

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mr. Ryan S. Redner, President
Mrs. Maria C. Ziolkowski, Vice President
Mr. Christopher M. McCaffrey, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Karen R. McAvoy
Mrs. Kathryn K. Harenza
Mrs. Melissa G. Phillips
Mr. Steven E. Pottieger
Mrs. Terrie A. Taylor

Non Members

Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, February 24, 2020 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mr. Ryan S. Redner, Board President, Presiding**
- II. **Pledge of Allegiance – Mr. Redner**
- III. **Announcement of Recording by the Public – Mr. Redner**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mr. Redner**
 - Board Workshop Meeting – March 2, 2020, 4:45 p.m.
 - Committee of the Whole Meeting – March 9, 2020, 4:45 p.m.
 - School Board Business Meeting – March 23, 2020, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. **Student Representative Report**
- VII. **Committee Reports** – Draft minutes from the month's Committee of the Whole are posted on the District website

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VIII. Liaison Reports

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor
- B. Berks Career & Technology Center Board Report – Mrs. Waxler
- C. Berks EIT Report – Mr. Boyer
- D. Wyomissing Area Education Foundation – Mr. McCaffrey
- E. Legislative Report – Mrs. Harenza
- F. PTA – Mrs. Phillips

IX. Public Comment – Mr. Redner

Speakers are requested to identify themselves by name and address.

X. Routine Approvals – Mr. Redner

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:

- January 27, 2020 School Board Business Meeting

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer's Report for January 2020.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the month of January 2020, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Accounting Check Summary

XI. Superintendent's Report – Mr. Scoboria

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology items 1-3:

- 1. Approve 2020-21 School Calendar
- 2. Approve Overnight Field Trip Requests
 - a. PMEA Region V Choral Festival, East York HS, February 27-29, 2020
 - b. PMEA All-State Festival, Kalahari Conference Center, April 22-25, 2020
 - c. Music Department Performance Trip, Nashville, TN, March 24-29, 2021
- 3. Approve expulsion of secondary student ID#302488 effective February 6, 2020.

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B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

1. Approve budget transfers in the amount of \$1,750.
2. Approve donation of \$800 to cover cost of advertising for Outdoor Classroom Project.
3. Approve donation of \$2,650 from the Wyomissing Area PTA to cover deposit for 6th camp at Camp Conrad Weiser.
4. Approve BCIU Budget for 2020-21.
Background information: BCIU budget reflects a 0% increase over the 2019-20 budget.
5. Approve submission of delinquent real estate tax to ENM Law Group in the amount of \$375,302.76
6. Approve proposal with Bogia Engineering Inc. for crosswalk flashing signal plan for Woodland Road at Wyomissing Hills Elementary Center in the amount of \$9,800.
Background information: Included with the plan will be a diagram, details for crossing, improvements to the existing ADA ramps, update to existing limits to be constant with the rest of the property and an update of the existing equipment to current standards.
7. Approve purchase of a 2020 Ford F-250 Maintenance Vehicle from Tom Masano Ford in the amount of \$48,216.
Background information: The quote reflects COSTAR pricing.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items 1-11:

1. POSITION GUIDES
 - a. Confidential Staff
 - 1) PIMS and Child Accounting Coordinator (formerly Coordinator of Child Accounting and Central Registration)
Background information: This position guide has been updated to our most current format and to reflect current job duties more accurately.

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2. RESIGNATIONS/RETIREMENTS

a. Administrative Staff

- 1) **Kate Bobst**, Principal, WHEC, resignation effective June 30, 2020, per the terms of the written agreement.

b. Confidential Staff

- 1) **Christine Ross**, Payroll Coordinator, District Office, retirement effective last working day July 9, 2020.

c. Support Staff

- 1) **Kristin Batastini**, Food Service Worker, WHEC, resignation effective last day worked November 20, 2019.
- 2) **Kelsey Domin**, Instructional Aide - Reading, WHEC, resignation effective last day worked January 23, 2020.
- 3) **Steven Giles**, Food Service Worker, JSHS, resignation effective last paid day February 14, 2020.
- 4) **Suzanne Herbst**, Food Service Worker, WHEC, retirement effective last working day April 30, 2020.
- 5) **Melvin Ojeda**, Custodian, JSHS, resignation effective last day worked January 29, 2020.

d. Athletic Staff

- 1) **Stephen Buynovsky**, Varsity Boys' Volleyball Assistant Coach, JSHS, end of seasonal employment effective last day worked May 14, 2019.
- 2) **Jordan Kern**, Varsity Girls' Volleyball Assistant Coach, JSHS, end of seasonal employment effective last day worked October 26, 2019.
- 3) **Bryan Weber**, Boys' Lacrosse Assistant Coach, JSHS, resignation effective last day worked May 2, 2019.

3. REQUEST APPROVAL OF THE LEAVES OF ABSENCE PER ATTACHED.

4. APPOINTMENTS

a. Professional Staff

- 1) **Laura Noey**, 3rd Grade Long-term Substitute Teacher, WHEC, B/Step 1, \$48,210, pro-rated in accordance with an effective date of March 11, 2020 through the last day of the first semester of the 2020-21 contracted school year.

Background information: Ms. Noey received a Bachelor of Science in Interdisciplinary Studies and Early Childhood Studies from Radford University and a Master in the Art of Teaching from Mary Grove College. She was previously employed by Boone County Schools. This position is being filled due to a leave of absence.

b. Support Staff

- 1) **Denise Berndt**, Instructional Aide – Reading, WHEC, 5 ½ hours/day at a wage rate of \$11.55/hour, effective March 2, 2020. *Background information: This position is being filled due to a resignation*

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- 2) **Davina Minton**, Part-time Food Service Worker, WHEC, 3 hours/day at a wage rate of \$11.04/hour, ratification effective February 10, 2020.

Background information: This position is being filled due to a resignation.

- c. Supplemental Staff

- 1) **Kami Fecho**, Extended School Year (ESY) Coordinator, for the 2020 Extended School Year (ESY) summer program at a stipend of \$3,250.

5. PROFESSIONAL EMPLOYEE STATUS

Request approval of tenure for the following Professional Staff:

- a. **Devon Benensky**
- b. **Lauren Fiorentino**
- c. **Colleen Fontaine**

6. POSITION/HOURS CHANGE

- a. Support staff

- 1) **Gail Werner**, Part-time Food Service Worker, JSHS, 4 hours/day to Part-time Food Service Worker, JSHS, 5 hours/day, ratification effective February 4, 2020, no change in wage rate.

Background information: This position's hours are being increased while another currently vacant position is being decreased by an equal amount.

7. TRAINING HOURS

- a. Support Staff

- 1) Request approval for the following paraprofessionals to complete required CPR/First Aid Certification Training on February 26, 2020, and receive compensation at their regular hourly rate of pay up to 3 hours:

- a) **Kathleen Hipszer**
- b) **Marie Minnich**
- c) **Amanda Mohn-Wolfe**
- d) **Linda Wynne**

- 2) Request ratification for the following food service worker to complete required Serve Safe Food Handlers Training on February 11, 2020, and receive compensation at her regular hourly rate of pay up to 1 ½ hours:

- a) **Robin Ambrosiani**

8. SUBSTITUTES

- a. Support Staff (Deletions)

- 1) **Steven Giles**, Custodian
- 2) **Davina Minton**, Food Service Worker and Cafeteria Monitor, ratification effective last day worked February 5, 2020

- b. Support Staff (Additions)

- 1) **Kristin Batastini**, Food Service Worker

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9. REQUEST APPROVAL OF THE NEW APPOINTMENTS TO THE 2019-20 SCHOOL YEAR SPRING COACHES AND ASSOCIATED STIPEND PER ATTACHED.
10. REQUEST RATIFICATION OF THE APPOINTMENT TO THE 2019-20 SCHOOL YEAR CO-CURRICULAR ADVISORS AND ASSOCIATED STIPEND PER ATTACHED.
11. VOLUNTEERS

The following Personnel and Policy items are for discussion:

12. POLICIES

First reading of the following policies:

- | | |
|-------|--|
| 233 | Suspension and Expulsion |
| 333 | Professional Development |
| 610 | Purchases Subject to Bid/Quotation |
| 611 | Purchases Budgeted |
| 626 | Federal Fiscal Compliance (Attachment) |
| 808.1 | Charging Against Cafeteria Accounts |
| 813 | Other Insurance |

- I. **Old Business – Mr. Redner**
- II. **New Business – Mr. Redner**
- III. **Right to Know Requests – Mr. Redner**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None				

- IV. **Updates from Organizations**
 - A. **WAEA**
- V. **Adjournment – Mr. Redner**