



# Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Facilities Committee  
Tuesday, May 1, 2018  
Community Board Room

**Committee Chair:** Karen McAvoy

**Committee Members:** George Zeppos, Laurie Waxler

## Meeting Minutes

**Attendees:** Karen McAvoy, Laurie Waxler, Melissa Phillips, Maria Ziolkowski, Mike Cafoncelli, Rob Scoboria, Mark Boyer, Lynette Waller

**Committee Members Absent:** George Zeppos

**Public Attendees:** Sign-in sheet attached

Meeting called to order by Karen McAvoy at 8:30 AM

### Approval of Minutes

- Motion to approve the minutes for Tuesday, April 3, 2018
- Vote: Motion Carried
- Resolved: Minutes from the meeting on Tuesday, April 3, 2018 were approved without modifications.

**Public Comment:** Mike Gyomber commented on the ramp that connects the two tennis courts as a potential safety concern.

### Old Business:

#### Athletic Signage (Update):

Three companies were contacted for quotes, two responded. Mr. Cafoncelli displayed a rendering from Signature Signs. Pricing will be forth coming. The sign is constructed of metal vs. vinyl. The second rendering was from Bartush Signs with a slightly different design. Also a metal sign, the font would be similar but slightly smaller. They will be quoting three signs and eliminating the fourth sign in the Wyomissing Hills area (Penn Avenue). Pricing has not yet been received from the vendors. For repeated championships, the team name would be the same size with smaller font for the respective year. Information on the pricing and pledged funding will be provided to the Committee and Board for consideration. Mr. Cafoncelli will have an additional meeting with the Borough on the final rendering for approval. The item will be on the agenda for discussion at the next Board meeting.

### **Flannery Field Renovation (Update):**

Following the Board's authorization to advertise for bids on a project, normal procedure is to meet with the Borough zoning officer and engineer. At that meeting it was discussed that disturbing more than one acre would require additional permitting. The project can be done in phases or all at one time. A suggestion was made to separate out the track pavilion. The District will move forward with surveying the area.

### **STEAM Renovation (Update):**

The STEAM Renovation Project is under way. Woodshop demo is taking place, floor is being torn up, and walls are being removed. Mr. Cafoncelli is working on documenting each phase of the project to share with the Board.

### **JSHS Renovation Project Phase 2 (Update):**

Mr. Cafoncelli is working with TRANE to schedule the project and move staff around for the summer. The renovation will start in areas that are not affected by students.

### **Plow/Dump Truck Replacement (Update):**

The Committee reviewed lease options; it would cost an additional \$10,420 to lease. The price of the truck for the lease would cost an additional \$999. The price to purchase outright is \$69,239. This will be a fund balance purchase and will be on the agenda for discussion on May 14.

### **Tennis Court Trees/Pickleball Line (Update):**

Mr. Scoboria and Mr. Cafoncelli have been working with the Borough on an agreement for the removal of trees along the tennis courts and pickle ball courts in the Borough. Highlights: Borough and District would agree to split 50 percent of the cost of the removal of the trees, which would be done by August 15. Both parties would agree to take a strong look at the trees and determine if the trees would need to be removed by August 2019, maximum cost of \$12k, this would be a \$6k impact to the District. The cost of replacement trees would also be split. The District and Borough would split the cost of painting the pickle ball lines. Total cost would be \$1k, \$500 for each entity. The District teams would continue using the Stonehouse Courts for practice and matches. The District at their own cost could add security features to the courts for access between dusk and dawn hours. Once lines are installed, the District would be responsible for all costs of maintenance of the District Courts. The cost of maintenance for the Stonehouse Courts would be solely the responsibility of the Borough. This agreement would supersede any and all other agreements. Either side can terminate the agreement with 30-days written notice. Mrs. Waxler suggested the District have a policy on the courts and signage that outlines the rules for usage. A Borough rep stated that signage should be placed on the courts stating resident use only. The Borough plans to introduce the sport of pickleball to the youth. Mrs. Ziolkowski suggested getting feedback from the coaches. Mrs. Waxler asked if pickleball lines on the courts would preclude hosting a USTA event. Mrs. McAvoy said puddling areas on the court would be

remediated on the punch list. A draft of the agreement may be discussed at the May 14, Board meeting.

**Telecore Upgrades JSHS (Update):**

Although estimated a \$15k, the actual pricing received was \$17,200 for upgrades to the Telecore system including the clock, bell and public address system. The current system will no longer be supported after June 2018. The Committee recommended placing it on the May 14, agenda for discussion.

**New Business:**

**District Wide Signage (Discussion):**

Signage is needed for all outdoor fields and CCTV notification on all of the doors. This was suggested as a student initiative. Teachers need to be consulted to determine if the capability exists to do the signage. Signs and More did the signs at the West Reading Playground. Mr. Cafoncelli and Mrs. Waller will work through this process. Mr. Cafoncelli will also request quotes for signs, depending on the lead time with the student initiative. Mrs. Waxler suggested moving on the tennis court signage immediately and thought the Policy Committee should consider a policy on the usage of the courts.

**Adjournment** 9:27 AM

**Next Meeting Date:** Tuesday, June 5, 2018 8:30 AM

Respectfully submitted by Mike Cafoncelli, Director of Building and Grounds