



Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Facilities Committee
Tuesday, March 7, 2017
Community Board Room

Committee Chair: George Zeppos

Committee Members: Sandy Reese, Jennafer Reilly, Laurie Waxler

Meeting Minutes

Attendees: Sandy Reese, Maria Ziolkowski, Susan Larkin, Scott Painter, Jennifer Reilly, Laurie Waxler, Maria Ziolkowski, Mike Cafoncelli, Mark Boyer, Lynette Waller, Julie Vicente

Committee Members Absent: George Zeppos

Public Attendees: Sign-in sheet attached

Meeting called to order by Scott Painter at 8:05 AM

Approval of Minutes

- Motion to approve the minutes for Tuesday, February 7, 2017
- Vote: Motion Carried
- Resolved: Minutes from the meeting on Tuesday, February 7, 2017 were approved without modifications.

Public Comment: - Lisa Sohn expressed concern about the tennis courts and the point that students who aren't on the tennis team do not have an opportunity to learn the game. Asked the Committee to consider replacing them.

Old Business

Tennis Court Renovation:

- Three bids opened on March 1, 2017
 - Hurst \$603,000
 - Landis Deck \$541,000
 - Schlouch \$523,000 (lowest bid)

The blueprint of the football field was reviewed to show the proximity of the courts to the fence. Should panels of the fence need to be removed for the construction of the fence, it can be done relatively easily. Costs for this were included in the bid packet.

The bleachers will be shifted slightly to center them on the field. Only if the bleachers are replaced must we change them for compliance with ADA.

The bids did not come in where we had hoped. Not having the courts available to our students is impacting their instruction.

Concern was expressed that the cost of the renovation is very high and we continue to pay the Borough to use the Stonehouse courts. A comment was made to consider revisiting adding the fifth court. It was agreed that we need to renovate the courts for our students but there is a hesitation due to the 'double pay' of renovations and paying the Borough.

If we removed the courts there would still be a cost of \$150,000 for removal. Concern was expressed that after 3:00pm, the courts become 'community' courts. A comment was made expressing a desire to have the Borough contribute.

Going forward, a fifth court can be added. Would it be possible to get numbers/costs to add a fifth court now, and a fifth court separately? Historical costs will be provided for how much the district has paid the Borough. A document will be created that includes:

- Most recent three bids
- Original three bids
- Cost estimate of a fifth court
- Costs paid to the Borough for resurfacing of the Stonehouse courts

A supporting comment was made to revisit the topic with the Borough to have them contribute to the renovations. There will be continuing costs to maintain the district courts. Three of the six Stonehouse courts are repaved every 5-7 years per the 2008 and 2015 agreements. In 2015-2016 the district paid \$7,500 for repaving costs.

Football Field Fence Project:

All pillars have been installed; black fencing has been installed with the exception of the gates. With good weather the project could be complete in two weeks. A preliminary plan was discussed for the gates and access to the field. Two gates opened at dawn and then locked at dusk by staff member/s will be cost effective. Padlocks would be used on the gates. Fire code requires two egresses. Discussed fob access; gates could be locked and unlocked automatically. Mr. Cafoncelli recommended only fobbing two gates. The estimated costs are \$4,000 per controller plus the cost of wiring; locking mechanism ranges \$2,000-\$3,000. During sports seasons, access will be needed for the snack bar. A 'man gate' is near the snack bar. The most cost effective gates to fob would be closest to the Field House.

Would any donated dollars be contributed to the locking mechanisms? There will be residual dollars left over; the chairs of the fundraising committee could be approached to use the left-over dollars to lower the cost. The chairs will be contacted; a letter will be drafted to them. A suggestion was made to include a request for how the residual funds will be used for clarification. Costs for the fobs will be presented in the April Facilities Committee meeting. A suggestion was made to make clear how any residual (fundraised) dollars will be used in the future. A suggestion was made to open a third gate close to the tennis courts to allow access to the courts. It was considered to fob three gates--near the Field House, off of Girard and off of Wyoming near the tennis courts. The gates will be padlocked when the fence is completed until another discussion can be held with the committee to review costs for fobbing the gates.

JSHS HVAC Option C:

The new chiller has been installed and is running without issue. On March 13, the ceiling will be demolished in the chiller room with the area 'fire sprayed' to prepare for the installation of the freezer.

Paver/Asphalt Project:

Bid opening will take place on March 8. Funds to be used are a combination of fundraised dollars and district dollars. The driveway next to the Field House will be replaced with district dollars; the walkway close to the snack bar will be paved (fundraised dollars). Specifications are in Mike's office and are available to any Board member to review. A recommendation was made to delay the project until after the spring sports season for safety reasons. Project would likely be completed before the end of the summer.

Woodshop Relocation:

The Maintenance building is complete and 95% of contents have been moved out of the woodshop. What remains in the woodshop are those items that were originally a part of the woodshop and will be offered to the technology department.

Capital Project Plan:

Mr. Boyer reviewed the Capital Project Plan. The list of proposed projects is organized by funding source. Mr. Boyer addressed each item to provide more explanation about the nature of the proposed projects. Mr. Boyer shared a chart and forecasted model of the potential used of funds based on the anticipation of completing projects. The amounts can change based on the decisions of the Committee and School Board. The Capital Project Plan (draft) will be sent to the Board for personal review.

WASD Veterans Memorial:

Plaques were found that show those who served in WWII and those who lost their lives in the Vietnam War.

New Business

WHEC Roof Replacement:

AEM Architects has prepared bids for the roof replacement of a section of roof that is 4,000 sq. ft. We are able to go out to bid now since the bid documents are complete and there have not been changes to the roof area. This item will be added to the next Board agenda for discussion

Keri Door System Upgrade:

The system was installed in the late 1990's. Mr. Cafoncelli is recommending an upgrade to the system because it is an old system that is daisy-chained. He is recommending a new system at an approximate cost of \$62,000. The JSHS and WHEC will be impacted by the upgrade. The item will be added to the next Board agenda for approval.

Fire System Upgrade JSHS:

This upgrade is necessary and will appear on the next Board agenda for approval.

Adjournment 9:37 AM

Next Meeting Date: Tuesday, April 4, 2017 8:00 AM

Respectfully submitted by Mike Cafoncelli, Director of Building and Grounds