construction.....	0
5000 Financing Uses.....	3,886,888
TOTAL GENERAL BUDGET EXPENSES.....	\$33,726,122

5999 Budgetary Reserve \$250,000

2. Approve purchase of furniture and storage solutions for the WHEC Innovation Lab through Office Depot in the amount of \$13,953.32.

Background information: This purchase is covered through the TCPN Cooperative Bid. Commitment of fund balance for Curriculum and Enhancements will be used to pay for the items. Total price includes delivery and installation of the products.

The following Finance and Facilities items are for discussion:

3. Accept the following donations:
 - \$738 from the Wyomissing Area Spartans Track Booster Clubs Inc. for uniforms
 - \$500 from the Borough of West Reading West Reading Basketball Exchange for Gym Padding Replacement
 - \$500 from the Wyomissing Area Music Association towards assembly held at WHEC
 - \$1,000 from the Wyomissing Area PTA toward assembly held at WHEC
 - \$1,331.61 from the Wyomissing Football Association for benches around the new paver area in front of the Field House.

4. Approve the following WAEF donations:
 - \$4,823.46 for Arduino Kits, Raspberry Pi Kits and storage items from the Schneider Grant
 - \$263.58 that will be held as Restricted Funds for the KURR Grant

5. Approve agreement for 2018-19 with the BCIU to provide Behind-the Wheel instruction for WASD students who register for the BCIU Driver Education Behind-the Wheel program.

Background information: There is no cost to the District.

6. Approve the purchase of replacement dump truck in the amount of \$69,239
Background information: Assigned Fund Balance for Vehicle/Equipment will be used to purchase a Ford F350 dump truck with plow equipment from Masano Ford. Pricing is under co-star contract 025-148.

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7. Approve interscholastic student accident insurance premium in the amount of \$7,873 for 2018-19.
Background information: No increase over the 2017-18 rate. Coverage is through AXIS Insurance.
8. Approve contract with Billings Bilingual LLC to provide translation services for District wide documents.
Background information: Translation rate is \$55.00 per hour.
9. Renew agreement for Special Education Legal Services Consultation in the amount of \$14,000 with Sweet, Stevens, Katz and Williams LLP for the 2018-19 school year.
Background information: The amount of the agreement is the same as the 2017-18 school year.
10. Approve agreement with the Wilson School District to provide transportation services for one student. Services will go through June 14, 2018 at a per diem rate of \$128.00.
11. Approve proposal from Berkshire Systems to upgrade the JSHS Telecore at a cost of \$17,200.
Background information: This proposal includes upgrades for the clock, bells, and public address system.
12. Approve installation of three new signs to honor Wyomissing Spartan State Championship teams located throughout the District.
13. Approve agreement with the Borough of Wyomissing regarding trees, painting of pickleball lines, and maintenance of tennis courts.
14. Appoint _____ as Board Treasurer for the term July 1, 2018 to June 30, 2019 with no wage payments.
Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-11:

1. RETIREMENTS/RESIGNATIONS

a. Professional Staff

- 1) **Amy Lutz**, Special Education Teacher, WHEC, retirement effective the last contracted day of the 2017-18 school year.
- 2) **Rose Sneeringer**, 6th Grade Teacher, WREC, revise previously approved retirement to effective the last contracted day of the 2018-19 school year.

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- b. Support Staff
 - 1) **Jennifer Zeiber**, Food Service Worker – Floater, resignation effective last day worked May 3, 2018.
 - 2) **Barbara Cuttler**, Paraprofessional, WHEC, resignation effective May 14, 2018.
- c. Confidential Support Staff
 - 1) **Matthew Baratta**, IT Intern, District-wide, end of temporary assignment effective last day worked April 27, 2018.
 - 2) **Aaron Starr**, IT Intern, District-wide, end of temporary assignment effective last day worked April 13, 2018.

2. LEAVE OF ABSENCE

- a. Professional Staff
 - 1) **G. Peter Beck**, Gifted Teacher, JSBS, extend Family Medical Leave to intermittent through no later than June 14, 2018.
 - 2) **Colleen Fontaine**, Math Teacher, JSBS, update Family Medical Leave effective date to May 2, 2018 through October 3, 2018, return to work October 4, 2018.
 - 3) **Sally McNichol**, School Nurse, JSBS, unpaid leave effective the afternoon of May 17, 2018 through May 31, 2018, return to work June 1, 2018, as an exception to the WAEA Collective Bargaining Agreement, Exhibit E.
- b. Support Staff
 - 1) **Jenny Weikel**, Attendance Secretary, JSBS, unpaid leave effective June 18, 2018 to June 20, 2018.

3. APPOINTMENTS

- a. Professional Staff
 - 1) **Sarah Blekicki**, Special Education Teacher, Extended School Year (ESY) Program, effective June 25, 2018 to July 27, 2018 at a rate of \$32/hour not to exceed a maximum of 12 hours/week, pending successful completion of employment requirements.
 - 2) **Tammy Sarangoulis**, Special Education Teacher, Extended School Year (ESY) Program, effective June 25, 2018 to July 27, 2018 at a rate of \$32/hour not to exceed a maximum of 12 hours/week, pending successful completion of employment requirements.
- b. Support Staff
 - 1) **Shelby Button**, Part-time Instructional Aide - Reading, WHEC, 3 hours/day, at a wage rate of \$11.40/hour, ratification effective May 1, 2018.
Background Information: This position is being filled due to a resignation.

4. POSITION CHANGE/TRANSFER

- a. Support Staff
 - 1) **Jane Lim**, Full-time Computer Instructional Aide, WHEC, to Full-time 10-month Attendance Secretary, WHEC, 7 hours/day, at a wage rate of \$13.80/hour, effective August 20, 2018.

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Background Information: This position is being filled due to a retirement.

5. SUMMER PROGRAMS

a. Professional Staff

- 1) Request approval of the following teacher to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 32 hours/week:
 - a) **Sally McAvoy**
- 2) Request approval of the following teacher to work in the Extended School Year (ESY) Program effective June 15, 2018 to August 24, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 31.25 hours/week:
 - a) **Jodi Wirebach**
- 3) Request approval of the following teachers to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 12 hours/week:
 - a) **Christine Beidler**
 - b) **Amanda Budwash**
 - c) **Mindy Devlin**
 - d) **Sarah Gallen**
 - e) **Kara Highduch**
 - f) **Alexandra House**
 - g) **Melissa Lumas**
 - h) **Colleen Reinecker**
 - i) **Melissa Siegfried**
- 4) Request approval of all currently employed professional staff to substitute in the 2018 summer programs and receive compensation at the WAEA work outside contract hourly rate.

b. Support Staff

- 1) Request approval of the following paraprofessionals to work in the Extended School Year (ESY) Program effective June 25, 2018 to July 27, 2018 at their regular hourly rate of pay, not to exceed a maximum of 10½ hours/week:
 - a) **Lori Beck**
 - b) **Kim Bressler**
 - c) **Mary Boyle**
 - d) **Cassey Buchta**
 - e) **Jillian Disla**
 - f) **Scott Frymoyer**
 - g) **Elizabeth Hartman**
 - h) **Glenda Jarrett**
 - i) **Lori Scargle**
 - j) **Danielle Wynen**
- 2) Request approval of all currently employed support staff to substitute in the 2018 summer programs and receive compensation at their regular hourly rate of pay.

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6. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

Request approval for the following professional staff to provide Safety Care Training and receive compensation at the WAEA work outside contract hourly rate per below:

1) June 15, June 18, and June 29, 2018 – Safety Care Training (7 hours/day for a total of 21 hours)

a) **Kristin McLaughlin**

2) June 29, 2018 – Safety Care Re-certification Training (7 hours/day)

a) **Colleen Reinecker**

b) **Christine Beidler**

b. Support Staff

1) Request approval for the following support staff to receive up to a maximum of 35 hours of compensation at a wage rate of \$13.80/hour to provide clerical assistance for the 2018-19 fiscal year during the summer at WHEC effective July 1, 2018 to August 17, 2018:

a) **Jane Lim**

2) Request approval for the following support staff to receive up to a maximum of 37 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2017-18 fiscal year at the JSHS effective June 21, 2018 to June 29, 2018:

a) **Jenny Weikel**

3) Request approval for the following support staff to receive up to a maximum of 37 hours of compensation at her regularly approved hourly wage rate to provide clerical assistance for the 2018-19 fiscal year during the summer at the JSHS effective July 1, 2018 to August 17, 2018:

a) **Jenny Weikel**

7. APPROVAL OF TRAINING/WORK HOURS

a. Professional Staff

Request approval for the following teachers to complete required training and receive compensation at the WAEA work outside contract hourly rate per below:

1) June 15 and June 18, 2018 – Safety Care Training (6 hours/day for a total of 12 hours)

c) **Devon Benensky**

d) **Lee Marie Duquette**

e) **Regina Hart**

f) **Amy Stewart-Himes**

g) **Robert Cushman**

h) **Greta Jones**

i) **Kami Fecho**

j) **Stephanie Zechman**

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- 2) June 29, 2018 – Safety Care Re-certification Training
(6 hours/day)
 - a) **Amy Miller-Cush**
 - b) **Donna Fischer**
 - c) **Robert Kucharczuk**
 - d) **Brianna O’Neil**
 - e) **Mary Reinert**

b. Support Staff

Request approval for the following paraprofessionals to complete required training and receive compensation at their regular hourly rate of pay per below:

- 1) June 15 and June 18, 2018 – Safety Care Training
(6 hours/day for a total of 12 hours)
 - a) **Cassey Buchta**
 - b) **Jillian Disla**
 - c) **Jennifer Entzminger**
 - d) **Heidi Schlouch**
 - e) **Danielle Wynen**
- 2) June 29, 2018 – Safety Care Re-certification Training
(6 hours/day)
 - a) **Trevor Fidler**

8. DEPARTMENT CHAIRS

Request approval of the following Department Chairs for the 2018-19 school year:

Department	Chairperson	Stipend Amount
Art Department	Jennifer Watt	\$1,750
English Department	James Comerford	\$1,750
Guidance Department	Kim Lally	\$1,750
Health/Phys. Ed./FCS	Matthew Babiarz	\$1,750
Mathematics Department	Crisanne Bansner	\$1,750
Music Department	Sharon Luyben	\$1,750
Science Department	Shirley Gashi	\$1,750
Social Studies Department	Joseph Alcaro	\$1,750
Special Education Department	Kristin McLaughlin	\$1,750
Technology Department	Curtis Minich	\$1,750
World Language Department	Maria Gernert	\$1,750

9. TEACHER ON ASSIGNMENT

- a. **Kim Lally**, Guidance Counselor, JSBS, to fill the role of AP Coordinator during the 2017-18 school year effective January 1, 2018 at a stipend of \$1,500 paid from Title IV funding, which funding, if revoked at any time, will cause the stipend to be re-evaluated.

10. SUBSTITUTES

- a. Support Staff (addition)
 - 1) **Alethea McDonough**, Custodian, District-wide

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- 2) **Jennifer Zeiber**, Food Service Worker, District-wide, effective May 4, 2018.

11. VOLUNTEERS

The following Personnel and Policy items are for discussion:

12. POLICIES

First reading of the following policies:

- 105 Curriculum
- 138 Language Instruction Educational Program for English Learners
- 239 Foreign Exchange Students
- 301 Creating a Position
- 305 Employment of Substitute Employees (NEW)
- 306 Employment of Summer School Staff (NEW)
- 307 Student Teachers/Interns
- 319 Outside Activities
- 320 Freedom of Speech in Nonschool Settings
- 321 Political Activities
- 323 Tobacco Use
- 324 Personnel Files
- 325 Dress and Grooming
- 335 Family and Medical Leaves
- 605.1 District-Initiated Tax Assessment Appeals (NEW)
- 819 Suicide Awareness, Prevention and Response
- 913 Non-school Organizations/Groups/Individuals
- 918 Title I Parent and Family Engagement

Policies to be rescinded

- 303 Employment of Administrators
- 310 Abolishing a Position
- 315 Disqualification by Reason of Health
- 316 Nontenured Employees
- 327 Management Team
- 347 Worker's compensation Transitional Return to Work
- 405 Employment of Substitute Professional Employees
- 406 Employment of Summer School Staff
- 407 Student Teachers/Interns
- 414 Physical Examination
- 414.1 HIV Infection
- 415 Disqualification by Reason of Health
- 416 Nontenured Employees
- 417.1 Educator Misconduct
- 418 Penalties for Tardiness
- 419 Outside Activities
- 420 Freedom of Speech in Nonschool Settings
- 421 Political Activities
- 423 Tobacco Use
- 424 Personnel Files

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425	Dress and Grooming
435	Family and Medical Leaves
440	Responsibility of Staff for Student Welfare
505	Employment of Substitute Professional Employees
506	Employment of Summer School Staff
514	Physical Examination
514.1	HIV Infection
515	Disqualification by Reason of Health
518	Penalties for Tardiness
519	Outside Activities
523	Tobacco Use
524	Personnel Files
525	Dress and Grooming
535	Family and Medical Leaves

- XII. **Old Business – Mr. Redner**
- XIII. **New Business – Mr. Redner**
- XIV. **Updates from Organizations**
 - A. **WAEA**
 - B. **AFSCME**
- XV. **Adjournment – Mr. Redner**