



Wyomissing Area School District

630 Evans Avenue, Wyomissing PA 19610

Facilities Committee
Wednesday, November 2, 2016
Community Board Room

Committee Chair: Sandy Reese

Committee Members: Ryan Redner, Laurie Waxler, George Zeppos

Meeting Minutes

Attendees: Sandy Reese, Ryan Redner, Laurie Waxler, Maria Ziolkowski, Susan Larkin, Jenny Reilly

Committee Members Absent: George Zeppos

Community Members Attendees: Mary Anne Gaza, Melissa Phillips (recording), Carolyn Bamberger, Curt Minich

Meeting called to order by Sandy Reese at 8:02 AM

Approval of Minutes

- Motion to approve the minutes for Tuesday, October 4, 2016
- Vote: Motion Carried
- Resolved: Minutes from the meeting on Tuesday, October 4, 2016 were approved without modifications.

Public Comment: None

Old Business: None

Tennis Court Renovation:

Continue discussion options 1.) Rebid same scope, widen search for contractors and lengthen the time of bids to secure best numbers 2.) Look at different method - keep current footprint, but lay down new surface - had contractor (Matt Jacobs). Mrs. Ziolkowski - spoke to Matt Jacobs about project. The underlying problem is the water drainage issue. (Recommendation from Mr. Cafoncelli is to not overlay the surface, but to fix the subsurface drain). When Mr. Jacobs was there, he said the cheapest fix would be to mill the surface and lay down 6-8 inches of asphalt, which would then create a court surface that would be higher than the retaining wall (current structure). The water would then flow over the courts on to the visitor bleachers.

Estimated cost could be about \$225k. Reached out to Turf, Track, and Court, who stated there should be more bidders the second time bidding the project, which should translate into potential savings. \$521k is the current bid.

- Question from committee: what happen in 16 months since they agreed to start this project?
- Answer: it was time spent with the borough and conservation district planning the project. The storm water issues took the longest time. Another delay for the project was another layer of permitting due to bidding the fence and tennis court project together

Discussed the financing for the courts. The 2015 bond and capital reserve would be used to cover the cost of the project. Mrs. Waxler discussed an idea to propose that the school district, borough, and fundraisers pay for the courts. A Town and Gown meeting will be held in November and it was suggested to be mentioned at the meeting about a potential partnership with fundraisers and the borough.

- Question from committee: will the bleachers be moved to do the work?
- Answer: the bleachers will be moved for the construction and then moved back.
- Question from committee: Could bricks be sold for the retaining wall?
- Answer: Yes blocks could be engraved.
- Question from committee: why not a fifth court?
- Answer: Zoning board stipulation.

Recommendations to go out to rebid on option A. Will be brought to the board for vote.

Football Field Fence Project: Contract form PROMAX was sent to Solicitor and they are reviewing the contract. Contract should be sent this week (of October 31, 2016) and then a pre-construction meeting will be held. At the point mobilization will be discussed.

Facilities Storage Building - Oil tank has been removed, no signs of compromise or contamination of soil. Report came back negative on the soil. No second tank, as originally thought. Footers have been poured. Block could be laid next week. Construction schedule has it being completed before the New Year (2017). They are a few days ahead of schedule. Proposal to move diesel tank to field house is approved by Kraft. Tank will be ordered and moved to field house.

- Question from committee: Would there be any savings since there was only one tank?
- Answer: no savings because it was only built in for one removal.

JSHS HVAC Option C - project is going smoothly. Old chillers were removed and room is empty. New chiller will be delivered Thursday (November 3rd). Fence around the new chillers is going up on Wednesday (November 2nd). Control Side-Trane has been here daily to transfer all information from the old system to the new system. Heating system is online. Building can be heated, if needed. This part of the project should be wrapped up in the next two weeks. Project should be wrapped up by the new year. It is over 50 percent completed.

New Business

Walk in Freezer: Mrs. Kaag provided background: Main Freezer storage is 325 sq. ft. at the field house (walk in freezer). There are small freezers located in the each building (in addition). Not enough space to store frozen foods and better pricing cannot be taken advantage of because of storage space. Inventory is not properly being rotated. All of the food needs to be removed to rotate storage. Existing freezer is a potential issue for risk of worker's comp.

Plans and Cost: Modular option that would consist of a raised floor that would triple the storage of our current freezer. Cost would be about \$70k. 720 sq. ft. of storage. Cost effective and would work best in the area.

- Question from Committee: What would be done with the other freezer?
- Answer: it would be used as over flow until the compressor quite
- Question from Committee: Power issues (loss of power)?
- Answer: new freezer would be placed on the backup generator and it would be wired into the building automation controls.
- Question from Committee: Manufacturer of the freezer unit?
- Answer: Looked at Singer and Platinum partners.
- Question: Could current freezer be moved?
- Answer: No would not fit into the current space, different dimensions.
- Question: Installation?
- Answer: Could be late winter.

District Wide Safety and Security Update: Officially awarded grant for Safe Schools. Will be reaching out to vendors - for cameras at Hills and high school and additional door access. Grant was for \$14,500. Will provide more coverage at the two schools.

Training on December 8: focuses on key safety issues. Evacuation planning for the District.

Address concerns of parent safety group: Bullet proof glass - quote was provided but still looking at other options. Panic buttons: Mr. Arnst and Mr. Cafoncelli are looking at options. Phones could be programmed to have a panic button but bigger issue is policy on panic buttons. Looking at key areas for the panic buttons.

Adjournment 9:12 AM

Respectfully submitted by Mike Cafoncelli, Director of Building and Grounds