



Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Facilities/Finance Committee

Monday, August 13, 2018

Community Board Room

Committee Chair: Karen McAvoy/Maria Ziolkowski

Committee Members: Laurie Waxler, Chris McCaffrey

Meeting Minutes

Attendees: Susan Larkin, Karen McAvoy, Chris McCaffrey, Melissa Phillips, Ryan Redner, Terrie Taylor, Laurie Waxler, George Zeppos, and Maria Ziolkowski, Rob Scoboria, Mike Cafoncelli, and Mark Boyer

Committee Members Absent: None

Public Attendees: Sign-in sheet attached

Facilities Meeting called to order by Karen McAvoy at 4:54 pm

Approval of Minutes

- Motion to approve the Facilities Committee minutes from June 5, 2018
- Vote: Motion Carried
- Resolved: Minutes from the meeting on June 5, 2018, were approved without modifications.

Public Comment: None

Old Business:

Facilities

- JSBS Phase II - Mr. Cafoncelli said the project will be substantially complete on August 17, and stayed on budget. A few unforeseen items were remediated up to code with use of some of the contingency funds that were included in the \$4.9m project. Lighting has been updated in both gyms, and new lockers have been installed in the old section. Also new exterior doors were installed with a different style handle to prevent as a safety precaution to prevent handles from being chained together from the outside preventing evacuation. Displaced staff will be returning to their regular locations by the end of the week. The excessive rain this summer did not substantially delay the project but did bring to light some previously undetected leaks in the roofing.

- STEAM Renovation – During the renovation a small amount asbestos and lead was discovered. The project contractors could not be present while the remediation was taking place which cause a few days to a week delay. Following remediation at a cost of about \$4,000, the air quality tests showed no issues. The wing will be substantially complete on August 17; however, contractors will still be completing punch list items in the week before the students return.
- Outdoor Classroom – Two contractors were contacted in June and estimates came back close to \$100,000 which is significantly higher than expected. Mr. Cafoncelli recommended looking at some cost saving measures such as reducing the capacity from 60 students to 30 students. A suggestion was made to approach the hospital for funds since research shows outdoor classrooms provide mental health benefits for students. Other suggestions included surveying teacher and students for their opinions and gauging interest in utilizing the classroom before undertaking the project. Another question was raised about a safety issue of having an outdoor classroom; however, it was noted that an outdoor classroom is no different than having structured outdoor activities such as recess or gym classes. Concern was expressed that we have already incurred fees, although minimal, for a project that was still at the committee level. Mr. Cafoncelli asked for direction in getting estimates for a smaller scale classroom. A few Board members want more formal feedback on teachers’ opinion of using the space. If teachers support the idea, it will be more successful and make it easier to fundraise.
- Flannery Field – Two separate contractors agreed the cost to convert the track pavilion to a twelve-month facility would cost approximately \$100,000-\$120,000. The building is completely uninsulated. The cost to insulate and add electric heat to the existing pavilion is roughly the same as to raze it and build anew. Mr. Cafoncelli suggested deferring the project until the rest of the Flannery Field renovations are done so the cost of the pavilion could be rolled into it. The goal is to provide restroom facilities and have it heated just enough to prevent pipes from freezing. A suggestion was made to investigate the cost of a trailer with portable restrooms for the season. A report on the bleachers was received earlier in the week and not yet addressed. An update is expected in September as to the storm assessment and calculations as they relate to amount of disturbance of acreage.
- State Championship Signs – Permits from both boroughs have been received. The signs are expected to be installed by the first day of school.

New Business:

Discussion Items:

- WAFA Plaques – The football association would like to donate six plaques for Hall of Fame and records by year outside the field house in the area where the new pavers were installed.
- Donation of State Championship Football Sign for scoreboard – The Class of 2013 has donated a sign to be installed at the base of the scoreboard recognizing the 2012 State Championship.

- CrisisGo – CrisisGo is an application to be installed for teachers K-12 and on student iPads that acts like a panic button and can be used as a reporting tool. The application is funded through BCIU for three years. Mr. Cafoncelli, Mr. Arnst, and Mr. Redcay are investigating options and implementation. This program has been championed by Senator Judy Schwank and aligns with recommendations from the Safe Schools Advisory Committee to address safety and security concerns.
- SRO – Both boroughs have committed to the idea; however, discussions are continuing on funding. The District has also applied for grant funding which if received would be proportionately distributed against the cost to all parties.

Comments/Questions:

- Tennis Court Update – The ramp has been removed, the base has been poured and cured. Painting of lines is hinging on a dry day.

Announcements: None

Adjournment: 5:47 pm

Finance Meeting called to order by Maria Ziolkowski at 5:57 pm

Approval of Minutes

- Motion to approve the Finance Committee minutes from June 6, 2018
- Vote: Motion Carried
- Resolved: Minutes from the meeting on June 6, 2018, were approved without modifications.

Public Comment: None

Old Business:

Finance

- The budget to actual projection for 2017-18 will show a higher than estimated \$700,000 deficit due to part of the STEAM renovations. If the \$400,00 is taken out of the Curriculum Enhancement budget as originally earmarked, the deficit will return to the previously expected amount. Or the money could be left in the Curriculum Enhancement budget for future one-time purchases of curriculum or technology. The same holds true for the PSERS portion. Budget to actual expenditures came in lower than projected due to savings in areas of salaries due to turnovers, employee benefits and interest saved of paid off bonds.
- The 2018-19 forecast at a 2.0% tax increase shows a negative fund balance in the 5th year.
- Cash flow was lower than expected due to the prepayment of the TRANE project from general fund until it was repaid from the capital reserve fund on July 3.
- Charter School/Cyber School tuition rates for 2018-19 will increase by about \$1,100 for regular education students and about \$2,600 for special education over the 17-18 figures of \$12,319.76 for regular education and \$26,005.41 for special education

students. The District has approximately 25 Charter School students of which six are special education.

The Finance Committee recessed at 6:01 pm for an Executive Session followed by a School Board Business Meeting. Mrs. Waxler and Mr. Zeppos departed prior to the Finance Committee reconvening at 6:47 pm.

- A \$1m deficit is projected for 2018-19. The situation may be helped if the assessment appeal is successful and additional revenue from the sale of the Yocum Institute property which will now be taxable.
- Transportation Update – Approximately a year ago the committee discussed adding a second layer to the Transfinder software. Transfinder maps bus routes and stops among other things. The bus company added GPS units to the buses at no cost to the District. Buses will be tracked and can report mechanical issues directly to the bus contractor. It also provides accountability that the drivers are following the planned routes. It will also help in planning more efficient routes. The cost of the software is \$6,000 and a yearly licensing fee of \$500. Several Board members mentioned perceived inefficiencies in existing routes. Mr. Boyer said the routes haven't been reevaluated in several years. The committee recommended adding the software.
- Mr. Boyer discussed the contracts that would appear on the August 27, agenda.

Announcements

Adjournment: 7:11 pm

Next Meeting Date: Monday, September 10, 2018