

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mr. Ryan S. Redner, President  
Mr. George A. Zeppos, Vice President  
Mrs. Maria Ziolkowski, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Susan G. Larkin  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Tuesday, May 29, 2018 – 6:00 P.M.  
Community Board Room

- I. **Call to Order –Mr. Ryan S. Redner, Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Redner**
- III. **Announcement of Recording by the Public – Mr. Redner**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
  - Facilities Committee Meeting – June 5, 2018, 8:30 a.m.
  - Curriculum/Technology Committee Meeting – June 5, 2018, 11:00 a.m. **(Date Change)**
  - Finance Committee Meeting – June 6, 2018, 8:00 a.m.
  - Personnel Committee Meeting – June 7, 2018, 4:00 p.m.
  - School Board Business Meeting with Committee Reports – June 11, 2018, 6:00 p.m.
  - School Board Business Meeting – June 25, 2018 **(Date Change)**
  - Policy Committee Meeting – July 11, 2018, 4:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Student Presentation**
  - A. Teacher Nameplate Project – Nicholas Fischetti

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VII. **Recognition**

- A. Retirees
- B. PTA

VIII. **Public Comment – Mr. Redner**

*Speakers are requested to identify themselves by name and address.*

IX. **Presentation**

- A. Safe Schools Advisory Committee Update – Mr. Cafoncelli/Lt. Endy

X. **Routine Approvals – Mr. Redner**

**MOTION**

- B. It is recommended that the Board of School Directors approve the following minutes:

- April 9, 2018 Business Meeting with Committee Reports
- April 23, 2018 Business Meeting

**MOTION**

- C. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- D. It is recommended that the Board of School Directors approve payment of bills for the month of April 2018, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary

XI. **Superintendent's Report – Mr. Scoboria**

A. **Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-2:

1. Approve Class of 2018 Graduates pending compliance with all requirements.
2. Approve revised proposal for instructional resources for 2018-19 for the AP Environmental Science course – Cenage Learning, 2019, 50 print texts/Digital Bundles, \$8,137.50.  
*Background information: The original quote approved at the meeting of May 14, 2018 was for 30 texts and 20 digital bundles. The difference in cost amounts to \$840.*

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**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-13:

1. Approve budget transfers in the amount of \$8,664.
2. Accept the following donations:
  - \$738 from the Wyomissing Area Spartans Track Booster Clubs Inc. for uniforms
  - \$500 from the Borough of West Reading West Reading Basketball Exchange for Gym Padding Replacement
  - \$500 from the Wyomissing Area Music Association towards assembly held at WHEC
  - \$1,000 from the Wyomissing Area PTA toward assembly held at WHEC
  - \$1,331.61 from the Wyomissing Football Association for benches around the new paver area in front of the Field House.
3. Approve the following WAEF donations:
  - \$4,823.46 for Arduino Kits, Raspberry Pi Kits and storage items from the Schneider Grant
  - \$263.58 that will be held as Restricted Funds for the KURR Grant
4. Approve agreement for 2018-19 with the BCIU to provide Behind-the Wheel instruction for WASD students who register for the BCIU Driver Education Behind-the Wheel program.  
*Background information: There is no cost to the District.*
5. Approve the purchase of replacement dump truck in the amount of \$69,239  
*Background information: Assigned Fund Balance for Vehicle/Equipment will be used to purchase a Ford F350 dump truck with plow equipment from Masano Ford. Pricing is under co-star contract 025-148.*
6. Approve interscholastic student accident insurance premium in the amount of \$7,873 for 2018-19.  
*Background information: No increase over the 2017-18 rate. Coverage is through AXIS Insurance.*
7. Approve contract with Billings Bilingual LLC to provide translation services for District wide documents.  
*Background information: Translation rate is \$55.00 per hour.*
8. Renew agreement for Special Education Legal Services Consultation in the amount of \$14,000 with Sweet, Stevens, Katz and Williams LLP for the 2018-19 school year.  
*Background information: The amount of the agreement is the same as the 2017-18 school year.*

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9. Approve agreement with the Wilson School District to provide transportation services for one student. Services will go through June 14, 2018 at a per diem rate of \$128.00.
10. Approve proposal from Berkshire Systems to upgrade the JSJS Telecore at a cost of \$17,200.  
*Background information: This proposal includes upgrades for the clock, bells, and public address system.*
11. Approve proposal with Signature Signs for installation of three new signs to honor Wyomissing Spartan State Championship teams located throughout the District at a cost of \$4,700.  
*Background information: This cost will be funded by a donation from Wyomissing Family Restaurant.*
12. Approve agreement with the Borough of Wyomissing regarding trees, painting of pickleball lines, and maintenance of tennis courts.
13. Appoint Maria Ziolkowski as Board Treasurer for the term July 1, 2018 to June 30, 2019 with no wage payments.  
*Background information: Per school code, the Board shall annually, during the month of May elect a treasurer to serve for one year, beginning the first day of July following such election.*

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-8:

1. RESIGNATIONS
  - a. Professional Staff
    - 1) **Elizabeth Tollin**, 1<sup>st</sup> Grade Teacher, WHEC, resignation effective the last day of the 2017-18 contracted year.
  - b. Support Staff
    - 1) **Todd Coleman**, Custodian, WHEC, resignation effective the last day worked May 24, 2018.
2. LEAVE OF ABSENCE
  - a. Professional Staff
    - 1) **Sally McNichol**, School Nurse, JSJS, update Family Medical Leave effective the afternoon of February 14, 2018 through the morning of May 17, 2018.
    - 2) **Meredith Weisman**, 3<sup>rd</sup> Grade Teacher, WHEC, unpaid leave effective the first contracted day of the 2018-19 school year through the end of the 2018-19 school year, return to work the first contracted day of the 2019-20 school year.

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b. Support Staff

- 1) **Deirdre Emes**, Building & Grounds/IT Specialist, JSHS, intermittent Family Medical Leave effective May 22, 2018 through no later than May 21, 2019.
- 2) **Mary Muir**, Classroom Instructional Aide, WREC, extend intermittent Family Medical Leave effective May 1, 2018 through October 31, 2018.

3. APPOINTMENTS

a. Support Staff

- 1) **Megan Douglas**, Full-time Paraprofessional, WHEC, 7 hours/day, at a wage rate of \$12.32/hour, effective May 30, 2018. *Background Information: This position is being filled due to a resignation.*
- 2) **Carleton Goodhart**, Full-time Custodian, WHEC, 8 hours/day, at a wage rate of \$12.22/hour, effective June 18, 2018. *Background Information: This position is being filled due to a resignation.*
- 3) **Corey Steele**, Full-time Custodian, WHEC, 8 hours/day, at a wage rate of \$12.22/hour, effective June 18, 2018. *Background Information: This position is being filled due to a resignation.*

4. SUMMER PROGRAMS

a. Professional Staff

- 1) Request approval for the following nurse to work in the summer programs effective June 25, 2018 to July 27, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 16 hours/week:
  - a) **Sally McNichol**
- 2) Request approval of the following teachers to work in the Summer STEAM Academy effective June 14, 2018 to July 6, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 10 hours/week per course offering:
  - a) **Michael Miller**
  - b) **Alex Krick**
  - c) **Joe Alcaro**
  - d) **Teresa Wood**
  - e) **Stacey Hughes**
  - f) **Chelsea Leber**
  - g) **Joelle Ostrich**
  - h) **Curtis Minich**
  - i) **Brian Liskey**
- 3) Request approval of the following teacher to work in the Summer STEAM Academy effective August 6, 2018 to August 9, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 10 hours/week per course offering:
  - a) **Teresa Wood**

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- 4) Request approval for the following staff to work summer Jumpstart Program hours effective June 26, 2018 to July 19, 2018 at the WAEA work outside contract hourly rate, not to exceed a maximum of 12 hours/week:
  - a) **Kelli Kilhullen**
  - b) **Katherine Wheaton**

#### 5. WAGE INCREASES

##### a. Professional Staff

Request approval for the following teachers to receive course credit salary advancement (column movement) in accordance with the terms of the WAEA Collective Bargaining Agreement, per the effective dates noted below:

- 1) **Hilary Haubrich**, JSHS, from M/Step 7 to M+15/Step 7 (\$61,786) effective June 1, 2018.

#### 6. SUBSTITUTES

##### a. Support Staff (addition)

- 1) **Audrey Hamm**, Food Service Worker, District-wide, ratification effective May 21, 2018.

#### 7. VOLUNTEERS

#### 8. POLICIES

First reading of the following policies:

- |       |   |
|-------|---|
| 105   | Curriculum  |
| 138   | Language Instruction Educational Program for English Learners |
| 239   | Foreign Exchange Students                                     |
| 301   | Creating a Position   |
| 305   | Employment of Substitute Employees (NEW)                      |
| 306   | Employment of Summer School Staff (NEW)                       |
| 307   | Student Teachers/Interns                                      |
| 319   | Outside Activities  |
| 320   | Freedom of Speech in Nonschool Settings                       |
| 321   | Political Activities  |
| 323   | Tobacco Use   |
| 324   | Personnel Files   |
| 325   | Dress and Grooming  |
| 335   | Family and Medical Leaves                                     |
| 605.1 | District-Initiated Tax Assessment Appeals (NEW)               |
| 819   | Suicide Awareness, Prevention and Response                    |
| 913   | Non-school Organizations/Groups/Individuals                   |
| 918   | Title I Parent and Family Engagement                          |

Policies to be rescinded

- |     |                                      |
|-----|--------------------------------------|
| 303 | Employment of Administrators         |
| 310 | Abolishing a Position                |
| 315 | Disqualification by Reason of Health |
| 316 | Nontenured Employees                 |

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327	Management Team
347	Worker’s compensation Transitional Return to Work
405	Employment of Substitute Professional Employees
406	Employment of Summer School Staff
407	Student Teachers/Interns
414	Physical Examination
414.1	HIV Infection
415	Disqualification by Reason of Health
416	Nontenured Employees
417.1	Educator Misconduct
418	Penalties for Tardiness
419	Outside Activities
420	Freedom of Speech in Nonschool Settings
421	Political Activities
423	Tobacco Use
424	Personnel Files
425	Dress and Grooming
435	Family and Medical Leaves
440	Responsibility of Staff for Student Welfare
505	Employment of Substitute Professional Employees
506	Employment of Summer School Staff
514	Physical Examination
514.1	HIV Infection
515	Disqualification by Reason of Health
518	Penalties for Tardiness
519	Outside Activities
523	Tobacco Use
524	Personnel Files
525	Dress and Grooming
535	Family and Medical Leaves

**XII. Old Business – Mr. Redner**

**XIII. New Business – Mr. Redner**

**XIV. Right to Know Requests – Mr. Redner**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None				

**XV. Updates from Organizations**

- A. WAEA
- B. AFSCME

**XVI. Adjournment – Mr. Redner**